



**VILLAGE OF FOX LAKE  
VILLAGE BOARD MEETING MINUTES**

STATE OF ILLINOIS,        }  
Lake and McHenry Counties,    } SS.

**Village of Fox Lake**

At the regular Board Meeting, held in said Village and County in the State of Illinois at 6:30 p.m. on August 27, 2024, and held via in-person and via Zoom conference, the meeting was called to order by Mayor Schmit. The following official business was transacted:

**1. Call to Order**

**Roll Call**

Present Mayor Donny Schmit, Village Attorney Jeff Nutschnig, Trustees: Ron Stochl, Jeff Jensen, Brian Marr, Bernice Konwent, Debra Vander Weit and Village Clerk Michelle Runnion

Absent: Trustee Amy Driscoll

Staff also in attendance: Jessica Chernich, Mary Locher, John Thompson, Dawn DeServi, Lindsay Szafran, and Sunni Butler

**2. Approval of Minutes**

**A. Village Board Meeting Minutes for August 13, 2024**

*Trustee Konwent made a **motion** to approve the Village Board Meeting Minutes for August 13, 2024, seconded by Trustee Marr.*

*A roll call vote was taken as follows:*

<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Aye</i>

Trustee Marr           Aye  
Trustee Driscoll       Absent  
Trustee Vander Weit   Aye  
**Motion carried.**

**3. Approval of the Warrant**

**A. Approval of the Warrant – August 27, 2024**

*Trustee Vander Weit made a motion to approve the Expenditures/Warrants/Transfers for August 27, 2024, in the amount of \$1,597,741.82, seconded by Trustee Konwent.*

*A roll call vote was taken as follows:*

Trustee Jensen       Aye  
Trustee Stochl       Aye  
Trustee Konwent      Aye  
Trustee Marr        Aye  
Trustee Driscoll     Absent  
Trustee Vander Weit   Aye  
**Motion carried.**

**4. Special Business (Appointments, Swearing-In Ceremonies, Proclamations)**

**A. Fox Lake Queens**

*The mayor welcomed the Queens and shared that they had the fastest boat in the Boat Races. Ms. Thibault, Assistant Director for the Miss Fox Lake Pageant, introduced herself and the Queens then introduced themselves.*

**5. Village President's Report**

*The mayor shared that Economic and Community Development Director Jodi Luka would like anyone available to attend a tour of the development in Mundelein and to please let her know who will be attending. Ashley Magnine, Assistant to the Administrator, would like to know who will be attending the IML conference so please let her know as soon as possible. The Fishing Derby and Cardboard Boat Races were well attended with 16 boats in the race, the largest number to date. The beach may or may not be completed by the end of the summer, it is not determined.*

**6. Village Administrator's Report**

*Jessica Chernich shared that the lease for the mural located at the Lakefront Park is ending so it will soon be removed.*

**7. Village Attorney Report**

*There was none.*

**8. Village Treasurer's Report**

*There was none.*

**9. Preliminary Audience Comments (on Agenda Items Only)**

*There were none.*

**10. Motion to Recess to Committee of the Whole Meeting**

*Trustee Konwent made a **motion** to recess to the Committee of the Whole, seconded by Trustee Jensen. All were in favor. **Motion carried.***

**A. Strategic Planning Team Reports**

*There were no questions.*

**11. New Business**

**A. Resolution 2024-R-64: A Resolution Authorizing the 2024 Property Demolition Project and Approving a Proposal for Such Demolition**

*This item is to authorize the 2024 Property Demolition Project and Approving a Proposal for Such Demolition. This item will be pulled from the consent agenda to make a correction to state at 123 Nippersink. Anthem was the lowest bidder at \$29,421.*

**B. Resolution 2024-R-65: A Resolution Approving Change Order No. 3 on the Screw Pump Rehabilitation Project at the NWRWRF**

*This item is to approve Change Order No. 3 on the Screw Pump Rehabilitation Project at the NWRWRF. The screw pump rehabilitation project has encountered delays for parts. This item will extend the contract to allow time to complete the necessary work.*

**C. Ordinance 2024-40: An Ordinance Transferring a Special Use to Operate a Used Car Dealership Business at the Property at 133 S. Rt 12 Fox Lake, Illinois, to Carriage Motors, Ltd**

*This item is to transfer a Special Use to Operate a Used Car Dealership Business at the Property at 133 S. Rt 12 Fox Lake, Illinois, to Carriage Motors, Ltd. This location has been in this business since 2010 so is only a transfer. Carriage Motors will keep both their current location and this new location.*

**D. Motion to Accept the Planning and Zoning Commission's Recommendation to Approve a Special Use Permit for a Short-Term Rental at 92 E. Grand Avenue and Authorize the Village Attorney to Prepare the Ordinance**

*This item is to approve a Special Use Permit for a Short-Term Rental at 92 E. Grand Avenue and Authorize the Village Attorney to Prepare the Ordinance. This was a unanimous recommendation from Planning and Zoning and the property passed inspection today.*

**E. Motion to Accept the Planning and Zoning Commission's Recommendation to Approve a Special Use Permit for a Foot Massage Therapy Spa at 1284 S. Route 12 and Authorize the Village Attorney to Prepare the Ordinance**

*This item is to Approve a Special Use Permit for a Foot Massage Therapy Spa at 1284 S. Route 12 and Authorize the Village Attorney to*

*Prepare the Ordinance. This was a unanimous recommendation from Planning and Zoning.*

**F. Motion to Approve a Façade Improvement Program Request for 17 Towne Center Lane, Specifically La Rosita**

*This item is to approve a Façade Improvement Program Request for 17 Towne Center Lane, Specifically La Rosita. Sign Appeal made a bid for \$7,750 and the business owner is requesting \$3,875.*

**12. Old Business**

*There was none.*

**13. Motion to Adjourn from Committee of the Whole and Reconvene Village Board Meeting**

*Trustee Konwent made a **motion** to adjourn from Committee of the Whole and reconvene the Village Board meeting, seconded by Trustee Jensen. All were in favor. **Motion carried.***

**14. Items to be Removed from Consent Agenda**

*A-1 was removed by the mayor for a correction. C-1 was removed by Trustee Stochl.*

**15. Consent Agenda**

All items listed on the Consent Agenda are considered to be routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Trustee so requests, in which event the item will be removed from the general order of business and considered under the Approval of Exceptions.

**A. Resolutions**

1. ***Removed from Consent Agenda*** - Resolution 2024-R-64: A Resolution Authorizing the 2024 Property Demolition Project and Approving a Proposal for Such Demolition
2. Resolution 2024-R-65: A Resolution Approving Change Order No. 3 on the Screw Pump Rehabilitation Project at the NWRWRF

**B. Ordinances**

1. Ordinance 2024-40: An Ordinance Transferring a Special Use to Operate a Used Car Dealership Business at the Property at 133 S. Rt 12 Fox Lake, Illinois, to Carriage Motors, Ltd

**C. Motions**

1. ***Removed from Consent Agenda*** - Motion to Accept the Planning and Zoning Commission's Recommendation to Approve a Special Use Permit for a Short-Term Rental at 92 E. Grand Avenue and Authorize the Village Attorney to Prepare the Ordinance

2. Motion to Accept the Planning and Zoning Commission's Recommendation to Approve a Special Use Permit for a Foot Massage Therapy Spa at 1284 S. Route 12 and Authorize the Village Attorney to Prepare the Ordinance
3. Motion to Approve a Façade Improvement Program Request for 17 Towne Center Lane, Specifically La Rosita

*Trustee Jensen made a **motion** that Resolutions A 2, Ordinance B 1, and Motions C 2 and 3 be established as the Consent Agenda for this meeting by unanimous vote, seconded by Trustee Konwent.*

*A roll call vote was taken as follows:*

<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Driscoll</i>	<i>Absent</i>
<i>Trustee Vander Weit</i>	<i>Aye</i>

***Motion carried.***

*Trustee Konwent made a **motion** that the consent agenda as established by the prior motion be passed, seconded by Trustee Jensen.*

*A roll call vote was taken as follows:*

<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Driscoll</i>	<i>Absent</i>
<i>Trustee Vander Weit</i>	<i>Aye</i>

***Motion carried.***

#### **16. Approval of Exceptions**

*Trustee Marr made a motion to approve Resolution 2024-R-64: A Resolution Authorizing the 2024 Property Demolition Project and Approving a Proposal for Such Demolition at 123 Nippersink, seconded by Trustee Konwent.*

*A roll call vote was taken as follows:*

<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Driscoll</i>	<i>Absent</i>
<i>Trustee Vander Weit</i>	<i>Aye</i>

***Motion carried.***

*Trustee Vander Weit made a motion to Accept the Planning and Zoning Commission's Recommendation to Approve a Special Use Permit for a Short-Term Rental at 92 E. Grand Avenue and Authorize the Village Attorney to Prepare the Ordinance, seconded by Trustee Marr.*

*A roll call vote was taken as follows:*

<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Abstain</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Driscoll</i>	<i>Absent</i>
<i>Trustee Vander Weit</i>	<i>Aye</i>

***Motion carried***

**17. For the Good of the Order**

*Trustee Stochl asked about the status of the pier. There is a grant from Schneider for the pier and Village Administrator Jessica Chernich is looking into a second grant. Trustee Stochl indicated he would like to participate in the design. He shared a recent incident in which he saw a wave runner drive up onto the beach.*

**18. Audience Comments**

*There were none.*

**19. Executive Session**

*Trustee Konwent made a **motion** to retire into executive session at 6:50 pm for Threatened Litigation and Land Acquisition, to include Village Administrator Jessica Chernich and Village Attorney Jeff Nutschnig, seconded by Trustee Marr. All were in favor. **Motion carried.***

**2. Reconvene the Village Board Meeting**

*Trustee Vander Weit made a **motion** to adjourn from the Committee of the Whole and reconvene the Village Board Meeting at 7:19 pm, seconded by Trustee Konwent. All were in favor. **Motion carried.***

**24. Motion to Draft a Contract with Waste Management Inc. for the Village's Refuse & Recycling Services**

*Trustee Vander Weit made a **motion** to Draft a Contract with Waste Management Inc. for the Village's Refuse & Recycling Services, seconded by Trustee Konwent. All were in favor. **Motion carried.***

*A roll call vote was taken as follows:*

<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Driscoll</i>	<i>Absent</i>

*Trustee Vander Weit Aye*  
***Motion carried***

**25. Adjournment**

*Trustee Stochl made a **motion** to adjourn the meeting at 7:20 pm, seconded by Trustee Konwent. All were in favor. **Motion carried.***

**Meeting was adjourned at 7:20 P.M.**

  
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Michelle Runnion, Village Clerk