



VILLAGE OF FOX LAKE VILLAGE BOARD MEETING MINUTES

STATE OF ILLINOIS,
Lake and McHenry Counties,

} SS.

Village of Fox Lake

At the regular Board Meeting, held in said Village and County in the State of Illinois at 6:30 p.m. on September 10, 2024, and held via in-person and via Zoom conference, the meeting was called to order by Mayor Schmit. The following official business was transacted:

1. Call to Order

Roll Call

Present Mayor Donny Schmit, Village Attorney Jeff Nutschnig, Trustees: Ron Stochl, Jeff Jensen, Brian Marr, Bernice Konwent, Amy Driscoll, Debra Vander Weit and Village Clerk Michelle Runnion

Staff also in attendance: Jessica Chernich, Jodi Luka, Mary Locher, John Thompson, Jennifer Kuhn, Dawn DeServi, Lindsay Szafran, and Sunni Butler

2. Approval of Minutes

A. Village Board Meeting Minutes for August 27, 2024

Trustee Marr made a motion to approve the Village Board Meeting Minutes for August 27, 2024, seconded by Trustee Konwent.

A roll call vote was taken as follows:

<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Driscoll</i>	<i>Abstain</i>
<i>Trustee Vander Weit</i>	<i>Aye</i>

Motion carried.

3. Approval of the Warrant

A. Approval of the Warrant – September 10, 2024

Trustee Marr made a motion to approve the Expenditures/Warrants/Transfers for September 10, 2024, in the amount of \$1,766,380.79, seconded by Trustee Driscoll.

There was clarification around overage expenses related to the Washington St, project, specifically the lighted bike path as there were years of delays to implement the project, the costs had increased.

A roll call vote was taken as follows:

Trustee Jensen Aye

Trustee Stochl Aye

Trustee Konwent Aye

Trustee Marr Aye

Trustee Driscoll Aye

Trustee Vander Weit Aye

Motion carried.

4. Special Business (Appointments, Swearing-In Ceremonies, Proclamations)

A. Swearing in of Officers Mark Sanfelippo, Tyler Renella, and Tomas Spokas

Mark Sanfelippo, Tyler Renella, and Tomas Spokas were sworn in by Police Commissioner, Michael Trinski and introduced by Police Chief Dawn DeServi.

B. Promotion and Swearing in of Deputy Chief of Police, Regan Cruz

Deputy Chief of Police, Regan Cruz was sworn in by Village Clerk Michelle Runnion and introduced by Police Chief Dawn DeServi.

5. Village President's Report

The mayor shared that the summer concert series has now ended, and that the community has really enjoyed them. He has overheard others talk positively about Lakefront Park and the events and wanted to express credit to all those who made it happen.

6. Village Administrator's Report

Jessica Chernich also wanted to congratulate and expressed appreciation to Jennifer Kuhn, Parks and Recreation Manager, and all the Department heads and staff who helped. It was also shared that the \$500,000 check was received from the grant writin by Susan Novak.

7. Village Attorney Report

There was none.

8. Village Treasurer's Report

There was none.

9. Preliminary Audience Comments (on Agenda Items Only)

Glen Close questioned the burning ordinance stating it was unclear and whether fire rings are still allowed. He requested clarification of the ordinance.

10. Motion to Recess to Committee of the Whole Meeting

Trustee Vander Weit made a motion to recess to the Committee of the Whole, seconded by Trustee Konwent. All were in favor. Motion carried.

A. Strategic Planning Team Reports

There were no questions.

11. New Business

A. Resolution 2024-R-66: A Resolution Approving the Quote from Boerger LLC to Purchase a Boerger Pump at the NWRWRF

This item is to approve the quote from Boerger LLC to purchase a Boerger Pump at the NWRWRF. This pump has been in operation since 1992 and will be the fourth and last to be replaced. It is a proprietary item so there will be a motion to waive the bid.

B. Resolution 2024-R-67: A Resolution Authorizing the Mayor of the Village of Fox Lake to Approve Work Order 59 from Trotter and Associates, Inc. for Design Engineering Services for the 2025 Roadway Improvement Project Using MFT Funds

This item is to the Mayor of the Village of Fox Lake to approve Work Order 59 from Trotter and Associates, Inc. for Design Engineering Services for the 2025 Roadway Improvement Project Using MFT Funds. This project includes James Road, Benjamin Avenue, Greenleaf Place, Eastshore Drive, Dunns Ct., Frontage Road (from IL-59 to the Village Limits) and Bennetts Alley. The services will include preliminary design, final design, permitting, and bidding, totaling \$93,000.00.

C. Resolution 2024-R-69: A Resolution Authorizing the Mayor of the Village of Fox Lake to Sign and Thereby Accept a Proposal from Current Technologies Corporation for Security Cameras at Lakefront Park

This item is to authorize the Mayor of the Village of Fox Lake to sign and thereby accept a proposal from Current Technologies Corporation for security cameras at Lakefront Park. This would include cameras at access points to the main building, the bandshell/amphitheater and outside the restrooms. This was the lowest bid at \$23,807 and has been used before. Trustee Marr questioned how data would be received and stored. Susan Novak clarified that is a separate contract and will continue as is.

D. Resolution 2024-R-70: A Resolution Authorizing the Mayor of the Village of Fox Lake to Sign and Thereby Accept a Contract with Suburban Elevator dba Schindler Elevator Corporation for Elevator Maintenance at Lakefront Park

This item is to authorize the Mayor of the Village of Fox Lake to sign and thereby accept a contract with Suburban Elevator dba Schindler Elevator Corporation for

Elevator Maintenance at Lakefront Park. Susan Novak clarified that the maintenance needs to be completed prior to the inspection which is provided by a different company.

E. Resolution 2024-R-71: A Resolution Authorizing the Mayor of the Village of Fox Lake to Accept the Quotes through Sutton Ford and Monroe Truck Equipment for the Purchase of One New F-550 Regular Cab Fleet Truck

This item is to Accept the quotes through Sutton Ford and Monroe Truck Equipment for the Purchase of One New F-550 Regular Cab Fleet Truck. The cost for the vehicle is \$54,133 and the cost for the dump body is \$37,382. Trustee Marr asked about where this truck will be utilized, and it was clarified that the new truck would go to the Streets Department and the Parks Department will get the other vehicle.

F. Resolution 2024-R-72: A Resolution Authorizing the Mayor of the Village of Fox Lake to Accept the Quote through the Sourcewell Government Contract for the Purchase of One New Kubota Sidewalk Machine

This item is to authorize the mayor to accept the quote through the Sourcewell Government Contract for the Purchase of One New Kubota Sidewalk Machine. With a reduction of \$7,707.92 for ordering it through them the cost is \$32,806.

G. Resolution 2024-R-73: A Resolution to Accept Planning Technical Assistance Services Delivered by the Chicago Metropolitan Agency for Planning for Pavement Management Plan

This item is to accept planning Technical Assistance Services Delivered by the Chicago Metropolitan Agency for Planning for Pavement Management Plan. This is a continuation of the pavement analysis by Thomas Engineering in 2019 that determined that approximately 53% of the Village streets were rated at 3 or lower, indicating nearly half of the street network was in "poor" condition. Following this, it was recommended to adopt a balanced road program that would address both the good and poor segments of pavement, instead of solely concentrating on those in failed condition. The local financial contribution to CMAP is \$3,000.00 dispersed from Capital Improvement account.

H. Ordinance 2024-41: An Ordinance Directing the Disposal of Surplus Property by Sale or Auction

This item is to direct the disposal of surplus property by sale or auction. The identified property is a 2003 Ford Explorer and a Street Sweeper.

I. Ordinance 2024-42: An Ordinance Amending Section 8-2-2 of the Village Code of the Village of Fox Lake Related to Prohibited Conduct in Village Parks

This item is to amend Section 8-2-2 of the Village Code to Prohibit Conduct in Village Parks. This item will be pulled from the consent agenda to edit as it was intended to prohibit charcoal but allow propane grilling.

- J. Ordinance 2024-43: An Ordinance Amending the Zoning Ordinance of the Village of Fox Lake, by Granting a Special Use to Jason Justen to Operate a Short-Term Housing Rental Business at the Property at 92 E. Grand Avenue, Fox Lake, Illinois**
This item is to amend the Zoning Ordinance of the Village of Fox Lake, by Granting a Special Use to Jason Justen to Operate a Short-Term Housing Rental Business at the Property at 92 E. Grand Avenue, Fox Lake, Illinois.
- K. Ordinance 2024-44: An Ordinance Amending the Zoning Ordinance of the Village of Fox Lake by Granting a Special Use to Ronglan Luo to Operate a Massage Therapy Business at the Property at 1284 South Route 12 (Central Parcel), Fox Lake, Illinois**
This item is to amend the Zoning Ordinance of the Village of Fox Lake by Granting a Special Use to Ronglan Luo to Operate a Massage Therapy Business at the Property at 1284 South Route 12 (Central Parcel), Fox Lake, Illinois.
- L. Ordinance 2024-45: An Ordinance Amending Various Sections of the Village Code of the Village of Fox Lake Related to Burning**
This item is to Amend sections of the Village Code of the Village of Fox Lake related to burning. There was discussion of this item with Trustee Marr asking about branches on firepit and Trustee Stochl sharing the allowance of 3x3 for size. The Police Chief clarified that there were no restrictions on burning before and that the new ordinance would be what is standard across most of the area/county. There have been neighbor disputes about smoke from wet wood and the ordinance would clarify what can be burned.
- M. Ordinance 2024-46: An Ordinance Ratifying Membership in the Intergovernmental Personnel Benefit Cooperative**
This item is to ratify membership in the Intergovernmental Personnel Benefit Cooperative. Details have been provided by Village Administrator Jessica Chernich to the Board in past meetings.
- N. Motion to Approve a Façade Improvement Program Request for 14 E Grand Avenue, Specifically Perricone's – Soup & Sandwich Joint**
This item is to approve a Façade Improvement Program request for 14 E Grand Avenue, Specifically Perricone's – Soup & Sandwich Joint. They had received three quotes and will be using Illinois Stucco and a cost of \$1180. They will receive \$590 from the Village program.
- O. Motion to Approve a Façade Improvement Program Request for 1372 S Route 12, Specifically Village Car Wash**
This item is to approve a Façade Improvement Program request for 1372 S Route 12, specifically Village Car Wash. They received three quotes and have determined they will complete the project themselves at a cost of \$10,500. They will receive \$4000.00 from the Village. Trustee Stochl stated that the paperwork should

be straightened out as it is not accurate, but okay as it does not affect the amount to be provided by the Village of Fox Lake.

12. Old Business

There was none.

13. Motion to Waive the Bids for the Purchase of a Boerger Pump at the NWRWRF

*Trustee Konwent made a **motion** to waive the bids for the purchase of a Boerger Pump at the NWRWRF, seconded by Trustee Marr.*

A roll call vote was taken as follows:

Trustee Jensen Aye

Trustee Stochl Aye

Trustee Konwent Aye

Trustee Marr Aye

Trustee Driscoll Aye

Trustee Vander Weit Aye

Motion carried.

14. Motion to Adjourn from Committee of the Whole and Reconvene Village Board Meeting

*Trustee Jensen made a **motion** to adjourn from Committee of the Whole and reconvene the Village Board meeting, seconded by Trustee Konwent. All were in favor. **Motion carried.***

15. Items to be Removed from Consent Agenda

B-2 was removed by the mayor for a clarification.

16. Consent Agenda

All items listed on the Consent Agenda are considered to be routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Trustee so requests, in which event the item will be removed from the general order of business and considered under the Approval of Exceptions.

A. Resolutions

1. Resolution 2024-R-66: A Resolution Approving the Quote from Boerger LLC to Purchase a Boerger Pump at the NWRWRF
2. Resolution 2024-R-67: A Resolution Authorizing the Mayor of the Village of Fox Lake to Approve Work Order 59 from Trotter and Associates, Inc. for Design Engineering Services for the 2025 Roadway Improvement Project Using MFT Funds
3. Resolution 2024-R-69: A Resolution Authorizing the Mayor of the Village of Fox Lake to Sign and Thereby Accept a Proposal from Current Technologies Corporation for Security Cameras at Lakefront

4. Resolution 2024-R-70: A Resolution Authorizing the Mayor of the Village of Fox Lake to Sign and Thereby Accept a Contract with Suburban Elevator dba Schindler Elevator Corporation for Elevator Maintenance at Lakefront Park
5. Resolution 2024-R-71: A Resolution Authorizing the Mayor of the Village of Fox Lake to Accept the Quotes through Sutton Ford and Monroe Truck Equipment for the Purchase of One New F-550 Regular Cab Fleet Truck
6. Resolution 2024-R-72: A Resolution Authorizing the Mayor of the Village of Fox Lake to Accept the Quote through the Sourcewell Government Contract for the Purchase of One New Kubota Sidewalk Machine
7. Resolution 2024-R-73: A Resolution to Accept Planning Technical Assistance Services Delivered by the Chicago Metropolitan Agency for Planning for Pavement Management Plan

B. Ordinances

1. Ordinance 2024-41: An Ordinance Directing the Disposal of Surplus Property by Sale or Auction
2. *Removed from Consent Agenda* - Ordinance 2024-42: An Ordinance Amending Section 8-2-2 of the Village Code of the Village of Fox Lake Related to Prohibited Conduct in Village Parks
3. Ordinance 2024-43: An Ordinance Amending the Zoning Ordinance of the Village of Fox Lake, by Granting a Special Use to Jason Justen to Operate a Short-Term Housing Rental Business at the Property at 92 E. Grand Avenue, Fox Lake, Illinois
4. Ordinance 2024-44: An Ordinance Amending the Zoning Ordinance of the Village of Fox Lake by Granting a Special Use to Ronglan Luo to Operate a Massage Therapy Business at the Property at 1284 South Route 12 (Central Parcel), Fox Lake, Illinois
5. Ordinance 2024-45: An Ordinance Amending Various Sections of the Village Code of the Village of the Village of Fox Lake Related to Burning
6. Ordinance 2024-46: An Ordinance Ratifying Membership in the Intergovernmental Personnel Benefit Cooperative

C. Motions

1. Motion to Approve a Façade Improvement Program Request for 14 E Grand Avenue, Specifically Perricone's – Soup & Sandwich Joint

2. Motion to Approve a Façade Improvement Program Request for 1372 S Route 12, Specifically Village Car Wash

*Trustee Jensen made a **motion** that Resolutions A 1-7, Ordinance B 1, 3-6 and Motions C 1 and 2 be established as the Consent Agenda for this meeting by unanimous vote, seconded by Trustee Konwent.*

A roll call vote was taken as follows:

<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Driscoll</i>	<i>Aye</i>
<i>Trustee Vander Weit</i>	<i>Aye</i>

Motion carried.

*Trustee Konwent made a **motion** that the consent agenda as established by the prior motion be passed, seconded by Trustee Jensen.*

A roll call vote was taken as follows:

<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Driscoll</i>	<i>Aye</i>
<i>Trustee Vander Weit</i>	<i>Aye</i>

Motion carried.

17. Approval of Exceptions

Trustee Jensen made a motion to approve Ordinance 2024-42: An Ordinance Amending Section 8-2-2 of the Village Code of the Village of Fox Lake Related to Prohibited Conduct in Village Parks, amended to state that propane grilling is allowed, seconded by Trustee Vander Weit.

A roll call vote was taken as follows:

<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Driscoll</i>	<i>Aye</i>
<i>Trustee Vander Weit</i>	<i>Aye</i>

Motion carried.

18. For the Good of the Order

There was none.

19. Audience Comments

Glen Close commented that then it is okay to burn whatever you want inside your home no matter how it smells to the neighbors.

20. Reconvened Hearing regarding the Special Use Permit for the Property Located at 100 S. Route 12, Fox Lake, Illinois.

Mayor Schmit opened the hearing.

21. Public Comment regarding the Special Use Permit for the Property Located at 100 S. Route 12, Fox Lake, Illinois.

The mayor asked for audience comments and there were none.

The mayor stated that in order to have adequate time to ascertain that proper easements exist between the owners of the Culvers property and the adjacent property and to verify the issuance of the IDOT permit, the Village is continuing this SUP Revocation Proceeding to December 10, 2024, at 6:30 pm. The Thirteenth Supplemental Village Board Findings entered on January 28, 2020, shall remain in effect. The Board may consider evidence in mitigation of the daily fines at that time.

The mayor closed the SUP Revocation Hearing.

22. Executive Session

There was none.

23. Adjournment

*Trustee Stochl made a **motion** to adjourn the meeting at 7:21 pm, seconded by Trustee Konwent. All were in favor. **Motion carried.***

Meeting was adjourned at 7:21 P.M.



Michelle Runnion, Village Clerk