



VILLAGE OF FOX LAKE VILLAGE BOARD MEETING MINUTES

STATE OF ILLINOIS, }
Lake and McHenry Counties, } SS.

Village of Fox Lake

At the regular Board Meeting, held in said Village and County in the State of Illinois at 6:30 p.m. on January 9, 2024, and held via in-person and via Zoom conference, the meeting was called to order by Mayor Schmit. The following official business was transacted:

1. Call to Order

Roll Call

Present Mayor Donny Schmit, Village Attorney Jeff Nutschnig, Trustees: Ron Stochl, Jeff Jensen, Brian Marr, Amy Driscoll and Clerk Michelle Runnion

Absent: Trustees Bernice Konwent and Debra Vander Weit

Staff also in attendance: Jessica Chernich, Jodi Luka, Mary Locher, John Thompson, Susan Novak (via Zoom), Dawn DeServi, and Lindsay Szafran

2. Approval of Minutes

A. Village Board Meeting Minutes for December 12, 2023

*Trustee Marr made a **motion** to approve the Village Board Meeting Minutes for December 12, 2023, seconded by Trustee Driscoll.*

A roll call vote was taken as follows:

<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Absent</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Driscoll</i>	<i>Aye</i>
<i>Trustee Vander Weit</i>	<i>Absent</i>
<i>Motion carried</i>	

3. Approval of the Warrant

A. Approval of the Warrant – January 9, 2024

*Trustee Driscoll made a **motion** to approve the Expenditures/Warrants/Transfers for January 9, 2024, in the amount of \$3,113,651.80, seconded by Trustee Marr.*

A roll call vote was taken as follows:

<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Absent</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Driscoll</i>	<i>Aye</i>
<i>Trustee Vander Weit</i>	<i>Absent</i>
<i>Motion carried</i>	

4. Special Business (Appointments, Swearing-In Ceremonies, Proclamations)

A. Swearing in of Sergeants Reid Dawson and Joshua Maas and Officer Haley Aviles

Danice Moore completed the swearing-in ceremony and Chief DeServi introduced those being sworn in.

5. Village President's Report

The mayor offered condolences to the Bender family after the recent passing of former Mayor Ed Bender.

6. Village Administrator's Report

Jessica Chernich shared that the Parks were closed today because of weather issues.

7. Village Attorney Report

There was none.

8. Village Treasurer's Report

There was none.

9. Preliminary Audience Comments (on Agenda Items Only)

There were none.

10. Motion to Recess to Committee of the Whole Meeting

*Trustee Jensen made a **motion** to recess to the Committee of the Whole, seconded by Trustee Marr. All were in favor. **Motion carried.***

A. Strategic Planning Team Reports

There were no questions.

11. **New Business**

A. Resolution 2024-R-01: A Resolution Authorizing the Mayor to Sign and Thereby Accept the Purchase of the 12 Month Maintenance Renewal for the Zetron Radio System, Solacom Call Handling Equipment, and Eventide Recorder Systems

This item is to authorize the mayor to Sign and thereby accept the Purchase of the 12 Month Maintenance Renewal for the Zetron Radio System, Solacom Call Handling Equipment, and Eventide Recorder Systems. This is a proprietary service so will be asking to waive the bids. The cost of the contract is \$68,392 and this is a budgeted item.

B. Resolution 2024-R-02: A Resolution Approving an Intergovernmental Agreement with the Village of Lake Villa Regarding Administrative Adjudication

This item is to approve an updated Intergovernmental Agreement with the Village of Lake Villa Regarding Administrative Adjudication. The fee structure for the new Hearing Officer has a few changes from the current agreement. The agreement designates that the Village of Lake Villa will be responsible for any costs that arise from a case brought forward by Lake Villa.

C. Resolution 2024-R-03: A Resolution Authorizing the Mayor to Sign and Thereby Approve Amendment #1 to the Intergovernmental Agreement Regarding Development of the Plan and Agreement to Consolidate Participating Lake County Public Safety Answering Points

This item is to authorize the mayor to Sign and Thereby Approve Amendment #1 to the Intergovernmental Agreement Regarding the Development of the Plan and Agreement to Consolidate Participating Lake County Public Safety Answering Points. The initial plan term was 18 months, and the planning committee would like to extend the term of the Planning IGA to 30 months from the effective date of September 1, 2022. The Sheriff of Lake County decided to pull out of the dispatch consolidation project, so this amendment would remove the Lake County Sheriff but include Lake County as a participating partner.

D. Resolution 2024-R-04: A Resolution Authorizing the Final Balancing Change Order for the 2022 Roadway Improvements Project

This item is to authorize the Final Balancing Change Order for the 2022 Roadway Improvements Project. The original bid was \$2,813,597 by Lenny Hoffman Excavating. The final contract price is \$2,598,702.16, a reduction of \$214,894.84. The reduction is due to line-item credits.

E. Motion to Approve the Façade Improvement Grant Request for Property Located at 1298 S. Route 12, Fox Lake, Illinois

This item is to approve the Façade Improvement Grant Request for Property Located at 1298 S. Route 12, Fox Lake, Illinois. The request is for \$4,000 for upgrades. The qualifying expenses were provided.

F. Motion to Accept the Planning & Zoning Commission's Recommendation to Approve the Variance Request by Jason Justen for Property at 92 East Grand Avenue

This item is to Accept the Planning & Zoning Commission's Recommendation to Approve the Variance Request by Jason Justen for the Property at 92 East Grand Avenue. This variance is requested for the secondary structure to be residential. There will be a requirement for separate water services and those permit requests have been made.

12. Old Business

There is none.

13. Motion to Waive the Bids for the Purchase of the Annual Maintenance with Radicom, Inc. for the Zetron Radio System, Solacom Call Handling Equipment, and Eventide 911 System Recorder

*Trustee Jensen made a **motion** to Waive the Bids for the Purchase of the Annual Maintenance with Radicom, Inc. for the Zetron Radio System, Solacom Call Handling Equipment, and Eventide 911 System Recorder, seconded by Trustee Marr.*

A roll call vote was taken as follows:

<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Absent</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Driscoll</i>	<i>Aye</i>
<i>Trustee Vander Weit</i>	<i>Absent</i>
<i>Motion carried</i>	

14. Motion to Adjourn from Committee of the Whole and Reconvene Village Board Meeting

*Trustee Jensen made a **motion** to adjourn from Committee of the Whole and reconvene the Village Board meeting, seconded by Trustee Marr.*

A roll call vote was taken as follows:

<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Absent</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Driscoll</i>	<i>Aye</i>
<i>Trustee Vander Weit</i>	<i>Absent</i>
<i>Motion carried</i>	

14. Items to be Removed from Consent Agenda

There were none.

15. Consent Agenda

All items listed on the Consent Agenda are considered to be routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Trustee so requests, in which event the item will be removed from the general order of business and considered under the Approval of Exceptions.

A. Resolutions

1. Resolution 2024-R-01: A Resolution Authorizing the Mayor to Sign and Thereby Accept the Purchase of the 12 Month Maintenance Renewal for the Zetron Radio System, Solacom Call Handling Equipment, and Eventide Recorder Systems

2. Resolution 2024-R-02: A Resolution Approving an Intergovernmental Agreement with the Village of Lake Villa Regarding Administrative Adjudication
3. Resolution 2024-R-03: A Resolution Authorizing the Mayor to Sign and Thereby Approve Amendment #1 to the Intergovernmental Agreement Regarding Development of the Plan and Agreement to Consolidate Participating Lake County Public Safety Answering Points
4. Resolution 2024-R-04: A Resolution Authorizing the Final Balancing Change Order for the 2022 Roadway Improvements Project

B. Ordinances

C. Motions

1. Motion to Approve the Façade Improvement Grant Request for Property Located at 1298 S. Route 12, Fox Lake, Illinois
2. Motion to Accept the Planning & Zoning Commission's Recommendation to Approve the Variance Request by Jason Justen for Property at 92 East Grand Avenue

*Trustee Jensen made a **motion** to move that Resolutions A 1-4 and Motions C 1 and 2 be established as the Consent Agenda for this meeting by unanimous vote, seconded by Trustee Driscoll.*

A roll call vote was taken as follows:

<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Absent</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Driscoll</i>	<i>Aye</i>
<i>Trustee Vander Weit</i>	<i>Absent</i>
<i>Motion carried</i>	

*Trustee Driscoll made a **motion** that the consent agenda as established by the prior motion be passed, seconded by Trustee Jensen.*

A roll call vote was taken as follows:

<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Absent</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Driscoll</i>	<i>Aye</i>
<i>Trustee Vander Weit</i>	<i>Absent</i>
<i>Motion carried</i>	

16. Approval of Exceptions

There were none.

17. For the Good of the Order

Trustee Stochl stated he would like the Village Board to consider a consultant to identify software that would be compatible across all departments. Jessica Chernich indicated they are researching and are considering compatible systems, though Finance would plan to stay with their current system.

18. Audience Comments

There were none.

19. Executive Session

There is none.

20. Adjournment

*Trustee Stochl made a **motion** to adjourn the meeting at 7:08 pm, seconded by Trustee Marr. All were in favor. **Motion carried.***

Meeting was adjourned at 7:08 P.M.


Michelle Runnion, Village Clerk