

Village of Fox Lake
Finance Committee Meeting
April 10, 2007
6:00 p.m.

I. Call to Order

The Meeting was called to order at 6:00 p.m.

II. Roll Call

Present were Chairman Ulasz, Trustee Beskow, Trustee Bender, Trustee Murrey, Trustee Borchers and Trustee Working. Also in attendance was Mayor Irwin.

III. Approval of Prior Meeting Minutes

Chairman Ulasz asked if there were any questions or clarifications to the minutes of March 27, 2007. With there being no comments they will stand as presented.

IV. Bills to be paid

Chairman Ulasz asked if there were any questions regarding the bills to be paid. Treasurer Paul Christensen stated there is one change. The agreement with Fojtik was not read right on page 3, the amount should have been \$30,000.00. The easement was \$15,000.00 and the land was \$15,000.00. This would take the grand total to \$158,023.05 and the Water Department to \$39,236.95. Ulasz asked if there were any questions. The bill list stated would stand as presented.

V. Ratification of Manual Check List

Chairman Ulasz asked if there were any questions. Manual checklist will stand as presented.

VI. Old Business

None

VII. New Business

Revision of Personnel Manual

Chairman Ulasz asked Nancy Schuerr to address this item. Nancy distributed a revised policy manual to the board a month ago for all to review. Nancy asked for a motion to approve as presented, are there any questions? Trustee Beskow has a problem with page 35 in regards to "Termination of Employees. Nancy stated she changed it in front. Trustee Beskow stated the village ordinance specifies employees can only be terminated for cause. However, the proposed policy manual states an employee can be terminated for any reason. The proposed manual conflicts with the village ordinance. Nancy will discuss this issue with the Labor Attorney for a solution. This item will be table tonight.

Multi-Family Solid Waste Hauling License

Treasurer Christensen introduced Andy Quigley from Swalco. Andy distributed information on multi-family recycling ordinance. This year the Swalco Board of Directors enacted a fee membership of \$1.00 per household per year. This will help maintain Swalco fund balance for the next 3 or 4 years. Andy suggests a refuse licensing fee to cover multi-family units this would include minimal liability coverage required by haulers. This ordinance would allow the village to require a licensing fee to the waste haulers who wish to pickup up refuse at multi-family

units in the village. Andy Quigly went on to explain how the \$1.00 fee will be instituted by SWALCO. By July 1, 2007, Swalco will request the village to identify by October 1, 2007, the number of single family/multi-family homes in our village. On December 1, 2007 Swalco will invoice the village on a per household fee based on the report we provided to them. The licensing fee that the Village institutes can help to offset this fee. Andy asked if there were any questions? Trustee Ulasz asked how we approach the haulers? Andy will give a draft ordinance to the Village to review with our attorneys and determine a date this will become effective. After much discussion Paul will review and provide us a number and the attorneys will review the ordinance. Paul will then work with Mr. Quigley and establish a fee and provide the board a proposed ordinance.

Purchase of Lakefront Bleachers

Chairman Ulasz informed the board that bleachers have been purchased and the amount is under \$10,000.00. The funds will come from the centennial fund. Trustee Beskow asked if the bleachers are new and how many people will it seat. Nancy Rogers stated the bleachers are new and they will hold a total of 116 people.

Network Engineering Consultant Agreement

Chairman Ulasz asked if Tom Pederson would update the board on this item. Tom explained with the Levine Communications we currently lease six pieces of equipment at a monthly cost of \$550.00. Tom did bring in a System Engineer in to look at our village as a whole to determine if we could bring in our own equipment with the new T1 system. Tom did interview five different companies and has selected Advance Business Network to work with. They are a reputable company who is currently working with the Village of Lincolnshire and Vernon Hills. Chairman Ulasz is reminding everyone that this item can't wait until next budget therefore Chairman Ulasz authorized Tom to move forward.

3rd Millennium

Chairman Ulasz asked Paul Christensen to update the board on this item. A new plan is in place for our vehicle stickers. On tonight's agenda you will notice a production area resolution with 3rd Millennium, which allows them to mail the vehicle stickers applications. We were able to mail merge the database with the utility billing to ensure we reach all residence. Chairman Ulasz asked if there were any questions. There were no questions. Chairman Ulasz asked the committee to ok and proceed. The committee agreed to move forward.

VIII. Committee Comments

None

IX. Audience Comments

None

X. Adjournment

There being no other business to discuss the Committee Meeting was adjourned at 6:20 p.m.