



Bureau of Inspections
Building Department

66 Thillen Drive
Fox Lake, Illinois 60020

Phone: 847•587•3176
Fax: 847•587•3980
www.foxlake.org

RESIDENTIAL DRIVEWAY REGULATIONS

*CALL THE BUILDING DEPARTMENT AT 847-587-3176
TO SCHEDULE INSPECTIONS*

PERMIT APPLICATION GUIDELINES

1. Submit to the Village of Fox Lake Building Department for review:
 - a. Building permit application.
 - b. Two copies of the plat of survey dimensionally locating the driveway with respect to the property lines.
 - c. Provide two copies of the specifications for the driveway.
 - d. Homeowner's Association approval letter if applicable.

2. *Call J.U.L.I.E. 1-800-892-0123 to locate the underground utility lines prior to digging.*

GENERAL

1. The building permit shall expire within 6 months from the date of issuance.

CONSTRUCTION GUIDELINES

1. Where required, an approved culvert shall be in place before construction or resurfacing.
2. The owner / contractor is responsible for all restoration of the Public Right of Way.
3. Driveways in residential districts shall not be less than ten (10) feet wide.
4. No residential driveway shall exceed thirty-five (35) feet in width at its juncture with any street, roadway or other Village right of way.

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5. Improved driveway surfaces include:
 - a. Two inches of class one bituminous paved surface on a minimum of six inches (6") over compacted CA6 100% crushed stone gravel base.
 - b. Five inches (5") of five bag mix concrete on four inches (4") of compacted CA6 100% crushed stone gravel base.
 - c. Other hard, dust-free paved surfaces as approved by the Building Department.
6. Sub grade preparation requires the removal of all organic and other unsuitable materials.
7. The Village of Fox Lake requires that a permit be obtained prior to construction of a new driveway or expanding an existing driveway.
8. If the removal of organic or other material is required, the adjacent grade may need to be stabilized with a retaining wall. A building permit is required for a retaining wall.
9. The new driveway surface must meet the existing sidewalk and street flush.

INSPECTIONS

1. An on-site inspection will be performed prior to issuing a building permit. This will be a drive-by type of inspection and the homeowner or the contractor does not need to be present.
2. Driveway base: after the driveway base has been put down.
3. Driveway final: after the asphalt or concrete has been poured.
4. A minimum of 24 hours advanced notice is required for all inspections scheduled. Inspections are scheduled for AM or PM, Monday through Friday.