



VILLAGE OF FOX LAKE VILLAGE BOARD MEETING MINUTES

STATE OF ILLINOIS,
Lake and McHenry Counties,

} SS.

Village of Fox Lake

At the regular Board Meeting, held in said Village and County in the State of Illinois at 6:30 p.m. on May 28, 2024, and held via in-person and via Zoom conference, the meeting was called to order by Mayor Schmit. The following official business was transacted:

1. Call to Order

Roll Call

Present Mayor Donny Schmit, Village Attorney Howard Teegen, Trustees: Ron Stochl, Bernice Konwent, Jeff Jensen (via Zoom), Brian Marr, Amy Driscoll, Debra Vander Weit and Clerk Michelle Runnion

Trustee Jensen was present via Zoom but due to technical difficulties was unable to verbally participate/vote, therefore his vote is indicated as unable to vote and not counted. He then left the meeting, thereafter his vote is indicated as absent.

Staff also in attendance: Jessica Chernich, Jodi Luka, Susan Novak, Mary Locher, John Thompson, Jennifer Kuhn, Dawn DeServi, Sunni Butler, and Lindsay Szafran

2. Approval of Minutes

A. Village Board Meeting Minutes for May 14, 2024

Trustee Konwent made a ***motion*** to approve the Village Board Meeting Minutes for May 14, 2024, seconded by Trustee Marr. All were in favor. ***Motion carried.***

3. Approval of the Warrant

A. Approval of the Warrant – May 28, 2024

Trustee Vander Weit made a ***motion*** to approve the Expenditures/Warrants/Transfers for May 28, 2024, in the amount of \$887,893.62, seconded by Trustee Driscoll.

A roll call vote was taken as follows:

Trustee Jensen not able to vote

Trustee Stochl Aye

Trustee Konwent Aye

Trustee Marr Aye

Trustee Driscoll Aye

Trustee Vander Weit Aye

Motion carried.

4. Special Business (Appointments, Swearing-In Ceremonies, Proclamations)

A. Swearing in of Officers Dylan Dahlgren and Matias Renteria

The officers were introduced by Police Chief DeServi and then sworn in as Officers.

B. Law Enforcement Civilian Personnel Appreciation Week Proclamation.

The mayor read the Proclamation stating that the week of June 2 - 8, 2024 is to be Law Enforcement Civilian Personnel Appreciation Week in the Village of Fox Lake in honor of the men and women whose dedication, service and professionalism keep our Village and citizens safe.

5. Village President's Report

The mayor shared that the ribbon cutting at Lakefront Park went well. Harlan Dolan of IMEG, provided an update on progress on the park providing a review of the schedule and finances. There were some redesign needs as the Health Department required indoor showers. The goal is to be completed by June 28th, prior to 4th of July festivities.

6. Village Administrator's Report

Jessica Chernich thanked everyone who participated in and helped with the coordination of the ribbon cutting. She introduced Jennifer Kuhn, Program and Events Manager, who shared some information about herself and her work experience.

7. Village Attorney Report

There was none.

8. Village Treasurer's Report

There were no questions.

9. Preliminary Audience (on Agenda Items Only)

There were none.

10. Motion to Recess to Committee of the Whole Meeting

Trustee Konwent made a motion to recess to the Committee of the Whole, seconded by Trustee Marr. All were in favor. Motion carried.

A. Strategic Planning Team Reports

There were no questions or comments.

11. New Business

A. Resolution 2024-R-36: A Resolution Rejecting All Bids Received for the 2024 Roadway Program

This item is to reject All Bids Received for the 2024 Roadway Program. The engineer's estimate was \$1,571,649.68 and the lowest bid received was \$2,336,913.94. The department will pursue preliminary changes to the project.

B. Resolution 2024-R-37: A Resolution Authorizing the Mayor of the Village of Fox Lake to Accept the Proposal from The Lakota Group, Inc. and Sign a Contract for the Comprehensive Plan Development

This item is to authorize the mayor to Accept the Proposal from The Lakota Group, Inc. and Sign a Contract for the Comprehensive Plan Development. This would be a 16-month contract in the amount of \$199,847 and will be paid from the BDD and General Funds. There was some discussion on this item as Trustee Stochl asked questions about the cost versus outcome and will it be used going forward. The mayor shared information on past attempts to keep internal and the time and effort expended but did acknowledge the cost. Jodi Luka explained how it would be used to make development decisions and movement. The company has connections and relationships with developers that could also benefit the Village.

C. Resolution 2024-R-38: A Resolution Approving the Quote from LAI, Ltd. to Purchase the Components to Replace the Aeration Tank Diffusers at the NWRWRF

This item is to approve the Quote from LAI, Ltd. to Purchase the Components to Replace the Aeration Tank Diffusers at the NWRWRF. The diffusers have a 10-year useful life and the current ones have been in use since 2012. This is a proprietary item, and the cost is \$41,167.25.

D. Resolution 2024-R-39: A Resolution Authorizing the Chief of Police of the Village of Fox Lake to Sign and Thereby Accept the Contracts from Currie Motors Frankfort for the 2025 Ford Utility Police Interceptor Vehicle and the 2024 Ford Escape for Use by the Police Department

This item is to authorize the Chief of Police of the Village of Fox Lake to Sign and Thereby Accept the Contracts from Currie Motors Frankfort for the 2025 Ford Utility Police Interceptor Vehicle and the 2024 Ford Escape for Use by the Police Department. The Ford Explorer costs \$47,615 and the Ford Escape is \$29,028.

E. Resolution 2024-R-40: A Resolution Authorizing the Mayor to Sign and Approve a Letter of Agreement with the Illinois Fraternal Order of Police Labor Council, Fox Lake Telecommunicators Regarding a Special Stay Agreement

This item is to authorize the mayor to Sign and Approve a Letter of Agreement with the Illinois Fraternal Order of Police Labor Council, Fox Lake Telecommunicators Regarding a Special Stay Agreement. The stay agreement is an incentive to maintain staff until the consolidation is complete.

F. Resolution 2024-R-41: A Resolution Approving a Variance to Allow Leisure Village Association to Install an Irrigation Well on Property Owned by the Association

This item is to approve a Variance to Allow Leisure Village Association to Install an Irrigation Well on Property Owned by the Association. The necessary documents have already been received.

Ordinance 2024-21: An Ordinance Amending the Zoning Ordinance of the Village of Fox Lake by Granting Variation to 144 Eagle Point Road to Maintain its Legal Non-Conforming Status

This item is to amend the Zoning Ordinance of the Village of Fox Lake by Granting Variation to 144 Eagle Point Road to Maintain its Legal Non-Conforming Status.

G. Ordinance 2024-17: An Ordinance Amending Section 3-3-8 of the Village Code of the Village of Fox Lake Relating to Eligibility for Liquor Licenses within the Village of Fox Lake

This item is to Amend Section 3-3-8 of the Village Code of the Village of Fox Lake Relating to Eligibility for Liquor Licenses within the Village of Fox Lake to align with the current state statute.

H. Ordinance 2024-24: An Ordinance Directing the Disposal of Surplus Property by Various Means (Police Department)

This item is to direct the Disposal of Surplus Property by Various Means (Police Department). This includes 67 items identified for destruction, disposal, donation or auction.

I. Ordinance 2024-25: An Ordinance Amending the Planned Unit Development Ordinance for the Property at 329 Thomas Lane, Fox Lake, Illinois

This item is to amend the Planned Unit Development Ordinance for the Property at 329 Thomas Lane, Fox Lake, Illinois. Trustee Stochl questioned the reason for amendment versus new ordinance; Attorney Teegen indicated it could have been completed either way.

J. Ordinance 2024-26: An Ordinance Amending Ordinance No. 2007-58, Ordinance No. 2011-17, and Ordinance No. 2015-45 by Amending the Special Use for an R-4 Planned Unit Development Previously Known as Bella Terra Townhome

This item is to amend Ordinance No. 2007-58, Ordinance No. 2011-17, and Ordinance No. 2015-45 by Amending the Special Use for an R-4 Planned Unit Development Previously Known as Bella Terra Townhomes.

K. Motion to Accept the Planning and Zoning Commission's Recommendation to Approve a Special Use Permit to Operate a Motor Vehicle Sales Center at 418 Rollins Rd and Direct the Attorney to Prepare the Ordinance

This item is to accept the Planning and Zoning Commission's Recommendation to Approve a Special Use Permit to Operate a Motor Vehicle Sales Center at

418 Rollins Rd and Direct the Attorney to Prepare the Ordinance. The conditions are the lot is limited to 25 vehicles, the lot must be patched and resealed, and the test drive route cannot be through residential neighborhoods.

L. A Motion to Approve the Raffle License Application from Atwater Park Improvement Association and Waive the Bond Requirement

This item is to approve the Raffle License Application from Atwater Park Improvement Association and Waive the Bond Requirement.

12. Old Business

There was none.

13. Motion to Waive the Bids for the Purchase of the Components to Replace the Aeration Tank Diffusers at the NWRWRF

Trustee Marr made a motion to Waive the Bids for the Purchase of the Components to Replace the Aeration Tank Diffusers at the NWRWRF, seconded by Trustee Konwent.

A roll call vote was taken as follows:

Trustee Jensen Absent

Trustee Stochl Aye

Trustee Konwent Aye

Trustee Marr Aye

Trustee Driscoll Aye

Trustee Vander Weit Aye

Motion carried.

13. Motion to Adjourn from Committee of the Whole and Reconvene Village Board Meeting

*Trustee Konwent made a **motion** to adjourn from Committee of the Whole and reconvene the Village Board meeting, seconded by Trustee Vander Weit. All were in favor. **Motion carried.***

14. Items to be Removed from Consent Agenda

Trustee Stochl requested Resolution A-2, and Ordinances B-3 and B-4 be removed from the consent agenda.

15. Consent Agenda

All items listed on the Consent Agenda are considered to be routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Trustee so requests, in which event the item will be removed from the general order of business and considered under the Approval of Exceptions.

A. Resolutions

1. Resolution 2024-R-36: A Resolution Rejecting All Bids Received for the 2024 Roadway Program

2. ***Removed from Consent Agenda*** - Resolution 2024-R-37: A Resolution Authorizing the Mayor of the Village of Fox Lake to Accept the Proposal from The Lakota Group, Inc. and Sign a Contract for the Comprehensive Plan Development
3. Resolution 2024-R-38: A Resolution Approving the Quote from LAI, Ltd. to Purchase the Components to Replace the Aeration Tank Diffusers at the NWRWRF
4. Resolution 2024-R-39: A Resolution Authorizing the Chief of Police of the Village of Fox Lake to Sign and Thereby Accept the Contracts from Currie Motors Frankfort for the 2025 Ford Utility Police Interceptor Vehicle and the 2024 Ford Escape for Use by the Police Department
5. Resolution 2024-R-40: A Resolution Authorizing the Mayor to Sign and Approve a Letter of Agreement with the Illinois Fraternal Order of Police Labor Council, Fox Lake Telecommunicators Regarding a Special Stay Agreement
6. Resolution 2024-R-41: A Resolution Approving a Variance to Allow Leisure Village Association to Install an Irrigation Well on Property Owned by the Association

B. Ordinances

1. Ordinance 2024-17: An Ordinance Amending Section 3-3-8 of the Village Code of the Village of Fox Lake Relating to Eligibility for Liquor Licenses within the Village of Fox Lake
2. Ordinance 2024-24: An Ordinance Directing the Disposal of Surplus Property by Various Means (Police Department)
3. ***Removed from Consent Agenda*** - Ordinance 2024-25: An Ordinance Amending the Planned Unit Development Ordinance for the Property at 329 Thomas Lane, Fox Lake, Illinois
4. ***Removed from Consent Agenda*** - Ordinance 2024-26: An Ordinance Amending Ordinance No. 2007-58, Ordinance No. 2011-17, and Ordinance No. 2015-45 by Amending the Special Use for an R-4 Planned Unit Development Previously Known as Bella Terra Townhomes.

C. Motions

1. Motion to Accept the Planning and Zoning Commission's Recommendation to Approve a Special Use Permit to Operate a Motor Vehicle Sales Center at 418 Rollins Rd and Direct the Attorney to Prepare the Ordinance
2. A Motion to Approve the Raffle License Application from Atwater Park Improvement Association and Waive the Bond Requirement

*Trustee Driscoll made a **motion** to move that Resolutions A – 1,3,4,5 and 6, Ordinances B 1 and 2, and Motions C 1 and 2 be established as the Consent Agenda for this meeting by unanimous vote, seconded by Trustee Konwent.*

A roll call vote was taken as follows:

<i>Trustee Jensen</i>	<i>Absent</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Driscoll</i>	<i>Aye</i>
<i>Trustee Vander Weit</i>	<i>Aye</i>

Motion carried.

*Trustee Konwent made a **motion** that the consent agenda as established by the prior motion be passed, seconded by Trustee Driscoll.*

A roll call vote was taken as follows:

<i>Trustee Jensen</i>	<i>Absent</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Driscoll</i>	<i>Aye</i>
<i>Trustee Vander Weit</i>	<i>Aye</i>

Motion carried.

16. Approval of Exceptions

- A. *Trustee Konwent made a **motion** Authorizing the Mayor of the Village of Fox Lake to Accept the Proposal from The Lakota Group, Inc. and Sign a Contract for the Comprehensive Plan Development, seconded by Trustee Vander Weit.*

A roll call vote was taken as follows:

<i>Trustee Jensen</i>	<i>Absent</i>
<i>Trustee Stochl</i>	<i>No</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Driscoll</i>	<i>Aye</i>
<i>Trustee Vander Weit</i>	<i>Aye</i>

Motion carried.

- B. Trustee Driscoll made a ***motion*** to Amend the Planned Unit Development Ordinance for the Property at 329 Thomas Lane, Fox Lake, Illinois, seconded by Trustee Vander Weit.

A roll call vote was taken as follows:

Trustee Jensen	Absent
Trustee Stochl	No
Trustee Konwent	Aye
Trustee Marr	Aye
Trustee Driscoll	Aye
Trustee Vander Weit	Aye

Motion carried.

- C. Trustee Konwent made a ***motion*** to Amend Ordinance No. 2007-58, Ordinance No. 2011-17, and Ordinance No. 2015-45 by Amending the Special Use for an R-4 Planned Unit Development Previously Known as Bella Terra Townhomes, seconded by Trustee Vander Weit.

A roll call vote was taken as follows:

Trustee Jensen	Absent
Trustee Stochl	No
Trustee Konwent	Aye
Trustee Marr	Aye
Trustee Driscoll	Aye
Trustee Vander Weit	Aye

Motion carried.

17. **For the Good of the Order**

There were no comments.

18. **Audience Comments**

There were none.

20. **Executive Session**

*Trustee Marr made a motion to retire into executive session at 7:23 pm for Pending Litigation, to include Administrator Jessica Chernich and Attorney Howard Teegen, seconded by Trustee Vander Weit. All were in favor. **Motion carried.***

21. **Adjournment (made in Executive Session)**

*Trustee Stochl made a motion to adjourn the meeting at 7:27 pm, seconded by Trustee Konwent. All were in favor. **Motion carried.***

Meeting was adjourned at 7:27 P.M.


Michelle Runnion, Village Clerk