

Village of Fox Lake

PLAN COMMISSION MEMBER

Part-time: Avg. of 2 meeting/month

\$75.00 per meeting

JOB DESCRIPTION AND QUALIFICATIONS

QUALIFICATIONS: Applicants must . . .

1. Have a willingness and dedication to commit both time and personal energy to the Plan Commission.
2. Have an interest in comprehensive community planning, zoning and subdivision of land, and the protection of the environment.
3. Have a desire to assist in implementing the Village of Fox Lake's Vision Statement and land use policies, including the Comprehensive Plan, Subdivision Ordinances, Zoning Ordinances and environmental policy, for the purpose of protecting the health, safety and welfare of the residents.
4. Have a willingness to encourage and accept input from citizens, organizations and those directly affected by land use related actions made by the Commission.

RESPONSIBILITIES:

1. The general purpose of the Plan Commission is to advise the Village Board on all development matters in the community.
2. Specific duties include the preparation, administration and implementation of Village of Fox Lake Comprehensive Plan, Zoning Ordinance, Subdivision Ordinance, and Environmental Policy and other land use policy.
3. The Plan Commission is required to make formal recommendations on all zoning and subdivision applications.
4. Attend and participate in regularly scheduled meetings and special meetings.

BY ORDINANCE:

- A. The Plan Commission shall consist of seven (7) members, who shall be appointed by the mayor with the consent of the board of trustees. The mayor shall annually designate the chairman of the Plan Commission. (Ord. 2003-21, 4-8-2003)
- B. The terms of the members of the Plan Commission shall be for two years and each member shall remain a member until his successor has been appointed and has qualified.
- C. Members shall be residents of the village or shall reside within one and one-half (1 1/2) miles of the village limits.
- D. The members of the plan commission shall receive as compensation for their services such sum as shall be set from time to time by the board of trustees. (Ord. 2002-51, 7-23-2002)