



VILLAGE OF FOX LAKE VILLAGE BOARD MEETING MINUTES

STATE OF ILLINOIS, }
Lake and McHenry Counties, }
ss.

Village of Fox Lake

At the regular Board Meeting, held in said Village and County in the State of Illinois at 6:30 p.m. on March 25, 2025, and held via in-person and via Zoom conference, the meeting was called to order by Mayor Schmit. The following official business was transacted:

1. Call to Order

Roll Call

Present Mayor Donny Schmit, Village Attorney Howard Teegen, Trustees: Ron Stochl, Jeff Jensen, Bernice Konwent, Amy Driscoll, and Clerk Michelle Runnion.

Absent: Trustee Marr and Trustee Vander Weit

Staff also in attendance: Jessica Chernich, Sunni Butler, Jodi Luka, Mary Locher, John Thompson, Jennifer Kuhn, Dawn DeServi, and Lindsay Szafran.

2. Approval of Minutes

A. Village Board Meeting Minutes for March 11, 2025

Trustee Konwent made a motion to approve the Village Board Meeting Minutes for March 11, 2025, seconded by Trustee Driscoll.

A roll call vote was taken as follows:

Trustee Jensen Aye

Trustee Stochl Aye

Trustee Konwent Aye

Trustee Marr Abs

Trustee Driscoll Ave

Trustee Vander Weit Absent

Motion carried

3. Approval of the Warrant

A. Approval of the Warrant – March 25, 2025

Trustee Konwent made a motion to approve the Expenditures/Warrants/Transfers for March 25, 2025, in the amount of \$1,456,680.18, seconded by Trustee Driscoll.

A roll call vote was taken as follows:

Trustee Jensen	Aye
Trustee Stochl	Aye
Trustee Konwent	Aye
Trustee Marr	Absent
Trustee Driscoll	Aye
Trustee Vander Weit	Absent

Motion carried

4. Special Business (Appointments, Swearing-In Ceremonies, Proclamations)

There were none.

5. Village President's Report

The mayor thanked the staff and board for attending the Budget Meeting earlier today.

6. Village Administrator's Report

There was none.

7. Village Attorney Report

There was none.

8. Village Treasurer's Report

There were no questions on the report. Mary Locher stated that the Budget will be presented at a public meeting on April 8th and then brought for adoption on April 22nd.

9. Preliminary Audience Comments (on Agenda Items Only)

There were none.

10. Motion to Recess to Committee of the Whole Meeting

Trustee Konwent made a motion to recess to the Committee of the Whole, seconded by Trustee Jensen. All were in favor. Motion carried.

A. Strategic Planning Team Reports

Dustin provided three samples for the Park signs. They will be high density foam board so will be easy to clean and replace if needed.

11. New Business

A. Resolution 2025-R-18: A Resolution Approving the Mayor of the Village of Fox Lake to Sign and Thereby Accept the Proposal from Midwest Well Services, Inc. DBA Municipal Well and Pump for Well No. 9 Drilling

This item is to approve the mayor to Sign and Thereby Accept the Proposal from Midwest Well Services, Inc. DBA Municipal Well and Pump for Well No. 9 Drilling. There were two bids received. The cost is \$458,985.00 and is conditional on receiving loan forgiveness.

B. Resolution 2025-R-19: A Resolution Approving Engineering Services with Trotter and Associates, Inc. for Well No. 9 Drilling Construction Related Services

This item is to approve Engineering Services with Trotter and Associates, Inc. for Well No. 9 Drilling Construction Related Services. The cost is \$68,900.

C. Resolution 2025-R-20: A Resolution Authorizing an Expansion to the Contract with a5 Branding and Digital

This item is to authorize an Expansion to the Contract with a5 Branding and Digital at a cost of \$61,500 for 12 months. This includes general account management, website maintenance and social media.

D. Ordinance 2025-06: An Ordinance Reclassifying Property at 0 Big Hollow Road, Fox Lake, Illinois as R-4 Planned Unit Development on Property Located in Fox Lake Crossing

This item is to approve and ordinance reclassifying Property at 0 Big Hollow Road, Fox Lake, Illinois as R-4 Planned Unit Development on Property Located in Fox Lake Crossing. Gary Wool and Kevin Michel presented on the Planned Unit Development and reviewed and explained the modifications being requested.

E. Motion to Accept the Planning and Zoning Commission's Recommendation to Approve a Special Use Permit to Operate a Short-Term Housing Rental at 614 Spring Road and Authorize the Attorney to Prepare the Ordinance

This item is to Accept the Planning and Zoning Commission's Recommendation to Approve a Special Use Permit to Operate a Short-Term Housing Rental at 614 Spring Road and Authorize the Attorney to Prepare the Ordinance. This item will require a super majority as there were several protest letters.

F. Motion to Approve a Raffle License Application from Promote Fox Lake to Conduct a Meat Raffle on April 6, 2025, and Waive the Bond Requirement

This item is to Approve a Raffle License Application from Promote Fox Lake to Conduct a Meat Raffle on April 6, 2025, and Waive the Bond Requirement.

G. Motion to Approve a Raffle License Application from Promote Fox Lake to Conduct a Meat Raffle on June 1, 2025, and Waive the Bond Requirement

This item is to Approve a Raffle License Application from Promote Fox Lake to

Conduct a Meat Raffle on June 1, 2025, and Waive the Bond Requirement

H. Motion to Approve a Raffle License Application from Promote Fox Lake to Conduct a Meat Raffle on August 3, 2025, and Waive the Bond Requirement

This item is to Approve a Raffle License Application from Promote Fox Lake to Conduct a Meat Raffle on August 3, 2025, and Waive the Bond Requirement

12. Old Business

There is none.

13. Motion to Adjourn from Committee of the Whole and Reconvene Village Board Meeting

Trustee Konwent made a motion to adjourn from the Committee of the Whole and reconvene the Village Board meeting, seconded by Trustee Jensen. All were in favor. Motion carried.

14. Items to be Removed from Consent Agenda

Trustee Driscoll requested removal of item C-1. Trustee Stochl requested removal of item B-1.

15. Consent Agenda

All items listed on the Consent Agenda are considered to be routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Trustee so requests, in which event the item will be removed from the general order of business and considered under the Approval of Exceptions.

A. Resolutions

1. Resolution 2025-R-18: A Resolution Approving the Mayor of the Village of Fox Lake to Sign and Thereby Accept the Proposal from Midwest Well Services, Inc. DBA Municipal Well and Pump for Well No. 9 Drilling
2. Resolution 2025-R-19: A Resolution Approving Engineering Services with Trotter and Associates, Inc. for Well No. 9 Drilling Construction Related Services
3. Resolution 2025-R-20: A Resolution Authorizing an Expansion to the Contract with a5 Branding and Digital

B. Ordinances

1. *Removed from Consent Agenda* - Ordinance 2025-06: An Ordinance Reclassifying Property at 0 Big Hollow Road, Fox Lake, Illinois as R-4 Planned Unit Development on Property Located in Fox Lake Crossing

C. Motions

1. **Removed from Consent Agenda** - Motion to Accept the Planning and Zoning Commission's Recommendation to Approve a Special Use Permit to Operate a ShortTerm Housing Rental at 614 Spring Road and Authorize the Attorney to Prepare the Ordinance
2. Motion to Approve a Raffle License Application from Promote Fox Lake to Conduct a Meat Raffle on April 6, 2025, and Waive the Bond Requirement
3. Motion to Approve a Raffle License Application from Promote Fox Lake to Conduct a Meat Raffle on June 1, 2025, and Waive the Bond Requirement
4. Motion to Approve a Raffle License Application from Promote Fox Lake to Conduct a Meat Raffle on August 3, 2025, and Waive the Bond Requirement

Trustee Jensen made a motion that Resolutions A 1-3 and Motions C 2-4 be established as the Consent Agenda for this meeting by unanimous vote, seconded by Trustee Konwent.

A roll call vote was taken as follows:

Trustee Jensen	Aye
Trustee Stochl	Aye
Trustee Konwent	Aye
Trustee Marr	Absent
Trustee Driscoll	Aye
Trustee Vander Weit	Absent

Motion carried

Trustee Konwent made a motion that the consent agenda as established by the prior motion be passed, seconded by Trustee Jensen.

A roll call vote was taken as follows:

Trustee Jensen	Aye
Trustee Stochl	Aye
Trustee Konwent	Aye
Trustee Marr	Absent
Trustee Driscoll	Aye
Trustee Vander Weit	Absent

Motion carried

16. Approval of Exceptions

A. Ordinance 2025-06: An Ordinance Reclassifying Property at 0 Big Hollow Road, Fox Lake, Illinois as R-4 Planned Unit Development on Property Located in Fox Lake Crossing

Trustee Konwent made a motion to approve Ordinance 2025-06: An Ordinance Reclassifying Property at 0 Big Hollow Road, Fox Lake, Illinois as R-4 Planned Unit Development on Property Located in Fox Lake Crossing, seconded by Trustee Driscoll.

A roll call vote was taken as follows:

Trustee Jensen	Aye
Trustee Stochl	No
Trustee Konwent	Aye
Trustee Marr	Absent
Trustee Driscoll	Aye
Trustee Vander Weit	Absent

Motion carried

B. Motion to Accept the Planning and Zoning Commission's Recommendation to Approve a Special Use Permit to Operate a Short-Term Housing Rental at 614 Spring Road and Authorize the Attorney to Prepare the Ordinance

Trustee Jensen made a motion to Accept the Planning and Zoning Commission's Recommendation to Approve a Special Use Permit to Operate a Short-Term Housing Rental at 614 Spring Road and Authorize the Attorney to Prepare the Ordinance, seconded by Trustee Driscoll.

A roll call vote was taken as follows:

Trustee Jensen	Aye
Trustee Stochl	Abstain
Trustee Konwent	No
Trustee Marr	Absent
Trustee Driscoll	No
Trustee Vander Weit	Absent
Mayor Schmit	Aye

Motion not carried

17. For the Good of the Order

There was none.

18. Audience Comments

There were none.

19. **Reconvened Hearing regarding the Special Use Permit for the Property Located at 100 S. Route 12, Fox Lake, Illinois.**
Mayor Schmit opened the hearing.

20. **Public Comment regarding the Special Use Permit for the Property Located at 100 S. Route 12, Fox Lake, Illinois.**
The mayor asked for audience comments and there were none.

The mayor stated that in order to have adequate time to ascertain that proper easements exist between the owners of the Culvers property and the adjacent property and to clarify that the entrance will accommodate future development, the Village is continuing this SUP Revocation Proceeding to July 22, 2025, at 6:30 pm. The Thirteenth Supplemental Village Board Findings entered on January 28, 2020, shall remain in effect. The Board may consider evidence in mitigation of the daily fines at that time.

The mayor closed the SUP Revocation Hearing.

21. **Executive Session**

There was none.

22. **Adjournment**

Trustee Driscoll made a motion to adjourn the meeting at 7:12 pm, seconded by Trustee Konwent. All were in favor. Motion carried.

Meeting was adjourned at 7:12 P.M.

Michelle Runnion
Michelle Runnion, Village Clerk