



VILLAGE OF FOX LAKE SPECIAL COMMITTEE OF THE WHOLE MEETING MINUTES

STATE OF ILLINOIS, }
Lake and McHenry Counties, } SS.
Village of Fox Lake

At the Special Committee of the Whole Meeting, held in said Village and County in the State of Illinois at 11:00 a.m. on March 31, 2021, held in the Police Training Room located at 301 South Route 59 and via Zoom conference, the meeting was called to order by Mayor Schmit. The following official business was transacted:

I. Call to Order

Roll Call

Present: Mayor Schmit; Trustees: Stochl, Trustee Jensen and Trustee Konwent

Absent: Trustee Marr, Trustee Moore and Trustee Koske

Staff also in attendance: Laura Linehan, Kealan Noonan, Jimmy Lee Jr., Wayde Frerichs, Susan Griffin, Ryan Kelly, Matt Trujillo and Ashley Magnine

II. Presentation of Proposed Fiscal Year 2021-2022 Budget

Assistant Administrator, Laura Linehan first thanked departmental staff and the department head team for their work on the draft FY 21-22 Budget. Along with team Finance Wayde Frerichs and Susan Griffin for their efforts in getting this FY 21-22 budget together.

Finance Director, Wayde Frerichs stated budgeted revenues are projected to increase by \$17,840 versus the FY 20-21 amended budget. The General Fund deficit to be about \$2.5 million, with \$400,000 of which is personnel changes. General fund capital spending is \$2.4 million. Finance requested department heads to give their wish list of what they wanted this year. Staff was able to get almost all of the wish list items in this year's budget minus a few. The Federal Reserve fund balance of \$5 million and we project a surplus of \$1.1 million.

Assistant Administrator Laura Linehan, presented items to be discussed during the meeting to include changes to the budget process this year, capital request, line item review, personnel and salary discussion.

Capital Requests

- Those capital projects with a score of an A and a B+ have been budgeted within the general fund budget including:
 - Vehicles for Motor Pool
 - Equipment and vehicles for Police
 - Land improvements for Parks

- *Equipment, vehicles and Road construction for Streets*
- *Building, equipment, vehicles, Water and Sewer system Sanitary Sewer Lining, Interconnect Phase I and Interconnect Phase II for Water*
- *Equipment, vehicles, building and part repairs and replacements for NWRWRF*
- *Signage for BDD South*
- *Road construction and signage for BDD Central*
- *Road construction for TIF District*
- *Road construction for MFT*
- *Radio system refresh for 911*
- *Items that were not budgeted included:*
 - *Lincolnwood road project*
 - *Conversion of a holding cell into a padded safety cell*
 - *Wayfinding signage including the downtown parking signage*
 - *Laptops and a Command IQ station for the 911 department*

Line Item Review

- *Read through by fund and department to show any changes that were \$10,000 or more plus or minus between FY 20/21 to FY 21/22 budgets*

Personnel/Salary Discussion

- *Mayor Schmit discussed the importance of working towards keeping employees given the Village's high turnover. A discussion of salaries and remaining competitive within area comps ensued.*

Per consensus by the Board, the following actions will be taken:

- *Budget \$50,000 for the Wayfinding Signage project*
- *Future board discussions on the budget to actual and opportunities to make adjustments and changes for projects and other wanted budgeted items*
- *The Board requested more involvement including requesting input from the board 3 months in advance of the budget rollout*
- *Full agreement to address salaries*
- *Restructuring in the Parks and Recreation Department*

The presentation of the Proposed Budget for the Fiscal Year 2021-2022 is available for viewing at the Village Hall.

III. Public Comment

There were none.

IV. Executive Session

Trustee Konwent made a motion to retire into Executive Session at 12:37pm, for discussion on Personnel and Collective Bargaining; to include Mayor Schmit, Kealan Noonan, Wayde Frerichs, Jimmy Lee Jr., Ryan Kelly and Laura Linehan, seconded by Trustee Jensen.

A roll call vote was taken as follows:

<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Absent</i>
<i>Trustee Moore</i>	<i>Absent</i>
<i>Trustee Koske</i>	<i>Absent</i>

Motion Carried

V. Adjournment (made from Executive Session)

Trustee Stochl made a motion to adjourn the meeting at 1:40 p.m., seconded by Trustee Jensen.

A roll call vote was taken as follows:

<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Absent</i>
<i>Trustee Moore</i>	<i>Absent</i>
<i>Trustee Koske</i>	<i>Absent</i>

Motion Carried

Meeting was adjourned at 1:40 p.m.

Ashley Magnine
Ashley Magnine, Deputy Clerk