

**VILLAGE OF FOX LAKE**  
**VILLAGE BOARD MEETING MINUTES**

STATE OF ILLINOIS, }  
Lake and McHenry Counties, ss.

## **Village of Fox Lake**

At the regular Board Meeting, held in said Village and County in the State of Illinois at 6:30 p.m. on October 10, 2017 meeting was called to order by Mayor Schmit. The following official business was transacted:

## 1. Call to Order

## Roll Call

Present Mayor Schmit: Village Moore, Village Attorney Teegen; Trustees: Jensen, Stochl, Marr Konwent and Koske.

Staff also in attendance: Anne Marrin, Laura Linehan, Donovan Day, Keelen Noonan, Mark Van Stedum and Ryan Kelly.

## 2. Approval of Minutes

## **Village Board Meeting Minutes for September 26, 2017**

Trustee Koske made a **motion** to approve the Village Board Meeting Minutes of September 12, 2017 as amended, seconded by Trustee Marr. All were in favor. **Motion Carried.**

The Village Board minutes from the September 26, 2017 meeting were amended to reflect that Assistant Village Administrator Laura Linehan was not present at the meeting.

### 3. Approval of the Warrant

## Approval of Warrant October 10, 2017

Trustee Konwent made a motion to approve the Expenditures/Warrants/ Transfers for October 10, 2017 in the amount of \$1,096,797.94. Seconded by Trustee Stochl.

*A roll call vote was taken as follows:*

<i>Trustee Murrey</i>	<i>Not Present</i>
<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Koske</i>	<i>Aye</i>

***Motion Carried***

**4. Special Business (Appointments, Swearing In Ceremonies, Proclamations)**

**Recognition – Kate Reinhard**

Mayor Schmit and the Board of Trustees recognized Kate Reinhard, a Fox Lake 911 dispatcher, for her assistance in saving the life of a local resident on September 1, 2017. Kate Reinhard was presented with a Certificate of Appreciation from the Village Board for her efforts.

**Swearing In Ceremony - William Monsen**

Police Commissioner Mike Trinski swore in Sergeant William Monsen. Mayor Schmit and the Village Board thanked Sergeant Monsen for his years of service and congratulated him on his well-deserved promotion.

**5. Village President's Report**

Mayor Schmit asked the Board to give him feedback and input regarding how they felt the strategic teams are working out. Mayor Schmit advised Board members that at the next meeting the Board will be asked to discuss the Business Districts and the Places for Eating tax.

Mayor Schmit and the Village Board Trustees commended Chief Lee and the rest of the Village of Fox Lake Police to Department for their handling of a recent domestic violence incident involving a fire arm. They also thanked the officers from Antioch for their assistance with this incident.

**6. Village Administrator's Report**

Village Administrator Anne Marrin stated that the Police Department recently received a \$500.00 grant for the Shop with a Cop event. Administrator Marrin thanked Alexis from the Fox Lake Police Department for her work on the grant.

Administrator Marrin also stated that the Village has received a grant from ComEd. Administrator Marrin stated that the funds from the ComEd grant will be used to purchase command boxes for the Police squad cars.

**7. Village Attorney Report**

There was none.

**8. Village Treasurer's Report**

There was none.

**9. Preliminary Audience Comments (on Agenda Items Only)**

There was none.

**10. Motion to Recess to Committee of the Whole Meeting**

*Trustee Konwent made a **motion** to recess to the Committee of the Whole, seconded by Trustee Jensen. All were in favor. **Motion Carried**.*

**A. Strategic Planning Team Reports**

**1. Infrastructure**

Ryan Kelly, Director of NWRWRF stated that the Infrastructure Strategic Planning Team last met on October 4, 2017. Mr. Kelly gave an update of the projects in process and new business. They are as follows:

- The work order for the Interconnect Phase II Final Design project is on the agenda for today's meeting for approval.
- Public Works is working with contractors to obtain quotes to assess HVAC systems on the Police Department and Village Hall buildings.
- Staff is moving forward with budgeted repairs for under \$15,000 for the Tall Oaks Roof Leak. Director Ryan stated the repairs are more cost effective than replacing the entire roof since the building will likely be abandoned once the interconnect is completed.

Next Infrastructure Strategic Planning Team meeting will be held in the Village Hall Board Room on Wednesday, November 1, 2017 at 8:30 a.m.

**2. Marketing**

Assistant Village Administrator Laura Linehan stated that the Marketing Strategic Planning Team last met on October 4, 2017. Ms. Linehan stated that the Marketing Team is continuing to work and make progress on their first year goals.

Mayor Schmit noted that Assistant Village Administrator Laura Linehan along with other Village Staff members and Board members attended the Meet and Greet for the Fox Lake Chambers new Executive Administrative Assistant, Kristine Liebfirth. Mayor Schmit stated he hoped that the Village would work with the Chamber on Marketing Village businesses and events.

Next Marketing Strategic Planning Team meeting will be held in the Village Hall Board Room on Wednesday, November 2, 2017 at 10:00 a.m.

**3. Communication/Public Outreach**

Police Chief Jimmy Lee stated that the Communication/Public Outreach Strategic Planning Team last met on September 21, 2017. Chief Lee gave an update of the projects in progress. They are as follows:

- The Communication Survey is live with over 110 responses. Chief Lee stated Staff is inputting paper copies as they are received.

- Staff received a quote from CivicPlus. The quote for CivicPlus will be on the next meeting agenda for possible action.

Next Communication/Public Outreach Strategic Planning Team meeting will be held in the Village Hall Board Room on October 17, 2017 at 2:00 p.m.

#### **4. Economic Development**

Economic Development Director Donovan Day stated that the Economic Development Strategic Planning Team last met on September 27, 2017. Director Day gave an update of the projects in process and new business. They are as follows:

- The Planning and Zoning Commission will discuss the proposed Sign Ordinance, Design Guidelines and Parking Lot Landscaping Design Guidelines at their regularly scheduled meeting on October 11, 2017
- Lucky Bernie's will be hosting a soft opening on October 13, 2017. Director Day stated that the Board is invited to attend.
- Dunkin Donuts has attained their permit to demolish the building on their new site.
- Perricone's Soup & Sandwich Shop at 14 E Grand is having Nicor hook up their gas line this month in preparation of opening their doors in November.
- Studio Hotrods Roadhouse has finished demolishing the interior of their location at the former Lagoon lounge & Motel. They are now in the design stage for the interior remodel.

Board members also discussed some of the changes to the sign ordinance that will be presented to the Planning and Zoning Commission and the potential impact of those changes.

Next Economic Development Strategic Planning Team meeting will be held in the Village Hall Board Room on October 25, 2017 at 4:00p.m.

#### **5. Recreation**

Assistant Village Administrator Laura Linehan gave the Recreation Strategic Planning Team report on Nick Warners behalf. Ms. Linehan gave the Board an update of some of the events the Recreation Department is working on. For a complete list of upcoming events, please visit the Village of Fox Lake website at <http://www.foxlake.org/>

Next Recreation Strategic Planning Team meeting will be held in the Village Hall Board Room on October 12, 2017 at 10:00 p.m.

#### **6. Technology**

Police Chief Jimmy Lee stated that the Technology Strategic Planning Team last met on September 8, 2017. Chief Lee stated that the Cloud Based PBX system and hardware Request proposal will be released on October 16, 2017.

Next Communication/Public Outreach Strategic Planning Team meeting will be held in the Village Hall Board Room on October 17, 2017 at 4:00 p.m.

**11. New Business**

- A. McHenry County Natural Hazard Mitigation Plan**
- B. Fox Lake Fire Protection District use of 125 Nippersink Blvd**
- C. Water and Wastewater Systems Interconnect Phase II**
- D. Raffle License Request – American Legion Post 703**

**12. Old Business**

- A. Ordinance 2017-43, An Ordinance transferring a Special Use to operate a Restaurant with a Drive-thru window at the property at 100 S Route 12, Fox Lake, Illinois, to K & A Food Industries, LLC**
- B. Ordinance 2017-44, An Ordinance amending the Zoning Ordinance of the Village of Fox Lake, Illinois, by Granting a Certain Variation to Robert Wichman at 98 Venice Avenue, Fox Lake, Illinois.**
- C. Ordinance 2017-45, An Ordinance Amending the Zoning Ordinance of the Village of Fox Lake, by rezoning property known as 612 and 614 E Grand Avenue, Fox Lake, Illinois, to the R-1 District.**
- D. Ordinance 2017-46, An Ordinance Amending Chapter 1 of Title 8 of the Village Code of the Village of Fox Lake Related to Motor Vehicle Stickers.**

**13. Motion to Adjourn from Committee of the Whole and reconvene Village Board Meeting**  
*Trustee Jensen made a motion to adjourn from Committee of the Whole and reconvene Village Board Meeting, seconded by trustee Koske. All were in favor. Motion carried.*

**14. Items to be Removed from Consent Agenda**

**B-4. Ordinance 2017-46, an Ordinance Amending Chapter 1 of Title 8 of the Village Code of the Village of Fox Lake Related to Motor Vehicle Stickers.**

**15. Consent Agenda**

All items listed on the Consent Agenda are considered to be routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Trustee so requests, in which event the item will be removed from the general order of business and considered under the Approval of Exceptions.

**A. Resolutions**

- 1. Resolution 2017-R-44, a Resolution Providing for Adoption of the McHenry County Natural Hazard Mitigation Plan.**
- 2. Resolution 2017-R-45, a Resolution Authorizing an Agreement for the Fox Lake Fire Protection District to use the property at 125 Nippersink Boulevard, Fox Lake, Illinois, for training purposes.**

3. Resolution 2017-24, a Resolution Approving Work Order Number FXL012-W052 with Trotter & Associates, Inc. for Engineering Services for the Water and Wastewater Systems Interconnect Phase II Final Design.

**B. Ordinances**

1. Ordinance 2017-43, an Ordinance transferring a Special Use to operate a Restaurant with a Drive-thru window at the property at 100 S Route 12, Fox Lake, Illinois, to K & A Food Industries, LLC.
2. Ordinance 2017-44, an Ordinance amending the Zoning Ordinance of the Village of Fox Lake, Illinois, by Granting a Certain Variation to Robert Wichman at 98 Venice Avenue, Fox Lake, Illinois.
3. Ordinance 2017-45, an Ordinance Amending the Zoning Ordinance of the Village of Fox Lake, by rezoning property known as 612 and 614 E Grand Avenue, Fox Lake, Illinois, to the R-1 District.
4. Ordinance 2017-46, an Ordinance Amending Chapter 1 of Title 8 of the Village Code of the Village of Fox Lake Related to Motor Vehicle Stickers.

**C. Motions**

1. A Motion Approving the Raffle License Request from American Legion Post 703 to conduct a Super Raffle on December 17, 2017.

*Trustee Jensen made a motion to move that items A 1-3 ,B 1-3 and C 1 be established as the Consent Agenda for this meeting by unanimous vote, seconded by Trustee Konwent.*

*A roll call vote was taken as follows:*

Trustee Murrey	Not Present
Trustee Jensen	Aye
Trustee Stochl	Aye
Trustee Konwent	Aye
Trustee Marr	Aye
Trustee Koske	Aye

***Motion Carried***

*Trustee Konwent made a motion that the consent agenda as established by the prior motion be passed, seconded by Trustee Jensen.*

*A roll call vote was taken as follows:*

Trustee Murrey	Not Present
Trustee Jensen	Aye
Trustee Stochl	Aye
Trustee Konwent	Aye
Trustee Marr	Aye
Trustee Koske	Aye

***Motion Carried***

**16. Approval of Exceptions**

There were none.

**17. For the Good of the Order**

There were no comments.

**18. Audience Comments**

There were no comments.

**19. Executive Session**

**Executive Session – Collective Bargaining, Personnel and Land Acquisition**

*Trustee Jensen made a motion to retire into executive session at 8:05. for Collective Bargaining, Personnel and Land Acquisition matter to include Village Administrator Anne Marrin, Assistant Village Administrator Laura, Attorney Howard Teegen, Police Chief Jimmy Lee, Director of Police Services Mark Van Stedum and EMD Supervisor Lindsay Stroberg Seconded by Trustee Konwent . All were in favor. Motion carried.*

**20. Reconvene the Village Board Meeting.**

*Trustee Jensen made a motion to reconvene the Village Board Meeting. Seconded by Trustee Marr. All were in favor. Motion Carried.*

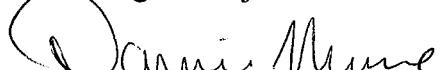
**21. Possible Motion Coming out of Executive Session**

There were none.

**22. Adjournment**

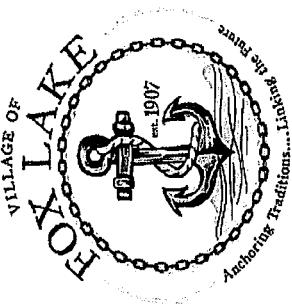
*Trustee Stochl made a motion adjourn the meeting seconded by trustee Konwent. All were in favor. Motion Carried.*

Meeting was adjourned at 8:31 P.M.



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Danice Moore, Village Clerk



# Village Board Meeting

## Meeting Sign In

Date: 9/26/17

