



VILLAGE OF FOX LAKE VILLAGE BOARD MEETING MINUTES

STATE OF ILLINOIS, }
Lake and McHenry Counties, } SS.

Village of Fox Lake

At the regular Board Meeting, held in said Village and County in the State of Illinois at 6:30 p.m. on April 10, 2018 meeting was called to order by Mayor Schmit. The following official business was transacted:

1. Call to Order

Roll Call

Present Mayor Schmit; Village Attorney Howard Teegen; Trustees: Jensen, Stochl, Konwent, Marr, Moore and Koske.

Staff also in attendance: Anne Marrin, Laura Linehan, Donovan Day, Kealan Noonan, Jimmy Lee Jr. and Julie McManus.

2. Approval of Minutes

Trustee Konwent made a ***motion*** to approve the Village Board Meeting Minutes of March 27, 2018 as presented, seconded by Trustee Moore.

A roll call vote was taken as follows:

Trustee Jensen	Abstain
Trustee Stochl	Aye
Trustee Konwent	Aye
Trustee Marr	Aye
Trustee Moore	Aye
Trustee Koske	Aye
<i>Motion Carried</i>	

3. Approval of the Warrant

Trustee Koske made a ***motion*** to approve the Expenditures/Warrants/ Transfers for April 10, 2018 in the amount of \$1,140,437.91 Seconded by Trustee Moore.

A roll call vote was taken as follows:

<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Moore</i>	<i>Aye</i>
<i>Trustee Koske</i>	<i>Aye</i>

Motion Carried

4. Special Business (Appointments, Swearing In Ceremonies, Proclamations)

A. Anchor Award Presentation – This quarter’s Anchor Award is presented to the Fox Lake Police Department’s Citizen Police Graduates of March 14, 2018. The academy is designed to allow the public to learn about police administrative and operational functions as well as building a strong partnership between citizen and the women and men who serve the community. The graduation ceremony was held March 14, 2018 after a ten week training. The citizens have committed to participating in community/police events such as National Night Out, Halloween Howl and Shop with a Cop. In addition, based on our relationship the graduates can be additional eyes and ears in the community to report suspicious activity. They will make a difference in our community. Mayor Donny Schmit personally witnessed the strong bond that has formed between the police and citizens over the past 10 weeks. Presented with the award – Wendy Nestler, Shirley Lewis, Frank Marcomb, Randall Cragin, Joyce Vanderhei, Carol and Michael Martin, Beth Cano and Cindy Irwin. Police Chief Jimmy Lee Jr wanted to give special recognition to Officer Mike Ostertag for his involvement in this academy. Frank Marcomb made bumper stickers for the community “If You See Something, Say Something.” Police Chief Jimmy Lee stated that they will be doing 2 sessions per year, then alumni meetings for the Citizen Police Academy.

B. Arbor Day Proclamation – Mayor Donny Schmit declared April 27, 2018 Arbor Day. Mayor Donny Schmit would like to encourage citizens to plant trees.

C. National Public Safety Telecommunicator Week – Mayor Donny Schmit is honored to have one of the finest 911 Staff in the state. The 911 Center services 7 public entities and over 86K citizens. Mayor Donny Schmit proclaims that the week of April 8 through 14 be National Public Safety Telecommunicator Week. Lyndsey introduced the current telecommunicators; Eric Brown, Linda, Kaylee Bowman, Kate Reinhart, Maria, Bill Nowak and Brian Thomas. Chief Jimmy Lee Jr. read an email recently received to thank Lyndsey regarding a call where the caller had to provide CPR, Jim Weedman (Battalion Chief) wanted to congratulate Lyndsey on a great job.

5. Village President’s Report – Ray Chevrolet would like to sign a lease to park cars on Sayton Rd. Ray would like a special hearing before he signs lease. A hearing will be held with the Planning and Zoning Commission then go before the Board for approval.

6. **Village Administrator's Report** – Anne Marrin stated the Sayton Rd. project will start in May. Nippersink Blvd program, public meeting regarding project will be held May 15, 2018, Lakefront Park from 5 to 7PM
7. **Village Attorney Report**
There was none.
8. **Village Treasurer's Report**
There was none.
9. **Preliminary Audience Comments (on Agenda Items Only)**
There were none.
10. **Motion to Recess to Committee of the Whole Meeting**
*Trustee Stochl made a **motion** to recess to the Committee of the Whole, seconded by Trustee Marr. All were in favor. **Motion Carried.***

A. Strategic Planning Team Reports

1. Infrastructure

Kealan Noonan, Director of Public Works stated that the Infrastructure Strategic Planning Team last met on April 4, 2018. Mr. Noonan gave an update of the projects in process and new business. They are as follows:

- Traffic Study
Per Trustee Stochl's request it is being pushed back until May because of ongoing Metra project.
- Leisure Village
Started water main replacement, pressure test on April 11, 2018
- 18 East Grand
Parking lot contract bonds received, preconstruction meeting expected late this week or next week. Please provide Trustee Marr with a footprint of the rain garden.
- Washington Tower
Work to begin in 3 to 4 weeks with McGuire Iron
- Lift Station Electrical
Finalized project April 10, 2018, Com Ed came out today to shut power off to Lippincott station so electrical work could be done.

Next Infrastructure Strategic Planning Team meeting will be held in the Village Hall Board Room on Wednesday, May 2, 2018 at 8:30 a.m.

2. Marketing

Assistant to the Village Administrator, Laura Linehan, gave an update of the projects in process and new business. They are as follows:

- Marketing Strategic Planning Team is currently in the process of designing various flyers for Parks and Recreation.
- Mobile App – is live on Android, type in Village of Fox Lake to download. There are some with Apple and iPhone, it is being worked on.

Next Strategic Planning Team meeting is tentatively scheduled for Monday, April 23, 2018 at 4 p.m.

3. Communication/Public Outreach

Police Chief, Jimmy Lee Jr., updated the Board on the following:

- Global Navigation, Laura Linehan spent time with the developer and will be meeting next week with them again. The Spring Newsletter is currently in progress.

4. Economic Development

Community Development Director, Donovan Day, stated that the Economic Development Strategic Planning Team last met on March 21, 2018. Director Day gave an update of the projects in process and new business. They are as follows:

- Scoring Tabulation, working on review process and template for incentive applications
- Beef Jerky Outlet, wants to be open by Memorial Day weekend
- Dunkin Donuts, hoping to be open by 3rd weekend in May
- Special Use Project, staff is working on compiling all the special use permits that have been issued over the past 20 years, the final report will be ready for the Board and the Village Administrator the first meeting in May.
- Share the View, 'Adirondack' chairs; working with the distributor to cut shipping costs, we may pick them up because it is only one hour away.
- Community Garden completely sold out and started a waiting list. The National Honor Society will be coming out April 29, 2018 from 8 to 11 a.m. filling boxes with dirt, building boxes, maintenance and help construct sensory garden.

5. Recreation

Assistant to the Village Administrator, Laura Linehan, stated that the Recreation Strategic Planning Team last met in March, 2018. Ms. Linehan gave an update of the projects in process and new business. They are as follows:

- Daddy Daughter Dance sold out started a waiting list due to space constraints, 115 will be in attendance.
- Mom and Me Craft Day scheduled for May 12, 2018, painting flower pots and planting flowers and serving dirt cake. Linda received free flower pots from Ace in

Round Lake, flowers donated from Jewel in Fox Lake and dirt donated. Marketing is working on the flyer now.

- Parks Master Plan, request for proposal due this Friday, April 13. We have received 6 letters of intent to bid, all have been responded to.

6. Technology

Police Chief, Jimmy Lee Jr., updated the Board on the following:

- Cloud Based PBS System is being worked on

Next meeting has not been scheduled

11. **New Business**

A. IDOT STP Resolution and Agreement for Sayton Road Project

Requires Village to have matching funds available, Trustee Marr asked if they were MFT funds, Anne Marrin said they are in the account

B. 2018-13, an Ordinance approving the Annual Budget for FY2017-2018 (first read)

First read is tonight, second read will be at the next meeting and it can be passed at that time.

C. 2018-14, an Ordinance amending various sections of the code of the Village of Fox Lake related to Sewer User Service Charges and Water User Service Charges

Annual increase, the cost of living plus 2.5% discussed at budget hearing, it is an increase of \$1.49.

D. Discussion of N Marine Drive Sewer Connection

Peter and Dawn Kraus, Marine Drive are attending meeting, their home flooded and they need to make corrections because the septic field failed. Currently they cannot live in their home. They would like to connect to sewer only with a 2" grinder pump in Fox Lake. Four homes would be able to hook into line. They would like to do this project without annexing into the Village. Howard Teegen said the most economical way utilizing the easement on the sail boat property. Pete Kraus has spoken with the dental office as another possibility. Per Howard the Village will not have anything to do with the easement. The Village will require that the home owners will be bound by all the Village of Fox Lakes ordinances with respect to the use of the sewer. The property owners have been speaking with the neighbors, some show interest, and others don't. The home owners will be speaking in depth with the neighbors and homeowners association again to get a count of all those interested in hooking up to the sewer. The Board is in agreement that they can hook up to the sewer without annexing into the Village. The homeowners will let the Village know at the next meeting how many homes would be interested. Trustee Marr said time is of the essence in this matter. Trustee Stochl stated that if more homes, further from each other could create a problem with too many homeowners wanting to hook up to sewer. Trotter explained that the 2" pipe with a pump can handle more than 4 homes. Mayor Donny Schmit stated that the homeowners will be responsible for cost to hook up to the main. Pete

Kraus also stated if it would help to annex into the Village they would be willing to do that. Discussion to be continued at next meeting.

- E. **Discussion of additional Water Service Connections** – Mayor Donny Schmit said there was a lot of confusion regarding the water taps for Dunkin Donuts and Lagoon Hotel, for the fire suppression. The system is not metered; they will need a second tap. They have come up with fair structure.

F. **Discussion and approval of Economic Development Incentive Application Review**

Village Attorney Howard Teegen has been working on the scoring tabulation, sales tax incentives and would like some recommendations from the Board. In order for the Business District Development Tax is going to work require cooperation from the private owner and public owner. Howard would like direction on how the Village will use the Business District Funds and the Sales Tax Sharing funds; they can't be implemented in the same way. The BDD funds can be used for both public and private improvements, 50/50 split had been the plan, when would it occur, annual? Use 75% public, then 25% private on a particular fund? Second part of this would be public input on how the split would be made. Howard would like some direction from the Board so he can put it into an Ordinance. Trustee Marr said the graded system if you don't make the grade and the funds run out, you are free to reapply. Mayor Donny Schmit said sales tax incentives follow state law and BDD guidelines are determined by the board. Guidelines can be the same but procedures need to be different. The grading system is determined by the project. Per Anne Marrin regarding the finding mechanism, we do not want to go above 20 or 30%. The Village Board will need to make a decision on what will be private and what will be public expenditures. Trustee Koske does not think it is ready to be brought to the Board yet. Trustee Jensen asked if can be changed yearly? Trustee Stochl said it might not be popular at first but then gain more momentum. Trustee Marr asked if this can be amended yearly but Trustee Stochl said the smaller business will be left out. Mayor Donny Schmit said the most viable option would be to start over on an annual basis, Julie McManus agrees. The decision is tabled for tonight but at the next Economic Meeting the Village Attorney and Treasure must be present. Next meeting scheduled for April 25, 2018 at 4p.m.

G. **Process and Incentive Scoring Tabulation**

A meeting with the Village Attorney and Treasurer must happen for clarification

- H. **Discussion of GTAAA Agreement** – The GTAAA has about 400 kids in their program; they would like to re-build a new concession stand with donations. GTAAA would like to be sure they had use of the building for the next 20 years. Trustee Koske stated that 20 years is a long time but it is addressed in the agreement if the Village had a need for the land. Trustee Jensen said parking is an issue at the field, diagonal parking has been

considered. Trustee Stochl said they should consider where the building is situated because trucks drive in between two baseball fields. All in agreement with the concept.

12. Old Business

There was none

13. Motion to Adjourn from Committee of the Whole and reconvene Village Board Meeting

*Trustee Konwent made a **motion** to adjourn from Committee of the Whole and reconvene Village Board Meeting, seconded by Trustee Stochl. All were in favor. **Motion carried.***

14. Items to be Removed from Consent Agenda

CI to be removed

*Trustee Stochl made a motion to remove CI from the Consent Agenda, seconded by Trustee Koske. All were in favor. **Motion Carried.***

15. Consent Agenda

All items listed on the Consent Agenda are considered to be routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Trustee so requests, in which event the item will be removed from the general order of business and considered under the Approval of Exceptions.

A. Resolutions

- 1. 2018-R-21, a Resolution authorizing the Village of Fox Lake to allocate Motor Fuel Tax Funds and other funds for the local portion of funds required on the Sayton Road Project.**

B. Ordinances

- 1. 2018-14, an Ordinance amending various sections of the code of the Village of Fox Lake related to Sewer User Service Charges and Water User Service Charges**

C. Motions

- 1. A motion to approve the Economic Development Incentive Application Review Process and Economic Development Incentive Scoring Tabulation, and direct the attorney to prepare the necessary Ordinance.**

*Trustee Jensen made a **motion** to move that items A 1 and B 1 be established as the Consent Agenda for this meeting by unanimous vote, seconded by Trustee Konwent.*

A roll call vote was taken as follows:

<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Aye</i>

Trustee Marr Aye
Trustee Moore Aye
Trustee Koske Aye
Motion Carried

Trustee Konwent made a **motion** that the consent agenda as established by the prior motion be passed, seconded by Trustee Jensen.

A roll call vote was taken as follows:

Trustee Jensen Aye
Trustee Stochl Aye
Trustee Konwent Aye
Trustee Marr Aye
Trustee Moore Aye
Trustee Koske Aye
Motion Carried

16. Approval of Exceptions

There are none

17. For the Good of the Order

Trustee Moore commented on April 22, 2018 there will be an Earth Day gathering at 11 a.m. sponsored by Promote Fox Lake. A water quality discussion will be held at Lakefront Park at 2 p.m., registration required, contact Trustee Moore for more information.

18. Audience Comments

There were none

19. Executive Session

*Trustee Marr made a **motion** to retire into executive session at 8:13 p.m. for threaten litigation and Personnel Matters and to include Village Administrator Anne Marrin, and Attorney Howard Teegen, Labor Attorney Yvette Heintzelman, Police Chief Jimmy Lee Jr., Seconded by Trustee Konwent. All were in favor. **Motion carried.***

20. Reconvene the Village Board Meeting.

*Trustee Jensen made a **motion** to reconvene the Village Board Meeting at 9:30 p.m., seconded by Trustee Moore. All were in favor. **Motion Carried.***

21. Possible Motion Coming out of Executive Session

Amnesty Program

22. Adjournment

*Trustee Stochl made a **motion** adjourn the meeting seconded by Trustee Jensen. All were in favor. **Motion Carried.***

Meeting was adjourned at 9:30 P.M.



Debra Dolis, Village Clerk