



VILLAGE OF FOX LAKE VILLAGE BOARD MEETING MINUTES

STATE OF ILLINOIS, }
Lake and McHenry Counties, }
ss.

Village of Fox Lake

At the regular Board Meeting, held in said Village and County in the State of Illinois at 6:30 p.m. on March 11, 2025, and held via in-person and via Zoom conference, the meeting was called to order by Mayor Schmit. The following official business was transacted:

1. Call to Order

Trustee Vander Weit contacted the Village Clerk and Mayor with a request to appear remotely as out of town on business.

Trustee Konwent made a **motion** to allow Trustee Vander Weit to attend the Village Board Meeting remotely, seconded by Trustee Jensen. All were in favor. **Motion carried.**

Roll Call

Present Mayor Donny Schmit, Village Attorney Jeff Nutschnig, Trustees: Ron Stochl, Jeff Jensen, Bernice Konwent, Amy Driscoll, and Debra Vander Weit (via Zoom) and Clerk Michelle Runnion.

Absent: Trustee Marr

Staff also in attendance: Jessica Chernich, Ashley Magnine, Sunni Butler, Jodi Luka, Mary Locher, John Thompson, Jennifer Kuhn, and Dawn DeServi.

2. Approval of Minutes

A. Village Board Meeting Minutes for February 25, 2025

Trustee Jensen made a **motion** to approve the Village Board Meeting Minutes for February 25, 2025, seconded by Trustee Konwent. All were in favor. **Motion carried.**

3. Approval of the Warrant

A. Approval of the Warrant – March 11, 2025

*Trustee Konwent made a **motion** to approve the Expenditures/Warrants/Transfers for March 11, 2025, in the amount of \$1,317,748.40, seconded by Trustee Vander Weit.*

A roll call vote was taken as follows:

Trustee Jensen	Aye
Trustee Stochl	Aye
Trustee Konwent	Aye
Trustee Marr	Absent
Trustee Driscoll	Aye
Trustee Vander Weit	Aye

Motion carried

4. Special Business (Appointments, Swearing-In Ceremonies, Proclamations)

There were none.

5. Village President's Report

A. Little Lending Library Presentation

Nicole Sak, a student from Grant Community High School presented on the Little Lending Library which they would like to have placed at Lakefront Park by May. The aim is to inspire children through the use of reading coupled with a friendly community. Everyone agreed it's a great program and would like to have it be part of the park.

B. Ray Auto Group Group

Ray Scarpelli and Mike Missak from Ray Auto Group presented a check for \$43,000 to the Village. The Mayor and Board expressed appreciation for their support in the community.

6. Village Administrator's Report

There was none.

7. Village Attorney Report

There was none.

8. Village Treasurer's Report

Mary Locher stated that the Budget Workshop will be on Tuesday, March 25th, at noon and she would encourage all to attend. This is a public meeting and will also be available via Zoom.

9. Preliminary Audience Comments (on Agenda Items Only)

There were none.

10. Motion to Recess to Committee of the Whole Meeting

*Trustee Konwent made a **motion** to recess to the Committee of the Whole, seconded by Trustee Jensen. All were in favor. **Motion carried**.*

A. Strategic Planning Team Reports

There were no questions or comments.

11. New Business

A. Resolution 2025-R-16: A Resolution Authorizing the Mayor of the Village of Fox Lake to Sign a Memorandum of Understanding with the Protect Lake County Community Support Team to Become a Participating Member Agency

This item is to authorize the mayor to Sign a Memorandum of Understanding with the Protect Lake County Community Support Team to Become a Participating Member Agency. The goal is to establish a Behavioral Threat Assessment Management (BTAM) Team that would employ a strategic, multidisciplinary framework to prevent violence and address situations of concern. This helps ensure community safety by identifying and mitigating potential threats before they escalate. There is no budgetary impact.

B. Resolution 2025-R-17 Resolution Approving the Mayor of the Village of Fox Lake to Sign and Thereby Enter into an Intergovernmental Agreement Between the Village of Fox Lake and the Village of Lake Villa for the Usage of the Fox Lake Temporary Holding Cells

This item is to approve the mayor to Sign and Thereby Enter into an Intergovernmental Agreement Between the Village of Fox Lake and the Village of Lake Villa for the Usage of the Fox Lake Temporary Holding Cells. This is an update to a 2023 agreement that clarifies liability coverage. There is no budgetary impact.

C. Ordinance 2025-04: An Ordinance Directing the Disposal of Surplus or Obsolete Property by Various Means

This item is to Direct the Disposal of Surplus or Obsolete Property by Various Means. This includes 151 items that would cost more to repair than to replace.

D. Ordinance 2025-05: An Ordinance Amending Section 3-10-1-4 of the Village Code of the Village of Fox Lake Related to Vehicle Food Vendors

This item is to amend Section 3-10-1-4 of the Village Code of the Village of Fox Lake Related to Vehicle Food Vendors. This change will include the cost of the license and replacing the background check requirement.

E. Motion to Approve a Raffle License Application and Waiver of the Raffle Management Bond Requirement from the Sons of the American Legion for the St. Baldrick's Fundraiser Event

This item is to approve a Raffle License Application and Waiver of the Raffle Management Bond Requirement from the Sons of the American Legion for the St. Baldrick's Fundraiser Event.

12. Old Business

There is none.

13. Motion to Adjourn from Committee of the Whole and Reconvene Village Board Meeting

Trustee Konwent made a motion to adjourn from the Committee of the Whole and reconvene the Village Board meeting, seconded by Trustee Jensen. All were in favor. Motion carried.

14. Items to be Removed from Consent Agenda

There were none.

15. Consent Agenda

All items listed on the Consent Agenda are considered to be routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Trustee so requests, in which event the item will be removed from the general order of business and considered under the Approval of Exceptions.

A. Resolutions

1. Resolution 2025-R-16: A Resolution Authorizing the Mayor of the Village of Fox Lake to Sign a Memorandum of Understanding with the Protect Lake County Community Support Team to Become a Participating Member Agency
2. Resolution 2025-R-17: Resolution Approving the Mayor of the Village of Fox Lake to Sign and Thereby Enter into an Intergovernmental Agreement Between the Village of Fox Lake and the Village of Lake Villa for the Usage of the Fox Lake Temporary Holding Cells

B. Ordinances

1. Ordinance 2025-04: An Ordinance Directing the Disposal of Surplus or Obsolete Property by Various Means
2. Ordinance 2025-05: An Ordinance Amending Section 3-10-1-4 of the Village Code of the Village of Fox Lake Related to Vehicle Food Vendors

C. Motions

1. Motion to Approve a Raffle License Application and Waiver of the Raffle Management Bond Requirement from the Sons of the American Legion for the St. Baldrick's Fundraiser Event

Trustee Jensen made a motion that Resolutions A 1 and 2, Ordinances B 1 and 2, and Motion C 1 be established as the Consent Agenda for this meeting by unanimous vote, seconded by Trustee Konwent.

A roll call vote was taken as follows:

Trustee Jensen	Aye
Trustee Stochl	Aye
Trustee Konwent	Aye

Trustee Marr Absent
Trustee Driscoll Aye
Trustee Vander Weit Aye
Motion carried

Trustee Konwent made a **motion** that the consent agenda as established by the prior motion be passed, seconded by Trustee Jensen.

A roll call vote was taken as follows:
Trustee Jensen Aye
Trustee Stochl Aye
Trustee Konwent Aye
Trustee Marr Absent
Trustee Driscoll Aye
Trustee Vander Weit Aye
Motion carried

16. Approval of Exceptions

There were none.

17. For the Good of the Order

The mayor commented on how busy the Lakefront Park has been and how proud the Village should be.

18. Audience Comments

There were none.

29. Executive Session

There was none.

20. Adjournment

*Trustee Konwent made a **motion** to adjourn the meeting at 6:51 pm, seconded by Trustee Driscoll. All were in favor. **Motion carried.***

Meeting was adjourned at 6:51 P.M.

Michelle Runnion
Michelle Runnion, Village Clerk