



## VILLAGE OF FOX LAKE VILLAGE BOARD MEETING MINUTES

STATE OF ILLINOIS,        }  
Lake and McHenry Counties,    } SS.  
  
Village of Fox Lake

At the regular Board Meeting, held in said Village and County in the State of Illinois at 6:30 p.m. on June 12, 2018 meeting was called to order by Mayor Schmit. The following official business was transacted:

### 1. Call to Order

#### Roll Call

Present Mayor Schmit; Village Attorney Howard Teegen; Trustees: Jensen, Stochl, Konwent, Marr and Koske. Trustee Moore absent.

Staff also in attendance: Anne Marrin, Laura Linehan, Donovan Day, Kealan Noonan, Jimmy Lee Jr., Julie McManus and Ryan Kelly.

### 2. Approval of Minutes

Trustee Konwent made a ***motion*** to approve the Village Board Meeting Minutes of May 22, 2018 as presented, seconded by Trustee Koske.

*A roll call vote was taken as follows:*

<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Moore</i>	<i>Absent</i>
<i>Trustee Koske</i>	<i>Aye</i>
<b><i>Motion Carried</i></b>	

### 3. Approval of the Warrant

Trustee Koske made a ***motion*** to approve the Expenditures/Warrants/ Transfers for June 12, 2018 in the amount of \$1,020,734.45 Seconded by Trustee Marr.

*A roll call vote was taken as follows:*

<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Moore</i>	<i>Absent</i>
<i>Trustee Koske</i>	<i>Aye</i>

***Motion Carried***

#### **4. Special Business (Appointments, Swearing In Ceremonies, Proclamations)**

##### **A. Fox Lake Scholarship Queens Farewell**

Jen Thibault introduced herself; she is the Event Coordinator for the Lake County Scholarship Program and new Co-Director for the Miss Fox lake/Ingleside Pageant. The girls have participated in over 30 events in Lake County; Jen has thanked them for all their hard work and dedication. Jen has invited everyone to attend their pageant which will be held at Parkway Banquets on August 9, 2018 at 6:30 p.m.

Little Miss Fox Lake Natalie Kusek addressed the audience and thanked everyone for their support throughout all of the events. Mayor Donny Schmit thanked Natalie for her hard work also.

#### **5. Village President's Report**

There is none.

#### **6. Village Administrator's Report**

Village Administrator Anne Marrin announced the Harry; the owner of Studio Hot Rods will not be able to hold the Fox Fest Event this year so he can focus on opening this summer. Harry will hold the event next year including fireworks. Anne thanked him because he will be one of our sponsors for the Bloody Mary Fest this year.

The NPDES Report will be given at the next meeting.

#### **7. Village Attorney Report**

There is none.

#### **8. Village Treasurer's Report**

##### **A. Review and Discussion of Interconnect Funding Project**

Julie McManus gave a presentation on the Interconnect Funding Project. The project will be done in two phases to take advantage of funding from the IEPA, they will grant loan forgiveness. Phase I total estimate will be \$6.7 Million starting in March of 2019 through September 2019. Phase II total estimates will be \$9.3 Million starting in September of 2019 through May 2020. The approximate cost for water would be \$7.5 Million and \$11.1 Million for sewer, total \$18.6 Million.

# Finance Summary –

Phase I, expenditures of \$7.6 Million, \$2.1 Million would be forgiven; \$5.4 Million would be financed equaling an annual debt payment of \$223K per year.

Phase II, expenditures of \$10.6 Million, \$2.4 Million would be forgiven; \$8.1 Million would be financed equaling an annual debt payment of \$ 332K per year.

The Village will be saving a total of \$4.5 Million in loan forgiveness by taking advantage of this funding source.

The capital needs over the next 4 years is \$7.9 Million. Where we stand now, \$4.4 operating revenues, \$2.3 Million expenditures, and net operating revenue of approximately \$2.2 Million

The Village will be able to fund current project without raising the rates for residents. Mayor Donny Schmit says we will have to continue with modest rate raises to help with operating costs.

Currently southern residents pay a minimum of 15,000 gallons water/sewer and northern residents pay per usage, now all residents will pay the 15,000 gallon minimum (2 Month). Impact to northern residents will raise their bill approximately \$6.60 per month.

Per Mayor Donny Schmit this is a necessary project, without this project there cannot be anymore expansion to the North. It also will help if wells go out, other wells can be utilized. Trustee Koske and Jensen agree.

## 9. Preliminary Audience Comments (on Agenda Items Only)

*There were none.*

## 10. Motion to Recess to Committee of the Whole Meeting

*Trustee Stochl made a **motion** to recess to the Committee of the Whole, seconded by Trustee Konwent. All were in favor. **Motion Carried.***

### A. Strategic Planning Team Reports

#### 1. Infrastructure

Kealan Noonan, Director of Public Works stated that the Infrastructure Strategic Planning Team last met on June 6, 2018. Mr. Noonan gave an update of the projects in process and new business. They are as follows:

- Sayton Road

Award memo received from IDOT, preconstruction meeting scheduled for June 21, 2018 at the IDOT District 1 Office in Schaumburg.



- Frontage Road  
Gewalt is approximately 85% complete
- TIF District  
Sidewalk and brush clearing, brush clearing expected to start to be finished late this week. The hill removal will be starting soon.
- Traffic Study  
Draft report should be completed in the next few weeks.
- 18 East Grand Avenue Parking Lot  
ADA compliance led to change in plans for sidewalks, concrete to be starting soon.
- Washington Tower  
Completed repairs; they have found a few holes and will be welding those.
- Sewer Lining Project  
Documents went out to bid June 11, 2018, bid opening will be July 3, 2018.
- NW Region Screw Pump  
Manuso's installed second screw pump, to be completed next week.

2. Marketing

Laura Linehan, Assistant to the Village Administrator updated the board on the following:

- Farmers Market  
Surprise visit from the Daily Herald. The Farmers Market will be held every Tuesday from 4 to 8 p.m. in the Community Garden
- Summer Art Series  
Article was featured in the Lake County Journal as well as The Highlighter

3. Communication/Public Outreach

Police Chief, Jimmy Lee Jr., updated the Board on the following:

- Web design/re-design is scheduled to be completed in August, 2018.

Next bi-annual Supervisors meeting will be July 10, 2018 at 10 a.m.

4. Economic Development

Community Development Director, Donovan Day, stated that the Economic Development Strategic Planning team last met on May 31st. Director Day gave an update of the projects in process and new business. They are as follows:

- Incentive Application  
Process has been finalized
- Dunkin Donuts  
Opened May 30<sup>th</sup>, they will be planning a Grand Opening Reception in June.
- 13 Nippersink Blvd.  
Construction is continuing, no date for completion
- Hartland Dental  
Construction will be starting now that their plans have been approved
- Beef Jerky Outlet  
WGN featured them for “National Jerky Day” Grand Opening was held June 12, 2018 also.
- “Art”irondack Chairs  
Artists have been returning their completed chairs to Village Hall. They will be installed the last week of June.
- Graff Reality  
Grand opening event was held on May 25<sup>th</sup>
- Studio Hot Rods Roadhouse  
Finishing underground plumbing and electric

The Economic and Development Commission will be meeting tentatively Wednesday, June 27<sup>th</sup> at 4p.m.

#### 5. Recreation

Assistant to the Village Administrator, Laura Linehan, stated that the Recreation Strategic Planning Team last met in May 31, 2018. Ms. Linehan gave an update of the projects in process and new business. They are as follows:

- Concert by the Lake will be held on June 16, 2018, come by land or boat
- Farmers Market now open, please visit on Tuesday nights at the Community Garden
- Celebrate Fox Lake, public safety meeting was held this morning.

#### 6. Technology

Police Chief Jimmy Lee Jr. stated that the new phone system has been installed. They are now in the process of collecting the old phones. New features include conference calls and emails of the voicemails left.

Jimmy lee Jr. would like to schedule a meeting with Trustee Stochl and Trustee Moore in regards to security cameras Village wide.

## 11. New Business

### A. Ord 2018-25, an Ordinance Adopting Prevailing Wages of Laborers Mechanics and Other workers Employed in Public Works Pursuant to 820 ILCS 130/1 et seq.

Annual update required by the State, there are a few rate changes.

### B. Tree Replacement Variance Request - Double S Ranch, Ltd

Double S Ranch wants to reduce the replacement of 113 trees to 50 trees because some of the trees removed were low grade trees. Double S would like to make payments to the Village over 3 years. Trustee Koske asked where will be putting all of these trees, Donovan stated they will be making payments and the Village will then purchase the trees. Trustee Marr asked how many Ash Trees have been removed, Kaelan stated approximately 40 Ash Trees have been removed. The payment schedule will begin in June, Trustee Marr and Trustee Stochl asked if the payment plan can include interest on the payments after June i.e. \$8,000.00. Trustee Koske asked if the payment can't be made up front instead of interest ask for more trees. Julie McManus stated you can ask for interest of 2% or more. Trustee Marr is not in agreement with this decision. This will be removed from the consent agenda.

All were in agreement to ask for 2.5% interest on unpaid balance and frontage cleaned up.

### C. GO Initiative

Lake County Initiative to increase daily activity level, they would like all Lake County communities involved. No budget impact.

### D. Parks Master Plan

The Village budgeted \$50,000.00; we would like to include all the parks and properties. A budget amendment of \$39,000.00 will need to be made. All were in agreement.

### E. Ice Cream Truck Discussion

Local ice cream truck owners have followed the law. Mayor Donny Schmit would like the vendors licensed and require a background check. There is a concern of child safety with music playing while the truck is moving, possibly turning music off while they are traveling. Trustee Koske has voted no in the past but is good with whatever decision is made. Trustee Konwent says No. Trustee Marr said let them work in the Village. Jimmy Lee Jr. said he would like the truck to park at a stationary spot then turn on the music and require some strict regulations. Jimmy Lee Jr. will work on the regulations and bring them to the next Board meeting.

## 12. Old Business

### A. Economic Development Incentive Application Review Process and Form



Howard Teegen and Kathy Orr attended a meeting regarding the incentive review process; it will be based on a per project basis. Donovan created a detailed questionnaire for the business owners to be completed to be considered for incentives.

13. **Motion to Adjourn from Committee of the Whole and reconvene Village Board Meeting**  
Trustee Konwent made a **motion** to adjourn from Committee of the Whole and reconvene Village Board Meeting, seconded by Trustee Jensen. All were in favor. **Motion carried.**

14. **Items to be Removed from Consent Agenda**

*CI*

15. **Consent Agenda**

All items listed on the Consent Agenda are considered to be routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Trustee so requests, in which event the item will be removed from the general order of business and considered under the Approval of Exceptions.

**A. Resolutions items below taken from agenda**

1. **2018-R-37, a Resolution Authorizing the Village of Fox Lake to Participate in the GO Initiative through Live Well Lake County.**
2. **2018-R-38, a Resolution Approving an Agreement with Site-Design, Inc. for services associated with the development of a Parks and Recreation Master Plan.**

**B. Ordinances**

1. **Ord 2018-25, an Ordinance Adopting Prevailing Wages of Laborers Mechanics and Other workers Employed in Public Works Pursuant to 820 ILCS 130/1 et seq.**

**C. Motions**

2. **A Motion to Approve and Adopt the Economic Development Incentive Application Review Process and Economic Development Incentive Staff Review Form.**

*Trustee Jensen made a **motion** to move that items A 1-2 and B 1 and C2 be established as the Consent Agenda for this meeting by unanimous vote, seconded by Trustee Konwent.*

*A roll call vote was taken as follows:*

<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Moore</i>	<i>Absent</i>
<i>Trustee Koske</i>	<i>Aye</i>
<b><i>Motion Carried</i></b>	

Trustee Konwent made a ***motion*** that the consent agenda as established by the prior motion be passed, seconded by Trustee Jensen.

*A roll call vote was taken as follows:*

Trustee Jensen	Aye
Trustee Stochl	Aye
Trustee Konwent	Aye
Trustee Marr	Aye
Trustee Moore	Absent
Trustee Koske	Aye
<b><i>Motion Carried</i></b>	

#### **D. Approval of Exceptions**

Trustee Konwent made a ***motion to*** approve a variance by Double S Ranch Ltd. to reduce the amount of trees to be replaced from One Hundred Thirteen (113) to Fifty (50) at a cost of \$12,500.00 payable to the Village of Fox Lake over a Three Year Period, 2.5% interest on unpaid balance, landscaping and rubbish removal on the property. Seconded by Trustee Jensen.

*A roll call vote was taken as follows:*

Trustee Jensen	Aye
Trustee Stochl	Aye
Trustee Konwent	Aye
Trustee Marr	No
Trustee Moore	Absent
Trustee Koske	Aye
<b><i>Motion Carried</i></b>	

#### **E. For the Good of the Order**

Mayor Donny Schmit has let all Trustees know that staff will include them in all meetings, they are open.

Trustee Marr asked who is responsible for cutting the grass at Big Hollow School, grass is growing between cars. There will be a meeting June 13, 2018 and Ray will be moving cars.

#### **F. Audience Comments**

*There are none.*

#### **G. Executive Session**

Trustee Koske made a ***motion*** to retire into executive session at 8:05 p.m. for threaten litigation, land acquisition and personnel and to include Mayor Donny Schmit, Village Administrator Anne Marrin, Assistant to the Village Administrator Laura Linehan, Attorney Howard Teegen, Police Chief Jimmy Lee Jr., Village Treasurer Julie McManus, Director of Community Development Donovan Day, Director of Public Works Kaelan Noonan and Director NWRWRF Ryan Kelly. Seconded by Trustee Konwent. All were in favor. ***Motion carried.***

#### **H. Reconvene the Village Board Meeting.**

Trustee Konwent made a ***motion*** to reconvene the Village Board Meeting at 8:38 p.m., seconded by Trustee Koske. All were in favor. ***Motion Carried.***



**I. Possible Motion Coming out of Executive Session**

*There is none.*

**J. Adjournment**

*Trustee Stochl made a **motion** adjourn the meeting seconded by Trustee Koske. All were in favor. **Motion Carried.***

Meeting was adjourned at 8:40 P.M.



Debra Dolis, Village Clerk