



Ms. Schuerr stated this creates an opening for a part time Telecommunicator and we have an employee who went into the military service and has returned and is interested in returning to work with us on a part time basis. She stated we are asking he be placed in the part time position as he returns from military service. Ms. Schuerr stated those two motions will be made under Trustee Griseta.

Ms. Schuerr stated we had talked to the Board to post for the position that was available in water and sewer. She stated we posted internally and we have an employee internally that is interested in moving over to water and sewer. She stated he is in our street department and we would like to move him over to water and sewer as a laborer and give them the opportunity to grow in another area and there will be a motion to move that employee from one department to the other.

Ms. Schuerr stated we then create an open position in the Street Department which we will ask for approval to go out and advertise and interview for the position of a full time maintenance worker. Ms. Schuerr stated this is the personnel area and she would like to add one additional item.

Ms. Schuerr stated she would like to recognize an employee, there is a Betty Smith who works at the Northwest Region plant and she has her certificate she just earned in informational processing. She stated she is a specialist and she is with the honor society on that.

**IV. Recess to Committee of the Whole**

*Trustee Mumford made a motion to recess into the Committee of the Whole Meeting at 6:35 PM seconded by Trustee Burt.*

*A roll call vote was taken as follows:*

<i>Trustee Murrey</i>	<i>Aye</i>
<i>Trustee Kiesgen</i>	<i>Aye</i>
<i>Trustee Burt</i>	<i>Aye</i>
<i>Trustee Griseta</i>	<i>Aye</i>
<i>Trustee Mumford</i>	<i>Aye</i>
<i>Trustee Koske</i>	<i>Aye</i>

***Motion Carried***

**V. Committee of the Whole**

**A. Finance**

- Discussion – Trustee Burt stated the realignment of the business office to include accounting, accounts payable and receivable has been completed. Trustee Burt stated everyone has received the proposal as far as the realignment and everything has been done within the budget for the past year and going forward and we are not looking to increase cost. He stated we will have much better coverage by using an outside firm. Trustee Burt stated he would like to move forward if there are no objections. Mr. Korpan stated there has been a very careful analysis of this because of the importance. He stated they wanted to ensure that they increased the business office in efficiency and provide more checks and balances. He stated we wanted to improve moral rather than reduce it. He stated they wanted to make sure they were budget conscience. He stated we did that, they looked at the different positions and jobs, not only are we able to do the things we have to do provide and open transparent business office so you can get information in a timely fashion. He stated we improved it by adding

human relations work to be given to another person already on staff to help Nancy in her office. He stated it is providing more services and in time you'll see the difference. Trustee Burt stated if there were no questions he would proceed with the motion to realign the business office this evening and hire an Assistant Village Administrator.

- Discussion – Finance. Mr. Korpan stated the finance page that was distributed shows a statement of balance. He stated if you look at the third page you will notice the value of the village which included cash investments. He stated this included the Enterprise Fund and the General Funds. He stated they have done cash analysis and cash flows and we anticipate the fund balance at the end of the fiscal year and we are \$400,000.00 less in sales tax revenue then in 2008. Trustee Burt stated with that in mind we are going to have to start exploring other revenue streams. Mayor Bender stated he met with a local business owner and asked how business was. He stated the business owner stated horrible. Mayor Bender stated this has been a consistent story through out Grand Ave. Mayor Bender stated another local business owner contacted him today to discuss bringing in another business into Fox Lake.

#### **B. Building and Zoning**

- Trustee Griseta she did not have a report this evening.

#### **C. Parks and Recreation**

- Discussion – Polar Plunge. Trustee Mumford stated the Polar Plunge would take place this Sunday at Lakefront Park with registration at 11:30 AM and the first plunge would be at 1:00PM. He stated there have been 190 people register online this far.
- Discussion – Billy Elliot Play. Trustee Mumford stated the Billy Elliot play sold out and it will be held on the April 18<sup>th</sup>, 2010.
- Discussion – Easter Egg Hunt. Trustee Mumford stated this event will be held on March 27<sup>th</sup>, 2010.
- Discussion – Boaters Safety Class. Trustee Mumford stated this class will be held on March 20<sup>th</sup>, 2010 and will be at the community center.
- Discussion – Senior Programs. Trustee Mumford stated all the programs for the seniors have been planned. He stated this has been done in conjunction with Grant Community to help save monies.
- Discussion – Event Card. Trustee Mumford stated the event cards will be going out in the water bills.

#### **D. Planning**

- Discussion – Special Use Variance. Trustee Koske stated Plan Commission has extended the Special Use and Variance for a Storage Facility on State Park Road and Coventry Road for CJW Development for a period of one year. Trustee Koske stated the developers have not been able to start construction and we would like to extend the permit for them. She stated she would be making that motion tonight. Trustee Burt stated are they looking to start. Trustee Koske stated we understand they are looking to start in the spring.

#### **D. Public Safety**

- Discussion – Motions to shift FoxComm 911 employees. Trustee Griseta stated Ms. Schuerr covered her motions this evening.

#### **E. Sewer and Water**

- Discussion – Open Position. Trustee Murrey stated the open position was discussed earlier by the Village Administrator and asked if there were any questions. Trustee Murrey stated he would be making the motions this evening.
- Discussion – Change Order #4 for the Grit Tank & Grit Remodeling and Additions. Trustee Murrey stated the change order is for \$9,397.73 and asked if there were any questions. Trustee Murrey stated he would be making a motion on this.
- Discussion – Award of the Bid for the Seawitch Lift Station Replacement. Trustee Murrey stated this would be awarded to Pease Construction Company. He stated there were 10 bidders that were inconsistent with each other. He stated this was way under estimate and the engineers assure him it will fall in line with all prior construction requirements. Trustee Murrey stated if there were no questions he would be making this motion. Mayor Bender asked if they were going to be doing the construction. Trustee Murrey stated no they come pre built but they do the installation and re-piping however, we would be doing the landscaping for this project. Greg Dressler stated the construction company would be restoring the curbs and guttering. Trustee Murrey stated the landscaping would start as soon as everything has settled and we know the equipment is operational. Trustee Koske stated when are they going to start the work. Trustee Murrey stated as soon as possible due to the use of the water tables. Greg Dressler stated upon approval of the bid tonight it would take them a couple of weeks to turn the paperwork around and they would need to get in there with the structure late this spring. Trustee Murrey stated he didn't want to interfere with the business nor the boating season. Mr. Dressler stated they hoped they would have the structure installed before the end of May. Trustee Burt stated do we know why there is such a significant difference between the engineer's estimates and the actual bids. Mr. Dressler stated they have been seeing this trend for the last 2 years and it is due to the lack of public work and we are seeing bidders getting extremely aggressive. He stated you can see some of the bidders came in at nearly half of our estimate. He stated we are not normally off that much but we had some very aggressive bidders, he stated when they put an estimate together they air on the side of caution.
- Discussion – Award the Bid for 66" Outfall Pipe and Rehabilitation. Trustee Murrey stated there were 2 bidders and the engineering confirms the Terra Engineering & Construction Company for \$2,427,128.00. Trustee Murrey stated they were speaking to the landowners to set up meetings to discuss this project. He stated this project needed to be started because the IEPA permit was good until May 31, 2010. Mayor Bender stated that is the one by Watts Marina. Trustee Murrey stated correct. Mayor Bender stated will this interfere with their business this spring. Trustee Murrey stated the whole peninsula is built on top of the outfall pipe. Mayor Bender stated we held off last year until the fall and now its going to be at the beginning of boating season. Trustee Murrey stated he would keep the Board up to date. Trustee Murrey stated this was a large pipe and they are rehabilitating it, it would not be a total dig out.

#### **F. Streets**

- Discussion – Street Department Staffing. Trustee Kiesgen stated he had 2 small things and Nancy touched on one of them regarding staffing at the Street Department.

- Discussion – Ladies Auxiliary of the Fox Lake American Legion. Trustee Kiesgen stated they have donated a decorative cement trashcan to be located on Forest Ave.

**VI. Motion to adjourn from Committee of the Whole and Reconvene Village Board**

- Trustee Burt made a ***motion*** to adjourn from the Committee of the Whole and reconvene the Village Board Meeting at 6:53 PM seconded by Trustee Kiesgen.

*A roll call vote was taken as follows:*

*Trustee Murrey           Aye*

*Trustee Kiesgen       Aye*

*Trustee Burt            Aye*

*Trustee Griseta       Aye*

*Trustee Mumford      Aye*

*Trustee Koske         Aye*

***Motion Carried***

**VII. Motions for Approval**

- **Finance**

1. Trustee Burt made a ***motion*** to approve the Bill List dated February 23, 2010 in the amount of \$796,539.02 seconded by Trustee Koske.

*A roll call vote was taken as follows:*

*Trustee Murrey        Aye*

*Trustee Kiesgen      Aye*

*Trustee Burt          Aye*

*Trustee Griseta      Aye*

*Trustee Mumford     Aye*

*Trustee Koske        Aye*

***Motion Carried***

2. Trustee Burt made a ***motion*** to ratify the Manual Check List dated February 23, 2010 seconded by Trustee Mumford.

*A roll call vote was taken as follows:*

*Trustee Murrey        Aye*

*Trustee Kiesgen      Aye*

*Trustee Burt          Aye*

*Trustee Griseta      Aye*

*Trustee Mumford     Aye*

*Trustee Koske        Aye*

***Motion Carried***

3. Trustee Burt made a ***motion*** to approve the Grainger Bills in the amount of \$933.81 seconded by Trustee Griseta

Mayor Bender read the following statement: “For the record I would like to disclose that I am the owner of stock in Grainger consisting of less than 1% of outstanding shares: I further will refrain from evaluating, recommending, approving, deliberating or otherwise participating in the negotiation or approval of Grainger bills and that I will abstain from voting on any motions to pay Grainger bills”..

*A roll call vote was taken as follows:*

*Trustee Murrey        Aye*

Trustee Kiesgen           Aye  
Trustee Burt                Aye  
Trustee Griseta            Aye  
Trustee Mumford           Aye  
Trustee Koske              Aye  
**Motion Carried**

4. Trustee Burt made a **motion** to accept the proposal of Eder, Casella & Company for accounting and payroll services effective February 24, 2010 seconded by Trustee Murrey.

A roll call vote was taken as follows:

Trustee Murrey            Aye  
Trustee Kiesgen           Aye  
Trustee Burt               Aye  
Trustee Griseta           Aye  
Trustee Mumford           Aye  
Trustee Koske              Aye  
**Motion Carried.**

5. Trustee Burt made a **motion** to proceed to advertise and interview for an Assistant Village Administrator seconded by Trustee Murrey.

A roll call vote was taken as follows:

Trustee Murrey            Aye  
Trustee Kiesgen           Aye  
Trustee Burt               Aye  
Trustee Griseta           Aye  
Trustee Mumford           Aye  
Trustee Koske              Aye  
**Motion Carried.**

- **Planning**

1. Trustee Koske made a **motion** to approve the Plan Commission recommendation to extend the Special Use and Variance for a Storage Facility on State Park Road and Coventry Road for CJW Development for a period of one year seconded by Trustee Kiesgen.

A roll call vote was taken as follows:

Trustee Murrey            Aye  
Trustee Kiesgen           Aye  
Trustee Burt               Aye  
Trustee Griseta           Aye  
Trustee Mumford           Aye  
Trustee Koske              Aye  
**Motion Carried**

- **Public Safety**

1. Trustee Griseta made a **motion** to promote Michael Moore from part time Telecommunicator II to Full Time LEAD Telecommunicator for the FoxComm 911 Center at the rate of \$18.65 an hour with an effective date of February 24, 2010 seconded by Trustee Burt.

*A roll call vote was taken as follows:*

<i>Trustee Murrey</i>	<i>Aye</i>
<i>Trustee Kiesgen</i>	<i>Aye</i>
<i>Trustee Burt</i>	<i>Aye</i>
<i>Trustee Griseta</i>	<i>Aye</i>
<i>Trustee Mumford</i>	<i>Aye</i>
<i>Trustee Koske</i>	<i>Aye</i>

***Motion Carried***

2. *Trustee Griseta made a **motion** to approve the hiring of Jeffrey Fleming as part time Telecommunicator II for the FoxComm 911 Center at the rate of \$20.00 an hour with an effective date of February 24, 2010 seconded by Trustee Burt.*

*A roll call vote was taken as follows:*

<i>Trustee Murrey</i>	<i>Aye</i>
<i>Trustee Kiesgen</i>	<i>Aye</i>
<i>Trustee Burt</i>	<i>Aye</i>
<i>Trustee Griseta</i>	<i>Aye</i>
<i>Trustee Mumford</i>	<i>Aye</i>
<i>Trustee Koske</i>	<i>Aye</i>

***Motion Carried***

- **Sewer and Water**

1. *Trustee Murrey made a **motion** to approve the transfer of Matthew Vasey, Maintenance Worker from the Street Department to the Local Sewer & Water Department as a Laborer in Pay Grade E at \$15.31 per hour, effective February 28<sup>th</sup>, 2010 seconded by Trustee Kiesgen.*

*A roll call vote was taken as follows:*

<i>Trustee Murrey</i>	<i>Aye</i>
<i>Trustee Kiesgen</i>	<i>Aye</i>
<i>Trustee Burt</i>	<i>Aye</i>
<i>Trustee Griseta</i>	<i>Aye</i>
<i>Trustee Mumford</i>	<i>Aye</i>
<i>Trustee Koske</i>	<i>Aye</i>

***Motion Carried***

2. *Trustee Murrey made a **motion** to approve Change Order # 4 for Joseph J. Henderson & Son Inc. in the amount of \$9,397.73 for the Grit Tank & Grit Remodeling and Addition project at the Northwest Regional Water Reclamation Facility and authorize the Attorney to prepare the necessary Resolution seconded by Trustee Griseta.*

*A roll call vote was taken as follows:*

<i>Trustee Murrey</i>	<i>Aye</i>
<i>Trustee Kiesgen</i>	<i>Aye</i>
<i>Trustee Burt</i>	<i>Aye</i>
<i>Trustee Griseta</i>	<i>Aye</i>
<i>Trustee Mumford</i>	<i>Aye</i>
<i>Trustee Koske</i>	<i>Aye</i>

***Motion Carried***

3. Trustee Murrey made a ***motion*** to award the bid to Terra Engineering & Construction in the amount of \$2,427,128.00 for the 66” Outfall Pipe and Structure Rehabilitation Project and authorize the Attorney to prepare the necessary Resolution seconded by Trustee Koske.

A roll call vote was taken as follows:

Trustee Murrey           Aye  
Trustee Kiesgen         Aye  
Trustee Burt             Aye  
Trustee Griseta         Aye  
Trustee Mumford        Aye  
Trustee Koske           Aye

***Motion Carried***

4. Trustee Murrey made a ***motion*** to award the bid for the Seawitch Lift Station Replacement to Pease Construction Inc. in the amount of \$134,435.00 and authorize the Attorney to prepare the necessary Resolution seconded by Trustee Burt.

A roll call vote was taken as follows:

Trustee Murrey           Aye  
Trustee Kiesgen         Aye  
Trustee Burt             Aye  
Trustee Griseta         Aye  
Trustee Mumford        Aye  
Trustee Koske           Aye

***Motion Carried***

- **Streets**

1. Trustee Kiesgen made a ***motion*** to approve the advertising and posting for the open position of Maintenance Worker at the Street Department seconded by Trustee Koske.

A roll call vote was taken as follows:

Trustee Murrey           Aye  
Trustee Kiesgen         Aye  
Trustee Burt             Aye  
Trustee Griseta         Aye  
Trustee Mumford        Aye  
Trustee Koske           Aye

***Motion Carried***

**VIII. Attorney Comments**

There were no Attorney comments this evening.

**IX. Presidents Comments**

Mayor Bender stated he received a sad call this morning regarding the passing of Steve Thelen brother. He stated I don't have a lot of detail he was 59 and may have had a form of cancer.

Mayor Bender stated Mr. Hart here at his last formal Board Meeting. He stated he has personally worked with him for 10 years and he has been a big player in the development

of Fox Lake. Mayor Bender stated he worked with Cambridge, Woodland Green, Reserve One in Duck Lake, Vern's Landing, The Thomas Place which is currently being developed and numerous single family residence and businesses. Mayor Bender thanked Mr. Hart for his service and wished him well. Mayor Bender announced that there would be a small gathering on Thursday at Dino's to wish him well.

#### X. Audience Comments

There were no audience comments

#### Executive Session

*Trustee Burt made a **motion** to retire into executive session for Personnel Matters, and to include the Village Administrator Nancy Schuerr at 7:08 PM seconded by Trustee Griseta.*

*A roll call vote was taken as follows:*

<i>Trustee Murrey</i>	<i>Aye</i>
<i>Trustee Kiesgen</i>	<i>Aye</i>
<i>Trustee Burt</i>	<i>Aye</i>
<i>Trustee Griseta</i>	<i>Aye</i>
<i>Trustee Mumford</i>	<i>Aye</i>
<i>Trustee Koske</i>	<i>Aye</i>

***Motion Carried***

#### XI. Reconvene the Village Board Meeting

*Trustee Koske made a **motion** to reconvene the Village Board Meeting at 7:26PM seconded by Trustee Murrey*

*A roll call vote was taken as follows:*

<i>Trustee Murrey</i>	<i>Aye</i>
<i>Trustee Kiesgen</i>	<i>Aye</i>
<i>Trustee Burt</i>	<i>Aye</i>
<i>Trustee Griseta</i>	<i>Aye</i>
<i>Trustee Mumford</i>	<i>Aye</i>
<i>Trustee Koske</i>	<i>Aye</i>

***Motion Carried***

Mayor Bender stated he would like a motion to approve his appointment of Frank Urbina as Building Commissioner with an effective date of March 1<sup>st</sup>, 2010.

*Trustee Griseta made a **motion** to accept the Mayors appointment of Frank Urbina to Building Commissioner with an effective date of March 1, 2010 seconded by Trustee Mumford.*

*A roll call vote was taken as follows:*

<i>Trustee Murrey</i>	<i>Aye</i>
<i>Trustee Kiesgen</i>	<i>Aye</i>
<i>Trustee Burt</i>	<i>Aye</i>
<i>Trustee Griseta</i>	<i>Aye</i>
<i>Trustee Mumford</i>	<i>Aye</i>
<i>Trustee Koske</i>	<i>Aye</i>

***Motion Carried***

*Trustee Griseta made a **motion** to authorize the salary of \$70,000.00 annually for the office of Building Commissioner effective March 1, 2010 seconded by Trustee Burt.*

*A role call vote was taken as follows:*

*Trustee Murrey           Aye*

*Trustee Kiesgen        Aye*

*Trustee Burt            Aye*

*Trustee Griseta        Aye*

*Trustee Mumford       Aye*

*Trustee Koske          Aye*

***Motion Carried.***

Mayor Bender stated Mr. Urbina would now be sworn in. Clerk Weeks swore in Frank Urbina as Building Commissioner.

### **XIII. Adjournment**

*Trustee Koske made a **motion** to adjourn the Village Board Meeting at 7:29PM seconded by Trustee Mumford.*

*A role call vote was taken as follows:*

*Trustee Murrey           Aye*

*Trustee Kiesgen        Aye*

*Trustee Burt            Aye*

*Trustee Griseta        Aye*

*Trustee Mumford       Aye*

*Trustee Koske          Aye*

***Motion Carried***

Meeting was adjourned at 7:29 P.M.

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Samantha Weeks  
Village Clerk