



**VILLAGE OF FOX LAKE**  
**VILLAGE BOARD MEETING MINUTES**

STATE OF ILLINOIS, }  
Lake and McHenry Counties, }  
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## Village of Fox Lake

At the regular Board Meeting, **held in accordance with State of Illinois Executive Order 2020-07** **Section 6**, held in said Village and County in the State of Illinois at 6:30 p.m. on January 24, 2023 and held via in person and via Zoom conference, the meeting was called to order by Mayor Schmit. The following official business was transacted:

## 1. Call to Order

## Roll Call

Present Mayor Schmit, Village Attorney Jeff Nutschig, Trustees: Jensen, Stochl, Konwent and Moore  
Absent: Trustee Marr and Driscoll.

Staff also in attendance: Deb Waszak, Jessica Chernich, Donovan Day, Kealan Noonan, Wayde Frerichs, Ryan Kelly (*via Zoom*), Amy Whitis, Jimmy Lee, Dawn Deservi, Lindsay Szafran and Patricia Russell.

## 2. Approval of Minutes

## A. Village Board Meeting Minutes for January 10, 2023

Trustee Moore made a **motion** to approve the Village Board Meeting Minutes for January 10, 2023 as presented, seconded by Trustee Stochl.

*New guidelines state that all votes must be taken via roll call vote in order to record all individual responses.*

*A roll call vote was taken as follows:*

*Trustee Jensen*      *Abstain*

## Trustee Konwent

*Trustee Marr* *Absent*

*Trustee Moore*      *Aye*

*Trustee Driscoll* *Absent*

*Major Schmit*      *Ave*

*Major Smith  
Motion Carried*

**3. Approval of the Warrant**

*Trustee Konwent made a motion to approve the Expenditures/Warrants/Transfers for January 24, 2023 in the amount of \$1,023,283.19, Seconded by Trustee Moore.*

*A roll call vote was taken as follows:*

Trustee Jensen	Aye
Trustee Stochl	Aye
Trustee Konwent	Aye
Trustee Marr	Absent
Trustee Moore	Aye
Trustee Driscoll	Absent

*Motion Carried*

**4. Special Business (Appointments, Swearing In Ceremonies, Proclamations)**

**A. APWA Presentation – Project of the Year Award**

*Public Works Director, Kealan Noonan shared a short presentation. The Village received the APWA-Lake Branch Project of the Year Award under the environmental category for project between \$5-25 million for the Water and Sewer Interconnect Project.*

**5. Village President's Report**

1. *There was an emergency at NWRWRF. One of the digesters is failing as two of the valves have failed so the Village had to hire a company to come in and haul out the bio solids while the repair is made.*
2. *Discussed the village's incentives for Economic Development and requested feedback from the board.*

**6. Village Administrator's Report**

*Deb provided an update regarding the budget amendment and the new budget book.*

**7. Village Attorney Report**

*There is none.*

**8. Village Treasurer's Report**

*There is none.*

**9. Preliminary Audience Comments (on Agenda Items Only)**

*David Gauger, Planning and Zoning Board Chairman, provided a draft Short Term Rental Ordinance to the Village Board for review.*

**10. Motion to Recess to Committee of the Whole Meeting**

*Trustee Konwent made a motion to recess to the Committee of the Whole, seconded by Trustee Moore.*

*A roll call vote was taken as follows:*

Trustee Jensen	Aye
Trustee Stochl	Aye
Trustee Konwent	Aye
Trustee Marr	Absent
Trustee Moore	Aye
Trustee Driscoll	Absent

*Motion Carried*

**A. Strategic Planning Team Reports**

*There were no comments or additions.*

**11. New Business (the information below taken from Agenda)**

**A. Discussion Regarding the Planning and Zoning Commission's Recommendation to Amend the Village Code as it Relates to Short-Term Rentals**

*This item is for Village Board consideration of the Planning and Zoning Commissions proposed amendments to the rules governing short-term rentals (STR).*

**B. Resolution 2023-R-01: A Resolution of the Village of Fox Lake in Support of Tax Increment Financing**

*This item is a resolution, requested by IML, in support of TIF that will be used in future conversations with legislators.*

**C. Ordinance 2023-01: An Ordinance Disconnecting a Parcel of Real Estate from the Village of Fox Lake**

*This item is an ordinance to disconnect a parcel of land requested by the owners of said parcel.*

**D. Motion to Approve the Façade Improvement Grant for The Coffee Shop LLC at 21 W. Grand Avenue**

*This façade improvement application is for primary signage. The applicant is requesting reimbursement of \$2,050.00 which is 50% of the total cost of the project. Staff is recommending approval.*

**E. Motion to Ratify Renewal of the July 23, 2019 Lease with Ray Chevrolet, Inc. and Authorize the Mayor to Sign the Lease Attached Hereto**

*This item is for renewal of a lease with Ray Chevrolet, Inc., to allow motor vehicle storage at village owned property located at 128 Honing Rd.*

**F. Motion to Approve the Raffle License Application from Grant Township to Conduct their Annual Fish Fry and Waive the Bond Requirement**

*This raffle is for the Grant Township's annual Fish Fry event on March 10, 2023.*

**G. Motion to Approve the Raffle License Application from the Fox Lake Lions Club to Conduct their Annual Turkey/Ham Raffle and Waive the Bond Requirement**

*This raffle is for the Fox Lake Lions Club annual Turkey/Ham raffle from February 25, 2023 to April 1, 2023.*

**12. Old Business**

*There is none.*

**13. Motion to Adjourn from Committee of the Whole and Reconvene Village Board Meeting**

*Trustee Konwent made a motion to adjourn from Committee of the Whole and reconvene Village Board Meeting, seconded by Trustee Jensen.*

*A roll call vote was taken as follows:*

Trustee Jensen	Aye
Trustee Stochl	Aye
Trustee Konwent	Aye
Trustee Marr	Absent
Trustee Moore	Aye
Trustee Driscoll	Absent
<b><i>Motion Carried</i></b>	

**14. Items to be Removed from Consent Agenda**

Trustee Moore removed items A-1 and C-4 from the consent agenda.

## 15. Consent Agenda

All items listed on the Consent Agenda are considered to be routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Trustee so requests, in which event the item will be removed from the general order of business and considered under the Approval of Exceptions.

### A. Resolutions

1. **Removed from Consent Agenda:** *Resolution 2023-R-01: A Resolution of the Village of Fox Lake in Support of Tax Increment Financing*

### B. Ordinances

1. Ordinance 2023-01: An Ordinance Disconnecting a Parcel of Real Estate from the Village of Fox Lake

### C. Motions

1. Motion to Approve the Façade Improvement Grant for The Coffee Shop LLC at 21 W. Grand Avenue
2. Motion to Ratify Renewal of the July 23, 2019 Lease with Ray Chevrolet, Inc. and Authorize the Mayor to Sign the Lease Attached Hereto
3. Motion to Approve the Raffle License Application from Grant Township to Conduct their Annual Fish Fry and Waive the Bond Requirement
4. **Removed from Consent Agenda:** *Motion to Approve the Raffle License Application from the Fox Lake Lions Club to Conduct their Annual Turkey/Ham Raffle and Waive the Bond Requirement*

Trustee Jensen made a **motion** to move that items, Ordinances B 1 and Motions C 1-3 be established as the Consent Agenda for this meeting by unanimous vote, seconded by Trustee Konwent.

*A roll call vote was taken as follows:*

Trustee Jensen	Aye
Trustee Stochl	Aye
Trustee Konwent	Aye
Trustee Marr	Absent
Trustee Moore	Aye
Trustee Driscoll	Absent
<b><i>Motion Carried</i></b>	

Trustee Konwent made a **motion** that the consent agenda as established by the prior motion be passed, seconded by Trustee Jensen.

*A roll call vote was taken as follows:*

Trustee Jensen	Aye
Trustee Stochl	Aye
Trustee Konwent	Aye
Trustee Marr	Absent
Trustee Moore	Aye
Trustee Driscoll	Absent
<b><i>Motion Carried</i></b>	

## 16. Approval of Exceptions

Trustee Jensen made a **motion** to approve item A-1, Resolution 2023-R-01: A Resolution of the Village of Fox Lake in Support of Tax Increment Financing, seconded by Trustee Konwent.

*A roll call vote was taken as follows:*

Trustee Jensen	Aye
Trustee Stochl	Aye
Trustee Konwent	Aye
Trustee Marr	Absent
Trustee Moore	No
Trustee Driscoll	Absent

***Motion Carried***

Trustee Konwent made a **motion** to approve item C-4, A Motion to Approve the Raffle License Application from the Fox Lake Lions Club to Conduct their Annual Turkey/Ham Raffle and Waive the Bond Requirement, seconded by Trustee Jensen.

*A roll call vote was taken as follows:*

Trustee Jensen	Aye
Trustee Stochl	Aye
Trustee Konwent	Aye
Trustee Marr	Absent
Trustee Moore	Abstain
Trustee Driscoll	Absent

***Motion Carried***

**17. For the Good of the Order**

Trustee Moore wished Mayor Schmit a Happy Birthday.

**18. Audience Comments**

Leigh Wallace, spoke on behalf of her mother who lives at 39469 N. Shore Dr., who is in need of a STR special use to be able to have income to afford staying in her home.

Pat Smarto, owns Lakes Realty Group. STR's are a regular phone call at her office. There are no affordable lake front properties. STR's are great for the village if properly managed but is important to have a firm ordinance and tighten up the rules.

**19. Executive Session: Land Acquisition**

Trustee Konwent made a **motion** to enter Executive Session, seconded by Trustee Jensen.

*A roll call vote was taken as follows:*

Trustee Jensen	Aye
Trustee Stochl	Aye
Trustee Konwent	Aye
Trustee Marr	Absent
Trustee Moore	Aye
Trustee Driscoll	Absent

***Motion Carried***

**20. Adjournment (Made in Executive Session)**

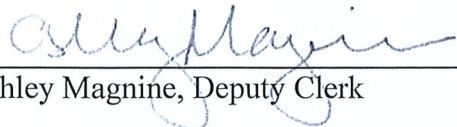
Trustee Stochl made a **motion** to adjourn the meeting at 8:22pm, seconded by Trustee Jensen.

*A roll call vote was taken as follows:*

Trustee Jensen	Aye
Trustee Stochl	Aye
Trustee Konwent	Aye

<i>Trustee Marr</i>	<i>Absent</i>
<i>Trustee Moore</i>	<i>Aye</i>
<i>Trustee Driscoll</i>	<i>Absent</i>
<i>Motion Carried</i>	

Meeting was adjourned at 8:22 P.M.

  
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Ashley Magnine, Deputy Clerk