



## VILLAGE OF FOX LAKE VILLAGE BOARD MEETING MINUTES

STATE OF ILLINOIS,        }  
Lake and McHenry Counties,    } SS.

### Village of Fox Lake

At the regular Board Meeting, held in said Village and County in the State of Illinois at 6:30 p.m. on November 26, 2024, and held via in-person and via Zoom conference, the meeting was called to order by Mayor Schmit. The following official business was transacted:

#### 1. Call to Order

##### Roll Call

Present Mayor Donny Schmit, Village Attorney Howard Teegen, Trustees: Ron Stochl, Jeff Jensen, Brian Marr, Bernice Konwent, Amy Driscoll, and Debra Vander Weit and Village Clerk Michelle Runnion.

Staff also in attendance: Jessica Chernich, Ashley Magnine, Jodi Luka, Susan Novak, John Thompson, Dawn DeServi, Laura Rudkin, and Sunni Butler.

#### 2. Approval of Minutes

##### A. Special Meeting Minutes for November 12, 2024

*Trustee Jensen made a motion to approve the Special Meeting Minutes for November 12, 2024, seconded by Trustee Marr.*

*A roll call vote was taken as follows:*

<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Abstain</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Driscoll</i>	<i>Aye</i>
<i>Trustee Vander Weit</i>	<i>Aye</i>
<b><i>Motion carried.</i></b>	

**B. Village Board Meeting Minutes for November 12, 2024**

*Trustee Marr made a motion to approve the Village Board Meeting Minutes for November 12, 2024, seconded by Trustee Jensen.*

*A roll call vote was taken as follows:*

<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Abstain</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Driscoll</i>	<i>Aye</i>
<i>Trustee Vander Weit</i>	<i>Aye</i>
<b><i>Motion carried</i></b>	

**3. Approval of the Warrant**

**A. Approval of the Warrant – November 26, 2024**

*Trustee Driscoll made a motion to approve the Expenditures/Warrants/Transfers for November 26, 2024, in the amount of \$1,199,296.50, seconded by Trustee Konwent.*

*A roll call vote was taken as follows:*

<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Driscoll</i>	<i>Aye</i>
<i>Trustee Vander Weit</i>	<i>Aye</i>
<b><i>Motion carried.</i></b>	

**4. Special Business (Appointments, Swearing-In Ceremonies, Proclamations)**

**A. Parade Grand Marshall**

*The Grand Marshal will be Tom Muehlfelder, recently retired and longtime employee of the Village of Fox Lake.*

**5. Village President's Report**

*The mayor shared on December 4<sup>th</sup> the Lake County Municipal League annual dinner will be at Austin's in Libertyville and that the following Wednesday the Northwest Municipal Conference will be in Niles for those who are interested in attending. There will be no Village Board Meeting on December 24, Christmas Eve.*

**6. Village Administrator's Report**

*There was none.*

**7. Village Attorney Report**

*There was none.*

**8. Village Treasurer's Report**

*There was none.*

9. **Preliminary Audience Comments (on Agenda Items Only)**

*There were none.*

10. **Motion to Recess to Committee of the Whole Meeting**

*Trustee Konwent made a **motion** to recess to the Committee of the Whole, seconded by Trustee Jensen. All were in favor. **Motion carried.***

**A. Strategic Planning Team Reports**

*There were no questions/comments.*

11. **New Business**

**A. Resolution 2024-R-84: A Resolution to Authorize Acceptance with a Corporate Authority Relating to a Retirement Healthcare Funding Plan for the Village of Fox Lake**

*This item is to authorize acceptance with a Corporate Authority relating to a Retirement Healthcare Funding Plan for the Village of Fox Lake. There would be no budget impact, and the Plan would be administered by the same agency for the 457 Plan. Police Chief Deservi further explained that it would be a nontaxable investment into which sick days could also be deposited to cover medical needs. This item will be removed from the consent agenda to correct the title.*

**B. Resolution 2024-R-91: A Resolution Approving the Quote from Andritz to Purchase a Centrifuge Rotating Assembly at the NWRWRF**

*This item is to approve the quote from Andritz to purchase a Centrifuge Rotating Assembly for the NWRWRF. This purchased item separates the waste and generally has a five-year useful life. It is a proprietary item so no bids will be required. This purchase will allow the part to be ready when needed, minimizing downtime. The cost is \$80,000.*

**C. Resolution 2024-R-92: A Resolution Authorizing Change Order No. 1 for the 2023 Signage Program Project**

*This item is to authorize Change Order No. 1 for the 2023 Signage Program Project. This will cover the signs for the Amphitheater Bandshell (along with the \$80,000 provided by the Lions Club,) Lakefront Park Monument Sign, and wayfinding sign for new intersection of Forest and Nippersink. The cost will be \$134,925, increasing the total to \$272,505.*

**D. Resolution 2024-R-93: A Resolution Authorizing Change Order No. 1 for Phase I Construction of the Lead Service Line Replacement Program**

*This item is to authorize Change Order No. 1 for Phase I Construction of the Lead Service Line Replacement Program. This project is covered by loan forgiveness and the cost is \$20,700.*

**E. Resolution 2024-R-94: A Resolution Approving Acceptance of the Bid to Award the Contract for the NWRWRF Screening Replacement Project at the NWRWRF to Keno & Sons Construction Company**

*This item is to approve Acceptance of the Bid to Award the Contract for the NWRWRF Screening Replacement Project at the NWRWRF to Keno & Sons Construction Company. Three bids were received with Keno & Sons lowest bid at \$1,647,000. Some of this cost will be reimbursed by the Schneider grant. John Thompson explained that these screens will catch 80% where older screens catch only 50%.*

**F. Motion to Accept the Planning & Zoning Commission's Recommendation to Amend Section 9-1-5-16: Short-Term Housing Rental Regulations of the Village Zoning Ordinance and Authorize the Village Attorney to Prepare the Ordinance**

*This item to accept the Planning & Zoning Commission's Recommendation to Amend Section 9-1-5-16: Short-Term Housing Rental Regulations of the Village Zoning Ordinance and Authorize the Village Attorney to Prepare the Ordinance. This includes clarification on revocation process, occupancy limits, density restrictions, and conditional bedroom limits.*

**G. Motion to Approve a Raffle License Application from the Fox Lake Lions Club to Conduct a 50/50, Prize and Auction Raffles at their Trivia Night and Waive the Bond Requirement**

*This item is to approve a Raffle License Application from the Fox Lake Lions Club to conduct a 50/50, Prize and Auction Raffles at their Trivia Night and waive the bond requirement.*

**H. Motion to Approve the 2025 Regularly Scheduled Meeting Dates**

*This item is to approve the 2025 Regularly Scheduled Meeting dates.*

**I. Motion Authorizing the Mayor to Sign and Accept the Terms of a Settlement Agreement on Behalf of the Village of Fox Lake**

*This is to authorize the mayor to Sign and Accept the Terms of a Settlement Agreement on behalf of the Village of Fox Lake for the Gliniewicz pension fund ending Village liabilities on this matter.*

**12. Old Business**

*There was none.*

**13. Motion to Waive the Bids for the Purchase of a Centrifuge Rotating Assembly at the NWRWRF**

*Trustee Konwent made a **motion** to waive the bids for the purchase of a Centrifuge Rotating Assembly at the NWRWRF, seconded by Trustee Jensen.*

*A roll call vote was taken as follows:*

Trustee Jensen	Aye
Trustee Stochl	Aye
Trustee Konwent	Aye
Trustee Marr	Aye

*Trustee Driscoll      Aye*  
*Trustee Vander Weit   Aye*  
***Motion carried.***

**14. Motion to Adjourn from Committee of the Whole and Reconvene Village Board Meeting**

*Trustee Konwent made a motion to adjourn from the Committee of the Whole and reconvene the Village Board meeting, seconded by Trustee Vander Weit. All were in favor. Motion carried.*

**15. Items to be Removed from Consent Agenda**

*Item A-1 was removed and Trustee Marr requested removal of item C-4.*

**16. Consent Agenda**

All items listed on the Consent Agenda are considered to be routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Trustee so requests, in which event the item will be removed from the general order of business and considered under the Approval of Exceptions.

**A. Resolutions**

1. ***Removed from the Consent Agenda*** -Resolution 2024-R-84: A Resolution to Authorize Acceptance with a Corporate Authority Relating to a Retirement Healthcare Funding Plan for the Village of Fox Lake
2. Resolution 2024-R-91: A Resolution Approving the Quote from Andritz to Purchase a Centrifuge Rotating Assembly at the NWRWRF
3. Resolution 2024-R-92: A Resolution Authorizing Change Order No. 1 for the 2023 Signage Program Project
4. Resolution 2024-R-93: A Resolution Authorizing Change Order No. 1 for Phase I Construction of the Lead Service Line Replacement Program
5. Resolution 2024-R-94: A Resolution Approving Acceptance of the Bid to Award the Contract for the NWRWRF Screening Replacement Project at the NWRWRF to Keno & Sons Construction Company

**B. Ordinances**

**C. Motions**

1. Motion to Accept the Planning & Zoning Commission's Recommendation to Amend Section 9-1-5-16: Short-Term Housing Rental Regulations of the Village Zoning Ordinance and Authorize the Village Attorney to Prepare the Ordinance
2. Motion to Approve a Raffle License Application from the Fox Lake Lions Club to Conduct a 50/50, Prize and Auction Raffles at their Trivia Night and Waive the Bond Requirement
3. Motion to Approve the 2025 Regularly Scheduled Meeting Dates
4. ***Removed from the Consent Agenda*** - Motion Authorizing the Mayor to Sign and Accept the Terms of a Settlement Agreement on Behalf of the Village of Fox Lake

*Trustee Jensen made a motion that Resolutions A 2,3,4,5, and Motions C 1,2,3 be established as the Consent Agenda for this meeting by unanimous vote, seconded by Trustee Konwent.*

*A roll call vote was taken as follows:*

Trustee Jensen	Aye
Trustee Stochl	Aye
Trustee Konwent	Aye
Trustee Marr	Aye
Trustee Driscoll	Aye
Trustee Vander Weit	Aye

***Motion carried.***

*Trustee Konwent made a motion that the consent agenda as established by the prior motion be passed, seconded by Trustee Jensen.*

*A roll call vote was taken as follows:*

Trustee Jensen	Aye
Trustee Stochl	Aye
Trustee Konwent	Aye
Trustee Marr	Aye
Trustee Driscoll	Aye
Trustee Vander Weit	Aye

***Motion carried.***

#### **17. Approval of Exceptions**

*Trustee Jensen made a motion to pass Resolution 2024-R-84: A Resolution Approving A Retirement Healthcare Funding Plan For Various Employees of the Village Of Fox Lake, seconded by Trustee Vander Weit.*

*A roll call vote was taken as follows:*

Trustee Jensen	Aye
Trustee Stochl	Aye

Trustee Konwent     Aye  
Trustee Marr         Aye  
Trustee Driscoll     Aye  
Trustee Vander Weit   Aye  
**Motion carried.**

Trustee Konwent made a **motion** Authorizing the Mayor to Sign and Accept the Terms of a Settlement Agreement on Behalf of the Village of Fox Lake, seconded by Trustee Vander Weit.

Trustee Marr commented that it is on the sad statement of society when it is more fiscally responsible to settle and reward this behavior rather than fight it when we know it is wrong.

A roll call vote was taken as follows:  
Trustee Jensen        Aye  
Trustee Stochl         Aye  
Trustee Konwent       Aye  
Trustee Marr           No  
Trustee Driscoll       Aye  
Trustee Vander Weit   Aye  
**Motion carried.**

**18. For the Good of the Order**

*There was none.*

**19. Audience Comments**

*There were none.*

**20. Executive Session**

Trustee Jensen made a motion to retire into executive session at 6:55 pm for Land Acquisition and Personnel issues to include Village Administrator for sessions 1 and 2 and Village Attorney Howard Teegen for all sessions, seconded by Trustee Marr. All were in favor. **Motion carried.**

**21. Adjournment**

Trustee Marr made a **motion** to adjourn the meeting at 7:10 pm, seconded by Trustee Konwent. All were in favor. **Motion carried.**

**Meeting was adjourned at 7:10 P.M.**

  
Michelle Runnion, Village Clerk