



**VILLAGE OF FOX LAKE**  
**VILLAGE BOARD MEETING MINUTES**

STATE OF ILLINOIS, }  
Lake and McHenry Counties, }  
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## **Village of Fox Lake**

At the regular Board Meeting, held in said Village and County in the State of Illinois at 6:30 p.m. on May 23, 2017 meeting was called to order by Mayor Schmit. The following official business was transacted:

## 1. Call to Order

## Roll Call

Present Mayor Schmit; Village Clerk Moore, Village Attorney Teegen; Trustees: Murrey, Jensen, Stochl, Marr, Koske, and Konwent.

Staff also in attendance: Anne Marrin, Laura Linehan, Donovan Day, Nick Warrner, and Dave Watkins.

## 2. Approval of Minutes

Trustee Konwent made a **motion** to approve the Village Board Meeting Minutes of May 9, 2017, Seconded by Trustee. All were in favor. **Motion carried.**

### 3. Approval of the Warrant

Trustee Stochl made a **motion** to approve the Warrant List, seconded by Trustee Marr. All were in favor. **Motion carried.**

#### 4. Special Business

#### A. Appointments to Planning & Zoning Commission

David Gauger 1 year  
Stephanie Vermillion 1 year  
Niki Warden 2 year

Debra Vander Weit	2 year
Dave Schultz	3 year
Peter Fenneman	3 year
Timothy Foster	4 year

*Trustee Jensen made a **motion** to approve the appointments of the above referenced candidates to the Planning & Zoning Commission, seconded by Trustee Konwent. All were in favor. **Motion Carried.***

Preceding the passing of the above motion, the Village Clerk swore in the newly appointment members of the Planning & Zoning Commission and all members signed the Oath.

#### ***B. Appointments to Strategic Planning Teams***

Recreation:	Trustee Koske, Trustee Stochl, Chairman Nick Warner
Infrastructure:	Trustee Murrey, Trustee Jensen, Chairman Ryan Kelly
Technology:	Trustee Marr, Trustee Murrey, Chairman Jimmy Lee
Marketing:	Trustee Stochl, Trustee Konwent, Chairman Laura Linehan
Communication/Public Outreach:	Trustee Konwent, Trustee Koske, Chairman Jimmy Lee
Economic Development:	Trustee Jensen, Trustee Marr, Chairman Donovan Day

*Trustee Marr made a **motion** to approve the above referenced appointees to their assigned Strategic Planning Teams, seconded by Trustee Koske. All were in favor. **Motion carried.***

#### ***C. Administrative Appointments***

Administrator:	Anne Marrin
Finance Director/Treasurer:	Stephanie Hannon
ETSB:	Annette Wolf
Community Development Dir	Donovan Day

*Trustee Koske made a **motion** to approve the appointment of Anne Marrin to Village Administrator position, seconded by Trustee Jensen. All were in favor. **Motion carried.***

Preceding the passing of the motion to appoint Anne Marrin, the Village Clerk, Danice Moore, swore in Anne Marrin and Administrator Marrin signed the Oath.

*Trustee Stochl made a **motion** to approve the appointment of Stephanie Hannon for Finance Director/Treasurer position and Annette Wolf for the ETSB position, seconded by Trustee Konwent. All were in favor. **Motion Carried.***

Mayor Schmit noted that Stephanie Hannon and Annette Wolf were not present and that they will be sworn into their positions at the Village Hall at a later date.

*Trustee Marr made a motion to approve the appointment of Donovan Day for the Community Development Director position, seconded by Trustee Koske. All were in favor. **Motion carried.***

Preceding the passing of the motion to appoint Donovan Day, the Village Clerk, Danice Moore, swore in Donovan Day and Director Day signed the Oath.

Mayor Schmit stated that Clerk Danice Moore has appointed Kimberly Mate as Deputy Clerk. Mayor Schmit further noted that Kimberly Mate will be sworn in at the Village Hall at a later date.

## 5. Village President's Report

Mayor Schmit stated that with much reluctance that he received a resignation letter from Chief Laine. Mayor Schmit read Chief Laine's resignation letter. Chief Laine tendered his resignation as the Chief of Police for the Village of Fox Lake effective at the close of business on June 12, 2017. Mayor Schmit thanked Chief Lane for all that he has done.

Chief Lane stated "that it has been a great experience working with all of you and all of the men and women of the department and staff. It has been a real great experience for me and we hope that the place is a little better because we spent some time here."

Mayor Schmit stated that we are really moving forward with development and that it seems that every other day we getting more and more calls regarding possible development. The Village is pursuing every opportunity that we can. Mayor Schmit further stated that hopefully with the start of these new strategic planning teams that we will be in a position to further attract more development.

## 6. Village Administrator's Report

Administrator gave an update to the status of the Lake Front Park. Administrator Marrin stated that they have been meeting weekly with the construction teams and the engineers as well as the architects. She stated that the building is now painted that the flooring will be going in. The splash pad has been paved and it looks great. We will be getting fencing and sod there and it will be ready for the opening at the Celebrate Fox Lake on July 1, 2017.

Administrator thanked staff for all of their assistance for all of their help with change orders and for getting things done within budget and within the perimeters of the grant. She stated that staff continues to work on the Lakefront Park and looks forward the grand opening for everyone to come and enjoy.

#### **7. Village Attorney Report**

Attorney Teegen stated the as part of the agreement with Ray Dodge for the expansion of their dealership, the Village was obligated to convey a 2ft strip adjacent to the alley and vacate the alley on Amundsen. Attorney Teegen stated that he is pleased to announce that all of the proper documents are all recorded and in place.

Attorney Teegen further stated that under the new format of the Board some of the actions are taken by a voice vote as opposed to a roll count. He stated that it is important that the warrant list is done by a roll count vote. Attorney Teegen suggested it would be appropriate to entertain another motion to approve the Warrant List referenced above. Board members complied with his recommendation.

*Trustee Stochl made a motion to approve the Warrant List, seconded by Trustee Marr.*

*A roll call was taken as follows:*

Trustee Murrey	Aye
Trustee Jensen	Aye
Trustee Stochl	Aye
Trustee Konwent	Aye
Trustee Marr	Aye
Trustee Koske	Aye

***Motion Carried***

Further conversation ensued regarding when it is appropriate to have a roll call vote.

#### **8. Village Treasurer's Report**

##### **A. November 2016 – March 2017**

Administrator Marrin stated the Village is currently \$447,669 ahead of last year in net income due to \$539,301 in less capital expenditures related to the road program offset by higher public safety expenses to new police officers, overtime and legal services.

She further state that the Village is currently \$266,313 ahead of budget due to timing of revenues and expenses. Revenues are higher due to continued collection efforts on red light outstanding tickets. Expenditures are under budget due to timing of invoices and are anticipated to be at or below budgeted levels.

**9. Preliminary Audience Comments (on Agenda Items Only)**

**There were none**

**10. Motion to Recess to Committee of the Whole Meeting**

Trustee Koske made a motion to recess to the Committee as a whole, seconded by Trustee Konwent. All were in favor. Motion carried.

**A. Strategic Planning Team Reports**

Administrator Marrin stated there is nothing to report from the Planning Teams however the Chairs of each Committee will be contacting Trustees to get times and schedules in an effort to arrange times/dates for the meetings.

**11. New Business**

- A. Ordinance 2017-24, an Ordinance Establishing a Capital Improvement Program for the Village of Fox Lake, Illinois.
- B. Ordinance 2017-25, an Ordinance Amending Title 5 Chapter 3 of the Village Code Regarding Fees for Garbage Collection.
- C. Ordinance 2017-26, An Ordinance Amending Various Sections of the Village Code in order to Conform with Changes made by Ordinance 2017-015.
- D. Motion to approve the Sons of the American Legion Annual Gun Raffle on August 19, 2017 and to waive the raffle manager bond requirement.
- E. Motion to approve the Fox Lake Round Lake Rotary on September 19, 2017 and to waive the raffle manager bond requirement.
- F. Motion to approve Lakes Region Post 703 Raffle On June 3, 2017 supporting Joe Washco in his fight against cancer and waive the raffle manager bond requirement.
- G. Approval of façade improvement grant request for Sign Appeal at 20 E Grand Avenue in the amount of \$4,000.00.
- H. Approval of façade improvement grant request for Grand Avenue Hair Club at 240 E Grand Avenue in the amount of \$1090.00.

Mayor Schmit stated that Trustee Stochl will recuse himself from letter H. under the Consent Agenda and will not able discuss it with the other board members.

**12. Old Business**

Trustee Koske            Aye  
**Motion Carried**

*Trustee Koske made a motion to approve the consent agenda, seconded by Trustee Jensen.*

*A roll call vote was taken as follows:*

Trustee Murry            Aye  
Trustee Jensen            Aye  
Trustee Stochl            Aye  
Trustee Konwent            Aye  
Trustee Marr            Aye  
Trustee Koske            Aye  
**Motion Carried**

#### **A. Resolutions**

#### **B. Ordinances (second and final read)**

1. Ordinance 2017-24, an Ordinance Establishing a Capital Improvement Program for the Village of Fox Lake, Illinois.
2. Ordinance 2017-25, an Ordinance Amending Title 5 Chapter 3 of the Village Code Regarding Fees for Garbage Collection.
3. Ordinance 2017-17, an Ordinance Providing for Establishment of Recapture Charges for Connection to the Village's Sanitary Sewer and Water Systems.
4. Ordinance 2017-26, an Ordinance Amending Various Sections of the Village Code in order to Conform with Changes made by Ordinance 2017-015.

#### **C. Motions**

1. Motion to approve the Sons of the American Legion Annual Gun Raffle on August 19, 2017 and to waive the raffle manager bond requirement.
2. Motion to approve the Fox Lake Round Lake Rotary on September 19, 2017 and to waive the raffle manager bond requirement.
3. Motion to approve Lakes Region Post 703 Raffle On June 3, 2017 supporting Joe Washco in his fight against cancer and waive the raffle manager bond requirement.
4. Approval of façade improvement grant request for Sign Appeal at 20 E Grand Avenue in the amount of \$4,000.00.
5. Approval of façade improvement grant request for Grand Avenue Hair Club at 240 E Grand Avenue in the amount of \$1090.00.

#### **16. Approval of Exceptions**

*Trustee Konwent made a motion to approve the façade improvement grant request for Grand Avenue Hair Club at 240 E. Grand Avenue in the amount of \$1090.00, seconded by Trustee Jensen.*

*A roll call vote was taken as follows:*  
Trustee Murry            Aye

<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Recused Himself</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Koske</i>	<i>Aye</i>
<i>Motion Carried</i>	

**17. For the Good of the Order**

Trustee Murry requested that the chairs of his committees text or call him.

Trustee Koske expressed her concerns regarding the public finding out about potential businesses coming into town via social media before the Village Board knows of such transactions and before the Special Use process. Conversation ensued between Village Board Members, Community Development Director Donovan Day and Timothy Foster the creator of "Your Link to the Chain," regarding the problems and benefits of such announcements on social media websites.

**18. Audience Comments**

Tom Sebar addressed the board regarding his concerns of ATV and dirt bikes in his neighborhood, Sundial Farms. Mr. Sebar stated and gave many examples of safety concerns. Conversation ensued regarding the issue. Mayor Schmit stated that Mr. Sebar should stay after the meeting to discuss the issue further with Deputy Police Chief Lee.

**19. Executive Session**

*Trustee Konwent made a motion to retire into Executive Session for Personnel Matters and to include Anne Marrin Village Administrator, Assistant Village Administrator Laura Linehan, Attorney Howard Teegen, seconded by Trustee Koske. All were in favor. Motion carried.*

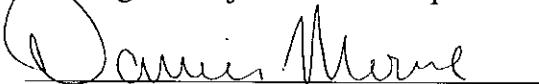
**20. Reconvene the Village Board Meeting**

*Trustee Jenson made a motion to reconvene the Village Board Meeting seconded by Trustee Jensen. All were in favor. Motion Carried.*

**21. Adjournment**

*Trustee Stochl made a motion to adjourn the Village Board Meeting seconded by Trustee Marr. All were in favor. Motion Carried.*

Meeting was adjourned at 7:46 p.m.



Danice Moore, Village Clerk