



VILLAGE OF FOX LAKE VILLAGE BOARD MEETING MINUTES

STATE OF ILLINOIS,
Lake and McHenry Counties, } ss.

Village of Fox Lake

At the regular Board Meeting, held in said Village and County in the State of Illinois at 6:30 p.m. on March 27, 2018 meeting was called to order by Mayor Schmit. The following official business was transacted:

1. Call to Order

Roll Call

Present Mayor Schmit; Village Attorney Caryn Barone; Trustees: Stochl, Konwent, Marr, Moore and Koske. Trustee Jensen absent.

Staff also in attendance: Anne Marrin, Laura Linehan, Donovan Day, Kealan Noonan, Jimmy Lee Jr. and Julie McManus.

2. Approval of Minutes

Trustee Koske made a motion to approve the Village Board Meeting Minutes of March 13, 2018 as presented, seconded by Trustee Moore.

A roll call vote was taken as follows:

Trustee Jensen	Absent
Trustee Stochl	Aye
Trustee Konwent	Aye
Trustee Marr	Aye
Trustee Moore	Aye
Trustee Koske	Aye

Motion Carried

3. Approval of Minutes

Trustee Marr made a motion to approve the Budget Workshop Meeting Minutes of March 9, 2018 as presented, seconded by Trustee Koske.

A roll call vote was taken as follows:

Trustee Jensen	<i>Absent</i>
Trustee Stochl	<i>Aye</i>
Trustee Konwent	<i>Abstain</i>
Trustee Marr	<i>Aye</i>
Trustee Moore	<i>Abstain</i>
Trustee Koske	<i>Aye</i>

Motion Carried

4. Approval of the Warrant

Trustee Stochl made a motion to approve the Expenditures/Warrants/ Transfers for March 13, 2018 in the amount of \$567,913.98 Seconded by Trustee Marr.

A roll call vote was taken as follows:

Trustee Jensen	<i>Absent</i>
Trustee Stochl	<i>Aye</i>
Trustee Konwent	<i>Aye</i>
Trustee Marr	<i>Aye</i>
Trustee Moore	<i>Aye</i>
Trustee Koske	<i>Aye</i>

Motion Carried

5. Special Business (Appointments, Swearing In Ceremonies, Proclamations)

None

6. Village President's Report

Mayor Schmit discussed the seriousness of last Friday's training regarding sexual harassment. Donny Schmit, Anne Marrin, Lauren Linehan, Kealan Noonan and Donavan Day met with IDOT 3-27-18, received some instructions on cross walks on Route 12, stop light at Jack Frost, vacant property by Harris Bank and deceleration lane by 12 & 134. Met 3-23-18 with Fox River Summit and will be meeting with the Friends of the Fox for mutual projects.

7. Village Administrator's Report

Village Administrator Anne Marrin presented a Power Point Presentation for the Lake County major Crimes Task Force on how to respond to future liability. Agency provides mutual aid for smaller agencies to handle major crimes, 39 entities are included. Smaller agencies may not have the man power or budget to handle on their own and this agency can help share costs and manpower between the municipalities. Insurance policy has now been written by Mesirow/Alliant for \$2 Million liability and \$4 Million aggregate. New by-laws have been written also. Police Chief Jimmy Lee will be on the Executive Board and Anne Marrin will be on the board of Directors.

8. Village Attorney Report

There was none.

9. Village Treasurer's Report

Village Treasurer Julie McManus gave a reserve presentation requested by Trustee Moore. The Village of Fox Lake has an unrestricted balance of \$4,664,406.00.

10. Preliminary Audience Comments (on Agenda Items Only)

There were none.

11. Motion to Recess to Committee of the Whole Meeting

*Trustee Konwent made a **motion** to recess to the Committee of the Whole, seconded by Trustee Marr. All were in favor. **Motion Carried.***

A. Strategic Planning Team Reports

1. Infrastructure

Kealan Noonan, Director of Public Works stated that the Infrastructure Strategic Planning Team last met on March 7, 2018. Mr. Noonan gave an update of the projects in process and new business. They are as follows:

- Menards Frontage Road project will be coring road and boring on March 28, 2018.
- 18 E Grand Avenue parking lot reviewed bids and to lower price public works will be doing some of the seeding, blanketing and furnishing the rain garden.
- Washington Street Tower Repair, received bids on repair. Obstacles, Sprint requested to do more work on their antenna's but not in the condition that the tower is in currently. The best option is to replace the defective pipe inside with a steel pipe that is up to code.
- Lippincott Lift Station, we will need to coordinate with Com Ed to cut power so the contractor can do internal work, Lippincott is the last one that has to be done, scheduled for April 9, 2018.
- Leisure Village Water Main replacement, pre-construction meeting tentatively scheduled for March 29, 2018, and work to start shortly after.
- Grand Avenue resurfacing project, environmental survey required by IDOT sent in on March 26, 2018.
- Traffic Study, signed contract with James Benes and they will start study with diagonal parking on Grand Avenue and closure of Grace Avenue. Start date will be delayed because of spring break. Trustee Stochl added that it should also be delayed because of train station closure for an accurate count. Mayor Schmit added this is not time sensitive, traffic study can be delayed.
- Sayton Road, NiCor finished up their project.
- Screw pump project, Manuso getting quotes from other contractors, once quote is received a determination for the contractor will be made.

2. Marketing

None

3. Communication/Public Outreach

Police Chief, Jimmy Lee Jr., updated the Board on the following:

- Website project progressing had a meeting March 22, 2018. Laura Linehan was able to secure a free day of consulting next week for Donovan Day and Jimmy Lee. They will be working on it April 3. Trustee Stochl and Trustee Koske have given their guidance also. Next meeting will be April 26, 2018.

4. Economic Development

Community Development Director, Donovan Day, stated that the Economic Development Strategic Planning Team last met on March 21, 2018 with Trustee Marr and Trustee Jensen. Director Day gave an update of the projects in process and new business. They are as follows:

- Incentive guidelines, process and procedures and how staff will make recommendations for the Economic Development Strategic and then ultimately the Village Board. Mr. Day will provide guidelines at next Village Board meeting after discussing any corrections or additions with Attorney Teegen.
- Met with the owner of classic Cinemas, they will be doing a \$2 Million expansion, adding 2 more screens and expanding into the old Ace hardware. Another highlight of the expansion, they will offer food and alcohol along with reclining seats. Foyer area will be expanded with a bar and food.
- In the first three months of 2018 we have 5 businesses that have invested or will be investing a total of \$13.6 Million in the community. Ray Chrysler/Jeep/Ram invested \$6 Million, Dunkin donuts is working on a \$600,000.00 project, Classic Cinemas will be working on a \$2 Million project, Studio Hot Rod Roadhouse is currently working on a \$1.5 Million project and Culvers invested \$3.5 Million.
- Façade improvement program, Sonny at US Pantry is part of this investment. Ten businesses have utilized the program; the fund has been used up for this fiscal year at \$30,000.00. the total investment for this fund has been \$142,146.00 mostly used by downtown businesses. Trustee Stochl brought up that fund will be rejuvenated May 1, 2018. Trustee Marr asked if we used any of the CDBG funds, they have not been used; process is more complicated for approval.
- March 24, 2018 a group of volunteers worked for The Mulch Madness at the Community Garden to spread mulch and fix garden boxes. The Community Garden is sold out for this year and a waiting list has been started for next year.
- Share the View painted Adirondack chairs has just kicked off; so far there have been 8 submissions, 3 submissions in house. Submission deadline is March 30, 2018.
- Beef Jerky Outlet will be opening at 5 E Grand Avenue (old Radio Shack) hopefully by May 1, 2018.

- Heartland Dental is taking over 5/3rd property by Menards, they submitted 2nd revision to their site plan which includes elements from our parking lot landscaping guidelines recently passed and they will be taking down old sign and putting up new sign to comply with new ordinance.
- Met with Tim Bowes, he is planning on opening a new restaurant at 13 Nippersink Blvd. at the end of May.
- Met with Studio Hot Rod Roadhouse March 27, 2018 to go over 3rd party reviewing company FSCI to go over their fire sprinkler plans, they wanted clarifications.

The next Economic Strategic Planning Team meeting will be held in the Village Hall Board Room on April 21, 2018

5. Recreation

Assistant to the Village Administrator, Laura Linehan, stated that the Recreation Strategic Planning Team last met in March. Ms. Linehan gave an update of the projects in process and new business. They are as follows:

- The Cubs Brewer game will be on April 6th, tickets still available, if you are interested please call Linda at Village Hall.
- Daddy Daughter Dance will be held April 14, 2018. 21 parents have signed up for dance, possibly more, 50 people thus far. More than half the participants are non-residents.
- Parks Master Plan RFP has been finalized and posted in the paper on March 27, 2018; it was posted online on March 23, 2018. The due date for proposals will be April 13, 2018 at 10am which is a sealed bid.
- Egg-Citing Easter Egg Hunt and Bunny Luncheon was held on March 24, 2018 in partnership with the Chamber of Commerce, over 5,000 eggs were distributed. 89 non-residents and 82 residents were in attendance, a turnout counting children was approximately 300 to 400 people.

6. Technology

Police Chief, Jimmy Lee Jr., updated the Board on the following:

- Last meeting was in November of 2017 regarding the phone project, all the buildings have been toured, they are finalizing line counts and equipment needs. When finished the technical team will continue with the project in the next budget year. A date for the next meeting has not been set, possibly closer to the end of this month.

12. New Business

A. Washington Water Tower Repairs – Maguire Iron Inc.

Mayor Schmit received three different prices regarding repair. It was decided to choose the most expensive quote due to the fact if the tower ever gets lifted to the proper elevation it will not have to be re-done at an additional cost.

B. Grand Avenue Parking Lot – Chicagoland Paving

The price started at \$57,000.00, it is now \$43,000.00. It was decided the Village of Fox Lake Public Works can complete the rain garden, drainage and landscaping tasks.

C. Fireworks Agreement – Mad Bomber

We will sign a 3 year contract with Mad Bomber for our fireworks display; they will hold the price for all 3 years. They will supply the barge and give the Village of Fox Lake a 10% larger display on the final year.

D. Lake County Major Crimes Task Force IGA

Village Administrator Anne Marrin covered the Intergovernmental Agreement with her Power Point presentation.

E. Ord 2018-10, an ordinance directing the disposal of surplus property by various means.

Some of the items on the list will be thrown away; other items will be auctioned off.

F. Ord 2018-11, and Ordinance approving Northern Illinois Police Alarm system (NIPAS) Agreement

Police Chief Jimmy Lee Jr. is working on the NIPAS agreement (SWAT Team/EST) it is for major events, i.e. civil unrest, active shooters and the need for negotiators. The annual membership cost is \$5,300.00 and \$15,000.00 is the estimated initial equipment cost.

Mayor Donny Schmit brought up a question about insurance issues if we are working outside our agency, Police Chief Jimmy Lee Jr. stated insurance will be covered by the stricken community.

G. Ord 2018-12, an Ordinance amending Title 3 chapter 10 of the Village of Fox Lake Municipal Code by adding a new Section 6.5, Alternative Nicotine Products

Grant Community High School asked to address the E-Cigarettes to the village of Fox Lake Code.

H. Façade Improvement Grant Request – 46 E Grand Avenue

The Façade Improvement Grant was granted to 46 E. Grand Avenue, the project is progressing.

13. Old Business

A. Ratification of Sikich LLP Agreement

The same audit company will be used to help with the transition of our new Treasurer Julie McManus, this will be the 4th year using Sikich and next year the Village of Fox Lake will contract a new company.

14. Motion to Adjourn from Committee of the Whole and reconvene Village Board Meeting

Trustee Koske made a motion to adjourn from Committee of the Whole and reconvene Village Board Meeting, seconded by Trustee Konwent. All were in favor. Motion carried.

A. Trustee Koske made a Motion to motion to Waive the formal bid process for the Washington Street Water Tower Emergency Repairs seconded by Trustee Moore. All were in favor. Motion Carried.

A roll call vote was taken as follows:

Trustee Jensen	Aye
Trustee Stochl	Aye
Trustee Konwent	Aye
Trustee Marr	Aye
Trustee Moore	Aye
Trustee Koske	Aye

Motion Carried

15. Items to be Removed from Consent Agenda

None

16. Consent Agenda

All items listed on the Consent Agenda are considered to be routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Trustee so requests, in which event the item will be removed from the general order of business and considered under the Approval of Exceptions.

A. Resolutions

- 1. 2018-R-16, a Resolution authorizing the Mayor of the Village of Fox Lake, to sign and thereby accept the proposal from McGuire Iron, Inc. for emergency repairs to the Washington Street Water Tower.**
- 2. 2018-R-17, a Resolution authorizing the Mayor and Village Clerk of the Village of Fox Lake, to sign and thereby accept the proposal from Chicagoland Paving Contractors, Inc. for the parking lot at 18 E Grand Avenue.**
- 3. 2018-R-18, a resolution authorizing the Mayor of the Village of Fox Lake, to sign and thereby accept a proposal by Sikich LLP for Audit Services for year 2017-2018.**
- 4. 2018-R-19, a resolution authorizing the Mayor of the Village of Fox Lake, to sign and thereby accept the proposal from Mad Bomber Fireworks Productions for the Fireworks Display in 2018, 2019, 2020**
- 5. 2018-R-20, a resolution accepting and Intergovernmental Agreement with Lake County Major Crimes Task Force and Appointments to the Board of Directors.**

B. Ordinances

- 1. Ord 2018-10, An Ordinance directing the disposal of surplus property by various means.**
- 2. Ord 2018-11, an Ordinance Approving Northern Illinois Police Alarm System (NIPAS) Agreement.**
- 3. Ord 2018-12, an Ordinance amending Title 3 Chapter 10 of the Village of Fox Lake Municipal Code by adding a new section 6.5, Alternative Nicotine Products.**

C. Motions

1. Motion to Approve the Façade Grant Application from Harshadkumar Patel for improvements made to 46 E. Grand Avenue and authorizes the award of funds in the amount of \$4,000.00.

*Trustee Moore made a **motion** to move that items A 1-5 and B 1-3 and C 1 be established as the Consent Agenda for this meeting by unanimous vote, seconded by Trustee Konwent.*

A roll call vote was taken as follows:

<i>Trustee Jensen</i>	<i>Absent</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Moore</i>	<i>Aye</i>
<i>Trustee Koske</i>	<i>Aye</i>
<i>Motion Carried</i>	

*Trustee Konwent made a **motion** that the consent agenda as established by the prior motion be passed, seconded by Trustee Koske.*

A roll call vote was taken as follows:

<i>Trustee Jensen</i>	<i>Absent</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Moore</i>	<i>Aye</i>
<i>Trustee Koske</i>	<i>Aye</i>
<i>Motion Carried</i>	

17. Approval of Exceptions

None

18. For the Good of the Order

None

19. Audience Comments

None

20. Executive Session

None

21. Reconvene the Village Board Meeting

None

22. Possible Motion Coming out of Executive Session

None

23. **Adjournment**

*Trustee Stochl made a **motion** adjourn the meeting seconded by Trustee Koske.
All were in favor. **Motion Carried.***

Meeting was adjourned at 7:43 P.M.

Debra Dolis
Debra Dolis, Village Clerk