



## VILLAGE OF FOX LAKE VILLAGE BOARD MEETING MINUTES

STATE OF ILLINOIS,        }  
Lake and McHenry Counties,    } SS.

### Village of Fox Lake

At the regular Board Meeting, held in said Village and County in the State of Illinois at 6:30 p.m. on January 14, 2025, and held via in-person and via Zoom conference, the meeting was called to order by Mayor Schmit. The following official business was transacted:

#### 1. Call to Order

Trustee Jensen contacted the Village Clerk and Mayor with a request to appear remotely as he is out of town on business.

*Trustee Konwent made a **motion** to allow Trustee Jensen to attend the Village Board Meeting remotely, seconded by Trustee Driscoll.*

*A roll call vote was taken as follows:*

<i>Trustee Jensen</i>	<i>No Vote</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Driscoll</i>	<i>Aye</i>
<i>Trustee Vander Weit</i>	<i>Absent</i>
<i><b>Motion carried</b></i>	

#### Roll Call

Present Mayor Donny Schmit, Village Attorney Jeff Nutschnig, Trustees: Ron Stochl, Jeff Jensen(via Zoom), Brian Marr, Bernice Konwent, and Amy Driscoll, and Village Clerk Michelle Runnion.

Absent: Trustee Debra Vander Weit

Staff also in attendance: Jessica Chernich, Ashley Magnine, Jodi Luka, Susan Novak, Mary Locher, John Thompson, Dawn DeServi, and Lindsay Szafran.

**2. Approval of Minutes**

**A. Village Board Meeting Minutes for December 10, 2024**

*Trustee Konwent made a **motion** to approve the Village Board Meeting Minutes for December 10, 2024, seconded by Trustee Marr.*

*A roll call vote was taken as follows:*

<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Driscoll</i>	<i>Abstain</i>
<i>Trustee Vander Weit</i>	<i>Absent</i>
<b><i>Motion carried</i></b>	

**3. Approval of the Warrant**

**A. Approval of the Warrant – January 14, 2025**

*Trustee Konwent made a **motion** to approve the Expenditures/Warrants/Transfers for January 14, 2025, in the amount of \$2,099,797.04, seconded by Trustee Driscoll.*

*A roll call vote was taken as follows:*

<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Driscoll</i>	<i>Aye</i>
<i>Trustee Vander Weit</i>	<i>Absent</i>
<b><i>Motion carried</i></b>	

**4. Special Business (Appointments, Swearing-In Ceremonies, Proclamations)**

*There were none.*

**5. Village President's Report**

*The mayor is currently the Chairman of the Stormwater of Lake County and shared that another grant of \$150,000 was received to address the flooding on Park Avenue. Over the years there have been several grants received from them. In addition, a \$600,000 grant toward the canoe/kayak launch at Lakefront Park was also received from OSLAD. The mayor stated that the staff is commended for their work on these and other grants.*

**6. Village Administrator's Report**

*There was none.*

**7. Village Attorney Report**

*There was none.*

**8. Village Treasurer's Report**

*There was none.*

**9. Preliminary Audience Comments (on Agenda Items Only)**

*There were none.*

**10. Motion to Recess to Committee of the Whole Meeting**

*Trustee Konwent made a **motion** to recess to the Committee of the Whole, seconded by Trustee Marr. All were in favor. **Motion carried.***

**A. Strategic Planning Team Reports**

*There were no questions/comments.*

**11. New Business**

**A. Resolution 2025-R-01: A Resolution Authorizing the Mayor of the Village of Fox Lake to Sign and Thereby Accept a Proposal from Baxter & Woodman for the Renewal of the Bridge Program Management and Inspection Services (2025-2026)**

*This item is to authorize the mayor to sign and thereby accept a proposal from Baxter & Woodman for the renewal of the Bridge Program Management and Inspection Services (2025-2026). This is to provide inspection services under the National Bridge Inspection Standards (NBIS) for three (3) bridges at a cost of \$4,200 for two years.*

**B. Resolution 2025-R-02: A Resolution Approving the Quote from ABBA to Purchase Three RAS Pump Rotating Assemblies at the NWRWRF**

*This item is to approve the quote from ABBA to purchase three RAS Pump Rotating Assemblies at the NWRWRF. These pumps have been in service since 1992. Price quotes were received with ABBA the lowest at \$66,972.*

**C. Resolution 2025-R-03: A Resolution Authorizing the Mayor of the Village of Fox Lake to Sign and Thereby Accept the Proposal from Trotter and Associates, Inc. for Construction Engineering Services Related to the Screw Compressor and Fine Screen Replacement at the NWRWRF**

*This item is to authorize the mayor to sign and thereby accept the proposal from Trotter and Associates, Inc. for Construction Engineering Services related to the Screw Compressor and Fine Screen Replacement at the NWRWRF. This includes oversight of the removal of the turbo blowers and installation of the new screw compressors and replacement of the fine screens at a cost of \$236,696.*

**D. Ordinance 2025-01: An Ordinance Amending the Entirety of Title 6, Chapter 1 of the Village Code of the Village of Fox Lake Related to Building Regulations**

*This item is to amend the Entirety of Title 6, Chapter 1 of the Village Code of the Village of Fox Lake related to Building Regulations. The best practice is to update*

every 6 years and this will replace the 2015 code with the 2021 code. Trustee Stochl questioned some of the local regulations, specifically the late Sunday start time for work (10:00 am). Wayne Wehde, Building Commissioner, stated that there were no changes to any work hours, those remained as they had been. The mayor shared that Wayne Wehde is retiring and thanked him for his service and wished him well.

**E. Motion to Approve the Façade Improvement Grant Request for Property Located at 33 Route 12, Fox Lake, Illinois, Specifically Mijos**

*This item is to approve the Façade Improvement Grant Request for property located at 33 Route 12, Fox Lake, Illinois, specifically Mijos. The business received a quote for \$5800 to replace the sign and the Village would reimburse \$2900. Trustee Stochl asked about whether just a sign should be considered a façade improvement. Jodi Luka indicated other municipalities allow for this and shared that there will be a strategic planning meeting Thursday to discuss the façade program and any possible changes.*

**F. Motion to Approve the Façade Improvement Grant Request for Property Located at 114 Washington, Fox Lake, Illinois, Specifically Fox Lake Volunteer Fire Department**

*This item is to approve the Façade Improvement Grant Request for Property Located at 114 Washington, Fox Lake, Illinois, Specifically Fox Lake Volunteer Fire Department. This would be to replace the windows. The mayor shared that the program is for commercial businesses, and in the past schools were denied but Fox Waterway agency was approved as an entity that does pay tax. He stated that an ordinance to amend the program requirements should be considered.*

**G. Motion to Approve a Raffle License Application from the National Athletic Club to Conduct a 50/50 and Meat Raffle Every Friday and Sunday During Year 2025 and Waive the Bond Requirement**

*This item is to approve a Raffle License Application from the National Athletic Club to conduct a 50/50 and Meat Raffle every Friday and Sunday during 2025 and waive the bond requirement. Funds raised go to building improvement and charity.*

**12. Old Business**

*There is none.*

**13. Motion to Waive the Bids for the Purchase of Three Replacement Rotating Assemblies for the Existing RAS Pumps at the NWRWRF**

*Trustee Marr made a **motion** to waive the bids for the purchase of Three Replacement Rotating Assemblies for the Existing RAS Pumps at the NWRWRF, seconded by Trustee Konwent.*

*A roll call vote was taken as follows:*

Trustee Jensen	Aye
Trustee Stochl	Aye
Trustee Konwent	Aye
Trustee Marr	Aye

*Trustee Driscoll      Aye*  
*Trustee Vander Weit   Absent*  
***Motion carried***

**14. Motion to Adjourn from Committee of the Whole and Reconvene Village Board Meeting**

*Trustee Konwent made a **motion** to adjourn from the Committee of the Whole and reconvene the Village Board meeting, seconded by Trustee Marr. All were in favor.*  
***Motion carried.***

**15. Items to be Removed from Consent Agenda**

*Trustee Marr requested removal of item C-3.*

**16. Consent Agenda**

All items listed on the Consent Agenda are considered to be routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Trustee so requests, in which event the item will be removed from the general order of business and considered under the Approval of Exceptions.

**A. Resolutions**

1. Resolution 2025-R-01: A Resolution Authorizing the Mayor of the Village of Fox Lake to Sign and Thereby Accept a Proposal from Baxter & Woodman for the Renewal of the Bridge Program Management and Inspection Services (2025-2026)
2. Resolution 2025-R-02: A Resolution Approving the Quote from ABBA to Purchase Three RAS Pump Rotating Assemblies at the NWRWRF
3. Resolution 2025-R-03: A Resolution Authorizing the Mayor of the Village of Fox Lake to Sign and Thereby Accept the Proposal from Trotter and Associates, Inc. for Construction Engineering Services Related to the Screw Compressor and Fine Screen Replacement at the NWRWRF

**B. Ordinances**

1. Ordinance 2025-01: An Ordinance Amending the Entirety of Title 6, Chapter 1 of the Village Code of the Village of Fox Lake Related to Building Regulations

**C. Motions**

1. Motion to Approve the Façade Improvement Grant Request for Property Located at 33 Route 12, Fox Lake, Illinois, Specifically Mijos
2. Motion to Approve the Façade Improvement Grant Request for Property Located at 114 Washington, Fox Lake, Illinois, Specifically Fox Lake Volunteer Fire Department

3. ***Removed from the Consent Agenda*** - Motion to Approve a Raffle License Application from the National Athletic Club to Conduct a 50/50 and Meat Raffle Every Friday and Sunday During Year 2025 and Waive the Bond Requirement

*Trustee Jensen made a **motion** that Resolutions A 1,2,3 Ordinance B 1, and Motions C 1,2 be established as the Consent Agenda for this meeting by unanimous vote, seconded by Trustee Konwent.*

*A roll call vote was taken as follows:*

<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Driscoll</i>	<i>Aye</i>
<i>Trustee Vander Weit</i>	<i>Absent</i>

***Motion carried***

*Trustee Konwent made a **motion** that the consent agenda as established by the prior motion be passed, seconded by Trustee Jensen.*

*A roll call vote was taken as follows:*

<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Driscoll</i>	<i>Aye</i>
<i>Trustee Vander Weit</i>	<i>Absent</i>

***Motion carried***

**17. Approval of Exceptions**

*Trustee Konwent made a **motion** to Approve a Raffle License Application from the National Athletic Club to Conduct a 50/50 and Meat Raffle Every Friday and Sunday During Year 2025 and Waive the Bond Requirement, seconded by Trustee Driscoll.*

*A roll call vote was taken as follows:*

<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Abstain</i>
<i>Trustee Driscoll</i>	<i>Aye</i>
<i>Trustee Vander Weit</i>	<i>Absent</i>

***Motion carried***

**18. For the Good of the Order**

*There was none.*

**19. Audience Comments**

*There were none.*

**20. Executive Session**

*Trustee Konwent made a **motion** to retire into executive session at 6:53 pm for Personnel and Land Acquisition to include Village Administrator, Assistant to the Administrator, and Village Attorney Jeff Nutschnig, seconded by Trustee Driscoll. All were in favor. **Motion carried.***

**21. Adjournment (Made in Executive Session)**

*Trustee Stochl made a **motion** to adjourn the meeting at 7:09 pm, seconded by Trustee Driscoll. All were in favor. **Motion carried.***

**Meeting was adjourned at 7:09 P.M.**



Michelle Runnion, Village Clerk