



## VILLAGE OF FOX LAKE VILLAGE BOARD MEETING MINUTES

STATE OF ILLINOIS, }  
Lake and McHenry Counties, } ss.  
Village of Fox Lake

At the regular Board Meeting, **held in accordance with State of Illinois Executive Order 2020-07 Section 6**, held in said Village and County in the State of Illinois at 6:30 p.m. on February 28, 2023 and held via in person and via Zoom conference, the meeting was called to order by Mayor Schmit. The following official business was transacted:

### 1. Call to Order

#### **Roll Call**

Present Mayor Schmit, Village Attorney Jeff Nutschnig, Trustees: Jensen, Marr, Moore and Driscoll  
Absent Trustee Stochl and Trustee Konwent

Staff also in attendance: Jessica Chernich, Donovan Day, Kealan Noonan, Wayde Frerichs, Ryan Kelly, Amy Whitis, Jimmy Lee, Dawn Deservi, Lindsay Szafran and Patricia Russell.

### 2. Approval of Minutes

#### **A. Village Board Meeting Minutes for February 14, 2023**

*Trustee Marr made a motion to approve the Village Board Meeting Minutes for February 14, 2023 as presented, seconded by Trustee Driscoll.*

*New guidelines state that all votes must be taken via roll call vote in order to record all individual responses.*

*A roll call vote was taken as follows:*

Trustee Jensen	Aye
Trustee Stochl	Absent
Trustee Konwent	Absent
Trustee Marr	Aye
Trustee Moore	Aye
Trustee Driscoll	Aye
<b><i>Motion Carried</i></b>	

### 3. Approval of the Warrant

*Trustee Marr made a motion to approve the Expenditures/Warrants/Transfers for February 28, 2023 in the amount of \$989,594.43, Seconded by Trustee Jensen.*

*A roll call vote was taken as follows:*

Trustee Jensen	Aye
Trustee Stochl	Absent
Trustee Konwent	Absent
Trustee Marr	Aye
Trustee Moore	Aye
Trustee Driscoll	Aye
<b><i>Motion Carried</i></b>	

**4. Special Business (Appointments, Swearing In Ceremonies, Proclamations)**

**A. Officer of the Year Award**

*Deputy Chief, Dawn Deservi presented Officer Ramon Carreno the Officer of the Year Award.*

**B. Civilian Employee of the Year Award**

*911 Director, Lindsay Szafran presented Telecommunicator Linda Stewart the Civilian Employee of the Year Award.*

**C. Commendation Awards**

*Chief Jimmy Lee presented certificates and ribbons to the individuals involved with the homicide investigation from December of 2022, Commander Joseph Martin, Commander Regan Cruz, Sergeant Shane Campion, Sergeant Richard Howell, Officer Andrew Harlin, Officer Scott Litwiler, Officer Eric Geske, Detective Cody Barker, Officer Meagan Blue, Officer Jacob Koehring, Officer Hunter Hayes, Officer Ramon Carreno, Officer Reid Dawson, Officer Nicholas Wolotowsky and Officer Brandy Lechner and presented the Commendation Award to the group of Officers and Telecommunicators.*

**D. Appointment of Deputy Clerks**

*Trustee Jensen made a motion to appoint Jessica Chernich and Patricia Russell as Deputy Clerks, seconded by Trustee Marr.*

*A roll call vote was taken as follows:*

Trustee Jensen	Aye
Trustee Stochl	Absent
Trustee Konwent	Absent
Trustee Marr	Aye
Trustee Moore	Aye
Trustee Driscoll	Aye
<b><i>Motion Carried</i></b>	

**E. Appointment of Village Clerk**

*Clerk Deysi Moya officially resigned her position on February 27, 2023.*

*Trustee Moore made a motion to appoint Michelle Runnion as Village Clerk, seconded by Trustee Jensen.*

*A roll call vote was taken as follows:*

Trustee Jensen	Aye
Trustee Stochl	Absent
Trustee Konwent	Absent
Trustee Marr	Aye
Trustee Moore	Aye

*Trustee Driscoll                    Aye  
Motion Carried*

*Appointed Deputy Clerk, Patty Russell, swore in Michelle Runnion as the newly appointed Village Clerk.*

**5. Village President's Report**

*Mayor Schmit addressed the numerous white pickup trucks that are parked around town are from Ray Chevy and are parked temporarily.*

**A. MS4 Program and Report Presentation by GHA**

*Karolina Cho, a Wetland Specialist, presented information regarding MS4, Municipal Separate Storm Sewer System.*

**6. Village Administrator's Report**

**A. Consideration of Revised Budget Document and Amendment**

*The Assistant to the Administrator, Jessica Chernich along with Wayde Frerichs, Finance Director, provided background on the FY 2022-23 proposed budget amendment and shared the revisions that were made to the budget book including the layout, additions of departments that were removed from other departmental funds to show the true estimate of what each department costs are and a beginning Capital Improvement Plan (CIP).*

**7. Village Attorney Report**

*There is none.*

**8. Village Treasurer's Report**

*There is none.*

**9. Preliminary Audience Comments (on Agenda Items Only)**

*Beth Marcello, resident at 6429 Gina's Way would like to know if permits were applied for to park the Ray Chevy trucks around town and if the town is receiving revenue for the time they will be stored.*

*Ben Gondek, resident at 1218 E. Oakwood Drive, thought the parking of vehicles was declared illegal and thought the last time this happened was a onetime situation.*

**10. Motion to Recess to Committee of the Whole Meeting**

*Trustee Jensen made a **motion** to recess to the Committee of the Whole, seconded by Trustee Marr.*

*A roll call vote was taken as follows:*

<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Absent</i>
<i>Trustee Konwent</i>	<i>Absent</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Moore</i>	<i>Aye</i>
<i>Trustee Driscoll</i>	<i>Aye</i>
<i>Motion Carried</i>	

**A. Strategic Planning Team Reports**

*Public Works Director, Kealan Noonan shared that the Lakeside Lane project construction will begin on Monday. There will be some temporary closures due to the narrowness of the road and the estimated completion date is May 26, 2023.*

**11. New Business (the information below taken from Agenda)**

**A. Resolution 2023-R- 04: A Resolution Approving an Engineering Service Agreement with Gewalt Hamilton Associates, Inc. for Consulting Services to Assist with the NPDES MS4 Permit Requirements**

*This item is to accept the consulting services from GeWalt Hamilton Associates, Inc. for the Year 21 NPDES MS4 annual report.*

**B. Resolution 2023-R-05: A Resolution Authorizing the Mayor of the Village of Fox Lake to Sign and Thereby Accept the Proposal from Mark 1 Landscape, Inc. for Landscaping and Bed Maintenance Services**

*This item is to award landscaping and bed maintenance services for the 2023 season throughout the village. Services include weekly and monthly maintenance to village buildings, parks, right of ways, planting beds and individual planter pots.*

**C. Resolution 2023-R-06: A Resolution Authorizing Change Order No. 1 for the 2022 Roadway and Water Main Improvement Project**

*This item is for a modification of the contract for the roadway and water main improvement project. Permitting and sizing issues came up during the design process of Lakeside Lane and the village engineer recommended that the sanitary sewer main along Lakeside Lane be replaced.*

**D. Resolution 2023-R-07: A Resolution of the Village of Fox Lake, Lake and McHenry Counties, Illinois, to Induce the Redevelopment of Certain Property Within a Redevelopment Project Area**  
*This item is intended to allow the owner of Black Lung Brewing Company to incur certain eligible costs relating to the revitalization of 115 Nippersink Blvd property prior to the approval of an ordinance authorizing the execution of a redevelopment agreement.*

**E. Ordinance 2023-04: An Ordinance Amending the Budget for the Fiscal Year Beginning May 1, 2022 and Ending April 30, 2023**

*This item is for the consideration and approval of a budget amendment and revisions made to the budget book.*

**12. Old Business**

*There is none.*

**13. Motion to Adjourn from Committee of the Whole and Reconvene Village Board Meeting**

*Trustee Jensen made a **motion** to adjourn from Committee of the Whole and reconvene Village Board Meeting, seconded by Trustee Moore.*

*A roll call vote was taken as follows:*

Trustee Jensen	Aye
Trustee Stochl	Absent
Trustee Konwent	Absent
Trustee Marr	Aye
Trustee Moore	Aye
Trustee Driscoll	Aye

*Motion Carried*

**14. Items to be Removed from Consent Agenda**

*There was none.*

**15. Consent Agenda**

All items listed on the Consent Agenda are considered to be routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Trustee so requests, in

which event the item will be removed from the general order of business and considered under the Approval of Exceptions.

**A. Resolutions**

1. Resolution 2023-R-04: A Resolution Approving an Engineering Service Agreement with Gewalt Hamilton Associates, Inc. for Consulting Services to Assist with the NPDES MS4 Permit Requirements
2. Resolution 2023-R-05: A Resolution Authorizing the Mayor of the Village of Fox Lake to Sign and Thereby Accept the Proposal from Mark 1 Landscape, Inc. for Landscaping and Bed Maintenance Services
3. Resolution 2023-R-06: A Resolution Authorizing Change Order No. 1 for the 2022 Roadway and Water Main Improvement Project
4. Resolution 2023-R-07: A Resolution of the Village of Fox Lake, Lake and McHenry Counties, Illinois, to Induce the Redevelopment of Certain Property Within a Redevelopment Project Area

**B. Ordinances**

1. Ordinance 2023-04: An Ordinance Amending the Budget for the Fiscal Year Beginning May 1, 2022 and Ending April 30, 2023

**C. Motions**

*Trustee Jensen made a motion to move that items, Resolution A 1-4 and Ordinance B 1 be established as the Consent Agenda for this meeting by unanimous vote, seconded by Trustee Moore.*

*A roll call vote was taken as follows:*

Trustee Jensen	Aye
Trustee Stochl	Absent
Trustee Konwent	Absent
Trustee Marr	Aye
Trustee Moore	Aye
Trustee Driscoll	Aye

***Motion Carried***

*Trustee Moore made a motion that the consent agenda as established by the prior motion be passed, seconded by Trustee Jensen.*

*A roll call vote was taken as follows:*

Trustee Jensen	Aye
Trustee Stochl	Absent
Trustee Konwent	Absent
Trustee Marr	Aye
Trustee Moore	Aye
Trustee Driscoll	Aye

***Motion Carried***

**16. Approval of Exceptions**

*There were none.*

**17. For the Good of the Order**

*Trustee Marr passed on a big thank you from him, his wife and her family to the village. His mother in law passed recently and the service was this past Saturday and the village was very kind and sent a beautiful flower arrangement and his wife appreciated the thoughtful gesture.*

**18. Audience Comments**

*Edward DeRossi, resident at 41 Riverview, explained that he has had damage done to his property from 43 Riverview and is requesting help from the village.*

*Jake Ehrenberg, part of the group who was looking to redevelop the old Mineola Hotel, would like to thank the village for all the support with trying to come up with a plan to redevelop the land. Unfortunately it is not financially feasible at this scale at this time.*

**19. Executive Session**

*Trustee Marr made a **motion** to retire into Executive Session at 7:45 pm for discussion on Personnel; to include Mayor Donny Schmit, Clerk Michelle Runnion, Deputy Clerk Patty Russell and Village Attorney Jeff Nutschig, seconded by Trustee Jensen.*

*A roll call vote was taken as follows:*

Trustee Jensen	Aye
Trustee Stochl	Absent
Trustee Konwent	Absent
Trustee Marr	Aye
Trustee Moore	Aye
Trustee Driscoll	Aye
<b><i>Motion Carried</i></b>	

**20. Reconvene the Village Board Meeting**

*Trustee Marr made a motion to reconvene the Village Board meeting at 7:58p.m., seconded by Trustee Jensen.*

*A roll call vote was taken as follows:*

Trustee Jensen	Aye
Trustee Stochl	Absent
Trustee Konwent	Absent
Trustee Marr	Aye
Trustee Moore	Aye
Trustee Driscoll	Aye
<b><i>Motion Carried</i></b>	

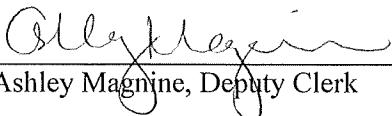
**21. Adjournment**

*Trustee Jensen made a **motion** to adjourn the meeting at 8:00pm, seconded by Trustee Driscoll.*

*A roll call vote was taken as follows:*

Trustee Jensen	Aye
Trustee Stochl	Absent
Trustee Konwent	Absent
Trustee Marr	Aye
Trustee Moore	Aye
Trustee Driscoll	Aye
<b><i>Motion Carried</i></b>	

**Meeting was adjourned at 8:00 P.M.**

  
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Ashley Magnine, Deputy Clerk