



**VILLAGE OF FOX LAKE
VILLAGE BOARD MEETING MINUTES**

STATE OF ILLINOIS, }
Lake and McHenry Counties, } SS.

Village of Fox Lake

At the regular Board Meeting, **held in accordance with State of Illinois Executive Order 2020-07 Section 6**, held in said Village and County in the State of Illinois at 6:30 p.m. on April 11, 2023 and held via in person and via Zoom conference, the meeting was called to order by Mayor Schmit. The following official business was transacted:

1. Call to Order

Roll Call

Present Mayor Schmit, Village Attorney Jeff Nutschnig, Trustees: Jensen, Stochl, Konwent, Marr, Moore and Driscoll

Staff also in attendance: Jessica Chernich, Donovan Day (*via Zoom*), Kealan Noonan, Wayne Frerichs, Ryan Kelly (*via Zoom*), Amy Whitis, Jimmy Lee, Dawn Deservi, Lindsay Szafran and Ashley Magnine

2. Approval of Minutes

A. Village Board Meeting Minutes for March 28, 2023

*Trustee Konwent made a **motion** to approve the Village Board Meeting Minutes for March 28, 2023 as presented, seconded by Trustee Marr.*

New guidelines state that all votes must be taken via roll call vote in order to record all individual responses.

*A roll call vote was taken as follows:
Trustee Jensen Aye*

Trustee Stochl	Aye
Trustee Konwent	Aye
Trustee Marr	Aye
Trustee Moore	Abstain
Trustee Driscoll	Aye
Motion Carried	

3. Approval of the Warrant

Trustee Konwent made a **motion** to approve the Expenditures/Warrants/Transfers for April 11, 2023 in the amount of \$1,200,889.33, Seconded by Trustee Driscoll.

A roll call vote was taken as follows:

Trustee Jensen	Aye
Trustee Stochl	Aye
Trustee Konwent	Aye
Trustee Marr	Aye
Trustee Moore	Aye
Trustee Driscoll	Aye
Motion Carried	

4. Special Business (Appointments, Swearing In Ceremonies, Proclamations)

There is none.

5. Village President's Report

Mayor Schmit provided an update on the status of a handful of grants the village is currently applying for or has been approved for.

He shared that that the village is currently interviewing a few companies who would provide park project oversight to manage the construction of the Lakefront Park Reconstruction project.

Lastly, he shared Donovan Day, Community & Economic Development Director, has resigned and his last day will be May 21st. He asked the board what direction they would like to go in, if should post the position as one or separate the position and post as two separate. It was decided to post the position combined as it is currently.

6. Village Administrator's Report

There is none.

7. Village Attorney Report

There is none.

8. Village Treasurer's Report

There is none.

9. **Preliminary Audience Comments (on Agenda Items Only)**

There were none.

10. **Motion to Recess to Committee of the Whole Meeting**

*Trustee Konwent made a **motion** to recess to the Committee of the Whole, seconded by Trustee Marr.*

A roll call vote was taken as follows:

Trustee Jensen Aye

Trustee Stochl Aye

Trustee Konwent Aye

Trustee Marr Aye

Trustee Moore Aye

Trustee Driscoll Aye

Motion Carried

A. Strategic Planning Team Reports

There were no comments or additions.

11. **New Business (the information below taken from Agenda)**

A. Resolution 2023-R-15: A Resolution Authorizing the Mayor to Sign and Thereby Accept an Agreement with Multisystem Management Company for Custodial Services

This item is to accept the agreement with MMC for custodial services. The new services will begin May 1st.

B. Resolution 2023-R-16: A Resolution Approving an Amendment to the Third Amendment to Option and Lease Agreement for Cell Tower at 104 Honing Road, Fox Lake, Illinois, Approved by Resolution No. 2022-R-70 on September 13, 2022

This item is to approve an amendment to the agreement that was passed, Resolution 2022-R-70; the changes are inconsequential to the Village and allow various replacement pages to be inserted into the agreement exhibits and memorandum of agreement.

C. Ordinance 2023-05: An Ordinance Amending the Zoning Ordinance by Granting a Special Use Permit to Mike Bell for a Fitness Center/Pod at 112 Lakeview Avenue

This item was discussed at the last board meeting.

D. Ordinance 2023-06: An Ordinance Amending the Zoning Ordinance by Granting a Special Use Permit to Good Real Estate Holdings LLC to Operate a Short-Term Rental at 16 N. Pistakee Lake Road

This item was discussed at the last board meeting.

- E. Ordinance 2023-07: An Ordinance Amending the Zoning Ordinance by Granting a Special Use Permit to Josh Simmons to Operate a Short-Term Rental at 46 N. Lake Avenue**

This item was discussed at the last board meeting.

- F. Ordinance 2023-08: An Ordinance Amending the Zoning Ordinance by Granting a Special Use Permit to Lewis and Debra Spector for a Short-Term Rental at 9 Atwater Parkway**

This item was discussed at the last board meeting.

- G. Ordinance 2023-09: An Ordinance Amending the Zoning Ordinance by Granting a Special Use Permit to Javier Montes to Operate a Meeting Hall at 81 E. Grand Avenue**

This item was discussed at the last board meeting.

- H. Ordinance 2023-10: An Ordinance Adopting the Annual Budget for Fiscal Year 2023-2024 (First Reading)**

This item is for the adoption of the annual budget for fiscal year 2023-2024. Final adoption will be at the April 25th meeting. The proposed budget will be available to the public April 12th for viewing at the front counter at Village Hall.

- I. Motion to Approve the Façade Improvement Grant Request for Property Located at 89 E. Grand Avenue**

This item is to install a new main entry door system. The reimbursement would be \$3,769.58 which is 50% of the total project cost.

- J. Motion to Approve the Raffle License Application from Fox Lake Volunteer Fire Department to Conduct their Annual Raffle and Waive the Bond Requirement**

This item is for the FLVFD's annual raffle and to waive the bond requirement.

- K. Motion to Approve the Raffle License Application from the Fox Lake Volunteer Fire Department to Conduct a Gun Raffle and Waive the Bond Requirement**

This item is for a gun raffle to raise funds for building maintenance and to waive the bond requirement.

- 12. Old Business**

There is none.

- 13. Motion to Adjourn from Committee of the Whole and Reconvene Village Board Meeting**

*Trustee Jensen made a **motion** to adjourn from Committee of the Whole and reconvene Village Board Meeting, seconded by Trustee Konwent.*

A roll call vote was taken as follows:

Trustee Jensen Aye

Trustee Stochl Aye
Trustee Konwent Aye
Trustee Marr Aye
Trustee Moore Aye
Trustee Driscoll Aye
Motion Carried

14. Items to be Removed from Consent Agenda

There were none.

15. Consent Agenda

All items listed on the Consent Agenda are considered to be routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Trustee so requests, in which event the item will be removed from the general order of business and considered under the Approval of Exceptions.

A. Resolutions

1. Resolution 2023-R-15: A Resolution Authorizing the Mayor to Sign and Thereby Accept an Agreement with Multisystem Management Company for Custodial Services
2. Resolution 2023-R-16: A Resolution Approving an Amendment to the Third Amendment to Option and Lease Agreement for Cell Tower at 104 Honing Road, Fox Lake, Illinois, Approved by Resolution No. 2022-R-70 on September 13, 2022

B. Ordinances

1. Ordinance 2023-05: An Ordinance Amending the Zoning Ordinance by Granting a Special Use Permit to Mike Bell for a Fitness Center/Pod at 112 Lakeview Avenue
2. Ordinance 2023-06: An Ordinance Amending the Zoning Ordinance by Granting a Special Use Permit to Good Real Estate Holdings LLC to Operate a Short-Term Rental at 16 N. Pistakee Lake Road
3. Ordinance 2023-07: An Ordinance Amending the Zoning Ordinance by Granting a Special Use Permit to Josh Simmons to Operate a Short-Term Rental at 46 N. Lake Avenue
4. Ordinance 2023-08: An Ordinance Amending the Zoning Ordinance by Granting a Special Use Permit to Lewis and Debra Spector for a Short-Term Rental at 9 Atwater Parkway
5. Ordinance 2023-09: An Ordinance Amending the Zoning Ordinance by Granting a Special Use Permit to Javier Montes to Operate a Meeting Hall at 81 E. Grand Avenue

C. Motions

1. Motion to Approve the Façade Improvement Grant Request for Property Located at 89 E. Grand Avenue
2. Motion to Approve the Raffle License Application from Fox Lake Volunteer Fire Department to Conduct their Annual Raffle and Waive the Bond Requirement
3. Motion to Approve the Raffle License Application from the Fox Lake Volunteer Fire Department to Conduct a Gun Raffle and Waive the Bond Requirement

*Trustee Jensen made a **motion** to move that items, Resolution A 1-2, Ordinances B 1-5 and Motions C 1-3 be established as the Consent Agenda for this meeting by unanimous vote, seconded by Trustee Konwent.*

A roll call vote was taken as follows:

Trustee Jensen Aye

Trustee Stochl Aye

Trustee Konwent Aye

Trustee Marr Aye

Trustee Moore Aye

Trustee Driscoll Aye

Motion Carried

*Trustee Konwent made a **motion** that the consent agenda as established by the prior motion be passed, seconded by Trustee Jensen.*

A roll call vote was taken as follows:

Trustee Jensen Aye

Trustee Stochl Aye

Trustee Konwent Aye

Trustee Marr Aye

Trustee Moore Aye

Trustee Driscoll Aye

Motion Carried

16. Approval of Exceptions

There were none.

17. For the Good of the Order

There was none.

18. Audience Comments

There were none.

19. Executive Session: Litigation, Land Acquisition and Personnel

*Trustee Konwent made a **motion** to retire into Executive Session at 7:04p.m. for discussion on Litigation, Land Acquisition and Personnel, seconded by Trustee Marr.*

A roll call vote was taken as follows:

Trustee Jensen Aye

Trustee Stochl Aye

Trustee Konwent Aye

Trustee Marr Aye

Trustee Moore Aye

Trustee Driscoll Aye

Motion Carried

20. Adjournment (made in Executive Session)

*Trustee Stochl made a **motion** to adjourn the meeting at 8:34 pm, seconded by Trustee Marr.*

A roll call vote was taken as follows:

Trustee Jensen Aye

Trustee Stochl Aye

Trustee Konwent Aye

Trustee Marr Aye

Trustee Moore Aye

Trustee Driscoll Aye

Motion Carried

Meeting was adjourned at 8:34 P.M.



Ashley Magnine, Deputy Clerk