



VILLAGE OF FOX LAKE VILLAGE BOARD MEETING MINUTES

STATE OF ILLINOIS, }
Lake and McHenry Counties, } ss.
Village of Fox Lake

At the Regular Board Meeting, held in said Village and County in the State of Illinois at 6:30 p.m. on October 23, 2018 meeting was called to order by Mayor Schmit. The following official business was transacted:

1. Call to Order

Roll Call

Present Mayor Schmit; Village Attorney Howard Teegen; Trustees: Jensen, Stochl, Konwent, Marr, Moore and Koske.

Staff also in attendance: Anne Marrin, Laura Linehan, Jimmy Lee Jr., Donovan Day, Kealan Noonan and Ryan Kelly.

2. Approval of Minutes

Trustee Konwent made a motion to approve the Village Board Meeting Minutes for October 9, 2018 as presented, seconded by Trustee Moore.

A roll call vote was taken as follows:

Trustee Jensen	Aye
Trustee Stochl	Aye
Trustee Konwent	Aye
Trustee Marr	Aye
Trustee Moore	Aye
Trustee Koske	Aye

Motion Carried

3. Approval of the Warrant

Trustee Koske made a **motion** to approve the Expenditures/Warrants/ Transfers for October 23, 2018 in the amount of \$609,609.48, Seconded by Trustee Moore.

A roll call vote was taken as follows:

Trustee Jensen	Aye
Trustee Stochl	Aye
Trustee Konwent	Aye
Trustee Marr	Aye
Trustee Moore	Aye
Trustee Koske	Aye

Motion Carried

4. Special Business (Appointments, Swearing In Ceremonies, Proclamations)

A. Patrol Officer Swearing in Ceremony for Reid Dawson, Michael Cwiok, & Elijah Porras. Mayor Donny Schmit thanked the Police Commission, Chief and Commander for getting the best candidates and providing them with the proper training. The mayor read a short biography of each new officer.

Reid Dawson graduated from the Suburban Law Enforcement academy on September 28th, 2018. Reid is familiar with the Fox Lake area as he grew up in Gurnee and currently resides in Lakemoor with his girlfriend. Reid has a Bachelor's Degree from Northern Illinois University. Reid is the third family member to enter into the Law Enforcement career; his brother is an officer in Oak Park and his cousin is an officer in River Forest.

Michael Cwiok also graduated from the Suburban Law Enforcement Academy on September 28th, 2018. Michael resides in Sycamore, Illinois and was recently married in August. Michael brings some police experience with him. He worked as an Auxiliary Police Officer in the Village of Genoa for three years and has an Associate's Degree in Criminal Justice. Michael is the first in his family to enter into the Law Enforcement career. Michael also has acknowledged and taken the initial oath to serve the residents and the Village of Fox Lake and the Fox Lake Police Department with pride, honor, and integrity.

Elijah Porras was the third and final graduate for the most recent Suburban Law Enforcement Academy. Elijah grew up in the area as well and graduated from Grayslake North High School as well as attended classes at the College of Lake County. Elijah Currently resides in Waukegan and is engaged. Elijah also serves in the Army National Guard and has been serving for the past 4 years.

Police Commission Chairman, Greg Kennedy swore in Officer Reid Dawson, Officer Michael Cwiok, and Officer Elijah Porras.

5. Village President's Report

A. Strategic Planning Team Report Discussion

Mayor Donny Schmit opened discussion of the Strategic Planning Team Reports. In an effort to minimize the time length of the meetings, the mayor asked the Village Board if they wanted staff to continue to read the reports at every meeting. The Strategic Planning Team Reports are included in the agenda packets. Trustee Konwent stated she did not think it was necessary to have staff read the reports every meeting unless there were questions to address. Trustee Jensen and Trustee Marr agreed that unless there are questions or changes from the time the agenda packet was released to the meeting, it wasn't necessary to repeat the reports. Trustee Koske agreed but requested construction updates as they can change day-to-day. Trustee Moore informed the audience that the agenda packets are posted on the Village of Fox Lake website every Friday before the meeting (www.foxlake.org).

6. Village Administrator's Report

Village Administrator Anne Marrin reported that Metra announced they will not be having fee increases for their budget this year. Anne also informed the Village Board that staff has been working on the insurance renewals for both liability/workman's comp as well as the health care insurance and will be on next month's agenda for passage.

7. Village Attorney Report

There is none.

8. Village Treasurer's Report

There is none.

9. Preliminary Audience Comments (on Agenda Items Only)

There is none.

10. Motion to Recess to Committee of the Whole Meeting

*Trustee Jensen made a **motion** to recess to the Committee of the Whole, seconded by Trustee Marr. All were in favor. **Motion Carried.***

A. Strategic Planning Team Reports

1. Infrastructure

Director of Public Works, Kealan Noonan

The Infrastructure Strategic Planning Team met last Wednesday October 3, 2018.

- No change from agenda.

2. Marketing

Assistant to the Village Administrator, Laura Linehan

The Marketing Strategic planning Team last met on July 20, 2018 with a tentative joint Marketing/Communications meeting scheduled for October 23, 2018 at 5:30p.m.

- No change from agenda.

3. Communication/Public Outreach

Police Chief Jimmy Lee Jr.

The most recent Communication/Public Outreach Strategic Planning team meeting was held on April 26, 2018 with a tentative joint Marketing/Communications meeting scheduled for October 23, 2018 at 5:30p.m.

- No change from agenda.

4. Economic Development

Community Development Director Donovan Day

The Planning team met on September 26, 2018. The Planning Team was presented with a guide to form-based codes and an outline of the proposed Fox Lake Business Bootcamp.

- No change from agenda.

5. Recreation

Assistant to the Village Administrator Laura Linehan

The Recreation Planning Team last met on September 25, 2018 at 11a.m.

- No change from agenda.

6. Technology

Police Chief Jimmy Lee Jr.

The most recent Technology Strategic Planning Team meeting was held on August 6, 2018 at 8:30a.m.

- No change from agenda.

11. **New Business**

- Resolution Accepting Copenhaver Construction bid for Demolition, Site Grading and Site Restoration of 125 Nippersink Blvd. and 98 Forest Ave. Out of the three (3) bids received, Copenhaver Construction was the lowest at one hundred one thousand, five hundred dollars (\$101,500.00).
- Request of Raffle License Application and waiver of the Raffle Manager Bond requirement from Spay and Stay – a local non-profit organization dedicated to working with compassionate individuals and local governments to humanely control the growth of the feral cat population in Lake County, Illinois.
- Façade Improvement Program Grant request for 17 W. Grand Ave. Morgan Janowski and Tracy Lease, owners of Studio 17 Salon & Spa are requesting façade improvement funding for the installation of one (1) permanent ground sign. The total cost of the sign equals four thousand dollars (\$4,000.00). The applicant is requesting reimbursement of two thousand dollars (\$2,000.00), which is fifty percent (50%) of the total cost of the ground sign. Trustee Marr stated that staff was questioned on having only two (2) bids but was satisfied with the response and bid criteria met. Director Day clarified the difficulty some businesses have obtaining multiple bids on certain types of signs and awnings. Trustee Koske requested notification if staff feels obtaining three (3) bids becomes a bigger issue.

12. Old Business

- A. Special Use for short term rental at the property of 501-503 Pistakee Parkway. Language in the Ordinance
- B. Special Use for short term rental at the property of Waltonian Terrace.

13. Motion to Adjourn from Committee of the Whole and reconvene Village Board Meeting

Trustee Konwent made a **motion** to adjourn from Committee of the Whole and reconvene Village Board Meeting, seconded by Trustee Jensen. All were in favor. **Motion carried.**

14. Items to be Removed from Consent Agenda

There is none.

15. Consent Agenda

All items listed on the Consent Agenda are considered to be routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Trustee so requests, in which event the item will be removed from the general order of business and considered under the Approval of Exceptions.

A. Resolutions

- 1. 2018-R-57: A Resolution Authorizing the Mayor and Village Clerk of the Village of Fox Lake to Sign and thereby Accept the Proposal from Copenhagen Construction, Inc for the 125 Nippersink Blvd and 98 Forest Ave Demolition Project.

B. Ordinances

- 1. Ordinance 2018-47: An Ordinance amending the Zoning Ordinance of the Village of Fox Lake by granting a Special Use to Mark Hoffman to operate a short term housing rental business at the property of 501-503 Pistakee Parkway, Fox Lake, IL
- 2. Ordinance 2018-48: An Ordinance amending the zoning Ordinance of the Village of Fox Lake, by granting a Special Use to James and Rosemary Nilson D/B/A Fox Lake Great Escape to operate a short term housing rental business at the property at 167 Waltonian Terrace, Fox Lake, Illinois

C. Motions

- 1. A Motion to approve the Raffle License Application from Spay and Stay to conduct a Raffle on November 3, 2018 and to waive the Raffle manager Bond requirement.
- 2. A Motion to approve the Façade Improvement Program Grant Request from Studio 17 Salon & Spa at 17 W. Grand Avenue.

Trustee Jensen made a motion to move that items A 1 and B 1 – 2 and C 1-2 be established as the Consent Agenda for this meeting by unanimous vote, seconded by Trustee Konwent.

A roll call vote was taken as follows:

<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Moore</i>	<i>Aye</i>

Trustee Koske Aye
Motion Carried

Trustee Konwent made a **motion** that the consent agenda as established by the prior motion be passed, seconded by Trustee Jensen.

A roll call vote was taken as follows:

Trustee Jensen Aye
 Trustee Stochl Aye
 Trustee Konwent Aye
 Trustee Marr Aye
 Trustee Moore Aye
 Trustee Koske Aye
Motion Carried

16. Approval of Exceptions

None

17. For the Good of the Order

There is none.

18. Audience Comments

There is none.

19. Executive Session

Trustee Koske made a **motion** to retire into executive session at 6:59 p.m. for threaten litigation, land acquisition and personnel matters, to include Mayor Donny Schmit, Village Administrator Anne Marrin, Assistant to the Village Administrator Laura Linehan, Attorney Howard Teegen and Community Development Director Donovan Day, seconded by Trustee Moore. All were in favor. **Motion carried.**

Reconvene the Village Board Meeting

Trustee Konwent made a motion to reconvene the Village Board meeting at 7:26p.m. seconded by Trustee Jensen.

20. Possible Motion Coming out of Executive Session

Trustee Koske made a motion to approve Resolution 2018-R-56, seconded by Trustee Konwent.

A roll call vote was taken as follows:

Trustee Jensen Aye
 Trustee Stochl Nay
 Trustee Konwent Aye
 Trustee Marr Aye
 Trustee Moore Aye
 Trustee Koske Aye
Motion Carried

21. Adjournment

Trustee Stochl made a **motion** adjourn the meeting, seconded by Trustee Marr.

All were in favor. Motion Carried.

Meeting was adjourned at 7:28p.m.

Brigitte Weber
Brigitte Weber Deputy Clerk