

**Village of Fox Lake
Finance Committee Meeting
July 24, 2006
5:00 p.m.**

I. Call to Order

The Meeting was called to order at 5:00 p.m.

II. Roll Call

Present were Chairman Ulasz, Trustee Murrey, Trustee Beskow, Trustee Bender and Trustee Working. Trustee Borchers had an excused absence due to work commitments. Also in attendance was Mayor Irwin.

III. Approval of Prior Meeting Minutes

Chairman Ulasz asked if there were any questions or clarifications to the minutes of June 27, 2006. With there being no comments they will stand as presented.

IV. Bills to be paid

Chairman Ulasz asked if there were any questions regarding the bills to be paid in the amount of \$1,078,642.15.

Paul Christensen stated on page 6, under Fox Lake Ace Hardware the gas cans were coded to the Lakefront budget and it should be the motor pool, we will correct that coding prior to the bills being released.

Trustee Bender asked about the payment to lake County Treasurer for striping, Trustee Beskow stated that is the center lines for our roadways and we have Lake County do the work.

Trustee Bender asked on page 12 we have payment to National Waterworks, coding, and same amount, is this a duplicate? Paul Christensen stated no this was put in that way as requested by Supervisor Peterson, those are meters and they are split between the south plant and the north plant.

There were no other questions and Chairman Ulasz stated we would make a motion to approve the bill list at the Village Board Meeting.

V. Ratification of Manual Check List

Chairman Ulasz asked if there were any questions. There were no questions or comments and will stand and a motion will be made at the Village Board Meeting for approval.

VI. Grainger Bills to be Paid

Chairman Ulasz asked if there were any questions regarding the Grainger Bills to be paid, there were no questions so she would make a motion at this evenings meeting for approval.

VII. Old Business

Update on the Public Safety Building

Jim Thillen stated we are basically done there we are waiting for Radicom. Once they are completed we have one small 5 by 8 ceiling in the mantrap that we can do once Radicom and Abbot Security have completed their items. It all hinges on when Radicom gets their work done. We are waiting for the blacktop specifications that Clark Dietz is working on and then we will go out to bid for that work. Trustee Working asked if there was any time frame from Radicom. They said hopefully next week, but they lost some of their workers as well, so we wait.

Update on Lakefront Park Renovation

Jim Thillen stated they are doing the framing upstairs, the plumber is there working. I would like to request a Committee Meeting next week at the site so we can go over all the fine-tuning of the items left to be done. Trustee Working asked Deputy Clerk Ward to schedule the meeting. She stated she would work with Jim Thillen regarding a date. Trustee Ulasz requested it be at 6 p.m. or later.

VIII. New Business

Hiring of Front Office Personnel

Chairman Ulasz asked Human Resource Director, Nancy Schuerr to speak to the Committee on this issue. Nancy Schuerr stated she hoped everyone had their memo regarding the hiring of personnel. We have two openings in the front office area. We have a part-time clerical and a full-time receptionist. We just recently lost our receptionist. We were in the process of interviewing for the part-time position and expanded our search to include the full-time position since we had quite a few applications that were looking for full time as well. We feel we have found two very qualified people. They are now going through the background process for both of the proposed hiring and we are asking for a motion to hire the two applicants contingent on their background check being completed favorably.

Treasurer's Comments/Update

Paul Christensen stated he wanted to update the Committee on the Census. They have finished the testing and they will be hiring. They have started the preliminary checking of addresses. Trustee Bender asked if they are going to go door to door? Paul stated yes they would be going door to door. They usually are out evenings and weekends to talk to the residents when they are home, but I will find out the hourly schedule and make sure everyone is aware of the times, they will have badges showing their credentials.

The auditors are scheduled in next week, and I will keep the Board posted as to any new developments.

IX. Committee Comments

Trustee Murrey stated he wanted to be sure everyone was aware in the coming months I will be broaching the Board in the next couple of months regarding a water study, this is just under the service right now. The County is advocating this to be completed. The things they are looking at pretty heavy is the mining of the earth water, the County is working right now in the north section, and are looking at services these locations. These services are needed in Lake County

and it may be beneficial also to the growth on the north part of town. It is estimated cost of ten to fifteen thousand and it was not a budgeted item. This is for the Local Sewer and Water Department and Tall Oaks Plant. I wanted to bring this up as a FYI and as I have more material I will bring it forward.

X. Audience Comments

None

XI. Adjournment

There being no other business to discuss the Committee Meeting was adjourned at 5:17 p.m.

Carol Ward
Deputy Clerk