



VILLAGE OF FOX LAKE VILLAGE BOARD MEETING MINUTES

STATE OF ILLINOIS,
Lake and McHenry Counties,

} SS.

Village of Fox Lake

At the regular Board Meeting, held in said Village and County in the State of Illinois at 6:30 p.m. on April 22, 2025, and held via in-person and via Zoom conference, the meeting was called to order by Mayor Schmit. The following official business was transacted:

1. Call to Order

Trustee Vander Weit contacted the Village Clerk and Mayor with a request to appear remotely as she is out of town on business.

*Trustee Driscoll made a **motion** to allow Trustee Vander Weit to attend the Village Board Meeting remotely, seconded by Trustee Konwent. All were in favor. **Motion carried.***

Roll Call

Present Mayor Donny Schmit, Village Attorney Jeff Nutschnig, Trustees: Ron Stochl, Jeff Jensen, Brian Marr, Bernice Konwent, Amy Driscoll, and Clerk Michelle Runnion.

Absent: Debra Vander Weit (via Zoom) – arrived in meeting at 6:40

Staff also in attendance: Jessica Chernich, Ashley Magnine, Jodi Luka, Mary Locher, John Thompson, Dawn DeServi, Lindsay Szafran and Sunni Butler.

2. Approval of Minutes

A. Budget Hearing Minutes for April 8, 2025

*Trustee Konwent made a **motion** to approve the Budget Hearing Meeting Minutes for April 8, 2025, seconded by Trustee Marr.*

A roll call vote was taken as follows:

Trustee Jensen	Aye
Trustee Stochl	Aye
Trustee Konwent	Aye
Trustee Marr	Aye
Trustee Driscoll	Aye
Trustee Vander Weit	Absent

Motion carried

B. Village Board Meeting Minutes for April 8, 2025

*Trustee Konwent made a **motion** to approve the Village Board Meeting Minutes for April 8, 2025, seconded by Trustee Jensen.*

A roll call vote was taken as follows:

Trustee Jensen	Aye
Trustee Stochl	Aye
Trustee Konwent	Aye
Trustee Marr	Aye
Trustee Driscoll	Aye
Trustee Vander Weit	Absent

Motion carried

3. Approval of the Warrant

A. Approval of the Warrant – April 22, 2025

*Trustee Konwent made a **motion** to approve the Expenditures/Warrants/Transfers for April 22, 2025, in the amount of \$1,607,592.28, seconded by Trustee Driscoll.*

A roll call vote was taken as follows:

Trustee Jensen	Aye
Trustee Stochl	Aye
Trustee Konwent	Aye
Trustee Marr	Aye
Trustee Driscoll	Aye
Trustee Vander Weit	Absent

Motion carried

4. Special Business (Appointments, Swearing-In Ceremonies, Proclamations)

A. National Police Week Proclamation

Mayor Schmit read the proclamation for National Police Week as the week of May 11-17 in honor of the men and women whose dedication, service and professionalism keep our village safe and also to observe May 15, 2024 as “Peace Officers Memorial Day” to honor our law enforcement officers who have made the ultimate sacrifice to their community or have been disabled in the performance of their duties.

5. Village President’s Report

The mayor shared that the Comprehensive Plan combined meeting with Village Board and Planning and Zoning Commission occurred yesterday. The final plan will be coming out shortly so asked the board to review and provide any input.

The mayor has been appointed to the Resolutions Committee of the Illinois Municipal League.

The mayor reported that the water test for PFAS (per- and polyfluoroalkyl substances) came up in one well in the Village at 5 parts per trillion and should be at 4 parts per trillion. The other wells came up with 1 part per trillion and two showed no trace. The Village is required to send a postcard within 5 days and attach public notice. The Village is working on this and in addition are drilling a new well that will need to be completed by 2029 but will be in compliance much sooner.

The mayor announced Lindsey Szafran has been appointed Deputy Director of LakeComm and offered congratulations.

6. Village Administrator's Report

Jessica Chernich thanked Jodi Luka and the Public Works Department for the string lights on Grand Avenue. She also thanked Mary Locher and the department heads for their work on the budget. Steve Wirch will begin as Public Works Director on May 5th. She also thanked Dustin (Trotter) for his work with Trotter, the Village's appointed engineering firm, as today will be his last day.

7. Village Attorney Report

There was none.

8. Village Treasurer's Report

Mary Locher thanked the Public Works department for their hard work on a water main break over the weekend.

9. Preliminary Audience Comments (on Agenda Items Only)

There were none.

10. Motion to Recess to Committee of the Whole Meeting

*Trustee Konwent made a **motion** to recess to the Committee of the Whole, seconded by Trustee Jensen. All were in favor. **Motion carried.***

A. Strategic Planning Team Reports

Jodi Luka thanked those who attended the Comprehensive Plan Meeting and asked that those who couldn't attend review the updates sent that Friday that cover themes, goals, and strategies. She also thanked those who attended the ribbon cutting at the Honda dealer who expressed thanks for the support.

11. New Business

A. Resolution 2025-R-22: A Resolution Approving the Mayor of the Village of Fox Lake to Sign and Thereby Accept the Proposal from Miller Pipeline, LLC for Lead Service Line Replacements – Phase 2

This item is to authorize the mayor to approve the mayor to Sign and Thereby Accept the Proposal from Miller Pipeline, LLC for Lead Service Line Replacements – Phase 2. The lowest bidder did not meet the bid requirements so was awarded to the second lowest bidder and the first responsible bidder. The cost is not to exceed \$3,065,045.

B. Resolution 2025-R-24: A Resolution Approving Engineering Services with Trotter and Associates, Inc. for Construction Related Services for the Lead Service Line Replacements – Phase 2

This item is to approve Engineering Services with Trotter and Associates, Inc. for Construction Related Services for the Lead Service Line Replacements – Phase 2. The cost of the service is \$424,300.

C. Resolution 2025-R-28: A Resolution Authorizing a Contract Renewal with Bedco Mechanical, Inc. for HVAC Services

This item is to authorize a contract renewal with Bedco Mechanical, Inc. for HVAC Services at a cost of \$4540.

D. Resolution 2025-R-29: A Resolution Authorizing Contract Modification 001 to the 2024 Sanitary Sewer Cleaning and Lining Project

This item is to authorize the Contract Modification 001 to the 2024 Sanitary Sewer Cleaning and Lining Project. There is an additional 655 feet of eight-inch sanitary sewer and 236 feet of six-inch sanitary sewer. The contract time will be extended by two weeks to accommodate the additional work with an additional cost of \$32,601.23 which is still under budget.

E. Resolution 2025-R-31: A Resolution Authorizing the Mayor of the Village of Fox Lake to Sign and Thereby Accept a Proposal from Trotter & Associates, Inc. for Engineering Services Related to the UV Disinfection System Replacement at the NWRWRF Facility

This item is to authorize the mayor to Sign and Thereby Accept a Proposal from Trotter & Associates, Inc. for Engineering Services Related to the UV Disinfection System Replacement at the NWRWRF Facility. The current system was installed in 2004 and needs to be replaced with a system that can measure the effluent flow during high flow events as the current system is undersized. The cost is \$260,800.

F. Resolution 2025-R-32: A Resolution Authorizing the Mayor of the Village of Fox Lake to Sign and Thereby Accept the Proposal from Mark 1 Landscape, Inc. for Landscaping and Bed Maintenance Services

This item is to authorize the mayor to approve the mayor to Sign and Thereby Accept the Proposal from Mark 1 Landscape, Inc. for Landscaping and Bed Maintenance Services. The Village received six bids ranging from \$79,521 to \$134,850. The lowest bid received was from Mark 1 in the amount of \$79,521. Two alternate bids

were received for Lakefront Park at \$6,300 and the lift stations, wells, and water towers at \$9,820.

G. Resolution 2025-R-36: A Resolution Approving an Amendment to Trotter Work Order Number FXL032-WO72 for Phase III Construction Engineering for the Wayfinding Signage Project

This item is to approve an Amendment to Trotter Work Order Number FXL032-WO72 for Phase III Construction Engineering for the Wayfinding Signage Project. These services originally totaled \$27,800. The Village has procured additional signs to be installed outside of the original contract bringing the total to \$42,800.

H. Resolution 2025-R-37: A Resolution Approving an Amendment to Trotter Work Order Number FXL059 for Design Engineering Services for the 2025 Roadway Improvement Project Using MFT Funds

This item is to approve an Amendment to Trotter Work Order Number FXL059 for Design Engineering Services for the 2025 Roadway Improvement Project Using MFT Funds. These services originally totaled \$93,000.00. Subconsultants' cost in the amount of \$16,600 brings the total to \$109,600.

I. Ordinance 2025-07: An Ordinance to Amend Section 8-4-13 of the Village Code Related to Penalties for Parking Violations

This item is to Amend Section 8-4-13 of the Village Code Related to Penalties for Parking Violations. This is to clarify the code as two sections did not match.

J. Ordinance 2025-08: An Ordinance Authorizing the Village of Fox Lake, Lake and McHenry Counties, Illinois to Borrow Funds from the Public Water Supply Loan Program for the Lead Service Line Replacement Program, Phase 2

This item is to authorize the Village of Fox Lake, Lake and McHenry Counties, Illinois to Borrow Funds from the Public Water Supply Loan Program for the Lead Service Line Replacement Program, Phase 2. This is eligible for loan forgiveness and will be 100% forgiven up to the allotted \$3,027,000.

K. Ordinance 2025-09: An Ordinance Amending the FY2024-2025 Budget Beginning May 1, 2024, and Ending on April 30, 2025

This item is to amend the FY2024-2025 Budget Beginning May 1, 2024, and Ending on April 30, 2025.

L. Ordinance 2025-10: An Ordinance Adopting the Annual Budget for Fiscal Year 2025-2026

This item is to adopt the Annual Budget for Fiscal Year 2025-2026.

M. Motion to Accept the Planning & Zoning Commission's Recommendation Granting Maximum Lot Coverage and Minimum Side Yard Setback Variations at 601 Kingston Boulevard and Authorize the Attorney to Prepare the Ordinance

This item is to accept the Planning & Zoning Commission's Recommendation Granting Maximum Lot Coverage and Minimum Side Yard Setback Variations at 601 Kingston Boulevard and Authorize the Attorney to Prepare the Ordinance. This variation was unanimously recommended by the Planning and Zoning Commission.

N. Motion to Accept the Planning & Zoning Commission's Recommendation Granting Lakefront Property and Front Yard Setback Variations at 720 Fossil Drive and Authorize the Attorney to Prepare the Ordinance

This item is to Accept the Planning & Zoning Commission's Recommendation Granting Lakefront Property and Front Yard Setback Variations at 720 Fossil Drive and Authorize the Attorney to Prepare the Ordinance. This was a unanimous recommendation from the Planning and Zoning Commission.

O. Motion to Approve a Façade Improvement Program Request for 95 E. Grand Avenue, Specifically Mobil Gas

This item is to Approve a Façade Improvement Program Request for 95 E. Grand Avenue, Specifically Mobil Gas. The business received two bids; the cost will be \$8537, and the Village will award \$4000.

P. Motion to Approve a Raffle License from Gails Gals, NFP to Conduct Ticket Sales and a Raffle from May 1, 2025, to June 1, 2025, and Waive the Bond Requirement

This item is to Approve a Raffle License from Gails Gals, NFP to Conduct Ticket Sales and a Raffle from May 1, 2025, to June 1, 2025, and Waive the Bond Requirement. This event will be held at Dinghy's and benefits Veterans.

12. Old Business

There is none.

13. Motion to Adjourn from Committee of the Whole and Reconvene Village Board Meeting

Trustee Konwent made a motion to adjourn from the Committee of the Whole and reconvene the Village Board meeting, seconded by Trustee Jensen. All were in favor. Motion carried.

14. Items to be Removed from Consent Agenda

There were none.

15. Consent Agenda

All items listed on the Consent Agenda are considered to be routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Trustee so requests, in which event the item will be removed from the general order of business and considered under the Approval of Exceptions.

A. Resolutions

1. Resolution 2025-R-22: A Resolution Approving the Mayor of the Village of Fox Lake to Sign and Thereby Accept the Proposal from Miller Pipeline, LLC for Lead Service Line Replacements – Phase 2
2. Resolution 2025-R-24: A Resolution Approving Engineering Services with Trotter and Associates, Inc. for Construction Related Services for the Lead Service Line Replacements – Phase 2
3. Resolution 2025-R-28: A Resolution Authorizing a Contract Renewal with Bedco Mechanical, Inc. for HVAC Services
4. Resolution 2025-R-29: A Resolution Authorizing Contact Modification 001 to the 2024 Sanitary Sewer Cleaning and Lining Project
5. Resolution 2025-R-31: A Resolution Authorizing the Mayor of the Village of Fox Lake to Sign and Thereby Accept a Proposal from Trotter & Associates, Inc. for Engineering Services Related to the UV Disinfection System Replacement at the NWRWRF Facility
6. Resolution 2025-R-32: A Resolution Authorizing the Mayor of the Village of Fox Lake to Sign and Thereby Accept the Proposal from Mark 1 Landscape, Inc. for Landscaping and Bed Maintenance Services
7. Resolution 2025-R-36: A Resolution Approving an Amendment to Trotter Work Order Number FXL032-WO72 for Phase III Construction Engineering for the Wayfinding Signage Project
8. Resolution 2025-R-37: A Resolution Approving an Amendment to Trotter Work Order Number FXL059 for Design Engineering Services for the 2025 Roadway Improvement Project Using MFT Funds

B. Ordinances

1. Ordinance 2025-07: An Ordinance to Amend Section 8-4-13 of the Village Code Related to Penalties for Parking Violations
2. Ordinance 2025-08: An Ordinance Authorizing the Village of Fox Lake, Lake and McHenry Counties, Illinois to Borrow Funds from the Public Water Supply Loan Program for the Lead Service Line Replacement Program, Phase 2
3. Ordinance 2025-09: An Ordinance Amending the FY2024-2025 Budget Beginning May 1, 2024, and Ending on April 30, 2025
4. Ordinance 2025-10: An Ordinance Adopting the Annual Budget for Fiscal Year 2025-2026

C. Motions

1. Motion to Accept the Planning & Zoning Commission's Recommendation Granting Maximum Lot Coverage and Minimum Side Yard Setback Variations at 601 Kingston Boulevard and Authorize the Attorney to Prepare the Ordinance
2. Motion to Accept the Planning & Zoning Commission's Recommendation Granting Lakefront Property and Front Yard Setback Variations at 720 Fossil Drive and Authorize the Attorney to Prepare the Ordinance
3. Motion to Approve a Façade Improvement Program Request for 95 E. Grand Avenue, Specifically Mobil Gas
4. Motion to Approve a Raffle License from Gails Gals, NFP to Conduct Ticket Sales and a Raffle from May 1, 2025, to June 1, 2025, and Waive the Bond Requirement

*Trustee Jensen made a **motion** that Resolutions A 1-8, Ordinances B 1-4, and Motions C 1-4 be established as the Consent Agenda for this meeting by unanimous vote, seconded by Trustee Konwent.*

A roll call vote was taken as follows:

<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Driscoll</i>	<i>Aye</i>
<i>Trustee Vander Weit</i>	<i>Aye</i>
<i>Motion carried</i>	

*Trustee Konwent made a **motion** that the consent agenda as established by the prior motion be passed, seconded by Trustee Jensen.*

A roll call vote was taken as follows:

<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Driscoll</i>	<i>Aye</i>
<i>Trustee Vander Weit</i>	<i>Aye</i>
<i>Motion carried</i>	

16. Approval of Exceptions

There were none.

17. For the Good of the Order

There was none.

18. Audience Comments

There were none.

19. Executive Session

Trustee Konwent made a motion to enter Executive Session at 6:55 p.m. for Threatened Litigation and Personnel, seconded by Trustee Jensen and to include Attorney Jeff Nutschnig, Village Administrator Jessica Chernich, Assistant Administrator Ashley Magnine, Police Chief De Servi and Management Analyst Sunni Butler. All were in favor. Motion carried.

22. Adjournment (from Executive Session)

*Trustee Konwent made a **motion** to adjourn the meeting at 7:22 pm, seconded by Trustee Jensen. All were in favor. Motion carried.*

Meeting was adjourned at 7:22 P.M.


Michelle Runnion, Village Clerk