



VILLAGE OF FOX LAKE VILLAGE BOARD MEETING MINUTES

STATE OF ILLINOIS, }
ss.
Lake and McHenry Counties,

Village of Fox Lake

At the regular Board Meeting, held in said Village and County in the State of Illinois at 6:30 p.m. on November 27th, 2018 meeting was called to order by Mayor Schmit. The following official business was transacted:

1. Call to Order

Roll Call

Present Mayor Schmit; Village Attorney Howard Teegen; Trustees: Jensen, Stochl, Konwent, Marr, Moore and Koske.

Staff also in attendance: Anne Marrin, Laura Linehan, Jimmy Lee Jr., Donovan Day, Julie McManus, Kealan Noonan and Ryan Kelly.

2. Approval of Minutes

Trustee Konwent made a **motion** to approve the Village Board Meeting Minutes for November 13th, 2018 as presented, seconded by Trustee Marr.

A roll call vote was taken as follows:

Trustee Jensen	Aye
Trustee Stochl	Aye
Trustee Konwent	Aye
Trustee Marr	Aye
Trustee Moore	Aye
Trustee Koske	Aye

Motion Carried

3. Approval of the Warrant

Trustee Koske made a **motion** to approve the Expenditures/Warrants/ Transfers for November 27th, 2018 in the amount of \$297,133.86 Seconded by Trustee Marr.

A roll call vote was taken as follows:

Trustee Jensen	Aye
Trustee Stochl	Aye
Trustee Konwent	Aye
Trustee Marr	Aye
Trustee Moore	Aye
Trustee Koske	Aye
<i>Motion Carried</i>	

4. Special Business (Appointments, Swearing In Ceremonies, Proclamations)

A. Motion to appoint Amy Driscoll as Village Clerk

Trustee Jensen made a motion to approve Mayor's appointment of Amy Driscoll as Village Clerk, seconded by Trustee Moore.

A roll call vote was taken as follows:

Trustee Jensen	Aye
Trustee Stochl	Aye
Trustee Konwent	Aye
Trustee Marr	Aye
Trustee Moore	Aye
Trustee Koske	Aye
<i>Motion Carried</i>	

B. Swearing in of Amy Driscoll as Village Clerk

Mayor Donny Schmit swore in Amy Driscoll as Village Clerk

C. Appointment of Deputy Clerks

Laura Linehan and Brigitte Weber

D. Swearing in of Deputy Clerks

Village Clerk Amy Driscoll swore in Laura Linehan and Brigitte Weber as Deputy Clerks

5. Village President's Report

There is none.

6. Village Administrator's Report

Village Administrator Anne Marrin stated the \$200,000.00 application for the Safe Routes to School Grant was submitted and anticipating a reply by March 2019.

The WMB Grant for the Millennium Park water quality improvement project is being recommended for approval for \$21,400.00 at their next meeting on December 6th, 2018.

7. Village Attorney Report

Village Attorney Howard Teegan prepared the application for exception for the property at 98 Forest Ave. that was acquired the previous month.

8. Village Treasurer's Report

Finance Director Julie McManus announced the audit was completed.

Fred Lantz, Partner with Sikich, LLP presented the audit results for FY2017-18. Mr. Lantz issued the Village of Fox Lake Annual Financial Report, Village of Fox Lake Tax Increment Financing District Report on Compliance with the Public Act-85-1142, and the Auditor's Communication to the Board of

Trustees. Mr. Lantz reviewed the Independent Auditor's Report: Report on the Financial Statements, Management's Responsibility for the Financial Statements, Auditor's Responsibility, Opinions, Change in Accounting Principle (newly added), and Other Matters. Mr. Lantz commented stating this year's Management Discussion and Analysis was outstanding and very useful reading. The Mayor also complimented staff on the report and being an easy read.

9. Preliminary Audience Comments (on Agenda Items Only)

There is none.

10. Motion to Recess to Committee of the Whole Meeting

*Trustee Konwent made a **motion** to recess to the Committee of the Whole, seconded by Trustee Marr. All were in favor. **Motion Carried.***

A. Strategic Planning Team Reports

1. Infrastructure

Kealan Noonan, Director of Public Works

The next Infrastructure Strategic Planning Team meeting is scheduled for Wednesday, December 5, 2018 at 8:30 a.m. in Village Hall Board Room.

Projects in Progress:

- Roadway projects
Sayton Road, Nippersink, Frontage, Sayton South, and Grand Avenue
Sayton Road will remain one-way throughout the winter
- Interconnect
- TIF District Sidewalk
- Resurfacing Public Works Parking Lot
- Village Lighting Project
- Rain Garden
- Grace Avenue Improvements
- Station 1 Roof

Trustee Marr and Trustee Jensen asked about the progress on the Route 12 Bridge. Director of Public Works Kealan Noonan was told they were looking at 2 weeks to get it open.

2. Marketing

Assistant to the Village Administrator Laura Linehan

- Marketing is starting to work on updating the Sponsorship packet for 2019.
Staff will be mailing the packet out to the list of potential sponsors in January.
- Sponsorship goal for 2019 is \$10,000.00. The total for 2018 was \$7,250.00. Enhancing methods for tracking in-kind donations (services/products)

3. Communication/Public Outreach

Police Chief Jimmy Lee Jr.

- Newsletter has been mailed and has hit mail boxes. The newsletter arrival schedule is November, February, May, August

4. Economic Development

Community Development Director Donovan Day

The next Economic Development meeting will be November 28th, 2018.

- Restaurant at 13 Nippersink Blvd still under construction.
- Northern Illinois Foot & Ankle Specialists 1258 S. Route 12 opened on November 15th.
- Antioch Pizza met with staff to discuss their Economic Development Incentive Application. The review committee will be making a recommendation on their request at the November 28th Strategic Planning Team meeting and make a recommendation to the Village Board at the next available meeting.
- Studio Hotrods Roadhouse had their kitchen approved by the Lake County Health Department.
- Johnny's Café plans to open early December
- Ben Watts Marina began phase I of their revitalization plans.

5. Recreation

Assistant to the Village Administrator Laura Linehan

Next meeting date will be end of November – early December

- Children's Holiday Party will be held December 9th, 2018 from 1:00p.m.-3:00p.m. Flyers will be going to the schools after they return from Thanksgiving Break.
- The existing conditions report is complete with final edits due to Site-Design on November 26th, 2018. Staff will be sending out the report for comments to the planning team and any interested parties.

Mayor Donny Schmit and Trustee Koske congratulated everyone involved on the outstanding job that was done on the Festival of Lights Parade that was held on Saturday November 24th. The Mayors choice the Grant High School Marching Band was great and all the nighttime businesses were full. There has been such positive feedback from all over the community. Trustee Koske referred to a comment on social media saying, 'it was like being in a Hallmark Christmas movie!'

6. Technology

Police Chief Jimmy Lee Jr.

- Equipment replacement program is in progress. Staff received new work stations and computers, based on age of processing and model. Standard work stations have been upgraded to include two monitors to enhance efficiencies within various work groups. Now staff can have multiple files open for viewing at once.

11. New Business

- A. A Resolution approving the intergovernmental agreement regarding Regional 911 Consolidation. Lake County has lead an outgoing effort to study and recommend consolidation of 911 PSAP's in lake County in order to gain increased service levels and efficiency in 911 operations.
- B. A Resolution authorizing the Village Police Department to enter into an agreement with NICASA Behavioral Health Services to provide "Teen Court" Services and authorize the Chief of Police to sign the agreement. Chief Jimmy Lee introduced Teen Court Coordinator Annalise Morelli. Teen Court is provided in partnership with several Lake County Police Departments, the Sheriff's

Department and the Northern Illinois Council on Alcoholism and Substance Abuse. Teen Court is an extension of the “Station Adjustment” authority granted by the Illinois Juvenile Court Act and administered by juvenile officers currently. Teen Court is a voluntary program. The program is an alternative to referring a teen offender to adjudication hearings, Branch Court, or petition the teen offender into Juvenile Court. The program is based on the principles of Balanced and Restorative Justice (BARJ). Trustee Stockl asked how many jurors are needed because of different availability and schedules. Annalise stated they like to have around 30 teen jurors. Trustee Moore believes the Teen Court Program would be a great benefit to the community. Nancy, formerly of the Teen Court Program, commended Chief Jimmy Lee on the steps he has taken to implement Teen Court and communicating with Village officials, schools and everyone involved in the process.

- C. An Ordinance providing for the levy of taxes for the Village of Fox Lake, Lake and McHenry Counties, State of Illinois, for collection in the Fiscal Year beginning May 1, 2018 and ending April 30, 2019. This ordinance is not being signed today and will be added to agenda for the next Village Board meeting.
- D. Fox Lake Chamber of Commerce Santa Supper and Super Raffle

12. Old Business

- A. Resolution authorizing the Mayor and Village Clerk to sign and approve the proposal submitted by Alliant/Mesirow Insurance Services for Worker Compensation and Liability Insurance for the plan year of 2018-2019.
- B. Final approval for an ordinance approving a fence variance for Adolfo Martinez at 516 Lincoln Avenue.

13. Motion to Adjourn from Committee of the Whole and reconvene Village Board Meeting

Trustee Jensen made a **motion** to adjourn from Committee of the Whole and reconvene Village Board Meeting, seconded by Trustee Marr. All were in favor. **Motion carried.**

14. Items to be Removed from Consent Agenda

There is none.

15. Consent Agenda

All items listed on the Consent Agenda are considered to be routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Trustee so requests, in which event the item will be removed from the general order of business and considered under the Approval of Exceptions.

A. Resolutions

1. Resolution 2018-R-66: A Resolution approving an Intergovernmental Agreement regarding Regional 911 Consolidation
2. Resolution 2018-R-67: A Resolution authorizing the Village Police Department to enter into an agreement with NICASA Behavioral Health Services to provide “Teen Court” Services and authorize the Chief of Police to sign the agreement
3. Resolution 2018-R-68: Resolution Authorizing the Mayor and Village Clerk to sign and approve the proposal submitted by Alliant/Mesirow Insurance Services for Worker Compensation and Liability Insurance for the plan year of 2018-2019

B. Ordinances

1. Ordinance 2018-51: An Ordinance granting a variation from the fence ordinance of the Village of Fox Lake, Lake and McHenry Counties, Illinois, for a fence to be located at the Adolfo Martinez property at 516 Lincoln Avenue, Fox Lake, Illinois.

C. Motions

1. A Motion to approve the Raffle License Application from the Fox Lake Chamber to conduct a Raffle on December 1, 2018 and to waive the Raffle Manager Bond Requirement

*Trustee Jensen made a **motion** to move that items Resolutions A 1- 3, Ordinances B 1, and Motion C 1, be established as the Consent Agenda for this meeting by unanimous vote, seconded by Trustee Konwent.*

A roll call vote was taken as follows:

Trustee Jensen	Aye
Trustee Stochl	Aye
Trustee Konwent	Aye
Trustee Marr	Aye
Trustee Moore	Aye
Trustee Koske	Aye

Motion Carried

*Trustee Konwent made a **motion** that the consent agenda as established by the prior motion be passed, seconded by Trustee Jensen.*

A roll call vote was taken as follows:

Trustee Jensen	Aye
Trustee Stochl	Aye
Trustee Konwent	Aye
Trustee Marr	Aye
Trustee Moore	Aye
Trustee Koske	Aye

Motion Carried

16. Approval of Exceptions

There is none.

17. For the Good of the Order

Trustee Koske stated she really appreciates the explanations in the board packets and how thorough they are. The Mayor agreed entirely.

18. Audience Comments

There is none.

19. Executive Session

There is none.

20. Possible Motion Coming out of Executive Session

There is none.

21. Adjournment

*Trustee Stochl made a **motion** adjourn the meeting at 7:13p.m., seconded by Trustee Konwent. All were in favor. ***Motion Carried***.*

Meeting was adjourned at 7:13 P.M.

Brigitte Weber
Brigitte Weber, Deputy Clerk