

VILLAGE OF FOX LAKE VILLAGE BOARD MEETING MINUTES

STATE OF ILLINOIS, }
Lake and McHenry Counties, } ss.
Village of Fox Lake

At the regular Board Meeting, held in said Village and County in the State of Illinois at 6:30 p.m. on November 28, 2017 meeting was called to order by Mayor Schmit. The following official business was transacted:

1. Call to Order

- A. Pledge of Allegiance
- B. Honoring Trustee Greg Murrey

A moment of silence was observed in honor of the Trustee Greg Murrey.

C. Roll Call

Present Mayor Schmit: Village Clerk Moore, Village Attorney Teegen; Trustees: Jensen, Marr, Koske and Konwent.

Staff also in attendance: Anne Marrin, Laura Linehan, Donovan Day, Kealan Noonan and Ryan Kelly.

2. Approval of Minutes

Trustee Konwent made a motion to approve the Village Board Meeting Minutes of November 28, 2017 seconded by Trustee Marr.

A roll call vote was taken as follows:

Trustee Jensen	Aye
Trustee Stochl	Not Present
Trustee Konwent	Aye
Trustee Marr	Aye

Trustee Koske *Abstain*
Motion Carried

3. Approval of the Warrant

Trustee Koske made a motion to approve the Expenditures/Warrants/ Transfers for November 28, 2017 in the amount of \$1,183,037.61, Seconded by Trustee Konwent.

A roll call vote was taken as follows:

<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Not Present</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Koske</i>	<i>Aye</i>
<i>Motion Carried</i>	

4. Special Business (Appointments, Swearing In Ceremonies, Proclamations)

A. Visit from Santa

Santa came to visit the Village Board and wished everyone a Merry Christmas and Happy Holidays.

B. Anchor Award

Mayor Donny Schmit presented the anchor award to Santa Ken Ward. The Village Board thanked Mr. Ward for his many years of bringing holiday joy to the Community.

C. Presentation of check from Venetian Night Fundraiser - Chris Valenziano

Chris Valenziano and Mario Martinez presented the check from the Venetian Night Fundraiser to the Village Board. Ms. Valenziano gave a few words regarding her experience organizing the Venetian Night event over the past ten years and she thanked all those involved both past and present. Additionally, Mr. Martinez and Ms. Valenziano announced they will no longer be involved in hosting/organizing Venetian Night. The Village Board thanked them both for their dedication to the community and for organizing Venetian Night for the past ten years.

D. Presentation of Tax Levy

Finance Director Stephanie Hannon gave a presentation of the Tax Levy to the Village Board. Staff is recommending that the tax levy be increased by 4.9% over the 2016 tax extension. Approval of the proposed levies is scheduled for the December 12, 2017 meeting.

5. Village President's Report

Mayor Schmit stated that at the next Village Board meeting there will be a discussion regarding potentially reducing the Places for Eating Tax. Additionally, Mayor Schmit stated that there will be a discussion regarding liquor licenses and a possible increase in the amount of liquor licenses available.

Mayor Schmit stated that he has been made aware of some potential legislation in Springfield regarding the Illinois Home Rule. The legislation would potentially lower the cut off to 5,000 residents from 20,000 residents.

6. Village Administrator's Report

Village Administrator Anne Marrin stated that the Village received a letter from the IL Department of Natural Resources informing us that the Park Grant project is officially closed out and the Villages request for final reimbursement in the amount of \$398,050 has been approved. The letter further indicated that a voucher will be processed and a State check will be sent to the Village soon.

7. Village Attorney Report

Attorney Teegen stated that he had nothing to report his evening.

8. Village Treasurer's Report

A. FY2016-17 Annual Financial Report by Fred Lantz, Partner-in-Charge from Sikich, LLP

Fred Lantz of Sikich presented to the Village Board the Annual Financial Report. Mr. Sikich referred the Board to three documents: The Village of Fox Lake Annual Financial Report, the Village of Fox Lake Tax Increment Financing District Report on Compliance with Public Act 85-1142 and the Village of Fox Lake's Auditor's Communication to the Village Board of Trustees. To review these documents please visit the Village of Fox Lake website at www.foxlake.org.

9. Preliminary Audience Comments (on Agenda Items Only)

There were none.

10. Motion to Recess to Committee of the Whole Meeting

*Trustee Koske made a **motion** to recess to the Committee of the Whole, seconded by Trustee Jensen. All were in favor. **Motion Carried.***

A. Strategic Planning Team Reports

1. Infrastructure

Ryan Kelly, Director of NWRWRF stated that the Infrastructure Strategic Planning Team last met on November 6, 2017. Mr. Kelly gave an update of the projects in process and new business. They are as follows:

- Regarding the Cora base and sewer lining project, the contractor is currently lining the sections between Edison Court and Maude Avenue and the project is expected to be finished by the end of the first week in December.
- The new Motor Control Center at the North Water System Booster Station was installed and is schedule to be connected in the first week of December.

- In regards to the water and sewer interconnect, engineers are in process of designing the sections that run along Nippersink Boulevard and are finalizing the internal piping of the Main Lift Station.
- Contractors are continuing to work on the emergency screw pump repairs.
- Public Works Director Kealan Noonan is working on drafting an RFP for an HVAC master contract that will include the Village Hall, Police Department, Community Center and Lake Front Park.

Next Infrastructure Strategic Planning Team meeting will be held in the Village Hall Board Room on Wednesday, December 6, 2017 at 8:30a.m

2. Marketing

Assistant to the Village Administrator, Laura Linehan, stated that the Marketing Strategic Planning Team last met on October 5, 2017 and the November 2, 2017 meeting was cancelled. Ms. Linehan gave an update of the projects in process and new business. They are as follows:

- Staff worked with the Chamber of Commerce and created an ad that will be placed in the Chamber Map that they do every two years.
- Staff is continuing to work on the sponsorship guide and the Parks and Recreation guide. The team is hoping to release both documents in the beginning of the upcoming year.

Next Marketing Strategic Planning Team December meeting is to be determined.

3. Communication/Public Outreach

Assistant Village Administrator Laura Linehan stated that the Communication/Public Outreach Strategic Planning Team last met on October 17, 2017. Ms. Linehan gave an update of the projects in process and new business on behalf of Police Chief Jimmy Lee who was not present. They are as follows:

- Staff and the Team are working with the Project Manager with CivicPlus to work out the details of the scope of work. Ms. Linehan stated that that they believe it will be a 20 week project timeline.

Next Communication/Public Outreach Strategic Planning Team meeting will be held in the Village Hall Board Room on January 16, 2017 at 3:00 p.m.

4. Recreation

Assistant Village Administrator Laura Linehan stated that the Recreation Strategic Planning Team last met on October 12, 2017. Ms. Linehan gave an update of the projects in process and new business on behalf of Parks and Recreation Director Nick Warner. They are as follows:

- Thanks were expressed to everyone who volunteered and helped with the Holiday parade. Special thanks were given to Trotter & Associates who were the grand sponsors of the parade.
- Assistant Village Administrator Laura Linehan went through a list of upcoming Village events. For a full list of Village events please visit <http://www.foxlake.org>.
- Promote Fox Lake's Landscape Design Plan was finalized and plantings have already begun.
- The Team is working on a strategic plan for future design and amenities for the Lakefront Park.

Next Recreation Strategic Planning Team meeting will tentatively be held in the Village Hall Board Room on January 4, 2017 at 10:00a.m.

5. Technology

The Assistant to the Village Administrator, Laura Linehan, gave an update of the projects in process and new business on behalf of Police Chief Jimmy Lee. They are as follows:

- A Bid opening was held for the Cloud Based PBX System and Hardware request for proposal on November 20, 2017. Staff received six responses. Staff is going through the responses are being compared and put into a ranking rubric.

Next Technology Strategic Planning Team meeting will be held in the Village Hall Board Room on November 15, 2017 at 3:00p.m

6. Economic Development

Economic Development Director Donovan Day stated that the Economic Development Strategic Planning Team last met on October 25, 2017. Director Day gave an update of the projects in process and new business. They are as follows:

- The Team is working on turning the tide from working on the permit community development to economic development.
- Perricone's is open and had their soft grand opening.
- Culvers is continuing to move along and developing quickly.
- Ray Chrysler Dodge Jeep and Ram's concrete has been poured for the front portion of their new building and will be going vertical shortly. Ray CDJR continues to work with engineers regarding paving their lot on the Route 12 frontage road and developing plans to submit for the project.

Next Economic Development Strategic Planning Team meeting will be determined at a later date.

11. New Business

- A. Ordinance 2017-52, an Ordinance providing for the Levy of Taxes for the Village of Fox Lake, Lake and McHenry Counties, State of Illinois, for the fiscal year beginning May 1, 2018 and ending April 30, 2019. (First reading)**
- B. Ordinance 2017-53, an Ordinance amending sections 6-4-1 A, B and C of the Village Code related to Building Permit Fees.**

12. Old Business

- 1. Ordinance 2017-54, an Ordinance revising and restating Title 10 of the Village Code establishing Sign Regulations.**

13. Motion to Adjourn from Committee of the Whole and reconvene Village Board Meeting
*Trustee Marr made a **motion** to adjourn from Committee of the Whole and reconvene Village Board Meeting, seconded by Trustee Jensen.. All were in favor. **Motion carried.***

14. Items to be Removed from Consent Agenda

15. Consent Agenda

All items listed on the Consent Agenda are considered to be routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Trustee so requests, in which event the item will be removed from the general order of business and considered under the Approval of Exceptions.

A. Resolutions

- 1. 2017-R-53, a Resolution Authorizing the Mayor and Village Clerk to Sign and Approve the Proposal Submitted by Alliant/Mesirow Insurance Services for 2017-2018 Workers Compensation and Liability Insurance Renewal.**

B. Ordinances

- 1. Ordinance 2017-53, an Ordinance amending sections 6-4-1 A, B and C of the Village Code related to Building Permit Fees.**
- 2. Ordinance 2017-54, an Ordinance revising and restating Title 10 of the Village Code establishing Sign Regulations.**

C. Motions

*Trustee Jensen made a **motion** to move that items A 1 and B 1-2 be established as the Consent Agenda for this meeting by unanimous vote, seconded by Trustee Konwent.*

A roll call vote was taken as follows:

Trustee Jensen	Aye
Trustee Stochl	Not Present
Trustee Konwent	Aye
Trustee Marr	Aye
Trustee Koske	Aye

Motion Carried

*Trustee Konwent made a **motion** that the consent agenda as established by the prior motion be passed, seconded by Trustee Jensen.*

A roll call vote was taken as follows:

Trustee Jensen	Aye
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<i>Trustee Stochl</i>	<i>Not Present</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Koske</i>	<i>Aye</i>
<i>Motion Carried</i>	

16. Approval of Exceptions

There were none.

17. For the Good of the Order

Mayor Schmit stated that the Village is moving forward with the interconnect that connects the sewer and water with north end so the Village can eventually get rid of the Tall Oaks treatment plant. He and Staff are working with Trotter & Associates to attain soil borings from specific properties.

Mayor Schmit further stated that discussion regarding fulfilling the vacant Trustee position will be discussed in January.

Trustee Koske discussed continuing to improve the Village's relationship with the Chamber of Commerce.

18. Audience Comments

Resident Glenn Close inquired about the Village credit card. Mr. Close asked who uses it, what is it used for and is there a way look at what is spent.

Village Administrator Anne Marrin stated that the Village moved all of the electrical accounts to the credit card so that Village could get more cash back on a bigger running balance.

19. Executive Session

Trustee Koske made a motion to retire into executive session at 7:38p.m. for a Personnel and Land Acquisition matter to include Village Administrator Anne Marrin, Assistant Village Administrator Laura, and Attorney Howard Teegen, Seconded by Trustee Jensen. All were in favor. Motion carried.

20. Reconvene the Village Board Meeting.

Trustee Marr made a motion to reconvene the Village Board Meeting. Seconded by Trustee Jensen. All were in favor. Motion Carried.

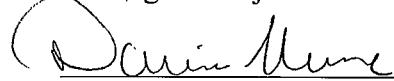
21. Possible Motion Coming out of Executive Session

There were none.

22. Adjournment

Trustee Marr made a motion adjourn the meeting seconded by Trustee Konwent. All were in favor. Motion Carried.

Meeting was adjourned at 8:03 P.M.



Danice Moore, Village Clerk