

Village of Fox Lake

ZONING BOARD OF APPEALS MEMBER

Part-time: Avg. of 2 meetings/month

\$75.00 per meeting

JOB DESCRIPTION AND QUALIFICATIONS

QUALIFICATIONS: Applicants must . . .

1. Have a willingness and dedication to commit both time and personal energy to the Zoning Board of Appeals.
2. Have an interest in comprehensive community planning, zoning and subdivision of land, and the protection of the environment.
3. Have a desire to assist in implementing the Village of Fox Lake's Vision Statement and land use policies, including the Comprehensive Plan, Subdivision Ordinances, Zoning Ordinances and environmental policy, for the purpose of protecting the health, safety and welfare of the residents.
4. Have a willingness to encourage and accept input from citizens, organizations and those directly affected by land use related actions made by the Board of Appeals.

RESPONSIBILITIES:

1. The general purpose of the Zoning Board of Appeals is to hear and decide any appeal or decision, order or interpretation by the officer whose duty it is to enforce the zoning ordinance, and it shall have the power to reverse any decision of such officer on a concurring vote of the board as provided by statute.
2. The Zoning Board of Appeals shall also conduct hearings and other affairs as are designated by the zoning ordinances. (Ord. 2001-43,7-10-2001)
3. Specific duties include the preparation, administration and implementation of Village of Fox Lake Comprehensive Plan, Zoning Ordinance, Subdivision Ordinance, and Environmental Policy and other land use policy.
4. The Zoning Board of Appeals is required to make formal recommendations on all zoning and subdivision applications.
5. Attend and participate in regularly scheduled meetings and special meetings.

BY ORDINANCE:

- A. The Zoning Board of Appeals shall consist of seven (7) members, who shall be appointed by the mayor with the consent of the board of trustees. The members terms serve the following terms:

One member for one year;
One member for two years;
One member for three years;
One member for four years;
One member for five years;
One member for six years; and,
One member for seven years.

The mayor shall annually designate the chairman of the Zoning Board of Appeals.
1975 Code 12.01, 31.07)

- B. Members shall be residents of the Village or shall reside within one and one-half (1 1/2) miles of the Village limits.
- C. The members of the Zoning Board of Appeals shall receive as compensation for their services such sum as shall be set from time to time by the Board of Trustees. (Ord. 2002-51, 7-23-2002)