



VILLAGE OF FOX LAKE
VILLAGE BOARD MEETING MINUTES

STATE OF ILLINOIS, }
Lake and McHenry Counties, } ss.

Village of Fox Lake

At the regular Board Meeting, held in said Village and County in the State of Illinois at 6:30 p.m. on September 24, 2024, and held via in-person and via Zoom conference, the meeting was called to order by Mayor Schmit. The following official business was transacted:

1. Call to Order

Roll Call

Present Mayor Donny Schmit, Village Attorney Howard Teegen, Trustees: Ron Stochl, Jeff Jensen, Brian Marr, Bernice Konwent, Amy Driscoll(via Zoom), Debra Vander Weit and Village Clerk Michelle Runnion

Staff also in attendance: Jessica Chernich, Ashley Magnine, Jodi Luka, Susan Novak, Mary Locher, John Thompson, and Dawn DeServi.

2. Approval of Minutes

A. Village Board Meeting Minutes for September 10, 2024

Trustee Konwent made a **motion** to approve the Village Board Meeting Minutes for September 10, 2024, seconded by Trustee Marr.
All were in favor. **Motion carried.**

B. Special Meeting Minutes – September 10, 2024

Trustee Marr made a motion to approve the Special Meeting Minutes for September 10, 2024, seconded by Trustee Konwent.
All were in favor. **Motion carried.**

3. Approval of the Warrant

A. Approval of the Warrant – September 24, 2024

Trustee Konwent made a motion to approve the Expenditures/Warrants/Transfers for September 24, 2024, in the amount of \$1,671,408.54, seconded by Trustee Vander Weit.

A roll call vote was taken as follows:

| | |
|---------------------|-----|
| Trustee Jensen | Aye |
| Trustee Stochl | Aye |
| Trustee Konwent | Aye |
| Trustee Marr | Aye |
| Trustee Driscoll | Aye |
| Trustee Vander Weit | Aye |

Motion carried.

4. Special Business (Appointments, Swearing-In Ceremonies, Proclamations)

There was none.

5. Village President's Report

The mayor shared that he, Jodi Luka, and Howard Teegen attended the Illinois Municipal League annual conference and found it informative. In addition, the Mayor was again elected Vice President.

6. Village Administrator's Report

Jessica Chernich stated the ODLAD grant had been submitted on the 13th and the results should be received by December 15th.

7. Village Attorney Report

Attorney Howard Teegen provided the following updates:

- 1) *The most recent information from IDOT is that a permit at the Culvers location would not be needed as construction has been completed; however, there will need to be a hearing for the property/entrance behind the Culver's restaurant.*
- 2) *There will be a need to pay for the easement for the wetlands between Patricia and the American Legion.*
- 3) *The current ordinance requires additional approval for purchase amounts over \$20,000. He would like to change the ordinance to \$25,000 to match the current statute.*
- 4) *The contract for refuse with Waste Management needs to be changed from wording of "at least 1.67" to "approximately 1.67" There will be a separate vote on that item with the identified change.*

8. Village Treasurer's Report

Mary Locher shared that the audit is now underway.

9. Preliminary Audience Comments (on Agenda Items Only)

There were none.

10. Motion to Recess to Committee of the Whole Meeting

Trustee Jensen made a motion to recess to the Committee of the Whole, seconded by Trustee Konwent. All were in favor. Motion carried.

A. Strategic Planning Team Reports

Trustee Marr asked for clarification on the monument signs and to confirm they will have a message board. Jodi Luka confirmed that and indicated that the sign on Grand by the train station will also remain.

11. New Business

A. Resolution 2024-R-59: A Resolution Authorizing the Mayor of the Village of Fox Lake to Sign and Thereby Accept a Residential Solid Waste Franchise Agreement with Waste Management of Illinois, Inc. for a Term of Five (5) Years

This item is to authorize the Mayor to sign and thereby accept a Residential Solid Waste Franchise Agreement with Waste Management of Illinois, Inc. for a Term of Five (5) Years. This item will be voted on with the change to the one clause mentioned.

B. Resolution 2024-R-68: A Resolution Approving a Phase III Construction Engineering Services Proposal with Trotter and Associates, Inc. for the 2024 Hillside Court Roadway Project

This item is to approve a Phase III Construction Engineering Services Proposal with Trotter and Associates, Inc. for the 2024 Hillside Court Roadway Project. There will be some further discussion on this item in executive session. Bids open October 11th, for the project. The cost of the service is not to exceed \$85,750.00.

C. Resolution 2024-R-75: A Resolution Authorizing Change Order No. 2 for Washington Street Roadway Reconstruction

This item is to authorize Change Order No. 2 for Washington Street Roadway Reconstruction. It was determined some items were not needed resulting in a net reduction of \$2,888.20. The mayor also indicated that the county portion of the project would not be completed this year.

D. Resolution 2024-R-76: A Resolution Authorizing the Mayor of the Village of Fox Lake to Sign and Thereby Accept the Proposal from Concentric Integration, LLC for the SCADA Platform

This item is to authorize the Mayor to sign and thereby accept the proposal from Concentric Integration, LLC for the SCADA Platform. This will improve the alarm reliability and allow staff to access and be informed of emergencies. This was not a budgeted item but there have been several issues in recent months. Susan Novak indicated that these issues including the servers crashing and this occurred after the

budget was approved. Trustee Stochl asked if it was a proprietary item, and it was clarified that it is an upgrade to the current system. This item will cost \$94,500.

E. Resolution 2024-R-77: A Resolution Approving Amendment No. 2 for Engineering Services with Trotter and Associates, Inc. for Well No. 8 and Water Treatment Plant Well Exploration and Test Well Development

This item is to approve Amendment No. 2 for Engineering Services with Trotter and Associates, Inc. for Well No. 8 and Water Treatment Plant Well Exploration and Test Well Development. Susan Novak and Trotter explained that the well location was identified early so no additional drilling was needed. Trotter was directed to move forward with the engineering services required by the next phase of the project, with the understanding that these services will be reimbursable by the IEPA low-interest loan program with loan forgiveness. The overall cost savings is \$52,909.82 bringing the revised contract amount to \$139,530.18.

F. Resolution 2024-R-78: A Resolution Approving Work Order Amendment 1 to Engineering Services with Trotter and Associates, Inc. for Well No. 9 (Formally 2) Rehabilitation and Water Treatment Plant Design and Bidding Services

This item is to approve Work Order Amendment 1 to Engineering Services with Trotter and Associates, Inc. for Well No. 9 (Formally 2) Rehabilitation and Water Treatment Plant Design and Bidding Services. The well had an abandoned pump at the bottom that would be difficult to remove and could result in further damage as well as potential water quality concerns so it was determined to be more cost effective to drill a new well adjacent to the older well. The modified contract is now \$759,400.

G. Resolution 2024-R-79: A Resolution Authorizing the Mayor of the Village of Fox Lake to Approve Lakes Region Sanitary District Transfer Engineering Services for Trotter and Associates, Inc.

This item is to authorize the Mayor to approve Lakes Region Sanitary District Transfer Engineering Services for Trotter and Associates, Inc. This provides for engineering services to prepare the necessary exhibits, condition, assessments, asset valuations, and opinion of costs necessary to facilitate the transfer of sanitary assets between the Village of Fox Lake and Lake County at a cost of \$29,900. There was discussion on the possibility of needed capacity for new building in Volo for sewer service and a need to eventually change the 2022 agreement.

H. Resolution 2024-R-80: A Resolution Approving Change Order No. 1 on the Digester No. 2 Cleaning Project at the NWRWRF

This item is to approve Change Order No. 1 on the Digester No. 2 Cleaning Project at the NWRWRF. The contents inside the tank were heavier solids than expected and had to be removed. The initial bid was \$99,500, this Change Order includes an increase of \$25,200.00 bringing the total project cost to \$124,700. The original budget estimate for this project was \$140,000.

I. A Motion to Allow Subdivision of 1370 S. Route 12 into Two Parcels

This item is to Allow Subdivision of 1370 S. Route 12 into Two Parcels of 1 acre and 1.25 acres. This Planning and Zoning Commission recommendation was unanimous.

12. Old Business

There was none.

13. Motion to Waive the Bids for Concentric Integration, LLC for the SCADA Platform

Trustee Jensen made a motion to waive the bids for Concentric Integration, LLC for the SCADA Platform, seconded by Trustee Konwent.

A roll call vote was taken as follows:

| | |
|---------------------|-----|
| Trustee Jensen | Aye |
| Trustee Stochl | Aye |
| Trustee Konwent | Aye |
| Trustee Marr | Aye |
| Trustee Driscoll | Aye |
| Trustee Vander Weit | Aye |

Motion carried.

14. Motion to Adjourn from Committee of the Whole and Reconvene Village Board Meeting

Trustee Konwent made a motion to adjourn from Committee of the Whole and reconvene the Village Board meeting, seconded by Trustee Jensen.

All were in favor. Motion carried.

15. Items to be Removed from Consent Agenda

A-1 was removed by the mayor for a change.

16. Consent Agenda

All items listed on the Consent Agenda are considered to be routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Trustee so requests, in which event the item will be removed from the general order of business and considered under the Approval of Exceptions.

A. Resolutions

1. *Removed from Consent Agenda* Resolution 2024-R-59: A Resolution Authorizing the Mayor of the Village of Fox Lake to Sign and Thereby Accept a Residential Solid Waste Franchise Agreement with Waste Management of Illinois, Inc. for a Term of Five (5) Years
2. Resolution 2024-R-68: A Resolution Approving a Phase III Construction Engineering Services Proposal with Trotter and Associates, Inc. for the 2024 Hillside Court Roadway Project

3. Resolution 2024-R-75: A Resolution Authorizing Change Order No. 2 for Washington Street Roadway Reconstruction
4. Resolution 2024-R-76: A Resolution Authorizing the Mayor of the Village of Fox Lake to Sign and Thereby Accept the Proposal from Concentric Integration, LLC for the SCADA Platform
5. Resolution 2024-R-77: A Resolution Approving Amendment No. 2 for Engineering Services with Trotter and Associates, Inc. for Well No. 8 and Water Treatment Plant Well Exploration and Test Well Development
6. Resolution 2024-R-78: A Resolution Approving Work Order Amendment 1 to Engineering Services with Trotter and Associates, Inc. for Well No. 9 (Formerly 2) Rehabilitation and Water Treatment Plant Design and Bidding Services
7. Resolution 2024-R-79: A Resolution Authorizing the Mayor of the Village of Fox Lake to Approve Lakes Region Sanitary District Transfer Engineering Services for Trotter and Associates, Inc.
8. Resolution 2024-R-80: A Resolution Approving Change Order No. 1 on the Digester No. 2 Cleaning Project at the NWRWRF

B. Ordinances

C. Motions

1. Motion to Allow Subdivision of 1370 S. Route 12 into Two Parcels

Trustee Jensen made a motion that Resolutions A 2,3,4,5,6,7,8, and Motion C 1 be established as the Consent Agenda for this meeting by unanimous vote, seconded by Trustee Konwent.

A roll call vote was taken as follows:

| | |
|---------------------|-----|
| Trustee Jensen | Aye |
| Trustee Stochl | Aye |
| Trustee Konwent | Aye |
| Trustee Marr | Aye |
| Trustee Driscoll | Aye |
| Trustee Vander Weit | Aye |

Motion carried.

Trustee Konwent made a motion that the consent agenda as established by the prior motion be passed, seconded by Trustee Jensen.

A roll call vote was taken as follows:

| | |
|----------------|-----|
| Trustee Jensen | Aye |
|----------------|-----|

*Trustee Stochl Aye
Trustee Konwent Aye
Trustee Marr Aye
Trustee Driscoll Aye
Trustee Vander Weit Aye
Motion carried.*

17. Approval of Exceptions

Trustee Konwent made a motion to approve Resolution 2024-R-59: A Resolution Authorizing the Mayor of the Village of Fox Lake to Sign and Thereby Accept a Residential Solid Waste Franchise Agreement with Waste Management of Illinois, Inc. for a Term of Five (5) Years, as amended, seconded by Trustee Marr.

A roll call vote was taken as follows:

*Trustee Jensen Aye
Trustee Stochl Aye
Trustee Konwent Aye
Trustee Marr Aye
Trustee Driscoll Aye
Trustee Vander Weit Aye
Motion carried.*

18. For the Good of the Order

There was none.

19. Audience Comments

Glenn Close stated he would like to see a sign on Lake Lane indicating no parking.

20. Executive Session

Trustee Konwent made a motion to retire into executive session at 7:04 pm for Threatened Litigation to include Village Administrator Jessica Chernich and Village Attorney Howard Teegen and for Land Acquisition, to include Village Administrator Jessica Chernich, Village Attorney Howard Teegen and Public Works Director Susan Novak, seconded by Trustee Marr.

A roll call vote was taken as follows:

*Trustee Jensen Aye
Trustee Stochl Aye
Trustee Konwent Aye
Trustee Marr Aye
Trustee Driscoll Aye
Trustee Vander Weit Aye
Motion carried.*

23. Adjournment

Trustee Stochl made a motion to adjourn the meeting at 7:51 pm, seconded by Trustee Konwent. All were in favor. Motion carried.

Meeting was adjourned at 7:51 P.M.

Michelle Runnion
Michelle Runnion, Village Clerk