



## VILLAGE OF FOX LAKE VILLAGE BOARD MEETING MINUTES

STATE OF ILLINOIS,  
Lake and McHenry Counties,  
} ss.

### Village of Fox Lake

At the regular Board Meeting, held in said Village and County in the State of Illinois at 6:30 p.m. on January 14th, 2020 meeting was called to order by Mayor Schmit. The following official business was transacted:

#### 1. Call to Order

##### **Roll Call**

Present Mayor Schmit; Village Attorney Caryn Barone; Trustees: Konwent, Jensen, Stochl, Moore and Koske.

Staff also in attendance: Anne Marrin, Laura Linehan, Kealan Noonan, Jimmy Lee Jr, Ryan Kelly, Phillip Love and Donovan Day.

#### 2. Approval of Minutes

*Trustee Jensen made a motion to approve the Village Board Meeting Minutes for December 10th, 2019 as presented, seconded by Trustee Moore. All were in favor. Motion Carried*

#### 3. Approval of the Warrant

*Trustee Moore made a motion to approve the Expenditures/Warrants/ Transfers for January 14th, 2019 in the amount of \$4,048,397.51, Seconded by Trustee Konwent.*

*Anne Marrin said the warrant is higher because there hasn't been a Board Meeting in over a month. Also, there was a \$1M payment and another \$754K payment to Kennedy Construction for the Interconnect project. The first payments for Liability and Workers Comp Insurance were approximately \$200K, payment for the Air Main Replacement in the NW Region was \$214K, and there have been three payrolls since the last meeting.*

*A roll call vote was taken as follows:*

Trustee Jensen	Aye
Trustee Stochl	Aye
Trustee Konwent	Aye
Trustee Marr	Absent

Trustee Moore	Aye
Trustee Koske	Aye
<b><i>Motion Carried</i></b>	

**4. Special Business (Appointments, Swearing In Ceremonies, Proclamations)**

**A. Swearing in of Officer Ramon Carreno**

**5. Village President's Report**

**A. Land Bank Update**

*Mayor Schmit is still looking for seed money to get the process going. Mayor has talked to the State Senator and State Representative to see if he can get anything going. He will be reaching out to Congressmen next. The Village has \$250K in reimbursable grants. With those types of grants, in order to get money back, the Village has to spend the money which isn't currently available. The Village got a condemnation order to tear down the house on Pistakee, with holes in the roof, within 120 days (12 days have passed already). Helios came in with the low bid of \$7,700 to tear down the home. Mayor is looking for consensus from the Board to execute that contract. The Board approves proceeding with Helios tearing down the home on Pistakee.*

**B. Knollwood Subdivision**

*Residents of the Knollwood neighborhood met with the Mayor to discuss their flooding issues. Last year, there were parts of their roads that retained water for 190 days. There was no postal service or garbage pick-up. Police and Fire Departments were limited with what they could do. The Mayor listened to the residents and had a nice meeting with them. He then reached out to Storm Water Management to do a drone survey of the area to determine if the road has sunk. The results came back showing the roads hadn't really sunk but the amount of rain water has greatly increased. Mayor Schmit invited residents of the Knollwood Subdivision to speak.*

*Donna Ortegel from 303 Spring Road spoke on behalf of the residents. She has served on the subdivision board for nearly 30 years. She explained that the neighborhood doesn't receive basic services when it floods and the children need to wade through the waters to get to the bus. The water can come up to her waist at time. The frequency of the rainfall and the amount of rainfall has become a major issue. Elderly residents can't get to their cars or get groceries. Residents need to park their cars outside the neighborhood and walk to their home through the cold water. The streets can't be used when they flood and it seems to be getting worse each time. The residents want the ability to use their streets.*

*Mayor Schmit then presented a power point with results of the Storm Water Management topical land survey. Since the topical survey is not 100 percent accurate, the next step will be to survey the neighborhood's 2 mile of roads to see how much it will cost to get the roads filled up. Storm Water Management will give the Village some money for the project but it will still be an expensive undertaking. The survey alone will be about \$15K - \$16K. Mayor will like to get the survey done and then add this project to next year's budget which will be put together on May 1<sup>st</sup>, 2020. He asked the Board for their input.*

*Trustee Moore asked if Storm Water Management had suggestions for the residents such as rain water barrels, native plants or shoreline restoration to absorb some of the water. Mayor Schmit said Storm Water Management bought out three homes in the neighborhood and tore them down to provide an area for water storage. There is another abandoned house in the neighborhood that is on a huge lot that the Village can acquire to provide more space for the water to go.*

*Trustee Moore also asked where the water will go once the roads get raised. Mayor said elevating the road addresses the life safety situation of having access to the neighborhood and kids being able to get*

*to bus stops without walking through polluted waters. Each time a building gets torn down in the area which will create more water storage. Water barrels will be a good project but it won't solve the three foot deep water problem.*

**6. Village Administrator's Report**

*Anne Marrin said the aggregated gas prices have been locked in for the June 2020 contract. This will save about \$10K compared to what was budgeted.*

**7. Village Attorney Report**

*There is none.*

**8. Village Treasurer's Report**

**A. Presentation of the Fiscal Year 2018-2019 Audit Report**

*Martha Trotter, the Senior Manager from Sikich, presented an overview of the Annual Financial Report for Fox Lake. The Village received a clean, unmodified opinion, which is the highest level of opinion that can be received. This means the financial information presented in the Village's financial statements can be relied upon based on the procedures performed in the Fiscal Year Audit.*

*Mayor Schmit said there is a good summary of these results online and the Annual Financial Report was very well done.*

**9. Preliminary Audience Comments (on Agenda Items Only)**

*There is none.*

**10. Motion to Recess to Committee of the Whole Meeting**

*Trustee Jensen made a **motion** to recess to the Committee of the Whole, seconded by Trustee Konwent. All were in favor. **Motion Carried**.*

**A. Strategic Planning Team Reports**

**1. Public Outreach and Technology**

*Laura Linehan*

*A design has been chosen for the Village's wayfinding signage. In the next few weeks, recommendation will be given for where the signs should be located.*

**2. Economic Development**

*Donovan Day, Community Development Director*

- The next Economic Development and Strategic Planning meeting will be January 29<sup>th</sup> at 4pm.
- Container Development – 91 S. Route 12. A Landscape plan will be drafted and the Village Board will have a final say on the project.
- Dispensary – Special Use Permit requested for a dispensary at 90 S. Route 12.
- Learn and Grow Day Care – Moving to 498 S. Route 12 and purchasing the building where Diamond Glass is located. Diamond Glass will be moving to the Major Hill building.
- Chamber Move - Executive Director of the Chamber will not be renewing their lease in the downtown Fox Lake location. They will only operate out of the Richmond office.
- Recognition - Several local restaurants have been mentioned in the Chicago Tribune and Northwest Herald: Studio Hotdogs, Diamond Deli and Perricones (whose business has increased 30% since they were acknowledged). Trustee Konwent mentioned that Whistle Stop was also in the newspaper.

### 3. Infrastructure

Kealan Noonan, Public Works Director

- Lighting Project – Started on January 6<sup>th</sup> and the project continues to move forward.
- Backup Generators – Contractors were on site today and Nicor gas service was connected.
- Greenwood – Project complete and came in \$2,100 under budget.
- Upcoming projects – Going out to bid: Millennium Park and Frontage Rd.
- Interconnect – Drilling underneath the lake and came across an odor. They will be investigating the soil to make sure it is not contaminated. Twelve samples will be taken and tested. If there is no contamination, the project will move forward. Results will be in next week.

Trustee Koske said she drove by the Grace Avenue project and there was a woman walking up the stairs with a walker. She wasn't sure if there is something that can be done to prevent that because it didn't look safe. Kealan said stairs had to be installed because of the grading there. Trustee Koske said maybe a sign can be put up, but everyone agrees the area looks very nice.

### 4. Recreation

Laura Linehan, Human Resource Director /Assistant to the Village Administrator

- The 2020 special events and programs have been posted online and in social media.
- The next Recreation Meeting date is TBD.

## 11. New Business

### A. Resolution 2020-R-02: A Resolution Ratifying the Execution by the Mayor of the Employee Leasing Agreement with GovTemps USA, LLC for an Acting Treasurer/Finance Director.

*Susan's contract ran out in December. An offer has been made to fill the Treasurer role but this will cover a two month overlap so Susan can train and transition responsibilities over to the new employee.*

### B. Resolution 2020-R-03: A Resolution Approving a Legislative Representation Agreement with Tryon Governmental Consulting, Inc.

*Mayor Schmit was unsure if this contract was for three months or four months. There is a typo in the current resolution paperwork. Mayor will amend the contract to four months, at \$3K a month, for a total cost of \$12K. The purpose of this resolution is representation for the Village when state funds get allocated. Many of the grants given out by legislators need to be matched. If the money can't be matched, the funds go back into a bucket to be reallocated.*

*By passing this resolution, Pam Althoff will be the person in Springfield fighting for Fox Lake to be the recipient of this funding. Pam said if the Village doesn't have an advocate in Springfield, then it's easy to be overlooked. She wants to bring Village projects to the forefront when it's time for funds get allocated. Mayor Schmit pointed out there won't be another capital bill like this for another six years, so they want to take advantage of this opportunity now.*

### C. A Motion to Approve the Façade Improvement Program Application for Graham C. Stores at 49 N. Route 12.

*The total project is \$20,236 and they are asking for \$4K.*

*Trustee Stochl asked that, out of three bids, why did they take the highest bid? If the bids were lower, would the Village still award the \$4K? He thought the goal was to take the lowest bid. Donovan said it's a unique situation because the corporate office of these fuel stations only accepts this preferred contractor. Donovan said that Trustee Stochl brings up a good point and it's something that should be addressed going forward, so that lowest bids are accepted.*

D. A Motion to Accept the Fiscal Year 2018-2019 Audit Report Presentation.

**12. Old Business**

*There is none.*

**13. Motion to Adjourn from Committee of the Whole and reconvene Village Board Meeting**

*Trustee Jensen made a motion to adjourn from Committee of the Whole and reconvene Village Board Meeting, seconded by Trustee Konwent. All were in favor. Motion carried.*

**14. Items to be Removed from Consent Agenda**

Resolution 2020-R-03: A Resolution Approving a Legislative Representation Agreement with Tryon Governmental Consulting, Inc.

**15. Consent Agenda**

All items listed on the Consent Agenda are considered to be routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Trustee so requests, in which event the item will be removed from the general order of business and considered under the Approval of Exceptions.

**A. Resolutions**

1. Resolution 2020-R-02: A Resolution Ratifying the Execution by the Mayor of the Employee Leasing Agreement with GovTemps USA, LLC for an Acting Treasurer/Finance Director.

**B. Ordinances**

*There are no ordinances.*

**C. Motions**

1. A Motion to Approve the Façade Improvement Program Application for Graham C. Stores at 49 N. Route 12.
2. A Motion to Accept the Fiscal Year 2018-2019 Audit Report Presentation.

*Trustee Jensen made a motion to move that items Resolutions A-1, and Motions C-1-2 be established as the Consent Agenda for this meeting by unanimous vote, seconded by Trustee Konwent.*

*A roll call vote was taken as follows:*

Trustee Jensen	Aye
Trustee Stochl	Aye
Trustee Konwent	Aye
Trustee Marr	Absent
Trustee Moore	Aye
Trustee Koske	Aye

***Motion Carried***

*Trustee Konwent made a motion that the consent agenda as established by the prior motion be passed, seconded by Trustee Jensen.*

*A roll call vote was taken as follows:*

Trustee Jensen	Aye
Trustee Stochl	Aye

Trustee Konwent	Aye
Trustee Marr	Absent
Trustee Moore	Aye
Trustee Koske	Aye
<b><i>Motion Carried</i></b>	

**16. Approval of Exceptions**

*Trustee Jensen made a motion to pass Resolution 2020-R-03: A Resolution Approving a Legislative Representation Agreement with Tryon Governmental Consulting, Inc. as amended, seconded by Trustee Konwent.*

*A roll call vote was taken as follows:*

Trustee Jensen	Aye
Trustee Stochl	Aye
Trustee Konwent	Aye
Trustee Marr	Absent
Trustee Moore	Aye
Trustee Koske	Aye
<b><i>Motion Carried</i></b>	

**17. For the Good of the Order**

*There is none.*

**18. Audience Comments**

*There are none.*

**19. Executive Session**

*Trustee Jensen made a motion to retire into executive session at 7:40p.m. for discussion on Threatened and Pending Litigation; to include Mayor Donny Schmit, Village Administrator Anne Marrin, Assistant to the Village Administrator Laura Lineham, Attorney Caryn Barone and Donovan Day, seconded by Trustee Moore. All were in favor. ***Motion Carried***.*

**20. Reconvene the Village Board Meeting**

*Trustee Konwent made a motion to reconvene the Village Board meeting at 7:49p.m., seconded by Trustee Jensen. All were in favor. ***Motion Carried***.*

**21. Motion(s) Coming out of Executive Session**

*There is none.*

**22. Adjournment**

*Trustee Stochl made a motion adjourn the meeting at 7:49 p.m., seconded by Trustee Moore. All were in favor. ***Motion Carried***.*

Meeting was adjourned at 8:24P.M.



Amy Driscoll, Village Clerk