



## VILLAGE OF FOX LAKE VILLAGE BOARD MEETING MINUTES

STATE OF ILLINOIS,        }  
Lake and McHenry Counties,    } SS.

### Village of Fox Lake

At the regular Board Meeting, held in said Village and County in the State of Illinois at 6:30 p.m. on January 28, 2025, and held via in-person and via Zoom conference, the meeting was called to order by Mayor Schmit. The following official business was transacted:

#### 1. Call to Order

Trustee Jensen and Trustee Vander Weit contacted the Village Clerk and Mayor with a request to appear remotely as each is out of town on business.

*Trustee Konwent made a **motion** to allow Trustee Jensen and Trustee Vander Weit to attend the Village Board Meeting remotely, seconded by Trustee Driscoll. All were in favor. **Motion carried.***

#### Roll Call

Present Mayor Donny Schmit, Village Attorney Jeff Nutschnig, Trustees: Ron Stochl, Jeff Jensen(via Zoom), Brian Marr, Bernice Konwent, Amy Driscoll, Debra Vander Weit (via Zoom) and Village Clerk Michelle Runnion.

Staff also in attendance: Jessica Chernich, Jodi Luka, Mary Locher, John Thompson, Jennifer Kuhn, Sunni Butler, Dawn DeServi, and Lindsay Szafran.

#### 2. Approval of Minutes

##### A. Village Board Meeting Minutes for January 14, 2025

*Trustee Konwent made a **motion** to approve the Village Board Meeting Minutes for January 14, 2025, seconded by Trustee Marr.*

*A roll call vote was taken as follows:*

Trustee Jensen	Aye
Trustee Stochl	Aye
Trustee Konwent	Aye
Trustee Marr	Aye
Trustee Driscoll	Aye
Trustee Vander Weit	Abstain

***Motion carried***

**3. Approval of the Warrant**

**A. Approval of the Warrant – January 28, 2025**

*Trustee Marr made a motion to approve the Expenditures/Warrants/Transfers for January 28, 2025, in the amount of \$777,572.22, seconded by Trustee Konwent.*

*A roll call vote was taken as follows:*

Trustee Jensen	Aye
Trustee Stochl	Aye
Trustee Konwent	Aye
Trustee Marr	Aye
Trustee Driscoll	Aye
Trustee Vander Weit	Aye

***Motion carried***

**4. Special Business (Appointments, Swearing-In Ceremonies, Proclamations)**

*There were none.*

**5. Village President's Report**

*The Chamber of Commerce held a State of Union address at which Jodi Luka shared the marketing for the Village and the Mayor complimented her for the good job and he received positive comments.*

**6. Village Administrator's Report**

*There was none.*

**7. Village Attorney Report**

*There was none.*

**8. Village Treasurer's Report**

**A. Fiscal Year 2024 Audit Report Presentation**

Martha Trotter, Audit Partner with Sikich LLP presented on the Audit Report for 2024 Fiscal Year. She indicated it was a clean, unmodified report with the highest level of assurance. She provided a breakdown and review of the report including Basic Financial Statements, Government Funds, and Proprietary Funds. The increase in grants received required increased compliance requirements and there were no items to report. She commented on the importance for Trustees and Mayor to review the Management Discussion and Analysis. She also referenced

the Board Communication packet and the issue of internal controls, which she stated is much improved over the past year.

**B. Treasurer's Report**

Mary Locher provided a quick review of a few items in her written report; there were no questions or comments..

**9. Preliminary Audience Comments (on Agenda Items Only)**

*There were none.*

**10. Motion to Recess to Committee of the Whole Meeting**

*Trustee Konwent made a **motion** to recess to the Committee of the Whole, seconded by Trustee Marr. All were in favor. **Motion carried.***

**A. Strategic Planning Team Reports**

*There were no questions/comments.*

**11. New Business**

**A. Resolution 2025-R-04: A Resolution Authorizing the Mayor of the Village of Fox Lake to Sign and Thereby Enter into a Contract with Suburban Elevator for Annual Maintenance of the Elevator Located at the Police Department**

*This item is to authorize the Mayor to sign and thereby Enter into a Contract with Suburban Elevator for Annual Maintenance of the Elevator Located at the Police Department. The Village has contracted with this agency since 2010. It would cover quarterly inspections at a cost of \$2200.*

**B. Resolution 2025-R-05: A Resolution Exercising the Fiscal Year 2025 Option of the Sikich Audit Services Proposal per Resolution 2022 R 26 as assigned to Sikich CPA LLC**

*This item is to exercise the Fiscal Year 2025 Option of the Sikich Audit Services Proposal per Resolution 2022 R 26 as assigned to Sikich CPA LLC at a cost of \$36,535.*

**C. Resolution 2025-R-06: A Resolution Approving the Quote from Veolia Water Technologies (DBA Kruger) to Purchase Components to Rebuild Tertiary Disc Filter #4 at the NWRWRF**

*This item is to approve the quote from Veolia Water Technologies (DBA Kruger) to Purchase Components to Rebuild Tertiary Disc Filter #4 at the NWRWRF. This is a proprietary item and budgeted item at a cost of \$107,639.47.*

**D. Motion to Accept the PZC Recommendation to Allow a Special Use Permit at 490 English Prairie Rd, Fox Lake Illinois for a Solar Farm and Authorize the Attorney to Prepare the Ordinance**

*This item is to accept the PZC Recommendation to allow a Special Use Permit*

*at 490 English Prairie Rd, Fox Lake Illinois for a Solar Farm and authorize the Attorney to Prepare the Ordinance. New Leaf Energy provided a presentation on their plan including updates of landscape buffers on the east and south borders. Dan Sheperd of Thelen also spoke regarding the leasing of their land for the project. There was some discussion and Trustee Stochl expressed concern for a 25 year lease which would inhibit the possible development of the property for residential homes. At this time there is no sewer or water on the property.*

**E. Motion to Accept the Fiscal Year 2024 Audit**

*This item is to accept the Fiscal Year 2024 Audit.*

**12. Old Business**

*There is none.*

**13. Motion to Waive the Bids for the Purchase of Components to Rebuild Tertiary Disc Filter #4 at the NWRWRF**

*Trustee Driscoll made a motion to waive the bids for the purchase of Components to Rebuild Tertiary Disc Filter #4 at the NWRWRF, seconded by Trustee Konwent.*

*A roll call vote was taken as follows:*

*Trustee Jensen Aye*

*Trustee Stochl Aye*

*Trustee Konwent Aye*

*Trustee Marr Aye*

*Trustee Driscoll Aye*

*Trustee Vander Weit Aye*

***Motion carried***

**14. Motion to Adjourn from Committee of the Whole and Reconvene Village Board Meeting**

*Trustee Konwent made a motion to adjourn from the Committee of the Whole and reconvene the Village Board meeting, seconded by Trustee Marr. All were in favor. Motion carried.*

**15. Items to be Removed from Consent Agenda**

*Trustee Stochl requested removal of item C-1.*

**16. Consent Agenda**

All items listed on the Consent Agenda are considered to be routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Trustee so requests, in which event the item will be removed from the general order of business and considered under the Approval of Exceptions.

**A. Resolutions**

1. Resolution 2025-R-04: A Resolution Authorizing the Mayor of the Village of Fox Lake to Sign and Thereby Enter into a Contract with Suburban

Elevator for Annual Maintenance of the Elevator Located at the Police Department

2. Resolution 2025-R-05: A Resolution Exercising the Fiscal Year 2025 Option of the Sikich Audit Services Proposal per Resolution 2022 R 26 as assigned to Sikich CPA LLC
3. Resolution 2025-R-06: A Resolution Approving the Quote from Veolia Water Technologies (DBA Kruger) to Purchase Components to Rebuild Tertiary Disc Filter #4 at the NWRWRF

**B. Ordinances**

**C. Motions**

1. *Removed from the Consent Agenda* - Motion to Accept the PZC Recommendation to Allow a Special Use Permit at 490 English Prairie Rd, Fox Lake Illinois for a Solar Farm and Authorize the Attorney to Prepare the Ordinance
2. Motion to Accept the Fiscal Year 2024 Audit

*Trustee Jensen made a **motion** that Resolutions A 1,2,3 and Motion C 2 be established as the Consent Agenda for this meeting by unanimous vote, seconded by Trustee Konwent.*

*A roll call vote was taken as follows:*

<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Driscoll</i>	<i>Aye</i>
<i>Trustee Vander Weit</i>	<i>Aye</i>
<b><i>Motion carried</i></b>	

*Trustee Konwent made a **motion** that the consent agenda as established by the prior motion be passed, seconded by Trustee Jensen.*

*A roll call vote was taken as follows:*

<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Driscoll</i>	<i>Aye</i>
<i>Trustee Vander Weit</i>	<i>Aye</i>
<b><i>Motion carried</i></b>	

**17. Approval of Exceptions**

*Trustee Driscoll made a **motion** to Accept the PZC Recommendation to Allow a Special Use Permit at 490 English Prairie Rd, Fox Lake Illinois for a Solar Farm and Authorize the Attorney to Prepare the Ordinance, seconded by Trustee Driscoll.*

*Trustee Stochl indicated that the Recommendation from PZC was not unanimous as only 4 members were present, so just a majority recommendation.*

*A roll call vote was taken as follows:*

*Trustee Jensen           Aye*

*Trustee Stochl           No*

*Trustee Konwent       Aye*

*Trustee Marr           Aye*

*Trustee Driscoll       Aye*

*Trustee Vander Weit   Aye*

**Motion carried**

**18. For the Good of the Order**

*Mary Locher expressed appreciation for the efforts by other Departments including the fiscal staff for the help with the Audit completion. The Mayor and Board thanked Mary for her work.*

**19. Audience Comments**

*There were none.*

**20. Executive Session**

*There was none.*

**21. Adjournment**

*Trustee Driscoll made a **motion** to adjourn the meeting at 7:20 pm, seconded by Trustee Konwent. All were in favor. **Motion carried.***

**Meeting was adjourned at 7:20 P.M.**

  
Michelle Runnion, Village Clerk