

Village of Fox Lake
Finance Committee Meeting
April 11, 2006
6:00 p.m.

I. Call to Order

The Meeting was called to order at 6:00 p.m.

II. Roll Call

Present were Chairman Ulasz, Trustee Murrey, Trustee Beskow, Trustee Bender, and Trustee Working. Also in attendance was Mayor Irwin. Absent was Trustee Borchers.

III. Approval of Prior Meeting Minutes

Chairman Ulasz asked if there were any questions or clarifications to the minutes of March 28, 2006. With there being no comments they will stand as presented.

IV. Bills to be paid

Chairman Ulasz asked if there were any questions regarding the bills to be paid. Stand as presented

V. Ratification of Manual Check List

Chairman Ulasz asked if any questions. Manual checklist stands as presented.

VI. Old Business

Update on the Public Safety Building
Mr. Thillen stated that on Monday they cut in the roof to finish the block work and that they are still waiting on the Spancrete, which is still in production. They are going to start to work on the stone in front.
Chairman Ulasz asked if everyone received their projected cost for the Sally Port, she noted that it is still on schedule.

VII. New Business

New hire for local sewer and water
Trustee Murrey mentioned that working through the budget process, they realized that the staff is less than handicapped right now in sewer and water. Department Head and Supervisor and myself would like to add a laborer, due to another employee getting hurt. There is room in the budget to add another full-time laborer for the department.
Trustee Murrey mentioned that the new vacor truck takes two people and also all the meter changes that need to be done, they need the extra laborer. He would like to make the motion tonight to add a laborer.
Chairman Ulasz mentioned that when they were going over the budget process, they were able to accommodate the department for a few years, and not just for this year.

Approval of Replacement of CSO Position

Chief Behan stated that with the vacancy left by Michelle Kritch, he would like to have approval for a replacement. Chairman Ulasz stated that since it was in his budget, she has no objections. Trustee Beskow asked if it was still being drawn off the Building Department budget. It was mentioned that it would be until May 1,

2006. Chief Behan stated that it would take some time to go over applications. Trustee Bender asked Nancy Schuerr if there was a list of applicants. Nancy Schuerr stated that she does have a list of applicants and if they want a add run that could be done. Trustee Beskow asked how long the list is held for. Nancy Schuerr stated only six months.

Trustee Working asked Chief Behan if the position was Community Service Officer or Code Enforcement Officer. Chief Behan stated it was both. He has looked at a few applications, and they came in for mainly building. Trustee Bender asked if there was a job description. Chief Behan stated it was being worked on and that CSO's need more schooling and training. Nancy Schuerr stated that it was just combining the two descriptions together. Trustee Bender asked Chairman Ulasz about the pay rate being in line with the job. Chairman Ulasz stated that she had not thought about it and asked about the pay variation. Nancy Schuerr stated you have to look at who is in the position already and take experience into consideration.

Selection of Bank for Loan of Street Department Equipment

Treasurer Christensen stated that he sent a proposal to local banks. Three banks chose to submit proposals, which were Harris Bank, 5/3rd and US Bank. He met with Chairman Ulasz and went over the proposal for their best need and thought that 5/3rd offered the best proposal. Basically we are asking to go forward and have the paperwork for 5/3rd. One of the advantages was that 5/3rd had the prepay clause. If we find that in a few years we are in a better economic way, we could pay the loan. If the Board approves it, the schedule would be that the first meeting in May we would pass the ordinance, and then close on it or fund it May 15th. Chairman Ulasz stated that what they had done was stager the loan, dump truck for 5 years and the sweeper for 10 years. Chairman Ulasz asked if there were any questions or can Treasurer Christensen proceed. Chairman Ulasz stated he could proceed.

Treasurer Christensen stated that he had the lady from the census bureau out today and he received the map. He went over it with Bill Hart, it has been signed and will go back to the census bureau tomorrow. Along the same line he has the rates that they will pay for the help. \$14.50 per hour will be paid to enumerators, leaders \$16.00 per hour and clerical will make \$11.00 per hour. Anyone interested needs to pick up an application here at the Village Hall. When the census bureau is ready they will send out postcards to have anyone who picked up an application come in for a basic skills test. They will decide whom to hire based on test scores. We need 110 applicants in order to fulfill our obligations. Chairman Ulasz asked how many would the census bureau be hiring in each category. Treasurer Christensen stated that it was not broken up into categories, but that they will only be hiring 16-17 people. Trustee Working asked if there was an age limit. Treasurer Christensen mentioned that it is 18, but they do mention possibly hiring 16-17 y/o if they have graduated high school. The criteria would be first Village residents, then outside of the Village. Trustee Working asked how long it would last. Treasurer Christensen mentioned that it would last 6 weeks with a possibly starting date of June 15 through July 15.

Trustee Bender stated that we should contact he High School and let them know. Treasurer Christensen stated that they will take any applicant, but it was suggested that the high school should not just be the target. We need people who will knock on doors and be able to talk to people and the general feeling was that 18 years olds may not be comfortable with it. We have to recount Leisure Village in order to get a good count in Woodland Green. Trustee Working stated

that it could be mentioned at the next senior's luncheon. Treasurer Christensen mentioned that he could attend the next luncheon and speak with them.

VIII. Audience Comments

None

IX. Adjournment

There being no other business to discuss the Committee Meeting was adjourned at 6:17p.m.

Dee Wittlieb for
Carol Ward
Deputy Clerk