



VILLAGE OF FOX LAKE
VILLAGE BOARD MEETING MINUTES

STATE OF ILLINOIS, }
Lake and McHenry Counties, }
ss.

Village of Fox Lake

At the regular Board Meeting, held in said Village and County in the State of Illinois at 6:30 p.m. on May 14, 2024, and held via in-person and via Zoom conference, the meeting was called to order by Mayor Schmit. The following official business was transacted:

1. Call to Order

Roll Call

Present Mayor Donny Schmit, Village Attorney Howard Teegen, Trustees: Ron Stochl, Bernice Konwent, Jeff Jensen, Brian Marr, Amy Driscoll, Debra Vander Weit (via Zoom) and Clerk Michelle Runnion

Staff also in attendance: Jessica Chernich, Ashley Magnine, Jodi Luka, Susan Novak, Mary Locher, John Thompson, Dawn DeServi, and Lindsay Szafran

2. Approval of Minutes

A. Village Board Meeting Minutes for April 23, 2024

Trustee Marr made a **motion** to approve the Village Board Meeting Minutes for April 23, 2024, seconded by Trustee Jensen.

A roll call vote was taken as follows:

Trustee Jensen Ave

Trustee Stockl Aye

Trustee Konwent *Absti*

Trustee Marr Ave

Trustee Driscoll *Aye*

Trustee Vander Weit Abstain

Motion carried.

3. Approval of the Warrant

A. Approval of the Warrant – May 14, 2024

Trustee Konwent made a motion to approve the Expenditures/Warrants/Transfers for May 14, 2024, in the amount of \$3,191,202.60, seconded by Trustee Driscoll.

A roll call vote was taken as follows:

Trustee Jensen	Aye
Trustee Stochl	Aye
Trustee Konwent	Aye
Trustee Marr	Aye
Trustee Driscoll	Aye
Trustee Vander Weit	Aye

Motion carried.

4. Special Business (Appointments, Swearing-In Ceremonies, Proclamations)

A. National Police Week Proclamation

Mayor Schmit read the proclamation for National Police Week as the week of May 12-18 in honor of the men and women whose dedication, service and professionalism keep our village safe and also to observe May 15, 2024 as “Peace Officers Memorial Day” to honor our law enforcement officers who have made the ultimate sacrifice to their community or have been disabled in the performance of their duties.

B. National Safety Boating Week

Mayor Schmit read the proclamation for National Safe Boating as the week of May 18-24 in commitment to the effort to promote safe boating.

C. 2024-2025 Appointments

Mayor Schmit requested a motion to approve the appointments of:

Village Administrator - Jessica Chernich

Chief of Police - Dawn DeServi

Treasurer/Finance Director - Mary Locher

ESDA Coordinator - Lindsay Szafran

Adjudication Hearing Officer - Timothy Evans

Planning and Zoning Board Chairman - David Gauger

Planning and Zoning Board Member - Eric Swanson

Planning and Zoning Board Member - Michelle Stewart

Fire and Police Commission Member - Greg Kenney

Police Pension Board Member - Ed Becker

ETSB/911 Board Member - Mark Schindler

Village Engineer - Trotter & Associates

Village Attorney - Johnson, Teegen, Argueta & Bawcum, LTD

Historian - Paul Jakstas

Park Ranger - Jack Kiesgen

Trustee Konwent made a motion to approve the appointments as listed, seconded by Trustee Jensen.

A roll call vote was taken as follows:

Trustee Jensen	Aye
Trustee Stochl	Aye
Trustee Konwent	Aye
Trustee Marr	Aye
Trustee Driscoll	Aye
Trustee Vander Weit	Aye

Motion carried.

5. Village President's Report

A. American Legion Auxiliary Poppy Day

Jeanette Jennings shared that Poppy Day would be May 24th with a service on May 25th to honor the fallen. She also shared how the donations are used for support our veterans.

6. Village Administrator's Report

Jessica Chernich shared that Jennifer Kuhn has been hired as the Parks and Recreation Manager and started her position yesterday.

7. Village Attorney Report

Howard Teegen reported that the purchase of 123 Nippersink has been completed.

8. Village Treasurer's Report

Mary Locher shared that the 2024 Audit request for the Police Pension is complete and that three quarters of the cost of the cameras has been reimbursed through a grant.

9. Preliminary Audience (on Agenda Items Only)

There were none.

10. Motion to Recess to Committee of the Whole Meeting

*Trustee Konwent made a motion to recess to the Committee of the Whole, seconded by Trustee Jensen. All were in favor, **Motion carried**.*

A. Strategic Planning Team Reports

There were no questions or comments.

11. New Business

A. Resolution 2024-R-31: A Resolution for Custodial Services Extension with Multisystem Management Company

This item is to approve Custodial Services Extension with Multisystem Management Company. This is a one-year extension to the existing contract in the amount of \$27,586 with an increase of \$312 per month when Lakefront Park opens.

B. Resolution 2024-R-32: A Resolution Approving Change Order No. 2 on the Screw Pump Rehabilitation Project at the NWRWRF
This item is to approve Change Order No. 2 on the Screw Pump Rehabilitation Project at the NWRWRF. The cost of rehabilitation of the old gear boxes was \$30,000 and new gears boxes will be \$27,136. As a result, a request for a change order is needed.

C. Resolution 2024-R-33: A Resolution Authorizing the Mayor and Director Novak to Sign Illinois Environmental Protection Agency Loan Application Documents
This item is to authorize the Mayor and Director Novak to Sign Illinois Environmental Protection Agency Loan Application Documents.

D. Resolution 2024-R-34: A Resolution Accepting the Proposal from Trotter and Associates for Professional Engineering Services for the Villages Roadway Inventory
This item is to Accept the Proposal from Trotter and Associates for Professional Engineering Services for the Villages Roadway Inventory. This is a helpful report on the 59 miles of road within the Village and ranking them based on condition and use. The cost is \$61,400.

E. Resolution 2024-R-35: A Resolution Authorizing the Mayor to Sign and Approve a Collective Bargaining Agreement Between the Village of Fox Lake and the Illinois Fraternal Order of Police Labor Council, Fox Lake Telecommunicators for the Period of May 1, 2024 – April 30, 2026
This item is to authorize the mayor to Sign and Approve a Collective Bargaining Agreement Between the Village of Fox Lake and the Illinois Fraternal Order of Police Labor Council, Fox Lake Telecommunicators for the Period of May 1, 2024 – April 30, 2026. This agreement includes a Year One COLA of 5% and in Year Two 3%.

F. Ordinance 2024-20: An Ordinance Amending the Zoning Ordinance of the Village of Fox Lake by Granting Special Use Permit to Patrick Sheehan to Operate a Short-Term Rental at 188 Howard Court
This item is to amend the zoning ordinance by Granting a Special Use Permit to Patrick Sheehan to Operate a Short-Term Rental at 188 Howard Court

G. Ordinance 2024-21: An Ordinance Amending the Zoning Ordinance of the Village of Fox Lake by Granting Variation to 144 Eagle Point Road to Maintain its Legal Non-Conforming Status
This item is to amend the Zoning Ordinance of the Village of Fox Lake by Granting Variation to 144 Eagle Point Road to Maintain its Legal Non-Conforming Status.

H. Ordinance 2024-22: An Ordinance Amending the Zoning Ordinance of the Village of Fox Lake by Granting Special Use Permit to JNK of Fox Lake (Honda)

This item is to Amend the Zoning Ordinance of the Village of Fox Lake by Granting Special Use Permit to JNK of Fox Lake to build a Honda car dealership at 89 and 91 Rt. 12.

I. Ordinance 2024-23: An Ordinance Directing the Disposal of Surplus Property by Various Means

This item is to approve an Ordinance Directing the Disposal of Surplus Property by Various Means. This includes 39 items that are either obsolete or require too much expense to fix or repair.

J. Motion to Accept the Planning & Zoning Commission's Recommendation to Approve the PUD Amendment at 329 Thomas and Request the Attorney to Prepare the Ordinance

This item is to Accept the Planning and Zoning Commission's Recommendation to Approve the PUD Amendment at 329 Thomas and Request the Attorney to Prepare the Ordinance. There is a requirement that no permit should be issued until a certified structural engineer report is provided and that there be fencing on the east side of the property abutting Holiday Park. There was an objection from Thomas Place resulting in a requirement of four votes yes.

K. Motion Authorizing the Mayor to Sign and Thereby Accept a Contract with Fire Safety Consultants Inc for an Assessment and Recommendation of Building Code Updates

This item is to Authorize the Mayor to Sign and Thereby Accept a Contract with Fire Safety Consultants Inc for an Assessment and Recommendation of Building Code Updates. The Village is currently using the 2015 code, and this will be to adopt the 2021 code. The cost is \$6500.00.

L. Motion to Authorize the FY2025 Budget Fund Transfer of \$5,162,900 from the General Fund to the Capital Improvement, Repair or Replacement Fund

This item is to Authorize the FY2025 Budget Fund Transfer of \$5,162,900 from the General Fund to the Capital Improvement, Repair or Replacement Fund, this amount is in the budget. The fund was established but the item was not used in the past and will now help to plan and set aside monies.

M. Motion to Approve a Variance for Leisure Village Association to Construct an Irrigation Well and Authorize the Attorney to Prepare a Resolution or Ordinance

This item is to approve a variance for Leisure Village Association to Construct an Irrigation Well and Authorize the Attorney to Prepare a Resolution or Ordinance. This will replace an existing irrigation pump. This includes a condition to get approval from Hickory Cove.

N. Motion to Authorize the Mayor and Attorney to Sign the Federal Transit Administration (FTA) Fiscal Year 2024 Certifications and Assurances

This item is to Authorize the Mayor and Attorney to Sign the Federal Transit

Administration (FTA) Fiscal Year 2024 Certifications and Assurances. This is a yearly certification.

O. Motion to Approve the Raffle License Application from Lake Villa Memorial Post 4308 Auxiliary to Conduct a One Day 50/50 Raffle and Waive the Bond Requirement

This item is to Approve the Raffle License Application from Lake Villa Memorial Post 4308 Auxiliary to Conduct a One Day 50/50 Raffle and Waive the Bond Requirement for a Mopar Car Show at Veterans Park.

P. Motion to Approve the Raffle License Application from the American Legion for the Queen of Hearts Raffle Every Tuesday and Be Required to Maintain their Bond

This item is to Approve the Raffle License Application from the American Legion for the Queen of Hearts Raffle Every Tuesday and Be Required to Maintain their Bond.

Q. Motion to Approve the Raffle License Application from Lakes Region Post 703 of the American Legion to Conduct a 50/50 Raffle Every Monday and Tuesday and Waive the Bond Requirement

This item is to Approve the Raffle License Application from Lakes Region Post 703 of the American Legion to Conduct a 50/50 Raffle Every Monday and Tuesday and Waive the Bond Requirement.

12. Old Business

A. Motion to Accept the Planning and Zoning Commission's Recommendation to Amend Ordinance 2015-45, a Planned Unit Development Located at 0 Manor and Direct the Attorney to Prepare the Ordinance

This item is to Accept the Planning and Zoning Commission's Recommendation to Amend Ordinance 2015-45, a Planned Unit Development Located at 0 Manor and Direct the Attorney to Prepare the Ordinance. This item was discussed in the Prior Village Board Meeting. The stormwater issues have been reviewed and final plans will need to be submitted. This item will require a Super Majority vote of four Ayes.

13. Motion to Adjourn from Committee of the Whole and Reconvene Village Board Meeting

*Trustee Konwent made a **motion** to adjourn from Committee of the Whole and reconvene the Village Board meeting, seconded by Trustee Jensen. All were in favor. **Motion carried.***

14. Items to be Removed from Consent Agenda

Trustee Stochl requested item C-9 be removed from the consent agenda.

15. Consent Agenda

All items listed on the Consent Agenda are considered to be routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items

unless a Trustee so requests, in which event the item will be removed from the general order of business and considered under the Approval of Exceptions.

A. Resolutions

1. Resolution 2024-R-31: A Resolution for Custodial Services Extension with Multisystem Management Company
2. Resolution 2024-R-32: A Resolution Approving Change Order No. 2 on the Screw Pump Rehabilitation Project at the NWRWRF
3. Resolution 2024-R-33: A Resolution Authorizing the Mayor and Director Novak to Sign Illinois Environmental Protection Agency Loan Application Document
4. Resolution 2024-R-34: A Resolution Accepting the Proposal from Trotter and Associates for Professional Engineering Services for the Villages Roadway Inventor
5. Resolution 2024-R-35: A Resolution Authorizing the Mayor to Sign and Approve a Collective Bargaining Agreement Between the Village of Fox Lake and the Illinois Fraternal Order of Police Labor Council, Fox Lake Telecommunicators for the Period of May 1, 2024 – April 30, 2026

Ordinances

1. Ordinance 2024-20: An Ordinance Amending the Zoning Ordinance of the Village of Fox Lake by Granting Special Use Permit to Patrick Sheehan to Operate a Short-Term Rental at 188 Howard Court
2. Ordinance 2024-21: An Ordinance Amending the Zoning Ordinance of the Village of Fox Lake by Granting Variation to 144 Eagle Point Road to Maintain its Legal Non-Conforming Status
3. Ordinance 2024-22: An Ordinance Amending the Zoning Ordinance of the Village of Fox Lake by Granting Special Use Permit to JNK of Fox Lake (Honda)
4. Ordinance 2024-23: An Ordinance Directing the Disposal of Surplus Property by Various Means

B. Motions

1. Motion to Accept the Planning & Zoning Commission's Recommendation to Approve the PUD Amendment at 329 Thomas and Request the Attorney to Prepare the Ordinance
2. Motion Authorizing the Mayor to Sign and Thereby Accept a Contract with Fire Safety Consultants Inc for an Assessment and Recommendation

of Building Code Updates

3. Motion to Authorize the FY2025 Budget Fund Transfer of \$5,162,900 from the General Fund to the Capital Improvement, Repair or Replacement Fund
4. Motion to Approve a Variance for Leisure Village Association to Construct an Irrigation Well and Authorize the Attorney to Prepare a Resolution or Ordinance
5. Motion to Authorize the Mayor and Attorney to Sign the Federal Transit Administration (FTA) Fiscal Year 2023 Certifications and Assurance
6. Motion to Approve the Raffle License Application from Lake Villa Memorial Post 4308 Auxiliary to Conduct a One Day 50/50 Raffle and Waive the Bond Requirement
7. Motion to Approve the Raffle License Application from the American Legion for the Queen of Hearts Raffle Every Tuesday and Be Required to Maintain their Bond
8. Motion to Approve the Raffle License Application from Lakes Region Post 703 of the American Legion to Conduct a 50/50 Raffle Every Monday and Tuesday and Waive the Bond Requirement
9. ***Removed from Consent Agenda*** - Motion to Accept the Planning and Zoning Commission's Recommendation to Amend Ordinance 2015-45, a Planned Unit Development Located at 0 Manor and Direct the Attorney to Prepare the Ordinance

Trustee Jensen made a motion to move that Resolutions A – 1,2,3,4,5 Ordinances B 1,2,3,4 and Motion C 1,2,3,4,5,6,7,8 be established as the Consent Agenda for this meeting by unanimous vote, seconded by Trustee Konwent

A roll call vote was taken as follows:

Trustee Jensen	Aye
Trustee Stochl	Aye
Trustee Konwent	Aye
Trustee Marr	Aye
Trustee Driscoll	Aye
Trustee Vander Weit	Aye

Motion carried.

Trustee Konwent made a motion that the consent agenda as established by the prior motion be passed, seconded by Trustee Jensen.

A roll call vote was taken as follows:

Trustee Jensen	Aye
Trustee Stochl	Aye
Trustee Konwent	Aye
Trustee Marr	Aye
Trustee Driscoll	Aye
Trustee Vander Weit	Aye

Motion carried.

16. Approval of Exceptions

Trustee Driscoll made a motion to Accept the Planning and Zoning Commission's Recommendation to Amend Ordinance 2015-45, a Planned Unit Development Located at 0 Manor and Direct the Attorney to Prepare the Ordinance, seconded by Trustee Konwent.

A roll call vote was taken as follows:

Trustee Jensen	Aye
Trustee Stochl	No
Trustee Konwent	Aye
Trustee Marr	Aye
Trustee Driscoll	Aye
Trustee Vander Weit	Aye
Mayor Schmit	Aye

Motion carried.

17. For the Good of the Order

There were no comments.

18. Audience Comments

There were none.

20. Executive Session

There was none.

21. Trustee Stochl made a motion to adjourn the meeting at 7:08 pm, seconded by Trustee Konwent. All were in favor. Motion carried.

Meeting was adjourned at 7:08 P.M.



Michelle Runnion, Village Clerk