



VILLAGE OF FOX LAKE VILLAGE BOARD MEETING MINUTES

STATE OF ILLINOIS, }
Lake and McHenry Counties, } ss.
Village of Fox Lake

This meeting is held in accordance with State of Illinois Executive Order 2020-07 Section 6, held in said Village and County in the State of Illinois at 6:30 p.m. on March 9, 2021, held via Zoom conference. The meeting was called to order by Mayor Schmit. The following official business was transacted:

1. Call to Order

Roll Call

Present Mayor Schmit; Village Attorney Howard Teegen; Trustees: Jensen, Konwent, Stochl, Koske, Marr and Moore.

Staff also in attendance via Zoom conference: Laura Linehan, Kealan Noonan, Ryan Kelly, Susan Griffin, Wayde Frerichs, and Jimmy Lee Jr.

2. Approval of Minutes

A. Village Board Meeting Minutes for February 23, 2021

*Trustee Konwent made a **motion** to approve the Village Board Meeting Minutes for February 23, 2021 as presented, seconded by Trustee Jensen.*

New guidelines state that all votes must be taken via roll call vote in order to record all individual responses.

A roll call vote was taken as follows:

Trustee Jensen	Aye
Trustee Stochl	Aye
Trustee Konwent	Aye
Trustee Marr	Aye
Trustee Moore	Aye
Trustee Koske	Aye

Motion Carried

3. Approval of the Warrant

Trustee Koske made a motion to approve the Expenditures/Warrants/ Transfers for March 9, 2021 in the amount of \$789,596.17, Seconded by Trustee Moore.

Trustee Jensen asked about the Klein, Thorpe, and Jenkins charges, to see if there was a way to itemize them. Laura will talk to the Finance team to see what can be generated. Susan said most of the charges are Community Development related. Mayor said that Klein, Thorpe, and Jenkins do about five or six different functions for the Village.

A roll call vote was taken as follows:

Trustee Jensen	Aye
Trustee Stochl	Aye
Trustee Konwent	Aye
Trustee Marr	Aye
Trustee Moore	Aye
Trustee Koske	Aye

Motion Carried

4. Special Business (Appointments, Swearing In Ceremonies, Proclamations)

A. Swearing in of new Finance Director/Treasurer Wayde Frerichs

There is none.

5. Village President's Report

Mayor said the Village aims to have Board Meetings back in Village Hall by April. Meetings will be a hybrid model so those at risk can join by Zoom. Staff is working on reopening as quickly as possible. Mayor said that later in the Board Meeting, there will be a motion to appoint an adjudication hearing officer. Yolanda Torrez, who normally does these hearings, will be unavailable. This appointment will cover about 20 cases.

Mayor said there has been so much talk about the stimulus package and the Covid Relief Bill. There are some big numbers being thrown around, but they are changing daily. Fox Lake appears to be up for \$1.1M, but there are starting to be restrictions applied. Mayor doesn't know if the Village will acquire that entire amount. If residents see something in the newspaper, he advises that people be cautiously optimistic.

6. Village Administrator's Report

There is none.

7. Village Attorney Report

Howard commented on the adjudication hearings mentioned in the Presidents Report. Howard wanted to clarify that when Yolanda said she was unavailable on the 16th, she was asked to provide a substitute. The person she requested was unavailable. A substitute was found that worked with Howard's firm for many years but has not worked with the firm in 5 years.

8. Village Treasurer's Report

There is none.

9. Preliminary Audience Comments (on Agenda Items Only)

There are none.

10. Motion to Recess to Committee of the Whole Meeting

Trustee Jensen Konwent a motion to recess to the Committee of the Whole, seconded by Trustee Marr.

A roll call vote was taken as follows:

Trustee Jensen	Aye
Trustee Stochl	Aye
Trustee Konwent	Aye
Trustee Marr	Aye
Trustee Moore	Aye
Trustee Koske	Aye

Motion Carried

A. Strategic Planning Team Reports

The Mayor asked for comments and there were none.

11. New Business

A. Resolution 2021-R-12: A Resolution Authorizing the Mayor of the Village of Fox Lake to Accept the Quote from Steiner Power Systems for the Purchase of a Tow Behind Generator

This generator can be used at all 18 lift stations in case of a power outage. The cost is \$26,168 and this is a budgeted item. Stochl asked if there are generators at all lift stations for power outages. Mayor said there aren't generators at all stations. There are 25 lift stations on only 7 have generators. Kealan said this will be the generator that gets moved around as needed.

B. Resolution 2021-R-13: A Resolution Authorizing the Mayor of the Village of Fox Lake to Sign and Thereby Accept a Contract with A Lamp Concrete Contractors, Inc. for the Route 12 & TIF District Sidewalk Project

Bids ranged from \$517K - \$751K. This will be split: 53% BDD, 40% TIF and 7% from the General Fund. Staff is recommending accepting the Lamp Concrete bid.

C. Resolution 2021-R-14: A Resolution Authorizing the Mayor to Sign an Agreement with the Board of Trustees of Northern Illinois University for Providing an Organizational Service Delivery and Staffing Analysis for the Village

The cost of this project will be \$19,800 and it will be broken into phases. Half of the cost will be for Community Development and the other half will be for Administration. Mayor wants input from the Board while this project is ongoing. This is not a budgeted item be the Village will be able to cover the expense. Howard recommends doing a separate motion to waive the bid process, since it is so close to \$20K.

12. Old Business

A. A Motion to Waive the Business License Fees Set Forth in Section 3-1-6 of the Village Code Which Would Otherwise Be Due on May 1, 2021, for the Period from May 1, 2021 through April 30, 2022, as a Means of Assisting Local Businesses During the Pandemic

If a business did not pay last year, they still owe those fees. This year, the fees are being waived. Trustee Moore said she is not in agreement. This is not because she doesn't support businesses, but there will be money lost by not doing the licenses. Trustee Moore is respectful of the Board's decision and appreciative but disagrees. This motion will be pulled off the Consent Agenda. Mayor Schmit said he has hand delivered licenses the past 6 years, but this year he will not be due to Covid precautions.

13. Motion to Adjourn from Committee of the Whole and Reconvene Village Board Meeting

Trustee Jensen made a motion to adjourn from Committee of the Whole and reconvene Village Board Meeting, seconded by Trustee Koske. All were in favor. Motion carried.

A roll call vote was taken as follows:

Trustee Jensen	Aye
Trustee Stochl	Aye
Trustee Konwent	Aye
Trustee Marr	Aye
Trustee Moore	Aye
Trustee Koske	Aye
<i>Motion Carried</i>	

14. Motion to waive the Formal Bidding Procedure for Organizational Service Delivery and Staffing Analysis for the Village.

Trustee Koske made a motion to waive the Formal Bidding Procedure for Organizational Service Delivery and Staffing Analysis for the Village, seconded by Trustee Konwent.

A roll call vote was taken as follows:

Trustee Jensen	Aye
Trustee Stochl	Aye
Trustee Konwent	Aye
Trustee Marr	Aye
Trustee Moore	Aye
Trustee Koske	Aye
<i>Motion Carried</i>	

15. A Motion to Appoint an Administrative Adjudication Hearing Officer for the March 16th, 2021 Administrative Hearings.

Trustee Jensen made a motion to appoint an administrative adjudication hearing officer for the March 16th, 2021 Administrative Hearings, seconded by Trustee Konwent.

A roll call vote was taken as follows:

Trustee Jensen	Aye
Trustee Stochl	Aye
Trustee Konwent	Aye
Trustee Marr	Aye
Trustee Moore	Aye
Trustee Koske	Aye
<i>Motion Carried</i>	

16. Items to be Removed from Consent Agenda

Motion C-1: A Motion to Waive the Business License Fees Set Forth in Section 3-1-6 of the Village Code Which Would Otherwise Be Due on May 1, 2021, for the Period from May 1, 2021 through April 30, 2022, as a Means of Assisting Local Businesses During the Pandemic

17. Consent Agenda

All items listed on the Consent Agenda are considered to be routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Trustee so requests, in which event the item will be removed from the general order of business and considered under the Approval of Exceptions.

A. Resolutions

1. Resolution 2021-R-12: A Resolution Authorizing the Mayor of the Village of Fox Lake to Accept the Quote from Steiner Power Systems for the Purchase of a Tow Behind Generator

2. Resolution 2021-R-13: A Resolution Authorizing the Mayor of the Village of Fox Lake to Sign and Thereby Accept a Contract with A Lamp Concrete Contractors, Inc. for the Route 12 & TIF District Sidewalk Project
3. Resolution 2021-R-14: A Resolution Authorizing the Mayor to Sign an Agreement with the Board of Trustees of Northern Illinois University for Providing an Organizational Service Delivery and Staffing Analysis for the Village

B. Ordinances

There are none.

C. Motions

There are none.

Trustee Jensen made a motion to move that items, Resolutions A 1-3, be established as the Consent Agenda for this meeting by unanimous vote, seconded by Trustee Konwent.

A roll call vote was taken as follows:

Trustee Jensen	Aye
Trustee Stochl	Aye
Trustee Konwent	Aye
Trustee Marr	Aye
Trustee Moore	Aye
Trustee Koske	Aye
<i>Motion Carried</i>	

Trustee Konwent made a motion that the consent agenda as established by the prior motion be passed, seconded by Trustee Jensen.

A roll call vote was taken as follows:

Trustee Jensen	Aye
Trustee Stochl	Aye
Trustee Konwent	Aye
Trustee Marr	Aye
Trustee Moore	Aye
Trustee Koske	Aye
<i>Motion Carried</i>	

18. Approval of Exceptions

Trustee Jensen made a motion to Waive the Business License Fees Set Forth in Section 3-1-6 of the Village Code Which Would Otherwise Be Due on May 1, 2021, for the Period from May 1, 2021 through April 30, 2022, as a Means of Assisting Local Businesses During the Pandemic, seconded by Trustee Marr.

A roll call vote was taken as follows:

Trustee Jensen	Aye
Trustee Stochl	Aye
Trustee Konwent	Aye
Trustee Marr	Aye
Trustee Moore	No
Trustee Koske	Aye
<i>Motion Carried</i>	

19. For the Good of the Order

Trustee Konwent said she, along with Mayor Schmit, volunteered at the Covid vaccination site this past weekend. There were around 950 people who received vaccines, and everything went very well.

20. Audience Comments

There are none.

21. Executive Session

*Trustee Marr made a **motion** to retire into Executive Session at 6:53pm, for discussion on Land Acquisition and Personnel Matters; to include Mayor Schmit, Howard Teegen, Kealan Noonan and Laura Linehan, seconded by Trustee Jensen.*

A roll call vote was taken as follows:

Trustee Jensen	Aye
Trustee Stochl	Aye
Trustee Konwent	Aye
Trustee Marr	Aye
Trustee Moore	Aye
Trustee Koske	Aye
<i>Motion Carried</i>	

22. Adjournment (made from Executive Session)

*Trustee Stochl made a **motion** to adjourn the meeting at 7:07pm, seconded by Trustee Jensen.*

A roll call vote was taken as follows:

Trustee Jensen	Aye
Trustee Stochl	Aye
Trustee Konwent	Aye
Trustee Marr	Aye
Trustee Moore	Aye
Trustee Koske	Aye
<i>Motion Carried</i>	

Meeting was adjourned at 7:07 P.M.



Amy Driscoll, Village Clerk