



VILLAGE OF FOX LAKE VILLAGE BOARD MEETING MINUTES

STATE OF ILLINOIS, }
Lake and McHenry Counties, } SS.

Village of Fox Lake

At the regular Board Meeting, held in said Village and County in the State of Illinois at 6:30 p.m. on May 8, 2018 meeting was called to order by Mayor Schmit. The following official business was transacted:

1. Call to Order

Roll Call

Present Mayor Schmit; Village Attorney Howard Teegen; Trustees: Jensen, Stochl, Konwent, Moore and Koske. Trustee Marr arrived at 6:36

Staff also in attendance: Anne Marrin, Laura Linehan, Donovan Day, Kealan Noonan, Jimmy Lee Jr., Julie McManus and Matt Trujillo.

2. Approval of Minutes

Trustee Konwent made a ***motion*** to approve the Village Board Meeting Minutes of April 24, 2018 as presented, seconded by Trustee Koske.

A roll call vote was taken as follows:

Trustee Jensen	Aye
Trustee Stochl	Aye
Trustee Konwent	Aye
Trustee Marr	Aye
Trustee Moore	Aye
Trustee Koske	Aye
<i>Motion Carried</i>	

3. Approval of the Warrant

Trustee Stochl made a ***motion*** to approve the Expenditures/Warrants/ Transfers for May 8, 2018 in the amount of \$627,162.48 Seconded by Trustee Moore.

A roll call vote was taken as follows:

<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Moore</i>	<i>Aye</i>
<i>Trustee Koske</i>	<i>Aye</i>

Motion Carried

4. Special Business (Appointments, Swearing In Ceremonies, Proclamations)

Christy Sefcik – Grant Community High School

Mayor Donny Schmit wanted to thank Grant High School providing quality education and because of careful management of school funds our tax bills have been reduced. The Mayor also thanked Christy personally for her help with the TIF extension.

Christy Sefcik wanted to thank the Board for their passage of the Alternative Nicotine Ordinance. This ordinance will help in changing a student's harmful behavior. Prior to the ordinance it was difficult to change student behavior because their student handbook and athletic code of conduct only prevented illegal substances and alternative nicotine products were not illegal. The new ordinance will help align Grant's policies and change student behaviors.

Christy Sefcik also wanted to thank Mayor Donny Schmit and Police Chief Jimmy Lee Jr. for the level of communication with the school. The School District and Village interests often overlap and the close relationship, communication and cooperativeness are greatly appreciated.

- 5. Village President's Report** – Mayor Donny Schmit has gotten some interest in the Sayles property. Trustee Marr and Mayor Donny Schmit walked the site to inspect it. The Village is getting more and more developer's interested, some of it is confidential but will be shared when the information is available.

6. Village Administrator's Report –

Anne Marrin introduced Matt Trujillo; he is our new Special Events Coordinator at Lakefront Park. Matt introduced himself; he will be graduating from Illinois State University on Saturday, May 12, 2018 with a Degree in Recreation and Park Administration. Matt is looking forward to a great summer of events, future events and working for the Village of Fox Lake.

Anne reiterated that the letting on Sayton Road, took place last Friday, May 4th. IDOT informed the Village that the Route 12 and Route 59 Bridge will be under construction this week. A press release was put out on our website, Facebook and has been speaking with the residents in town to get the word out. This project in conjunction with Lakemoor's project on Route 120 and Route 12, may be an issue all summer long on Route 12. Sayton Road is a big project through our town, not only for road repair but also for drainage, water hook up, gutters and a bike path. The low bid went

to Berger Excavating out of Wauconda, IL for \$1,769,565.72 which was under the engineering estimate. The preconstruction meeting will be before the end of May.

7. Village Attorney Report

Attorney Howard Teegen has prepared the resolution regarding deeding the property on Forest to the Village of Fox Lake. The resolution will be on the next agenda.

8. Village Treasurer's Report

There is none.

9. Preliminary Audience Comments (on Agenda Items Only)

There were none.

10. Motion to Recess to Committee of the Whole Meeting

*Trustee Konwent made a **motion** to recess to the Committee of the Whole, seconded by Trustee Jensen. All were in favor. **Motion Carried.***

A. Strategic Planning Team Reports

1. Infrastructure

Kealan Noonan, Director of Public Works stated that the Infrastructure Strategic Planning Team last met on May 2, 2018. Mr. Noonan gave an update of the projects in process and new business. They are as follows:

- Route 12 Bridge
There will be temporary daily closures during set up
- TIF District
Sidewalks through the TIF district all the way to West Grand Avenue
- 18 E Grand Ave Parking Lot
Work to begin on May 16th.
- Menards Lift Station
The project was completed on April 25th and 26th.
- Washington Tower
The contractor would like to meet May 21st to complete the work through that week

2. Marketing

There is none.

3. Communication/Public Outreach

Police Chief, Jimmy Lee Jr., updated the Board on the following:

- Chief Jimmy Lee Jr. gave the Board Challenge Coins from the Fox Lake Police Department in honor of people who give back to the community.
- Ride of Silence, an event for those who have been hit or killed while riding their bicycle. The event will be held May 16th at 6:00 P.M. at the Link O' Chain Cyclery, all bike riders are welcome.
- Operation Graylord Presentation will be May 23rd at 6:30 P.M. at Grant Community High School.
- Opioid Initiative will be held at Grant Community High School on May 9th. The public is welcome to attend.

4. Economic Development

Community Development Director, Donovan Day, stated that the Economic Development Strategic Planning team will tentatively meet on Monday, May 14th with Trustee Jensen, Trustee Marr, Attorney Teegen and TIF Attorney Kathy Orr. Director Day gave an update of the projects in process and new business. They are as follows:

- Dunkin Donuts plans on opening on May 18th, grand opening date not yet set
- Beef Jerky opening delayed until May 21st
- Restaurant on Nippersink Blvd., will be starting soon, May opening delayed
- Ray Chrysler Dodge Jeep Ram, Grand Opening will be held at noon on May 22nd
- National Honor Society volunteered their time to take care of repairs and mulch for the Fox Lake Community Garden
- Gave second presentation to the Woodstock Environmental Commission on the Fox Lake Community Garden

The Planning and Zoning Commission will be meeting on May 9th regarding Sign Ordinances and Special Use Permits.

5. Recreation

Assistant to the Village Administrator, Laura Linehan, stated that the Recreation Strategic Planning Team last met in April 24, 2018. Ms. Linehan gave an update of the projects in process and new business. They are as follows:

- Launched Celebrate Fox Lake information on Facebook today
- Yoga Classes will be held on Monday evenings starting June 4th from 6:30 – 7:30 for \$10 per session.
- Splash Pad will be opening Jun 4th from 10 A.M. to 6 P.M. every day.
- Summer Arts Series launched for free concerts and movies in the park
- Mom and Me Craft Day has 18 sign ups so far

6. Technology

Police Chief Jimmy Lee Jr. stated that the phone system will be delivered next week

11. **New Business**

A. Multi-Function Copier Lease with Techstar America Corporation

Copiers for Lakefront Park, Police Department and Treatment Plant

B. Agreement with FXLK, LLC for payment of expenses

Owner of sales property has agreed via email to get rid of brush and hill using TIF Funds and put in a sidewalk. Attorney Howard Teegen has the resolution for the engineering of the sidewalk and brush removal, it does not cover removal of hill. An amendment to the agreement will need to be completed for sidewalks. McGill is ready to remove hill.

C. Clean Cut Tree Service Proposal – Brush/Tree Removal TIF District

Clean Cut Tree Service will be doing brush removal

D. Thomas Engineering Group Agreement – Sidewalk along TIF Property

Thomas Engineering Group will be constructing the sidewalk from Dairy Queen to Culvers, TIF funds will only be used on TIF properties, the rest of the funds will come from the Village of Fox Lake.

E. Route 12 Northbound Lane Closure for Triathlon

The Northbound lane of Route 12 will be closed, the same as last year, for the Triathlon.

F. Façade Improvement Grant Application for 46 E Grand Avenue

The façade improvement is moving forward, there has been a lot of work done to the building so far. The staff has approved awnings and signage.

G. Raffle License Application - American Legion Auxiliary

The American Legion Auxiliary wants to hold a raffle, the bond will be waived.

12. **Old Business**

A. Ordinance 2018-21, an Ordinance Amending the Zoning Ordinance of the Village of Fox Lake, Illinois, by granting a Special Use to Russell Jeschke to Operate a Bed and Breakfast Business at the property at 403 Washington Avenue, Ingleside, Illinois.

B. Ordinance 2018-22, an Ordinance Amending the Zoning Ordinance of the Village of Fox Lake, Illinois, by Granting a Variation to Daniel Borke at 702 Rollins Road, Fox Lake, Illinois.

C. Ordinance 2018-23, an Ordinance Amending the Zoning Ordinance of the Village of Fox Lake, by Rezoning the Property known as 141-147 S Route 12 to B3 and Granting a Variation to Drews Property LLC.

13. **Motion to Adjourn from Committee of the Whole and reconvene Village Board Meeting**
Trustee Jensen made a **motion** to adjourn from Committee of the Whole and reconvene Village Board Meeting, seconded by Trustee Moore. All were in favor. **Motion carried.**

14. **Items to be Removed from Consent Agenda**

There are none.

15. **Consent Agenda**

All items listed on the Consent Agenda are considered to be routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Trustee so requests, in which event the item will be removed from the general order of business and considered under the Approval of Exceptions.

A. Resolutions items below taken from agenda

1. **2018-R-24 a Resolution authorizing the Mayor of the Village of Fox Lake, to sign and thereby accept the proposals from Techstar America Corporation for a lease of three Photocopy Machines and a Maintenance Agreement for the Village of Fox Lake.**
2. **2018-R-27 A Resolution authorizing the Mayor to sign an agreement regarding payment of certain expenses from the FXLK Subaccount.**
3. **2018-R-25 a Resolution authorizing the Mayor and Village Clerk of the Village of Fox Lake to sign and thereby accept the proposal from Clean Cut Tree Service for Professional Services within the TIF District.**
4. **2018-R-26 a Resolution authorizing the Mayor to sign and approve a Service Agreement with Thomas Engineering Group, LLC for Professional Engineering Services for a sidewalk along the TIF Property to West Grand Avenue.**
5. **2018-R-28 a Resolution authorizing Temporary Closure of One Northbound Lane on State Highway Route 12 for the Fox Lake Triathlon Route 12 closing for Triathlon.**

B. Ordinances

1. **Ordinance 2018-21, an Ordinance Amending the Zoning Ordinance of the Village of Fox Lake, Illinois, by granting a Special Use to Russell Jeschke to Operate a Bed and Breakfast Business at the property at 403 Washington Avenue, Ingleside, Illinois.**
2. **Ordinance 2018-22, an Ordinance amending the Zoning Ordinance of the Village of Fox Lake, Illinois, by Granting a Variation to Daniel Borke at 702 Rollins Road, Fox Lake, Illinois.**

3. **Ordinance 2018-23, an Ordinance Amending the Zoning Ordinance of the Village of Fox Lake, by Rezoning the Property known as 141-147 S Route 12 to B3 and Granting a Variation to Drews Property LLC.**

C. Motions

1. **A Motion to approve the Façade Improvement Grant Application for 46 E Grand Avenue in the amount of \$4,000.00.**
2. **A Motion to approve the Raffle License Application from the American Legion 703 Auxiliary to conduct a 31 Gifts Raffle.**

*Trustee Jensen made a **motion** to move that items A 1-5 and B 1-3 and C 1-2 be established as the Consent Agenda for this meeting by unanimous vote, seconded by Trustee Konwent.*

A roll call vote was taken as follows:

<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Moore</i>	<i>Aye</i>
<i>Trustee Koske</i>	<i>Aye</i>
<i>Motion Carried</i>	

*Trustee Konwent made a **motion** that the consent agenda as established by the prior motion be passed, seconded by Trustee Jensen.*

A roll call vote was taken as follows:

<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Moore</i>	<i>Aye</i>
<i>Trustee Koske</i>	<i>Aye</i>
<i>Motion Carried</i>	

16. **Approval of Exceptions**
There are none.

17. **For the Good of the Order**

Trustee Marr wanted to let Police Chief Jimmy Lee Jr. how impressed he was to see him walking the beat in town. Mayor Donny Schmit said that the businesses in town have said that the increased presence of the Police has led to good community relations.

18. Audience Comments

There are none.

19. Executive Session

*Trustee Marr made a **motion** to retire into executive session at 7:22 p.m. for threaten litigation and collective bargaining and to include Mayor Donny Schmit, Village Administrator Anne Marrin, Assistant to the Village Administrator Laura Linehan, Attorney Howard Teegen, Police Chief Jimmy Lee Jr., Seconded by Trustee Jensen. All were in favor. **Motion carried.***

20. Reconvene the Village Board Meeting.

*Trustee Koske made a **motion** to reconvene the Village Board Meeting at 7:49 p.m., seconded by Trustee Jensen. All were in favor. **Motion Carried.***

21. Possible Motion Coming out of Executive Session

There is none.

22. Adjournment

*Trustee Stochl made a **motion** adjourn the meeting seconded by Trustee Marr. All were in favor. **Motion Carried.***

Meeting was adjourned at 7:51 P.M.



Debra Dolis, Village Clerk