

Village of Fox Lake
Finance Committee Meeting
August 12, 2008
6:00 p.m.

I. Call to Order

The Meeting was called to order at 6:00 p.m.

II. Roll Call

Present were Chairman Ulasz, Trustee Bender, Trustee Murrey, Trustee Kiesgen, Trustee Working and Trustee Koske. Also in attendance was Mayor Irwin.

III. Approval of Prior Meeting Minutes

Chairman Ulasz asked if there were any questions or clarifications to the minutes of July 22, 2008. There were no comments, the minutes will stand as presented.

IV. Bills to be paid

Chairman Ulasz asked if there were any questions regarding the bills to be paid in the amount of \$321,951.44.

Trustee Bender stated on page 6 there is a bill to be paid for the purchase of vehicle stickers for \$867.00. Trustee Bender asked if we make any money on that when you consider the cost of the vehicle stickers, mailing, labor of the two people at the front desk. Chairman Ulasz stated last year we purchased the new software program and what it accomplished was a less intensive and not done so manually so the program has helped us turn things around very quickly and Carol can add to this as well. Do we make money, yes we do, and at the end of April we had about \$80,000 - \$90,000, that does not include the labor cost. Trustee Bender stated it was 2-3 years ago we talked about doing away with that requirement, but then we decided to bring in the software because it was a great idea. Trustee Bender asked are we breaking even or are we making any money on this. Chairman Ulasz stated the income is \$80,000 – 85,000 but again I am doing this from memory and I can pull the budget if you would like; but the philosophy has been that Lesley is at the front desk so there is no additional labor that is needed. Chairman Ulasz stated as far as getting them mailed out, being returned and paid I believe it is working cleaner and faster is that correct Carol? Carol Ward stated yes it is much more compliance, in addition we have the information for the Police Department as well, we have the capability to print report by subdivision, by street, section of the street. The last time we completed an analysis was about 1 ½ year ago we were making money even with the labor cost involved. Chairman Ulasz stated it is still worth our while to require the vehicle stickers and to process the applications. Chairman Ulasz stated she can complete another analysis if you would like, the cost of the mailing, the printing, but the labor cost would not be included due to Lesley is already there and we are not adding additional labor costs. Trustee Working asked if they were included in the water bill there would be no additional postage cost. Carol Ward stated now that we have the Third Millennium program the bills are sent directly to the resident with all the vehicle information included so it is not included in the utility billing mailing any longer.

Chairman Ulasz stated there were no additional questions or comments, the bill list will stand as presented.

V. Ratification of Manual Check List

Chairman Ulasz asked if there were any questions. There were no questions or comments, the manual checklist will stand as presented.

VI. Old Business - None

VII. New Business

911 Personnel

Chairman Ulasz asked Trustee Bender to speak on this item. Trustee Bender asked Annette Wolf, Supervisor to address the committee. Annette stated she has two motions on the Village Board Agenda. We are moving two Telecommunicator's Patricia Kuehn and Lindsay Linneman from a Telecommunicator I to a Telecommunicator II. They have met the requirements and this was included in the budget.

Resolution Adopting Raises

Chairman Ulasz asked Village Administrator Nancy Schuerr to address this item. Nancy Schuerr stated there are two Resolutions for you about the raises for the non-bargaining units. We have passed the appropriations, so we are asking for the raises to follow, as it is our normal process. There were no questions or comments. Chairman Ulasz stated it is included in the budget.

VIII. Committee Comments

None

IX. Audience Comments

None

X. Adjournment

There being no other business to discuss the Committee Meeting was adjourned at 6:08 p.m.

Carol Ward
Deputy Clerk