



**VILLAGE OF FOX LAKE
BOARD OF POLICE COMMISSIONERS
301 SOUTH ROUTE 59
FOX LAKE, ILLINOIS 60020-1896
FLPoliceCommission@foxlake.org**



At the Board of Police and Fire Commission Meeting, held at the above address in Lake County Illinois on February 1st, 2022, the meeting was called to order at 5:06 pm by Board Commissioner Kenney. The following official business was transacted:

I. Call to Order 5:06 p.m.

II. Roll Call

Commission Members present:

Commissioner Trinski – Via Phone Conference
Commissioner Kenney
Commissioner Sadowski

Guests Present:

Chief Jimmy Lee, Jr.
Commander Martin
Suesette Trammell
John Kelly

III. Public Comments:

None

IV. Approval of previous Meeting Minutes:

Commissioner Kenney made a motion to approve the minutes for 1/8/2022.
Commissioner Trinski seconded the motion, all in favor.

V. Unfinished Business:

- a. The Commission has finalized the primary eligibility list and is has completed two candidate backgrounds. Conditional offer letters from the Commission have been sent to and received by the candidates.
- b. Chief Lee updated the commission on the status of a lateral hire Officer from CPD. He is in his final examination stages and will be ready to begin with Fox Lake PD by mid to late February.

VI. New Business:

- a. Commissioner Kenney inquired with John Kelly as to the best way to keep electronic records of Commission files. Mr. Kelly informed Commissioner Kenney that electronic records must be kept in accordance with the Police Commission Statute and the Record retention statute, so as to not violate any rules.

- b. Chief Lee requested that FLPD continue to conduct background checks on other candidates on the primary eligibility list, in case of any additional Officer departures or issues. The Commission agreed, all were in favor.
- c. A few meetings ago Chief Lee requested that the Commission and the Police Department consider promotional testing policies and procedures be made more detailed within the Commission's Rules and Regulations. Mr. John Kelly was able to re-write the Rules and Regulations as it pertains to promotional testing, and presented it to the Board. Commissioner Sadowski motioned to accept the changes, Commissioner Trinski seconded, all were in favor. In accordance with the governing statutes, notice of the amendment made to the Rules and Regulations of the Police Commission will be posted in a local newspaper, to serve notice to the public of said changes.
- d. Chief Lee presented the exam taking process received from National Testing Network in regards to promotional testing. Chief Lee informed the board that he would be announcing the exam this month and notify Patrol Officers that are eligible to take the exam, in accordance with the rules set by the Commission.

VII. Next Meeting Date:

March 1st, 2022 at 5:00 pm

VIII. Adjournment:

Commissioner Kenney made a motion to adjourn the meeting at 6:00 p.m., seconded by Commissioner Sadowski.

Motion Approved by Roll Call:

Commissioner Trinski – Aye
Commissioner Kenney – Aye
Commissioner Sadowski – Aye