



VILLAGE OF FOX LAKE
VILLAGE BOARD MEETING MINUTES

STATE OF ILLINOIS, }
Lake and McHenry Counties, }
ss.

Village of Fox Lake

At the regular Board Meeting, held in said Village and County in the State of Illinois at 6:30 p.m. on February 13, 2024, and held via in-person and via Zoom conference, the meeting was called to order by Mayor Schmit. The following official business was transacted:

1. Call to Order

Roll Call

Present Mayor Donny Schmit, Village Attorney Jeff Nutschnig, Trustees: Ron Stochl, Jeff Jensen, Brian Marr (via Zoom), Amy Driscoll, Bernice Konwent, Debra Vander Weit and Clerk Michelle Runnion.

Staff also in attendance: Jessica Chernich, Jodi Luka, Mary Locher, John Thompson, Susan Novak, Dawn DeServi, and Lindsay Szafran.

2. Approval of Minutes

A. Village Board Meeting Minutes for January 23, 2024

Trustee Vander Weit made a **motion** to approve the Village Board Meeting Minutes for January 23, 2024, as amended to reflect Trustee Stochl's vote on item 16 to "Abstain", seconded by Trustee Driscoll.

A roll call vote was taken as follows:

Trustee Jensen	Aye
Trustee Stochl	Aye
Trustee Konwent	Abstain
Trustee Marr	Aye
Trustee Driscoll	Aye
Trustee Vander Weit	Aye
<i>Motion carried</i>	

A. Resolution 2024-R-06: A Resolution Amending the Work Order with Trotter and Associates, Inc. for Design Assistance for Permitting and Construction Services for the Lakefront Park Project

This item amends the work order with Trotter and Associates, Inc. for Design Assistance for Permitting and Construction Services for the Lakefront Park Project. Due to the project being over budget, Trotter and Associates, Inc. worked over their original contract hours to come up with cost-saving solutions and to get the project moving forward. Due to the number of changes made on site, engineering, and regulatory compliance items, the original work order for Trotter's services needs to be amended to continue their services. The amendment is for ongoing engineering assistance for design changes. The total compensation for these services is not to exceed \$30,000.

B. Resolution 2024-R-07: A Resolution Authorizing a Customer Work Agreement with AT&T for Removal and Relocation of Three Poles on Hillside Court

This item is to authorize a customer work agreement with AT&T for the removal and relocation of three poles on Hillside Court. The cost is \$39,856.66.

C. Resolution 2024-R-08: A Resolution Approving Engineering Services with Trotter and Associates, Inc. for Design Engineering and Surveying Services for the 2024 Roadway Improvement Project

This item is to approve Engineering Services with Trotter and Associates, Inc. for Design Engineering and Surveying Services for the 2024 Roadway Improvement Project. This item covers Phase II final engineering, specs, and bidding while also starting improvements to Wildwood and Longwood Drive along with Hillside Court. This item will result in an increase of \$61,100 but will not exceed \$159,000.

D. Resolution 2024-R-09: A Resolution Approving Engineering Services with Trotter and Associates, Inc. for the Hollisters Hollywood Watermain and Road Rehabilitation Project

This item is to approve Engineering Services with Trotter and Associates, Inc. for the Hollisters Hollywood Watermain and Road Rehabilitation Project. The area of work under this agreement includes Medinah Street, Columbia Avenue, Cottage Avenue, Rand Avenue, Hill Road, York Street, Siloam Avenue, Troy Street, Longwood Drive and Wildwood Drive. The work order has been modified to include the watermain construction and roadway rehabilitation. The Village will apply for the Loan Program in the 2025-2026 Fiscal Year, pushing construction to the winter of 2025 and into 2026. Longwood Drive and Wildwood Drive do not need any watermain improvements and have been moved to a different project. The contract cost will remain as not to exceed \$303,000. Discussion to clarify it is S. York only.

E. Resolution 2024-R-10: A Resolution Authorizing the Mayor of the Village of Fox Lake to Sign the Memorandum of Understanding with the U.S. Department of Veterans Affairs Captain James A. Lovell FHCC Police Service for the Assistance of their K9 Unit

This item is to authorize the Mayor of the Village of Fox Lake to Sign the Memorandum of Understanding with the U.S. Department of Veterans Affairs Captain James A. Lovell FHCC Police Service for the Assistance of their K9 Unit.

F. Ordinance 2024-04: An Ordinance Amending the Zoning Ordinance of the Village of Fox Lake, by Granting a Special Use to Good Real Estate Holding, LLC to Operate a Short-Term Housing Rental Business at the Property at 16 N. Pistakee Lake Road, Unit 2, Fox Lake, Illinois

This item is to amend the Zoning Ordinance of the Village of Fox Lake, by Granting a Special Use to Good Real Estate Holding, LLC to Operate a Short-Term Housing Rental Business at the Property at 16 N. Pistakee Lake Road, Unit 2, Fox Lake, Illinois.

G. Ordinance 2024-05: An Ordinance Amending the Zoning Ordinance of the Village of Fox Lake by Rezoning Property at 44 S. Route 12, Fox Lake, Illinois to B-4 Resort Business and Granting a Special Use to Smokehouse Holdings, LLC to Operate a Cannabis Dispensary Business

This item is to amend the Zoning Ordinance of the Village of Fox Lake by Rezoning Property at 44 S. Route 12, Fox Lake, Illinois to B-4 Resort Business and Granting a Special Use to Smokehouse Holdings, LLC to Operate a Cannabis Dispensary Business.

H. A Motion to Accept the Fiscal Year 2023 Audit

This item is to accept the Fiscal Year 2023 Audit.

12. Old Business

There is none.

13. Motion to Adjourn from Committee of the Whole and Reconvene Village Board Meeting

*Trustee Jensen made a **motion** to adjourn from Committee of the Whole and reconvene the Village Board meeting, seconded by Trustee Vander Weit.*

A roll call vote was taken as follows:

Trustee Jensen	Aye
Trustee Stochl	Aye
Trustee Konwent	Aye
Trustee Marr	Aye
Trustee Driscoll	Aye
Trustee Vander Weit	Aye

Motion carried

14. Items to be Removed from Consent Agenda

Trustee Driscoll removed item B-1 from the agenda. A-4 will be modified to clarify South York St in the resolution but remain on consent agenda.

15. Consent Agenda

All items listed on the Consent Agenda are considered to be routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Trustee so requests, in which event the item will be removed from the general order of business and considered under the Approval of Exceptions.

A. Resolutions

1. Resolution 2024-R-06: A Resolution Amending the Work Order with Trotter

and Associates, Inc. for Design Assistance for Permitting and Construction Services for the Lakefront Park Project.

2. Resolution 2024-R-07: A Resolution Authorizing a Customer Work Agreement with AT&T for Removal and Relocation of Three Poles on Hillside Court.
3. Resolution 2024-R-08: A Resolution Approving Engineering Services with Trotter and Associates, Inc. for Design Engineering and Surveying Services for the 2024 Roadway Improvement Project.
4. Resolution 2024-R-09: A Resolution Approving Engineering Services with Trotter and Associates, Inc. for the Hollisters Hollywood Watermain and Road Rehabilitation Project.
5. Resolution 2024-R-10: A Resolution Authorizing the Mayor of the Village of Fox Lake to Sign the Memorandum of Understanding with the U.S. Department of Veterans Affairs Captain James A. Lovell FHCC Police Service for the Assistance of their K9 Unit

B. Ordinances

1. *Removed from Consent Agenda* - Ordinance 2024-04: An Ordinance Amending the Zoning Ordinance of the Village of Fox Lake, by Granting a Special Use to Good Real Estate Holding, LLC to Operate a Short-Term Housing Rental Business at the Property at 16 N. Pistakee Lake Road, Unit 2, Fox Lake, Illinois
2. Ordinance 2024-05: An Ordinance Amending the Zoning Ordinance of the Village of Fox Lake by Rezoning Property at 44 S. Route 12, Fox Lake, Illinois to B-4 Resort Business and Granting a Special Use to Smokehouse Holdings, LLC to Operate a Cannabis Dispensary Business

C. Motions

1. A Motion to Accept the Fiscal Year 2023 Audit

Trustee Jensen made a motion to move that Resolutions A 1,2,3,4, and 5, Ordinances B 2 and Motions C 1 be established as the Consent Agenda for this meeting by unanimous vote, seconded by Trustee Konwent.

A roll call vote was taken as follows:

Trustee Jensen	Aye
Trustee Stochl	Aye
Trustee Konwent	Aye
Trustee Marr	Aye
Trustee Driscoll	Aye
Trustee Vander Weit	Aye
<i>Motion carried</i>	

Trustee Konwent made a motion that the consent agenda as established by the prior motion be passed, seconded by Trustee Jensen.

A roll call vote was taken as follows:

Trustee Jensen	Aye
Trustee Stochl	Aye
Trustee Konwent	Aye
Trustee Marr	Aye
Trustee Driscoll	Aye
Trustee Vander Weit	Aye

Motion carried

16. Approval of Exceptions

Trustee Jensen made a Motion to Accept the Planning and Zoning Commission's Recommendation to amend the Zoning Ordinance of the Village of Fox Lake, by Granting a Special Use to Good Real Estate Holding, LLC to Operate a Short-Term Housing Rental Business at the Property at 16 N. Pistakee Lake Road, Unit 2, Fox Lake, Illinois, seconded by Trustee Vander Weit.

A roll call vote was taken as follows:

Trustee Jensen	Aye
Trustee Stochl	Abstain
Trustee Konwent	Aye
Trustee Marr	Aye
Trustee Driscoll	No
Trustee Vander Weit	Aye

Motion carried

17. For the Good of the Order

There were none.

18. Audience Comments

There were none.

19. Executive Session

Trustee Konwent made a motion to retire into executive session at 7:04 pm for Personnel, seconded by Trustee Jensen and to include Village Attorney Jeff Nutschnig. All were in favor.

Motion carried.

20. Adjournment (made in Executive Session)

*Trustee Stochl made a motion to adjourn the meeting at 7:40 pm, seconded by Trustee Konwent. All were in favor. ***Motion carried.****

Meeting was adjourned at 7:40 P.M.



Michelle Runnion, Village Clerk