

VILLAGE OF FOX LAKE VILLAGE BOARD MEETING MINUTES

STATE OF ILLINOIS, }
Lake and McHenry Counties, } ss.
Village of Fox Lake

At the regular Board Meeting, held in said Village and County in the State of Illinois at 6:30 p.m. on September 26, 2017 meeting was called to order by Mayor Schmit. The following official business was transacted:

1. Call to Order

Roll Call

Present Mayor Schmit: Village Clerk Moore, Village Attorney Teegen; Trustees: Murrey, Jensen, Stochl, Marr, Konwent and Koske.

Staff also in attendance: Anne Marrin, Donovan Day, Nick Warrner, Kealan Noonan and Ryan Kelly.

2. Approval of Minutes

Trustee Marr made a **motion** to approve the Village Board Meeting Minutes of September 12, 2017 as amended, seconded by Trustee Konwent.

A roll call vote was taken as follows:

Trustee Murrey	Aye
Trustee Jensen	Aye
Trustee Stochl	Aye
Trustee Konwent	Aye
Trustee Marr	Aye
Trustee Koske	Aye

Motion Carried

3. Presentation and Approval of the Warrant

Trustee Stochl made a motion to approve the Expenditures/Warrants/ Transfers for September 26, 2017 in the amount of \$865,827.56, Seconded by Trustee Marr.

A roll call vote was taken as follows:

Trustee Murrey	Aye
Trustee Jensen	Aye
Trustee Stochl	Aye
Trustee Konwent	Aye
Trustee Marr	Aye
Trustee Koske	Aye

Motion Carried

4. Special Business (Appointments, Swearing In Ceremonies, Proclamations)

A. Anchor Award – The Fox Lake Lions Club

Mayor Schmit presented the Anchor Award to the Lions Club. The Lions Club district Governor Alan Barack accepted the award along with Millie Shastal and Mary Gerasco of the Fox Lake's Lions Club.

5. Village President's Report

Mayor Schmit stated that he would be sending out a lot of information to Board members regarding matters to be discussed at the next board meeting. He stated that the phase two engineering study for the interconnect will be on next agenda. Additionally, he stated that the Village vehicle stickers will be addressed at the next Village Board meeting.

Mayor Schmit stated that the idea of adding an annual \$25.00 fee to resident's sewage and water bill will be discussed at the next meeting. Mayor Schmit stated that this fee will bring in \$157,000 annually. The age and income restricted buildings such as Thomas Place and Lilac apartments will have a \$10.00 fee. Mayor Schmit stated that currently the Village is netting \$116,000 from the vehicle stickers, however there is a tremendous about of bad will in regards to the stickers and the sticker program ties up staff.

Mayor Schmit stressed that it is important to get the information regarding the fee out to the people whose utilities are part of their rent so they can plan in advance. Mayor Schmit stated he would like to get this information out in October so people can budget for next year. Mayor Schmit stated that the information regarding the fee will be given to the Board for their review and there will be discussion on this matter at the next meeting.

Mayor Schmit stated that the places for eating tax will also be discussed at the next meeting. Mayor Schmit noted that a decision needs to be made regarding this matter by January before the Business District takes effect.

Mayor Schmit stated that he forwarded a letter from Jack Frost Iron Works to all Board members. Mayor Schmit asked Board members to read the letter and give him their input.

6. Village Administrator's Report

Village Administrator Anne Marrin stated that Staff members and some elected officials attended the Illinois Municipal League Conference in downtown Chicago. Administrator Marrin stated that it was a great conference and those who attended learned a lot.

Administrator Marrin reminded everyone that there is a Meet and Greet at Diamond Deli on October 5, 2017 to welcome the Fox Lake Chamber of Commerce's new executive assistant. Administrator Marrin stated she sent out invitations and hopes to see everyone in attendance.

Administrator Marrin stated the Village had their first bi-annual supervisors meeting on September 19, 2017. Administrator Marrin stated this meeting is an opportunity for Department Heads to give updates as to what is happening in the Village. Administrator Marrin stated that some of the topics that were presented were: community development update, downtown update, benefits fair and health screening update, public works, the fiscal impact of the State 2018 budget, parks and recreations update, strategic plan update, Quicket Solutions software and the flood update. Administrator Marrin stated the meeting is a good communication tool and there will be another meeting probably in the next quarter.

7. Village Attorney Report

Attorney Teegen asked if Board members received a copy of the revised Resolution 2017 R43. Attorney Teegen stated that only revision to the resolution was to provide the waiving of the bids. Attorney Teegen ask if anyone had any questions. There were none.

8. Village Treasurer's Report

There was none.

9. Preliminary Audience Comments (on Agenda Items Only)

Michael Lescher of Promote Fox Lake gave an update regarding the Promote Fox Lake daffodil project. Mr. Lescher stated that they have 3000 daffodil bulbs that Promote Fox Lake members and volunteers will plant along the bike path and around other locations in town such as Lakeland Plaza. Mr. Lescher stated that that it is a low maintenance project that will help beautify the town. Mr. Lescher stated that the district 114 students will assist in planting 1000 bulbs on their day of service on September 29, 2017.

Mr. Lescher stated that Promote Fox Lake has their fund raiser coming up. Mr. Lescher stated that Soffietti, Johnson, Teegen, Argueta and Bawcum, Ltd., donated a big screen TV for their first prize this year. He further added the Ray Chevrolet donated a Kindle. Mr. Lescher stated that they are selling tickets in advance if you cannot be present at the fundraiser. Mr. Lescher stated the fundraiser will take place at Lynn Catherine's on October 8, 2017 from 1:00 to 5:00pm.

10. Motion to Recess to Committee of the Whole Meeting

Trustee Konwent made a motion to recess into the Committee of the Whole, seconded by Trustee Koske. All were in favor. Motion Carried.

A. Strategic Planning Team Reports

1. Infrastructure

Ryan Kelly, Director of NWRWRF stated that the Infrastructure Strategic Planning Team last met on August 23, 2017. Director Kelly stated that as the Mayor had mentioned the interconnect work order will be on the agenda for next board meeting.

Director Kelly stated that the emergency screw pump repairs started last Wednesday, September 20, 2017. He further stated that screw pump #3 was removed and the grout was broken and also removed. Mr. Kelly stated that today the covers were removed and they did an inspection and sent the information out to the manufacturers.

Next Infrastructure Strategic Planning Team meeting will be held in the Village Hall Board Room on Wednesday, October 4, 2017 at 8:30 a.m.

2. Marketing

Village Administrator Anne Marrin stated that the Mobile Application is complete and is in review with Apple (I-Tunes Store) and Google (Google Play Store).

Administrator Marrin stated that once they are reviewed and determine to be legitimate the app will be launched.

Administrator Marrin stated that the Marketing Team is in the process of developing websites for new upcoming summer events that include a Farmers Market, Bloody Mary Fest and the Summer Arts Series events. Administrator Marrin stated that the fall banners are in process of being printed.

Next Marketing Strategic Planning Team meeting will be held in the Village Hall Board Room on Thursday, October 5, 2017 at 10:00 a.m.

3. Communication/Public Outreach

Jimmy Lee, Police Chief gave an update of the projects in progress. They are as follows:

The Communication survey is live with over 100 responses. Staff is inputting paper copies as they are received.

The Bi-Annual supervisor meeting was held on September 19, 2017. Around 30 staff members were in attendance.

Staff has ended the relationship with Ripple Communications and is working internally to develop a marketing event form, and increase external communications. Chief Lee stated that staff is requesting the Board to consider using the remaining funds allocated to Ripple Communications for the development/upgrade of Village website. Chief Lee stated that they made a presentation for CivicsPlus to review Village's website.

Next Communication/Public Outreach Strategic Planning Team meeting will be held in the Village Hall Board Room on Monday, September 17th at 2:00 p.m.

4. Economic Development

Community Development Director Donovan Day stated that Economic Development Planning Team last met on August 30, 2017. Director Day stat that at that last meeting team members reviewed the Sign Ordinance, Design Guidelines and parking lot landscaping Design Guidelines. Director Day stated that the Planning & Zoning Commission received rough drafts of the proposed guidelines and the Commission will discuss each document at their October 10, 2017 meeting to potentially adopt and approve the documents.

Director Day stated that he plans on contacting local businesses to update them on the proposed changes and get their feedback and hopefully support.

Director Day stated that he attended the Chamber Luncheon and met the new executive assistant and he is looking forward to creating the bridge between the Chamber and the Village.

Next Economic Strategic Planning Team meeting will be held in the Village Hall Board Room on Wednesday, September 27, 2017 at 4:00 p.m.

5. Recreation

Nick Warner, Director of Parks and Recreation stated that the Recreation Planning Team has not met since September 12, 2017. At that meeting the Team discussed your one priorities and also discussed the 2018 events. Director Warner stated that there are several projects in process. They are as follows:

- Youth indoor soccer started. Director Warner stated this program is full and they are working on possibly expanding program.
- On September 22, the Cubs vs. Brewers bus trips took place. This event sold out and there is discussion about adding another bus trip earlier in the season
- September 29 is the District 114 Day of service and preparations are underway.
- Fall Fest at Grant Township will take place on October 1, 2017
- Senior Cardio Drumming will begin on October 13, 2017.
- Iceless Hockey starts on October 18, 2017.
- Murder Mystery Dinner Theater will take place on October 27, 2017 at 5:30pm
- There will be a free movie at Classic Cinemas in Fox Lake on October 28, 2017.

Director Warner stated that he met with Chief Lee and other representatives from the police department to discuss Halloween Howell. Director Warner stated they are still working on a date for this event.

Next Recreation Strategic Planning Team meetings will be held in the Village Hall Board Room on Thursday, October 12, 2017 at 10:00a.m.

6. Technology

Jimmy Lee, Police Chief stated that the Technology Strategic Planning Team reviewed the equipment inventory. Chief Lee referred the Board to a Equipment Inventory and Replacement document that they were given in their packet that outlines the items that staff recommends replacing on a regular fixed cycle. Chief Lee stated that staff is recommending the replacement be implemented and for it to begin at the budget cycle.

Chief Lee stated that in regards to the Could Based PBX System and Hardware, staff has agreed to the RFP document. Chief Lee stated that staff is proposing releasing the RFP for bid on October 16, 2017.

Next Technology Strategic Planning Team meeting will be held in the Village Hall Board Room Monday, September 18, 2017 at 4:00p.m.

11. **New Business**

- A. **2017 Lake County All Natural Hazards Mitigation Plan**
- B. **Variance for 98 Venice Avenue**
- C. **Rezoning of 612 and 614 E. Grand Avenue**
- D. **Establishment of Salaries for Planning & Zoning Commission**
- E. **Ordinance 2017-42, an Ordinance adding a section 6-1-1-13 to the Village Code to Clarify the most recently Adopted Editions of Various Codes.**
- F. **Greenest Region Compact 2**
- G. **Transfer of Special Use Permit – 100 S Route 12**
- H. **Purchase of Solacom and Zetron Max**
- I. **Raffle Licenses – Fox Lake Chamber of Commerce**

12. **Old Business**

13. **Motion to Adjourn from Committee of the Whole and reconvene Village Board Meeting**
*Trustee Murry made a **motion** to adjourn from Committee of the Whole and reconvene Village Board Meeting, seconded by trustee Marr. All were in favor. **Motion carried.***

14. **A Motion to Waive the formal bid process for the purchase of Solacom Guardian Next Generation 911 Phone system and Zetron Max Control Solutions.**
*Trustee Murry made a **motion** to waive the formal bid process for the purchase of Solacom Guardian Next Generation 911 phone system and Zetron Max Control Solutions, seconded by Trustee Marr.*

A roll call vote was taken as follows:

Trustee Murrey	Aye
Trustee Jensen	Aye

<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Koske</i>	<i>Aye</i>
<i>Motion Carried</i>	

15. Items to be Removed from Consent Agenda

Ordinance 2017-43, An Ordinance transferring a Special Use to operate a Restaurant with a Drive-through at the property located at 100 S Route 12, Fox Lake, Illinois, to K & A Food Industries, LLC.

Mayor Schmit stated that Ordinance 2017-43 will be tabled until the next Village Board meeting as Culvers has not yet closed on the property and therefore transfer of the Special Use was not appropriate at this time.

Motion to Accept the Planning & Zoning Commission Recommendation and Approve the Variance to Increase the Maximum Allowable Square Footage for an Accessory Structure at 98 Venice Avenue

Trustee Stochl requested the above referenced motion be moved from the Consent Agenda and placed under the Approval of Exceptions.

16. Consent Agenda

All items listed on the Consent Agenda are considered to be routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Trustee so requests, in which event the item will be removed from the general order of business and considered under the Approval of Exceptions.

A. Resolutions

- 1. Resolution 2017-R-40, a Resolution Providing for Adoption of the 2017 Lake County all natural Hazards Mitigation Plan.**
- 2. Resolution 2017-R-41, a Resolution Establishing Salaries for Members of the Planning and Zoning Commission.**
- 3. Resolution 2017-R-42, a Resolution Authorizing the Mayor to Endorse the Metropolitan Mayors Caucus' Greenest Region Compact 2.**
- 4. Resolution 2017-R-43, a Resolution Authorizing the purchase of Solacom Guardian Next Generation 911 Phone system and Zetron Max Control Solutions for the total price of \$306,207.92.**

B. Ordinances

- 1. Ordinance 2017-42, an Ordinance adding a section 6-1-1-13 to the Village Code to Clarify the most recently Adopted Editions of Various Codes.**
- 2. Ordinance 2017-43, An Ordinance transferring a Special Use to operate a Restaurant with a Drive-through at the property located at 100 S Route 12, Fox Lake, Illinois, to K & A Food Industries, LLC.**

C. Motions

- 1. Motion to Accept the Planning & Zoning Commission Recommendation and Approve the Variance to Increase the Maximum Allowable Square Footage for an Accessory Structure at 98 Venice Avenue**

2. Motion to Accept the Planning & Zoning Commission Recommendation and Approve the Rezoning of property commonly known as 612 and 614 E. Grand Avenue from B-5 to R-1.
3. A Motion to Approve the Issuing of a Raffle License to the Fox Lake Chamber of Commerce for Meat Raffle to be held on October 29, 2017 and November 19, 2017 and Waive the Raffle Manager Bond Requirement.
4. A Motion to Approve the Issuing of a Raffle License to the Fox Lake Chamber of Commerce for a Super Raffle to be held on December 9, 2017 and Waive the Raffle Manager Bond Requirement.

Trustee Jensen made a **motion** to move that items A 1-4, B 1 and C 2-4 be established as the Consent Agenda for this meeting by unanimous vote, seconded by Trustee Konwent.

A roll call vote was taken as follows:

Trustee Murrey	Aye
Trustee Jensen	Aye
Trustee Stochl	Aye
Trustee Konwent	Aye
Trustee Marr	Aye
Trustee Koske	Aye

Motion Carried

Trustee Konwent made a **motion** that the consent agenda as established by the prior motion be passed, seconded by Trustee Jensen.

A roll call vote was taken as follows:

Trustee Murrey	Aye
Trustee Jensen	Aye
Trustee Stochl	Aye
Trustee Konwent	Aye
Trustee Marr	Aye
Trustee Koske	Aye

Motion Carried

17. Approval of Exceptions

Trustee Konwent made a **motion** to Accept the Planning & Zoning Commission Recommendation and Approve the Variance to Increase the Maximum Allowable Square Footage for an Accessory Structure at 98 Venice Avenue, seconded by Trustee Konwent.

A roll call vote was taken as follows:

Trustee Murrey	Aye
Trustee Jensen	Aye
Trustee Stochl	Abstain
Trustee Konwent	Aye
Trustee Marr	Aye
Trustee Koske	Aye

Motion Carried

18. For the Good of the Order

Mayor Schmit showed the new memorial sign for Lee Oler to Board Members and Board Members discussed what a great man Mr. Oler was and that they were happy to be able to provide this memorial for him.

19. Audience Comments

Drew Knobloch of 1106 Paddock Rd in unincorporated McHenry expressed his concerns with Thelen Gravel and Sand possibly expanding. Mr. Knobloch gave several examples of the problems he encounters living near the gravel pit.

Megan Bigalke, another resident of Paddock Estates expressed concerns with Thelen's gravel expanding. Ms. Bigalke commented on the possible negative impact on properties and potential health concerns. Ms. Bigalke wanted to go on record that her entire neighborhood, all 80 homes in the neighborhood, have met and are aware of this issue. Ms. Bigalke the board to please find a better use for the land that is allegedly in the process of being development by Thelen.

Five other audience members addressed their concerns with the potential expansion of Thelen's gravel pit.

Mayor Schmit stated that the Village of Fox Lake has not been approached by Thelen regarding this issue and therefore Mayor Schmit stated that it would not be appropriate for him to make any comments regarding this matter at this time.

20. Executive Session

There was not executive session.

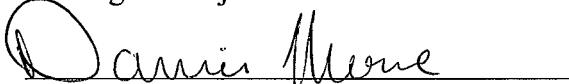
21. Possible Motion Coming out of Executive Session

There were none.

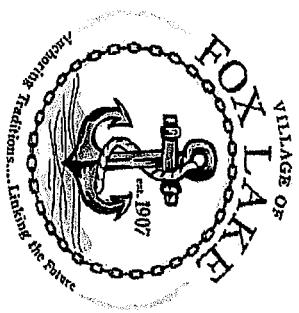
22. Adjournment

*Trustee Stochl made a **motion** adjourn the meeting seconded by trustee Marr.
All were in favor. **Motion Carried.***

Meeting was adjourned at 7:37 P.M.



Danice Moore
Danice Moore, Village Clerk



Village Board Meeting Meeting Sign In

Date: 9/26/17