



**VILLAGE OF FOX LAKE  
VILLAGE BOARD MEETING MINUTES**

STATE OF ILLINOIS,        }  
Lake and McHenry Counties,    } ss.

**Village of Fox Lake**

At the regular Board Meeting, held in said Village and County in the State of Illinois at 6:30 p.m. on June 11, 2024, and held via in-person and via Zoom conference, the meeting was called to order by Mayor Schmit. The following official business was transacted:

**1. Call to Order**

**Roll Call**

Present Mayor Donny Schmit, Village Attorney Howard Teege, Trustees: Ron Stochl, Bernice Konwent, Jeff Jensen, Brian Marr, Amy Driscoll, Debra Vander Weit and Clerk Michelle Runnion

Staff also in attendance: Jessica Chernich, Ashley Magnine, Jodi Luka, Susan Novak, Mary Locher, John Thompson, Jennifer Kuhn, and Dawn DeServi

**2. Approval of Minutes**

**A. Village Board Meeting Minutes for May 28, 2024**

*Trustee Konwent made a motion to approve the Village Board Meeting Minutes for May 28, 2024, seconded by Trustee Marr.*

*A roll call vote was taken as follows:*

<i>Trustee Jensen</i>	<i>Abstain</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Driscoll</i>	<i>Aye</i>
<i>Trustee Vander Weit</i>	<i>Aye</i>
<b><i>Motion carried.</i></b>	

**3. Approval of the Warrant**

**A. Approval of the Warrant – June 11, 2024**

*Trustee Konwent made a **motion** to approve the Expenditures/Warrants/Transfers for June 11, 2024, in the amount of \$1,447,067.31, seconded by Trustee Driscoll.*

*A roll call vote was taken as follows:*

*Trustee Jensen           Aye*

*Trustee Stochl           Aye*

*Trustee Konwent       Aye*

*Trustee Marr           Aye*

*Trustee Driscoll       Aye*

*Trustee Vander Weit   Aye*

***Motion carried.***

**4. Special Business (Appointments, Swearing-In Ceremonies, Proclamations)**

**A. Swearing in of Officer Nathan Boyd**

*Nathan Boyd was sworn in by Police Commissioner, Michael Trinski and introduced by Police Chief DeServi.*

**5. Village President's Report**

*The mayor shared that the Friday Night Concert had an attendance of more than 300 people and that the Triathlon was also a successful event. The mayor and staff also met with Representative Tom Weber, who has helped the Village obtain the Nippersink grant.*

**Pelican Name Drawing**

*Names were drawn and voted upon with "Beacon" receiving the most votes.*

**6. Village Administrator's Report**

*Jessica Chernich congratulated the staff for the successful Friday Night Concert and stated the Fathers Day Fishing Frenzy will be the next event.*

**7. Village Attorney Report**

*There was none.*

**8. Village Treasurer's Report**

*There was none.*

**9. Preliminary Audience Comments (on Agenda Items Only)**

*There were none.*

**10. Motion to Recess to Committee of the Whole Meeting**

*Trustee Konwent made a **motion** to recess to the Committee of the Whole, seconded by Trustee Marr. All were in favor. **Motion carried.***

**A. Strategic Planning Team Reports**

*There were no questions or comments.*

**11. New Business**

**A. Resolution 2024-R-42: A Resolution Approving the Proposal from Evoqua Water Technologies LLC to Provide Parts and Technical Assistance to Replace the Existing Dystor Cables at the NWRWRF**

*This item is to approve the Proposal from Evoqua Water Technologies LLC to Provide Parts and Technical Assistance to Replace the Existing Dystor Cables at the NWRWRF. This will change the cables from galvanized steel to stainless steel at a cost of \$139,920.00. This is a proprietary item so will waive bids.*

**B. Resolution 2024-R-45: A Resolution Authorizing the Mayor of the Village of Fox Lake to Sign and Thereby Accept the Proposal from Trimble Inc. for Cityworks Asset Management Software**

*This item is to authorize the mayor to Sign and Thereby Accept the Proposal from Trimble Inc. for Cityworks Asset Management Software at a cost of \$37,100 per year annually. This software will allow for better communication between departments.*

**C. Resolution 2024-R-46: A Resolution Authorizing the Mayor of the Village of Fox Lake to Sign and Thereby Accept the Proposals from Ritter GIS for Cityworks Asset, Land, and Permitting Management Software Implementation**

*This item is to authorize the mayor to Sign and Thereby Accept the Proposals from Ritter GIS for Cityworks Asset, Land, and Permitting Management Software Implementation at a cost of \$108,030.*

**D. Resolution 2024-R-47: A Resolution Approving a Membership Agreement with Municipal GIS Partners for a Geographic Information System Consortium**

*This item is to approve a Membership Agreement with Municipal GIS Partners for a Geographic Information System Consortium. The cost for these services is \$11,506 per month for 2024, \$142,196 for 2025, and \$146,462 for 2026. Trustee Stochl asked whether it would build on the current GIS system, and Susan Novak and Jodi Luka clarified its uses including efficient utility mapping, historical property records, integration with new permitting software, overlays showing BDD's, TIF Districts, park locations, plowing schedules, garbage schedules and access to "Story Maps" used to guide website visitors.*

**E. Ordinance 2024-27: An Ordinance Authorizing the Village of Fox Lake, Lake and McHenry Counties, Illinois to Borrow Funds from the Public Water Supply Loan Program and Water Pollution Control Loan Program**

*This item is to authorize the Village of Fox Lake, Lake and McHenry Counties, Illinois to Borrow Funds from the Public Water Supply Loan Program and Water*

*Pollution Control Loan Program. This item will be pulled from the agenda for revision of the loan forgiveness portion.*

**F. Ordinance 2024-30: An Ordinance Amending the Zoning Ordinance of the Village of Fox Lake, by Granting a Special Use to Auto Group Holding LLC to Operate an Automobile Sales Business at the Property at 418 Rollins Road, Ingleside, Illinois**

*This item is to amend the Zoning Ordinance of the Village of Fox Lake, by Granting a Special Use to Auto Group Holding LLC to Operate an Automobile Sales Business at the Property at 418 Rollins Road, Ingleside, Illinois*

**G. Motion to Approve the Raffle License Application from Fox Lake Volunteer Fire Department to Conduct their Annual Raffle and Waive the Bond Requirement**

*This item is to Approve the Raffle License Application from Fox Lake Volunteer Fire Department to Conduct their Annual Raffle and Waive the Bond Requirement. The drawing will be held on July 11.*

**H. Motion to Approve the Raffle License Application from Save-A-Pet to Conduct a Raffle and Waive the Bond Requirement**

*This item is to Approve the Raffle License Application from Save-A-Pet to Conduct a Raffle and Waive the Bond Requirement. This drawing will be held August 24<sup>th</sup> at Maravela's.*

**I. Motion to Approve the Raffle License Application for Fox Lake Citizen Policy Academy Alumni and Waive the Bond Requirement**

*This item is to Approve the Raffle License Application for Fox Lake Citizen Policy Academy Alumni and Waive the Bond Requirement. This event is being held in conjunction with Celebrate Fox Lake and is to help raise funds for the Fox Lake Public Safety Foundation. It will take place on June 29, 2024.*

**J. Motion to Approve the Raffle License Application from the American Legion for a 50/50 Raffle Every Friday and Waive the Bond Requirement**

*This item is to Approve the Raffle License Application from the American Legion for a 50/50 Raffle Every Friday and Waive the Bond Requirement.*

**K. Motion to Approve the Raffle License Application from the American Legion for their Summer Picnic 50/50 Raffle and Waive the Bond Requirement**

*This item is to Approve the Raffle License Application from the American Legion for their Summer Picnic 50/50 Raffle and Waive the Bond Requirement.*

**L. Motion to Approve the Façade Improvement Grant for Golden Dragon Chinese Restaurant at 2 Rollins Road**

*This item is to approve the Façade Improvement Grant for Golden Dragon Chinese Restaurant at 2 Rollins Road. The estimate is \$9500, with the grant award to be \$4,000.*

12. **Old Business**

*There was none.*

13. **Motion to Waive the Bids for Parts and Technical Assistance to Replace the Existing Dystor Cables at the NWRWRF**

*Trustee Marr made a **motion** to Waive the Bids for Parts and Technical Assistance to Replace the Existing Dystor Cables at the NWRWRF, seconded by Trustee Jensen.*

*A roll call vote was taken as follows:*

*Trustee Jensen           Aye*

*Trustee Stochl           Aye*

*Trustee Konwent       Aye*

*Trustee Marr           Aye*

*Trustee Driscoll       Aye*

*Trustee Vander Weit   Aye*

***Motion carried.***

14. **Motion to Waive the Bids for an Asset Management Software**

*Trustee Marr made a **motion** to Waive the bids for an Asset Management Software, seconded by Trustee Konwent.*

*A roll call vote was taken as follows:*

*Trustee Jensen           Aye*

*Trustee Stochl           Aye*

*Trustee Konwent       Aye*

*Trustee Marr           Aye*

*Trustee Driscoll       Aye*

*Trustee Vander Weit   Aye*

***Motion carried.***

15. **Motion to Waive the Bids for an Asset, Land, and Permitting Management Software Implementation**

*Trustee Jensen made a **motion** to Waive the Bids for an Asset, Land, and Permitting Management Software Implementation, seconded by Trustee Vander Weit.*

*A roll call vote was taken as follows:*

*Trustee Jensen           Aye*

*Trustee Stochl           Aye*

*Trustee Konwent       Aye*

*Trustee Marr           Aye*

*Trustee Driscoll       Aye*

*Trustee Vander Weit   Aye*

***Motion carried.***

16. **Motion to Waive the Bids for a Geographic Information System Consortium**  
*Trustee Marr made a **motion** to Waive the Bids for a Geographic Information System Consortium, seconded by Trustee Konwent.*

*A roll call vote was taken as follows:*

*Trustee Jensen           Aye*

*Trustee Stochl           Aye*

*Trustee Konwent       Aye*

*Trustee Marr           Aye*

*Trustee Driscoll       Aye*

*Trustee Vander Weit   Aye*

***Motion carried.***

17. **Motion to Adjourn from Committee of the Whole and Reconvene Village Board Meeting**  
*Trustee Konwent made a **motion** to adjourn from Committee of the Whole and reconvene the Village Board meeting, seconded by Trustee Jensen.*  
*All were in favor. **Motion carried.***
18. **Items to be Removed from Consent Agenda**  
*Mayor Schmit removed item B-1 from the consent agenda.*

19. **Consent Agenda**

All items listed on the Consent Agenda are considered to be routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Trustee so requests, in which event the item will be removed from the general order of business and considered under the Approval of Exceptions.

**A. Resolutions**

1. Resolution 2024-R-42: A Resolution Approving the Proposal from Evoqua Water Technologies LLC to Provide Parts and Technical Assistance to Replace the Existing Dystor Cables at the NWRWRF
2. Resolution 2024-R-45: A Resolution Authorizing the Mayor of the Village of Fox Lake to Sign and Thereby Accept the Proposal from Trimble Inc. for Cityworks Asset Management Software
3. Resolution 2024-R-46: A Resolution Authorizing the Mayor of the Village of Fox Lake to Sign and Thereby Accept the Proposals from Ritter GIS for Cityworks Asset, Land, and Permitting Management Software Implementation
4. Resolution 2024-R-47: A Resolution Approving a Membership Agreement with Municipal GIS Partners for a Geographic Information System Consortium

**B. Ordinances**

1. ***Removed from Consent Agenda*** - Ordinance 2024-27: An Ordinance Authorizing the Village of Fox Lake, Lake and McHenry Counties, Illinois to Borrow Funds from the Public Water Supply Loan Program and Water Pollution Control Loan Program
2. Ordinance 2024-30: An Ordinance Amending the Zoning Ordinance of the Village of Fox Lake, by Granting a Special Use to Auto Group Holding LLC to Operate an Automobile Sales Business at the Property at 418 Rollins Road, Ingleside, Illinois

**C. Motions**

1. Motion to Approve the Raffle License Application from Fox Lake Volunteer Fire Department to Conduct their Annual Raffle and Waive the Bond Requirement
2. Motion to Approve the Raffle License Application from Save-A-Pet to Conduct a Raffle and Waive the Bond Requirement
3. Motion to Approve the Raffle License Application for Fox Lake Citizen Policy Academy Alumni and Waive the Bond Requirement
4. Motion to Approve the Raffle License Application from the American Legion for a 50/50 Raffle Every Friday and Waive the Bond Requirement
5. Motion to Approve the Raffle License Application from the American Legion for their Summer Picnic 50/50 Raffle and Waive the Bond Requirement
6. Motion to Approve the Façade Improvement Grant for Golden Dragon Chinese Restaurant at 2 Rollins Road

*Trustee Jensen made a **motion** to move that Resolutions A – 1,2,3 and 4, Ordinance B 2, and Motions C 1,2,3,4,5 and 6 be established as the Consent Agenda for this meeting by unanimous vote, seconded by Trustee Konwent.*

*A roll call vote was taken as follows:*

*Trustee Jensen           Aye*

*Trustee Stochl           Aye*

*Trustee Konwent       Aye*

*Trustee Marr           Aye*

*Trustee Driscoll       Aye*

*Trustee Vander Weit   Aye*

***Motion carried.***

*Trustee Konwent made a **motion** that the consent agenda as established by the prior motion be passed, seconded by Trustee Jensen.*

*A roll call vote was taken as follows:*

*Trustee Jensen           Aye*

*Trustee Stochl           Aye*

*Trustee Konwent       Aye*

*Trustee Marr           Aye*

*Trustee Driscoll       Aye*

*Trustee Vander Weit   Aye*

***Motion carried.***

**20. Approval of Exceptions**

*There were none.*

**21. For the Good of the Order**

*Trustee Konwent commented on the article about Patricia Russell and that it was well deserved.*

**22. Audience Comments**

*There were none.*

**23. Reconvened Hearing regarding the Special Use Permit for the Property Located at 100 S. Route 12, Fox Lake, Illinois.**

*Mayor Schmit opened the hearing.*

**18. Public Comment regarding the Special Use Permit for the Property Located at 100 S. Route 12, Fox Lake, Illinois.**

*The mayor asked for audience comments and there were none.*

*The mayor stated that in order to have adequate time to ascertain that proper easements exist between the owners of the Culvers property and the adjacent property and to verify the issuance of the IDOT permit, the Village is continuing this SUP Revocation Proceeding to September 10, 2024, at 6:30 pm. The Thirteenth Supplemental Village Board Findings entered on January 28, 2020, shall remain in effect. The Board may consider evidence in mitigation of the daily fines at that time.*

*The mayor closed the SUP Revocation Hearing.*

**25. Executive Session**

*Trustee Jensen made a **motion** to retire into executive session at 7:01 pm for Pending Litigation, Land Acquisition and Personnel, to include Administrator Jessica Chernich, Assistant Administrator Ashley Magnine, Economic and Community Development Director Jodi Luka and Attorney Howard Teegen for Pending Litigation; Administrator Jessica Chernich, Assistant Administrator Jessica Chernich, and Attorney Howard Teegen for Land Acquisition; Assistant Administrator Ashley Magnine and Attorney Teegen for Personnel, seconded by Trustee Marr. All were in favor. **Motion carried.***



**24. Reconvene the Village Board Meeting**

*Trustee Jensen made a **motion** to adjourn from the Committee of the Whole and reconvene the Village Board Meeting, seconded by Trustee Marr. All were in favor. **Motion carried.***

**25. Motion to Authorize the Mayor to Sign the General Release and Joint Settlement Agreement with Global Builders**

*Trustee VanderWeit made a **motion** to authorize the mayor to sign the general release and joint settlement agreement with Global Builders, seconded by Trustee Konwent.*

*A roll call vote was taken as follows:*

*Trustee Jensen           Aye*

*Trustee Stochl           Aye*

*Trustee Konwent       Aye*

*Trustee Marr           Aye*

*Trustee Driscoll       Aye*

*Trustee Vander Weit   Aye*

***Motion carried.***

**26. Motion to Authorize the Mayor to Sign the Letter of Agreement Between the Village of Fox Lake and Jessica Chernich**

*Trustee Jensen made a **motion** to authorize the mayor to sign the letter of agreement between the Village of Fox Lake and Jessica Chernich, seconded by Trustee Marr.*

*A roll call vote was taken as follows:*

*Trustee Jensen           Aye*

*Trustee Stochl           Aye*

*Trustee Konwent       Aye*

*Trustee Marr           Aye*

*Trustee Driscoll       Aye*

*Trustee Vander Weit   Aye*

***Motion carried.***

**27. Adjournment**

*Trustee Stochl made a **motion** to adjourn the meeting at 7:32 pm, seconded by Trustee Konwent. All were in favor. **Motion carried.***

**Meeting was adjourned at 7:32 P.M.**

  
Michelle Runnion, Village Clerk