



## VILLAGE OF FOX LAKE VILLAGE BOARD MEETING MINUTES

STATE OF ILLINOIS,  
Lake and McHenry Counties,

} SS.

### Village of Fox Lake

At the regular Board Meeting, held in said Village and County in the State of Illinois at 6:30 p.m. on July 9, 2024, and held via in-person and via Zoom conference, the meeting was called to order by Mayor Schmit. The following official business was transacted:

### 1. Call to Order

#### Roll Call

Present Mayor Donny Schmit, Village Attorney Jeff Nutschnig, Trustees: Ron Stochl, Jeff Jensen, Brian Marr, Bernice Konwent, Amy Driscoll, Debra Vander Weit and Clerk Michelle Runnion

Staff also in attendance: Jessica Chernich, Ashley Magnine, Jodi Luka, Susan Novak, Mary Locher, John Thompson, Dawn DeServi, Lindsay Szafran, and Sunni Butler

### 2. Approval of Minutes

#### A. Village Board Meeting Minutes for June 25, 2024

Trustee Marr made a *motion* to approve the Village Board Meeting Minutes for June 25, 2024, seconded by Trustee Vander Weit.

*A roll call vote was taken as follows:*

Trustee Jensen	Aye
Trustee Stochl	Aye
Trustee Konwent	Abstain
Trustee Marr	Aye
Trustee Driscoll	Aye
Trustee Vander Weit	Aye
<b>Motion carried</b>	

**3. Approval of the Warrant**

**A. Approval of the Warrant – July 9, 2024**

*Trustee Konwent made a **motion** to approve the Expenditures/Warrants/Transfers for July 9, 2024, in the amount of \$773,294.51, seconded by Trustee Driscoll.*

*A roll call vote was taken as follows:*

*Trustee Jensen           Aye*

*Trustee Stochl           Aye*

*Trustee Konwent       Aye*

*Trustee Marr           Aye*

*Trustee Driscoll       Aye*

*Trustee Vander Weit   Aye*

***Motion carried***

**4. Special Business (Appointments, Swearing-In Ceremonies, Proclamations)**

*There was none.*

**5. Village President's Report**

*The mayor congratulated the Village on Celebrate Fox Lake and the Friday Night Concerts sharing that there was attendance of over 1,300. He has received many positive comments and is aware of the issues of parking and dogs and the Village will address/clarify those issues.*

**6. Village Administrator's Report**

*Jessica Chernich indicated that there is a pending check request for \$700,000 for the Lakefront Park to continue with the building process that was not included in the expenditures.*

**7. Village Attorney Report**

*There was none.*

**8. Village Treasurer's Report**

*Mary Locher shared that the audit preliminary field work has started but the final audit will not be completed until September.*

**9. Preliminary Audience Comments (on Agenda Items Only)**

*There were none.*

**10. Motion to Recess to Committee of the Whole Meeting**

*Trustee Konwent made a **motion** to recess to the Committee of the Whole, seconded by Trustee Marr. All were in favor. **Motion carried.***

**A. Strategic Planning Team Reports**

*There were no questions or comments.*

**11. New Business**

**A. Resolution 2024-R-50: A Resolution Establishing a Moratorium on Receiving and Considering Applications for a Special Use Permit for Short-Term Housing Rentals**

*This item is to establish a moratorium on receiving and considering applications for a Special Use Permit for Short-Term Housing Rentals. There are currently 50 rentals with two in process. The moratorium will allow the Village the ability to enact short-term rental license revocation, define density restrictions, and clarify occupancy whereas children are unlimited therefore owners add additional beds under unlimited children clause and provide further direction when conditional bedroom limits are imposed with a timeline.*

**B. Resolution 2024-R-51: A Resolution Adopting the Chain O' Lakes Watershed-Based Plan Prepared by the Fox Waterway Agency and Northwater Consulting and to Working Cooperatively to Support Coordinated Planning and Implementation of Water Quality Improvement Projects Within their Jurisdiction as Funding and Planning Activities Allow**

*This item is to adopt the Chain O' Lakes Watershed-Based Plan prepared by the Fox Waterway Agency and Northwater Consulting and to working cooperatively to support coordinated planning and implementation of Water Quality Improvement Projects within their jurisdiction as funding and planning activities allow.*

**C. Resolution 2024-R-52: A Resolution Authorizing the Mayor of the Village of Fox Lake to Sign and Thereby Accept the Proposal from Sentry Security for the Purchase and Installation of a Village Wide Access Control System**

*This item is to authorize the mayor to sign and thereby accept the proposal from Sentry Security for the purchase and installation of a Village Wide Access Control System. The Police Department has numerous doors that are controlled by FoxComm and with the completion of the Lake County communications consolidation will no longer be available to monitor and control access to those doors. The system that is in place throughout the Village is outdated, unsupported, and needs to be replaced. The cost is \$44,158.00, which is within the total budgeted amount of \$78,500.*

**D. Ordinance 2024-32: An Ordinance Amending the Zoning Ordinance of the Village of Fox Lake, by Granting a Special Use Permit to Monica Dmochowska to Operate a Short-Term Housing Rental Business at the Property Commonly Known as 160 E. Grand Avenue, Fox Lake, Illinois**

*This item is to amend the zoning ordinance of the Village of Fox Lake, by granting a Special Use Permit to Monica Dmochowska to operate a Short-Term Housing Rental Business at 160 E. Grand Avenue, Fox Lake, Illinois.*

**E. Ordinance 2024-33: An Ordinance Amending the Zoning Ordinance of the Village of Fox Lake, by Granting a Special Use Permit to Donna M. Baron to Operate a Short-Term Housing Rental Business at the Property Commonly Known as 6 S. Pistakee Lake Road, Fox Lake, Illinois**

*This item is to amend the zoning ordinance of the Village of Fox Lake, by granting a Special Use Permit to Donna M. Baron to operate a Short-Term Housing Rental Business at 6 S. Pistakee Lake Road, Fox Lake, Illinois.*

**F. Ordinance 2024-34: An Ordinance Authorizing the Village of Fox Lake, Lake and McHenry Counties, Illinois to Borrow Funds from the Public Water Supply Loan Program for the Lead Service Line Replacement Program, Phase 2**

*This item is to authorize the Village of Fox Lake, Lake and McHenry Counties, Illinois to Borrow Funds from the Public Water Supply Loan Program for the Lead Service Line Replacement Program, Phase 2. This is a budgeted item and will not exceed \$2,298,000. The Village also anticipates loan forgiveness.*

**12. Old Business**

*There was none.*

**13. Motion to Waive the Bids for the Purchase and Installation of a Village Wide Access Control System**

*Trustee Konwent made a motion to waive the bids for the purchase and installation of a village wide Access Control System, seconded by Trustee Marr. All were in favor. **Motion carried.***

**14. Motion to Adjourn from Committee of the Whole and Reconvene Village Board Meeting**

*Trustee Jensen made a **motion** to adjourn from Committee of the Whole and reconvene the Village Board meeting, seconded by Trustee Konwent. All were in favor. **Motion carried.***

**15. Items to be Removed from Consent Agenda**

*There were none.*

**16. Consent Agenda**

All items listed on the Consent Agenda are considered to be routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Trustee so requests, in which event the item will be removed from the general order of business and considered under the Approval of Exceptions.

**A. Resolutions**

1. Resolution 2024-R-50: A Resolution Establishing a Moratorium on Receiving and Considering Applications for a Special Use Permit for Short-Term Housing Rentals
2. Resolution 2024-R-51: A Resolution Adopting the Chain O' Lakes Watershed-Based Plan Prepared by the Fox Waterway Agency and Northwater Consulting and to Working Cooperatively to Support Coordinated Planning and Implementation of Water Quality

3. Resolution 2024-R-52: A Resolution Authorizing the Mayor of the Village of Fox Lake to Sign and Thereby Accept the Proposal from Sentry Security for the Purchase and Installation of a Village Wide Access Control System

**B. Ordinances**

1. Ordinance 2024-32: An Ordinance Amending the Zoning Ordinance of the Village of Fox Lake, by Granting a Special Use Permit to Monica Dmochowska to Operate a Short-Term Housing Rental Business at the Property Commonly Known as 160 E. Grand Avenue, Fox Lake, Illinois
2. Ordinance 2024-33: An Ordinance Amending the Zoning Ordinance of the Village of Fox Lake, by Granting a Special Use Permit to Donna M. Baron to Operate a Short-Term Housing Rental Business at the Property Commonly Known as 6 S. Pistakee Lake Road, Fox Lake, Illinois
3. Ordinance 2024-34: An Ordinance Authorizing the Village of Fox Lake, Lake and McHenry Counties, Illinois to Borrow Funds from the Public Water Supply Loan Program for the Lead Service Line Replacement Program, Phase 2

**C. Motions**

*There were none.*

*Trustee Jensen made a **motion** to move that Resolutions A – 1,2, and 3 and Ordinances B 1,2, and 3, be established as the Consent Agenda for this meeting by unanimous vote, seconded by Trustee Vander Weit.*

*A roll call vote was taken as follows:*

<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Driscoll</i>	<i>Aye</i>
<i>Trustee Vander Weit</i>	<i>Aye</i>

***Motion carried***

*Trustee Konwent made a **motion** that the consent agenda as established by the prior motion be passed, seconded by Trustee Jensen.*

*A roll call vote was taken as follows:*

<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Driscoll</i>	<i>Aye</i>

*Trustee Vander Weit Aye*  
*Motion carried*

**17. Approval of Exceptions**

*There were none.*

**18. For the Good of the Order**

*There was none.*

**19. Audience Comments**

*There were none.*

**20. Executive Session**

*There was none.*

**21. Adjournment**

*Trustee Stochl made a motion to adjourn the meeting at 6:46 pm, seconded by Trustee Konwent. All were in favor. Motion carried.*

**Meeting was adjourned at 6:46 P.M.**

  
Michelle Runnion, Village Clerk