

## VILLAGE OF FOX LAKE VILLAGE BOARD MEETING MINUTES

STATE OF ILLINOIS,  
Lake and McHenry Counties,



SS.

Village of Fox Lake

At the regular Board Meeting, **held in accordance with State of Illinois Executive Order 2020-07 Section 6**, held in said Village and County in the State of Illinois at 6:30 p.m. on November 9, 2021 and held via in person and via Zoom conference, the meeting was called to order by Mayor Schmit. The following official business was transacted:

### 1. Call to Order

#### Roll Call

Present Mayor Schmit, Attorney Jeff Nutschnig, Trustees: Jensen, Stochl, Konwent, Marr, Moore and Driscoll.

Staff also in attendance: Deb Waszak, Laura Linehan, Donovan Day, Kealan Noonan, Wayde Frerichs, Ryan Kelly and Jimmy Lee Jr.

### 2. Approval of Minutes

#### A. Village Board Meeting Minutes for October 26, 2021

*Trustee Konwent made a **motion** to approve the Village Board Meeting Minutes for October 26, 2021 as presented, seconded by Trustee Marr.*

*New guidelines state that all votes must be taken via roll call vote in order to record all individual responses.*

*A roll call vote was taken as follows:*

<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Moore</i>	<i>Aye</i>
<i>Trustee Driscoll</i>	<i>Aye</i>
<i>Motion Carried</i>	

### 3. **Approval of the Warrant**

Trustee Marr made a ***motion*** to approve the *Expenditures/Warrants/Transfers* for November 9, 2021 in the amount of \$1,675,078.25, *Seconded* by Trustee Driscoll.

*A roll call vote was taken as follows:*

Trustee Jensen	<i>Aye</i>
Trustee Stochl	<i>Aye</i>
Trustee Konwent	<i>Aye</i>
Trustee Marr	<i>Aye</i>
Trustee Moore	<i>Aye</i>
Trustee Driscoll	<i>Aye</i>
<b><i>Motion Carried</i></b>	

### 4. **Special Business (Appointments, Swearing In Ceremonies, Proclamations)**

#### **A. Promote Fox Lake Presentation**

*Michael Lescher spoke on behalf of Promote Fox Lake and provided updates on what they have been up to including recognition, plans for upcoming budget, discussion of historical markers and the holiday light show. He recognized the individuals who volunteer for the Fox Lake Shines program, the individuals who have been taking care of the gardens near the plaza, Thorntons and the post office and thanked them for all their time and efforts and what a great job they are all doing.*

### 5. **Village President's Report**

*Mayor Schmit provided an update regarding the Knollwood project, the project is moving forward with the need of twelve intergovernmental agreements to be signed and implemented and use of a grant and village contribution. Project is expected to go out to bid in the Spring of next year and to be completed by end of next year. He also addressed B&B's and some ideas that were previously discussed. Due to being non-home rule we are limited on what we are allowed to implement. Village staff is looking at other non-home rules communities for ideas.*

### 6. **Village Administrator's Report**

*Village Administrator, Deb Waszak, shared Village staff had their kickoff meeting with Azavar today. She recognized four staff members who have their anniversary this month including Kate Reinhard, Linda Stewart, William Golden and John Thompson who combined is 60 years of service to the Village of Fox Lake.*

*Lastly, Deb welcomed Leah Cozad who reviewed our liability and insurance renewal proposal for the upcoming year and informed the board and village staff of the upcoming changes.*

### 7. **Village Attorney Report**

*Attorney Jeff Nutschnig shared on behalf of attorney Howard that the executive session minutes are now ready for the board to review.*

### 8. **Village Treasurer's Report**

#### **A. June 2021 Treasurer's Report**

#### **B. July 2021 Treasurer's Report**

*Finance Director, Wayde Frerichs shared historical data from June and July with the like of having two available to show side by side to see what has happened from month to month. He highlighted a few items including sales tax which is currently higher and interest rates. He said if there are any questions on either of the reports, he is happy to answer them.*

**9. Preliminary Audience Comments (on Agenda Items Only)**

*There is none.*

**10. Motion to Recess to Committee of the Whole Meeting**

*Trustee Jensen made a motion to recess to the Committee of the Whole, seconded by Trustee Konwent.*

*A roll call vote was taken as follows:*

<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Moore</i>	<i>Aye</i>
<i>Trustee Driscoll</i>	<i>Aye</i>
<b><i>Motion Carried</i></b>	

**A. Strategic Planning Team Reports**

*Trustee Marr requested that staff continue to put pressure on the individual contractors we hire making sure they are sticking to their timelines and get these projects done faster.*

**11. New Business (the information below taken from Agenda)**

**A. Resolution 2021-R-83: A Resolution Authorizing the Mayor of the Village of Fox Lake to Sign and Thereby Accept a Contract with Copenhagen Construction, Inc. for the TIF District Boating Access Improvements Project**

*This resolution is to authorize the Mayor to follow the recommendation of staff and to accept and sign the contract with Copenhagen Construction, Inc. whom was the low bidder for the TIF District Boating Access Improvements project which is including the shoreline stabilization as part of the project. The total cost of the project coming in at \$369,650.90.*

**B. Resolution 2021-R-84: A Resolution Authorizing the Mayor and Village Clerk of the Village of Fox Lake to Sign and Thereby Accept the Contract Renewal from Superior Paving, Inc. for Snowplowing and Ice Control Services at all Metra Parking Lots**

*This resolution is to accept the renewal contract with Superior Paving, Inc. for snowplowing and ice control services at all the Metra station parking lots.*

**C. Resolution 2021-R-85: A Resolution Authorizing Change Order No. 1 on the Holly Avenue Project**

*This resolution is for relocating a catch basin due to gas lines being in the way. They were able to use the catch basin in another area of the project but had to order different material where the gas lines were. The additional cost is \$11,750.00.*

**D. Resolution 2021-R-86: A Resolution Approving Phase III Construction Engineering Services Proposal with Gewalt Hamilton and Associates for the Fox Lake TIF District Boating Access Improvements**

*This item is regarding the oversight of the Fox Lake TIF District Boating Access Improvements project with a cost of \$21,100.00.*

**E. Ordinance 2021-29: An Ordinance Amending the Zoning Ordinance of the Village of Fox Lake, by Granting a Special Use to Mohamad Nasir to Operate a Short Term Housing Rental Business at the Property at 501 Kingston Blvd, Fox Lake, Illinois**

*This was discussed at the previous board meeting.*

**F. A Motion to Approve the 2022 Village Board Meeting Calendar**

*By law, this calendar must be published. Village Board Meetings will take place every second and fourth Tuesday of the month, except for the second Tuesday in December.*

**G. A Motion to Approve the Façade Improvement Program Application for Fox Waterway Agency located at 45 S. Pistakee Lake Road**

*This façade improvement application is for improvements being completed on the exterior of the structure. The total cost of the project is \$163,248.00 with reimbursement of \$4,000.00. Staff is recommending approval.*

**H. A Motion to Approve the Façade Improvement Program Application for Affordable Self Storage and Fox Lake Motors located at 133 S. Route 12**

*This façade improvement application is for installation of siding, signage and painting of the building. The total cost of the project is \$25,500 with a request for reimbursement of \$4,000.00. Staff is recommending approval.*

**12. Old Business**

*There is none.*

**13. Motion to Adjourn from Committee of the Whole and Reconvene Village Board Meeting**

*Trustee Konwent made a motion to adjourn from Committee of the Whole and reconvene Village Board Meeting, seconded by Trustee Jensen.*

*A roll call vote was taken as follows:*

*Trustee Jensen Aye*

*Trustee Stochl Aye*

*Trustee Konwent Aye*

*Trustee Marr Aye*

*Trustee Moore Aye*

*Trustee Driscoll Aye*

***Motion Carried***

**14. Items to be Removed from Consent Agenda**

*Mayor Schmit removed from the consent agenda items Resolution 2021-R-83 (A-1) and Resolution 2021-R-86 (A-4).*

**15. Consent Agenda**

All items listed on the Consent Agenda are considered to be routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Trustee so requests, in which event the item will be removed from the general order of business and considered under the Approval of Exceptions.

**A. Resolutions**

1. Resolution 2021-R-83: A Resolution Authorizing the Mayor of the Village of Fox Lake to Sign and Thereby Accept a Contract with Copenhagen Construction, Inc. for the TIF District Boating Access Improvements Project
2. Resolution 2021-R-84: A Resolution Authorizing the Mayor and Village Clerk of the Village of Fox Lake to Sign and Thereby Accept the Contract Renewal from Superior Paving, Inc. for Snowplowing and Ice Control Services at all Metra Parking Lots
3. Resolution 2021-R-85: A Resolution Authorizing Change Order No. 1 on the Holly Avenue Project

4. Resolution 2021-R-86: A Resolution Approving Phase III Construction Engineering Services Proposal with Gewalt Hamilton and Associates for the Fox Lake TIF District Boating Access Improvements

**B. Ordinances**

1. Ordinance 2021-29: An Ordinance Amending the Zoning Ordinance of the Village of Fox Lake, by Granting a Special Use to Mohamad Nasir to Operate a Short Term Housing Rental Business at the Property at 501 Kingston Blvd, Fox Lake, Illinois

**C. Motions**

1. A Motion to Approve the 2022 Village Board Meeting Calendar
2. A Motion to Approve the Façade Improvement Program Application for Fox Waterway Agency located at 45 S. Pistakee Lake Road
3. A Motion to Approve the Façade Improvement Program Application for Affordable Self Storage and Fox Lake Motors located at 133 S. Route 12

*Trustee Jensen made a **motion** to move that items, Resolutions A 2-3, Ordinances B 1 and Motions C 1-3, be established as the Consent Agenda for this meeting by unanimous vote, seconded by Trustee Konwent.*

*A roll call vote was taken as follows:*

<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Moore</i>	<i>Aye</i>
<i>Trustee Driscoll</i>	<i>Aye</i>
<b><i>Motion Carried</i></b>	

*Trustee Konwent made a **motion** that the consent agenda as established by the prior motion be passed, seconded by Trustee Jensen.*

*A roll call vote was taken as follows:*

<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Moore</i>	<i>Aye</i>
<i>Trustee Driscoll</i>	<i>Aye</i>
<b><i>Motion Carried</i></b>	

**16. Approval of Exceptions**

Resolution 2021-R-83: A Resolution Authorizing the Mayor of the Village of Fox Lake to Sign and Thereby Accept a Contract with Copenhagen Construction, Inc. for the TIF District Boating Access Improvements Project

*Trustee Jensen made a **motion** to pass Resolution 2021-R-83, a resolution authorizing the Mayor to sign and accept the contract with Copenhagen Construction, Inc. for the TIF District Boating Access Improvements Project, seconded by Trustee Konwent.*

*A roll call vote was taken as follows:*

<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>

Trustee Moore            No  
Trustee Driscoll        Aye  
**Motion Carried**

Resolution 2021-R-86: A Resolution Approving Phase III Construction Engineering Services Proposal with Gewalt Hamilton and Associates for the Fox Lake TIF District Boating Access Improvements

*Trustee Marr made a **motion** to pass Resolution 2021-R-86, a resolution approving Phase III Construction Engineering Services with Gewalt Hamilton and Associates for the Fox Lake TIF District Boating Access Improvements, seconded by Trustee Konwent.*

*A roll call vote was taken as follows:*

Trustee Jensen            Aye  
Trustee Stochl            Aye  
Trustee Konwent          Aye  
Trustee Marr              Aye  
Trustee Moore            No  
Trustee Driscoll          Aye  
**Motion Carried**

**17. For the Good of the Order**

*Trustee Marr shared his excitement on the almost completed Nippersink Blvd project and a great job to Kealan.*

**18. Audience Comments**

*Resident Herb Gearing lives in Leisure Village and requested an update from the board and Village staff on his previous comments and requests on the snow plowing at Leisure Village.*

**19. Executive Session**

*There is none.*

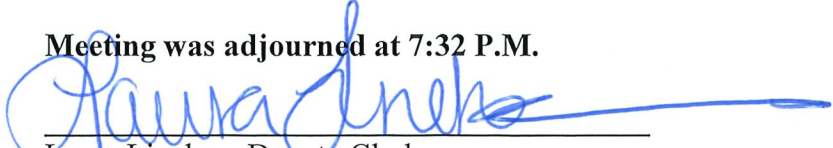
**21. Adjournment**

*Trustee Stochl made a **motion** to adjourn the meeting at 7:32pm, seconded by Trustee Marr.*

*A roll call vote was taken as follows:*

Trustee Jensen            Aye  
Trustee Stochl            Aye  
Trustee Konwent          Aye  
Trustee Marr              Aye  
Trustee Moore            Aye  
Trustee Driscoll          Aye  
**Motion Carried**

**Meeting was adjourned at 7:32 P.M.**

  
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Laura Linehan, Deputy Clerk