



VILLAGE OF FOX LAKE VILLAGE BOARD MEETING MINUTES

STATE OF ILLINOIS, }
Lake and McHenry Counties, SS.

Village of Fox Lake

At the regular Board Meeting, held in said Village and County in the State of Illinois at 6:30 p.m. on February 25, 2025, and held via in-person and via Zoom conference, the meeting was called to order by Mayor Schmit. The following official business was transacted:

1. Call to Order

Trustee Vander Weit contacted the Village Clerk and Mayor with a request to appear remotely as out of town on business.

*Trustee Konwent made a **motion** to allow Trustee Vander Weit to attend the Village Board Meeting remotely, seconded by Trustee Driscoll. All were in favor. **Motion carried.***

Roll Call

Present Mayor Donny Schmit, Village Attorney Jeff Nutschnig, Trustees: Ron Stochl, Jeff Jensen, Brian Marr, Bernice Konwent, Amy Driscoll, and Debra Vander Weit (via Zoom) and Clerk Michelle Runnion.

Staff also in attendance: Jessica Chernich, Jodi Luka, Mary Locher, John Thompson, Jennifer Kuhn, Dawn DeServi, and Sunni Butler.

2. Approval of Minutes

A. Village Board Meeting Minutes for February 11, 2025

*Trustee Marr made a **motion** to approve the Village Board Meeting Minutes for February 11, 2025, as amended, seconded by Trustee Konwent. All were in favor. **Motion carried.***

3. Approval of the Warrant

A. Approval of the Warrant – February 25, 2025

*Trustee Konwent made a **motion** to approve the Expenditures/Warrants/Transfers for February 25, 2025, in the amount of \$1,660,928,54, seconded by Trustee Driscoll.*

A roll call vote was taken as follows:

Trustee Jensen Aye

Trustee Stochl Aye

Trustee Konwent Aye

Trustee Marr Aye

Trustee Driscoll Aye

Trustee Vander Weit Aye

Motion carried

4. Special Business (Appointments, Swearing-In Ceremonies, Proclamations)

There were none.

5. Village President's Report

A. MS4 Program and Report Presentation by GHA

Karolina Cho, Wetland Specialist with Gewalt Hamilton Associates present on National Pollutant Discharge Detection and Elimination (NPDES.) She explained Outfall Inspections, the outcome as no major issues identified and provided information on water quality, indicating no excess levels noted. The MS4 Permit is in the process of being reissued.

B. *The mayor shared that Stormwater Management presented at Lakefront Park and it was very informative. The presentation is available online for those interested. He also commented that the playground was again full of kids and the Park is utilized often.*

6. Village Administrator's Report

There was none.

7. Village Attorney Report

There was none.

8. Village Treasurer's Report

Mary Locher stated that the Budget Workshop will be on Tuesday, March 25th, and she would encourage all to attend. This is a public meeting and will also be available via Zoom.

9. Preliminary Audience Comments (on Agenda Items Only)

There were none.

10. Motion to Recess to Committee of the Whole Meeting

*Trustee Konwent made a **motion** to recess to the Committee of the Whole, seconded by Trustee Jensen. All were in favor. **Motion carried.***

A. Strategic Planning Team Reports

Jodi Luka shared that the Comprehensive Survey is still open so encouraged participation.

11. New Business

A. Resolution 2025-R-10: A Resolution Accepting the Lakefront Park Renovation As-Built and Records Drawings Contract

This item is to accept the Lakefront Park Renovation As-Built and Records Drawings Contract. The cost is \$13,850.

B. Resolution 2025-R-11: A Resolution to Accept the Temporary Construction Easement Agreement with IDOT for Various ADA Intersections

This item is to Accept the Temporary Construction Easement Agreement with IDOT for Various ADA Intersections. This item will be removed from the consent agenda and voted on separately for an amended version, a change in title only.

C. Resolution 2025-R-12: A Resolution Renewing the Illinois Elevator Safety Program Agreement with the Illinois Office of the State Fire Marshal

This item is to renew the Illinois Elevator Safety Program Agreement with the Illinois Office of the State Fire Marshal. The Village is charged \$43 per inspection and \$55 is invoiced to cover costs of the program.

D. Resolution 2025-R-13: A Resolution Approving a Proposal for a Contract with Everlast Blacktop Inc. for Hillside Court Roadway Improvements

This item is to approve a Proposal for a Contract with Everlast Blacktop Inc. for Hillside Court Roadway Improvements. Three bids were obtained and Everlast Blacktop with lowest bid at \$760,448.16. The Village will lose three parking spaces so will look for some additional parking. Trustee Stochl asked for clarification that the wall was not on personal property and affect Village liability and it was clarified that it would all be Village property.

E. Resolution 2025-R-14: A Resolution Approving Engineering Services with Trotter and Associates, Inc. for the Design and Bidding of the Lead Service Line Replacements – Phase II

This item is to approve Engineering Services with Trotter and Associates, Inc. for the Design and Bidding of the Lead Service Line Replacements – Phase II. This item will be removed from the consent agenda and voted on separately as an amended version. Originally there was an amendment to a resolution but will now be its own resolution. The cost is \$92,000 to supervise the project.

F. Resolution 2025-R-15: A Resolution Approving an Amendment to Resolution 2024-R-17 for Engineering Services with Trotter and Associates, Inc. for Phase I Lead Service Line Replacement Construction Services

This item is to approve an Amendment to Resolution 2024-R-17 for Engineering Services with Trotter and Associates, Inc. for Phase I Lead Service Line Replacement

Construction Services. A change order(s) was issued to extend the duration of the construction contract to complete additional work and more fully exhaust the principal forgiveness allocated to this project but extension of the duration of construction requires additional engineering services be provided. The cost is \$160,000.

G. Motion Ratifying a Contract with SB Friedman to Conduct a Financial Gap Analysis for the Proposed Multi-Family Development at the Northwest Corner of Rt 12 and 134

This item is to ratify a Contract with SB Friedman to Conduct a Financial Gap Analysis for the Proposed Multi-Family Development at the Northwest Corner of Rt 12 and 134. This would include components to: Construct a Pro Forma for Analysis, Conduct Initial Financial Review, Prepare TIF Revenue Projections, Conduct Sensitivity Analyses relative to proposed construction costs, and Draft a Summary Memo.

H. Motion to Approve Façade Improvement Grant Request at 400 E. Grand Ave

This item is to approve a Façade Improvement Grant Request at 400 E. Grand Ave. The cost provided was \$24,625 and grant approval for \$4000. Trustee Stochl commented that the wording should be clarified as the bids go together and are not separate bids for the same work. Trustee Marr stated that the requirement for three separate bids had been eliminated.

I. Motion to Ratify Raffle License for Sons of the American Legion

This item is to Ratify Raffle License for Sons of the American Legion

12. Old Business

There is none.

13. Motion to Adjourn from Committee of the Whole and Reconvene Village Board Meeting

*Trustee Konwent made a motion to adjourn from the Committee of the Whole and reconvene the Village Board meeting, seconded by Trustee Vander Weit. All were in favor. **Motion carried.***

14. Items to be Removed from Consent Agenda

The mayor removed items A-2 and A-5. Trustee Stochl requested the removal of items A-4 and C-1.

15. Consent Agenda

All items listed on the Consent Agenda are considered to be routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Trustee so requests, in which event the item will be removed from the general order of business and considered under the Approval of Exceptions.

A. Resolutions

1. Resolution 2025-R-10: A Resolution Accepting the Lakefront Park Renovation As-Built and Records Drawings Contract
2. ***Removed from the Consent Agenda*** - Resolution 2025-R-11: A Resolution to Accept the Temporary Construction Easement Agreement with IDOT for Various ADA Intersections
3. Resolution 2025-R-12: A Resolution Renewing the Illinois Elevator Safety Program Agreement with the Illinois Office of the State Fire Marshal
4. ***Removed from the Consent Agenda*** - Resolution 2025-R-13: A Resolution Approving a Proposal for a Contract with Everlast Blacktop Inc. for Hillside Court Roadway Improvements
5. ***Removed from the Consent Agenda*** - Resolution 2025-R-14: A Resolution Approving Engineering Services with Trotter and Associates, Inc. for the Design and Bidding of the Lead Service Line Replacements – Phase II
6. Resolution 2025-R-15: A Resolution Approving an Amendment to Resolution 2024-R-17 for Engineering Services with Trotter and Associates, Inc. for Phase I Lead Service Line Replacement Construction Services

B. Ordinances

C. Motions

1. ***Removed from the Consent Agenda*** - Motion Ratifying a Contract with SB Friedman to Conduct a Financial Gap Analysis for the Proposed Multi-Family Development at the Northwest Corner of Rt 12 and 134
2. Motion to Approve Façade Improvement Grant Request at 400 E. Grand Ave
3. Motion to Ratify Raffle License for Sons of the American Legion

*Trustee Jensen made a **motion** that Resolutions A 1,3 and 6 and Motions C 2 and 3 be established as the Consent Agenda for this meeting by unanimous vote, seconded by Trustee Konwent.*

A roll call vote was taken as follows:

<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Driscoll</i>	<i>Aye</i>
<i>Trustee Vander Weit</i>	<i>Aye</i>
<i>Motion carried</i>	

Trustee Konwent made a ***motion*** that the consent agenda as established by the prior motion be passed, seconded by Trustee Jensen.

A roll call vote was taken as follows:

Trustee Jensen *Aye*

Trustee Stochl *Aye*

Trustee Konwent *Aye*

Trustee Marr *Aye*

Trustee Driscoll *Aye*

Trustee Vander Weit *Aye*

Motion carried

16. Approval of Exceptions

Trustee Konwent made a ***motion*** to approve the amended version of Resolution 2025-R-11: A Resolution to Accept the Temporary Construction Easement Agreement with IDOT for the Northeast Corner of the Intersection of US Route 12 and Grand Avenue, seconded by Trustee Jensen.

A roll call vote was taken as follows:

Trustee Jensen *Aye*

Trustee Stochl *Aye*

Trustee Konwent *Aye*

Trustee Marr *Aye*

Trustee Driscoll *Aye*

Trustee Vander Weit *Aye*

Motion carried

Trustee Driscoll made a ***motion*** to approve Resolution 2025-R-13: A Resolution Approving a Proposal for a Contract with Everlast Blacktop Inc. for Hillside Court Roadway Improvements, seconded by Trustee Vander Weit.

A roll call vote was taken as follows:

Trustee Jensen *Aye*

Trustee Stochl *No*

Trustee Konwent *Aye*

Trustee Marr *Aye*

Trustee Driscoll *Aye*

Trustee Vander Weit *Aye*

Motion carried

Trustee Jensen made a ***motion*** to approve the amended version of Resolution 2025-R-14: A Resolution Approving Engineering Services with Trotter and Associates, Inc. for the Design and Bidding of the Lead Service Line Replacements – Phase II, seconded by Trustee Konwent.

A roll call vote was taken as follows:

<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Driscoll</i>	<i>Aye</i>
<i>Trustee Vander Weit</i>	<i>Aye</i>

Motion carried

*Trustee Driscoll made a **motion** Ratifying a Contract with SB Friedman to Conduct a Financial Gap Analysis for the Proposed Multi-Family Development at the Northwest Corner of Rt 12 and 134, seconded by Trustee Konwent.*

A roll call vote was taken as follows:

<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>No</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Driscoll</i>	<i>Aye</i>
<i>Trustee Vander Weit</i>	<i>Aye</i>

Motion carried

18. For the Good of the Order

There was none.

19. Audience Comments

There were none.

20. Executive Session

There was none.

21. Adjournment

*Trustee Konwent made a **motion** to adjourn the meeting at 7:04 pm, seconded by Trustee Jensen. All were in favor. **Motion carried.***

Meeting was adjourned at 7:04 P.M.


Michelle Runnion, Village Clerk