



**FOX LAKE POLICE PENSION FUND
BOARD MEETING
Monday - January 23, 2017**

I. Meeting Called to Order

President Fred Loffredo called the meeting to order at 9:30 a.m.

II. Pledge of Allegiance

The Pledge of Allegiance was recited.

III. Roll Call

Board Members present were Fred Loffredo, Mark Schindler, Joe Martin and Joe Neary. Jack Kiesgen was absent due to illness. Also present: Board Attorney, Laura Goodloe, Steve Earnhardt of Lauterbach & Amen, Tom McShane of Graystone Consulting, Village Administrator Ann Marin, Village Administrator's Assistant Laura Linehan, and Recording Secretary Carol McMullen.

IV. Approval of Agenda

There were no changes or additions made to the Agenda.

V. Public Comments – None at this time.

VI. Approval of Minutes

A motion was made by Mark Schindler to accept the minutes of the Regular Board Meeting of 10-17-2016 as presented; second by Joe Martin. All Ayes; motion carried.

A motion was made by Joe Neary to accept the minutes of the Executive Session Meeting of 01-04-2017, and retain them as confidential, second by Joe Martin. Roll call vote taken. Fred Loffredo – Aye. Joe Martin – Aye. Joe Neary – Aye. Mark Schindler – Abstain. Motion carried.

A motion was made by Mark Schindler to accept the minutes of the Special Meeting of 01-04-2017 as presented; second by Joe Neary. All Ayes; motion carried.

VII. Financial Report

Tom McShane gave an overview of Capital Markets for the 4th quarter 2016. He discussed the market reaction to Brexit and to the election of a new president, and discussed future recommendations. He reviewed the 4th quarter performance report for Fox Lake Police Pension Fund. As of 12-31-2016, the fixed income portfolio value was \$5,400,269.00; the equity market value was \$9,078,367.00; there was \$381,786.00 in cash & equivalents. The ending market value through the period ending 12-31-2016 was \$14,860,422.00.

VIII. Accountants Report – Cash Flow Needs

A motion was made by Mark Schindler to approve the annual cost of living increases as presented and prepared by Lauterbach & Amen; second by Joe Neary. Roll call vote taken: Fred Loffredo – Aye. Mark Schindler – Aye. Joe Martin – Aye. Joe Neary – Aye. All Ayes; motion carried.

Steve Earnhardt reviewed the Lauterbach & Amen Monthly Financial Report ending December 31, 2016; net position assets & liabilities held in trust for pension benefits were at \$14,869,859.56.

A motion was made by Mark Schindler to approve the Accountants Monthly Financial Report for the month ending 12-31-2016 as presented; second by Joe Neary. All Ayes; motion carried.

IX. Approval of Bills & Disbursements

A motion was made by Joe Neary to accept the bills as presented on the Lauterbach & Amen Monthly Financial Report through 12-31-2016, and pay them as they come due; second by Mark Schindler. Roll call vote taken: Fred Loffredo – Aye. Mark Schindler – Aye. Joe Martin – Aye. Joe Neary – Aye. All Ayes; motion carried.

X. Attorney Report

Attorney Goodloe gave an update on the current status of the pending Bostic pension disability matter. Additional records are being subpoenaed from the Village that will need to be reviewed before proceeding further.

Attorney Goodloe gave an update on current legislation. She stated that the two bills that were pending before the election and the break are both dead now; one was regarding financial consolidation, the other was regarding municipalities not properly funding pension funds. She stated that legislation is pending regarding creating a Tier Three System; it does not affect pension funds at this time, but if it were to pass it could affect them.

XI. Old Business

Audit – A motion was made by Mark Schindler to retroactively approve the Audit as presented by the Village; second by Joe Martin. All Ayes; motion carried.

Administrative Rules & Regulations – Sections regarding military buyback repayment policies will need to be reviewed and updated, including what repayment interest rates (if any) would be charged and the length of time the officer is allowed to pay for military creditable service time. Also, travel reimbursement policies will need to be reviewed and updated. Stephanie Hannon will be sending the Village's travel policy to Attorney Goodloe to review. This is tabled for our next meeting.

Affidavit of Continued Eligibility – We have not received the Affidavits returned from two retired police officers. They have both been contacted and both state they did mail the form to the return address at the Village Hall; however, the form was not received by the pension fund. Attorney Goodloe will be sending them a letter and another form, explaining the necessity of having this form in their pension file. This form is sent out on an annual basis and will again be sent to all annuitants in July for 2017. From this point forward, the form will stipulate that if it is not returned by a certain date, they will have to come in to the Village Hall personally to pick up their check until the form is returned to us.

XII. Officer Status

Joseph Martin – A motion was made by Mark Schindler to approve the military buyback repayment calculations for Officer Joseph Martin, as provided by Lauterbach & Amen; second by Joe Neary. All Ayes; motion carried.

The Board will provide Officer Martin with more information as to the percentage charged on his repayment (if any) and the length of time for repayment allowed after the Rules & Regs have been reviewed and updated.

Russell Ebbing – A request was made by Officer Ebbing to Lauterbach & Amen to provide military buyback repayment calculations. This is tabled for the next meeting.

Joshua Maas – New police officer Maas has not turned in his pension documents as of this date. Approval of his pension membership is tabled for the next meeting.

Michael Lira – New police officer Lira turned in all the required documentation. His start date was January 13, 2017. His year of birth is 1993. He is a Tier Two.

A motion was made by Mark Schindler to accept the pension application of Michael Lira as presented; second by Joe Martin. All Ayes; motion carried.

Hector S. Matias – New police officer Matias has not turned in his pension documents as of this date. Approval of his pension membership is tabled for the next meeting.

Buyback of Suspension Time – Officer Eric Ewald and Officer Shane Campion have requested to buy back suspension days. Mark Schindler will forward the required information to Lauterbach & Amen for payback calculations. This is tabled for the next meeting.

Officer Jessie Koutoulas has resigned on January 20, 2017.

XIII. New Business – None at this time.

XIV. Executive Session – None at this time.

XV. Action from Executive Session – None at this time.

XVI. Adjournment

With no further business a motion was made by Joe Neary to adjourn at 10:53 a.m.; second by Mark Schindler. All Ayes; motion carried.

The next regular scheduled meeting will be Monday, April 17, 2017, at 9:30 a.m.

Respectfully Submitted,

Fred Loffredo

President