



## VILLAGE OF FOX LAKE VILLAGE BOARD MEETING MINUTES

STATE OF ILLINOIS, }  
Lake and McHenry Counties, } ss.  
Village of Fox Lake

At the regular Board Meeting, held in said Village and County in the State of Illinois at 6:30 p.m. on June 10, 2025, and held via in-person and via Microsoft Teams, the meeting was called to order by Mayor Schmit. The following official business was transacted:

### 1. Call to Order

#### Roll Call

Trustee Jensen contacted the Village Clerk and Mayor with a request to appear remotely as he is out of town on business.

*Trustee Konwent made a motion to allow Trustee Jensen to attend the Village Board Meeting remotely, seconded by Trustee Driscoll. All were in favor. Motion carried.*

Present: Mayor Donny Schmit, Village Attorney Jeff Nutschig, Trustees: Jeff Jensen (via Zoom), Brian Marr, David Gauger, Bernice Konwent, Amy Driscoll, Debra Vander Weit, and Clerk Michelle Runnion.

Staff also in attendance: Jessica Chernich, Ashley Magnine, Jodi Luka, Mary Locher, John Thompson, Dawn DeServi, Lindsay Szafran and Sunni Butler.

### 2. Approval of Minutes

#### A. Village Board Meeting Minutes for May 27, 2025

*Trustee Gauger made a motion to approve the Village Board Meeting Minutes for May 27, 2025, as amended, seconded by Trustee Marr.*

*A roll call vote was taken as follows:*

Trustee Jensen	Aye
Trustee Gauger	Aye

<i>Trustee Konwent</i>	<i>Abstain</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Driscoll</i>	<i>Aye</i>
<i>Trustee Vander Weit</i>	<i>Aye</i>
<b><i>Motion carried</i></b>	

**3. Approval of the Warrant**

**A. Approval of the Warrant – June 10, 2025**

*Trustee Konwent made a motion to approve the Expenditures/Warrants/Transfers for June 10, 2025, in the amount of \$942,473.20, seconded by Trustee Marr.*

*A roll call vote was taken as follows:*

<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Gauger</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Driscoll</i>	<i>Aye</i>
<i>Trustee Vander Weit</i>	<i>Aye</i>
<b><i>Motion carried</i></b>	

**4. Special Business (Appointments, Swearing-In Ceremonies, Proclamations)**

*The mayor shared that the committee appointments will occur at the next meeting.*

**5. Village President's Report**

*The mayor stated he wanted to clarify that the CMAP roads study cost the Village \$3,000 and the rest was covered by a grant. The mayor shared that the Triathlon event went very well, as did the first Friday Night Concert. It was estimated that 1600 people attended the concert, 800 attended the market and 30% of those shopped at a local business.*

**6. Village Administrator's Report**

*There was none.*

**7. Village Attorney Report**

*There was none.*

**8. Village Treasurer's Report**

*There was none.*

**9. Preliminary Audience Comments (on Agenda Items Only)**

*There were none.*

**10. Motion to Recess to Committee of the Whole Meeting**

*Trustee Konwent made a motion to recess to the Committee of the Whole, seconded by Trustee Vander Weit. All were in favor. ***Motion carried***.*

**A. Strategic Planning Team Reports**

*There were no questions/comments.*

**11. New Business**

**A. Resolution 2025-R-41: A Resolution Authorizing the Mayor of the Village of Fox Lake to Accept the Quote through the Sourcewell Purchasing Cooperative for the Purchase of One (1) Caterpillar Model 938-14A Loader at the Northwest Regional Water Reclamation Facility**

*This item is to authorize the mayor to Accept the Quote through the Sourcewell Purchasing Cooperative for the Purchase of One (1) Caterpillar Model 938-14A Loader at the Northwest Regional Water Reclamation Facility. This will replace the 2008 Loader. With a trade in allowance, the final cost will be \$231,500. This item is budgeted to the vehicle budget for the Treatment Plant.*

**B. Resolution 2025-R-42: A Resolution Authorizing a Three-Year Contract Extension with Constellation Energy**

*This item authorizes a Three-Year Contract Extension with Constellation Energy. Capacity rates have significantly increased, resulting in Constellation exercising a "change in law clause". Constellation has offered to waive the change-in-law capacity cost increase if the Village agrees to extend the contract by three years (May 2028–May 2031). Matthew Perry attended the meeting to explain the current situation and options.*

**C. Ordinance 2025-17: An Ordinance Authorizing Northern Illinois Gas Company (dba Nicor Gas Company) its Successors and Assigns, to Construct, Operate and Maintain a Gas Distributing System in and through the Village of Fox Lake, Illinois**

*This item is to authorize Northern Illinois Gas Company (dba Nicor Gas Company) its Successors and Assigns, to Construct, Operate and Maintain a Gas Distributing System in and through the Village of Fox Lake. A 50-year contract was completed in 1972. This will be a 30-year renewal with no budgetary impact.*

**D. Ordinance 2025-19: An Ordinance Amending the Zoning Ordinance of the Village of Fox Lake, Illinois, by Granting Variations to Brian Ohlrich and Joann Olrich at 411 Madison Avenue, Fox Lake, Illinois**

*This item is to amend the Zoning Ordinance of the Village of Fox Lake, Illinois, by Granting Variations to Brian Ohlrich and Joann Olrich at 411 Madison Avenue, Fox Lake, Illinois. This will include a restricted covenant that will not allow the separation of the parcels for sale.*

**E. Ordinance 2025-20: An Ordinance Amending the Zoning Ordinance of the Village of Fox Lake, by Granting a Special Use to Scott Boulas and Cassandra Waltrip to Operate a Short-Term Housing Rental Business at the Property at 258 Lippincott Lane, Fox Lake, Illinois**

*This item is to amend the Zoning Ordinance of the Village of Fox Lake, by Granting a Special Use to Scott Boulas and Cassandra Waltrip to Operate a Short-*

*Term Housing Rental Business at the Property at 258 Lippincott Lane, Fox Lake, Illinois. This has been operating as a short-term rental since 2019 with no issues noted.*

**F. Motion to Approve a Raffle License Application from the Lake Region Post 703 of the American Legion to Operate a 50/50 and Meat Raffle Every Friday Beginning July 11, 2025, through July 3, 2026, and Waive the Bond Requirement**

*This item is to Approve a Raffle License Application from the Lake Region Post 703 of the American Legion to Operate a 50/50 and Meat Raffle Every Friday Beginning July 11, 2025, through July 3, 2026, and Waive the Bond Requirement.*

**G. Motion to Approve a Raffle License Application from the Atwater Park Association to Operate a 50/50 Raffle on July 26, 2025, and Waive Bond Requirement**

*This item is to Approve a Raffle License Application from the Atwater Park Association to Operate a 50/50 Raffle on July 26, 2025, and Waive Bond Requirement.*

**H. Motion to Approve a Façade Improvement Program Request at 104 Sayton Road (Living Roots Farm)**

*This item is to approve a Façade Improvement Program Request at 104 Sayton Road (Living Roots Farm.) There were three estimates provided; the village would provide \$4,000.*

**I. Motion to Authorize the Mayor and Village Attorney to Sign the Federal Transit Administration (FTA) Fiscal Year 2025 Certifications and Assurances**

*This item is to Authorize the Mayor and Village Attorney to Sign the Federal Transit Administration (FTA) Fiscal Year 2025 Certifications and Assurances for PACE services.*

**12. Old Business**

*There is none.*

**13. Motion to Waive the Bids through the Sourcewell Purchasing Cooperative for the Purchase of One (1) Caterpillar Model 938-14A Loader at the Northwest Regional Water Reclamation Facility.**

*Trustee Gauger made a motion to Waive the Bids through the Sourcewell Purchasing Cooperative for the Purchase of One (1) Caterpillar Model 938-14A Loader at the Northwest Regional Water Reclamation Facility, seconded by Trustee Konwent.*

*A roll call vote was taken as follows:*

*Trustee Jensen      Aye*

*Trustee Gauger      Aye*

*Trustee Konwent      Aye*

*Trustee Marr*                    *Aye*  
*Trustee Driscoll*                *Aye*  
*Trustee Vander Weit*   *Aye*  
***Motion carried***

**14. Motion to Adjourn from Committee of the Whole and Reconvene Village Board Meeting**

*Trustee Konwent made a motion to adjourn from the Committee of the Whole and reconvene the Village Board meeting, seconded by Trustee Vander Weit. All were in favor. Motion carried.*

**15. Items to be Removed from Consent Agenda**

*There were none.*

**16. Consent Agenda**

All items listed on the Consent Agenda are considered to be routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Trustee so requests, in which event the item will be removed from the general order of business and considered under the Approval of Exceptions.

**A. Resolutions**

1. Resolution 2025-R-41: A Resolution Authorizing the Mayor of the Village of Fox Lake to Accept the Quote through the Sourcewell Purchasing Cooperative for the Purchase of One (1) Caterpillar Model 938-14A Loader at the Northwest Regional Water Reclamation Facility
2. Resolution 2025-R-42: A Resolution Authorizing a Three-Year Contract Extension with Constellation Energy

**B. Ordinances**

1. Ordinance 2025-17: An Ordinance Authorizing Northern Illinois Gas Company (dba Nicor Gas Company) its Successors and Assigns, to Construct, Operate and Maintain a Gas Distributing System in and through the Village of Fox Lake, Illinois
2. Ordinance 2025-19: An Ordinance Amending the Zoning Ordinance of the Village of Fox Lake, Illinois, by Granting Variations to Brian Ohlrich and Joann Olrich at 411 Madison Avenue, Fox Lake, Illinois
3. Ordinance 2025-20: An Ordinance Amending the Zoning Ordinance of the Village of Fox Lake, by Granting a Special Use to Scott Boulas and Cassandra Waltrip to Operate a Short-Term Housing Rental Business at the Property at 258 Lippincott Lane, Fox Lake, Illinois

**C. Motions**

1. Motion to Approve a Raffle License Application from the Lake Region Post

703 of the American Legion to Operate a 50/50 and Meat Raffle Every Friday Beginning July 11, 2025, through July 3, 2026, and Waive the Bond Requirement

2. Motion to Approve a Raffle License Application from the Atwater Park Association to Operate a 50/50 Raffle on July 26, 2025, and Waive Bond Requirement
3. Motion to Approve a Façade Improvement Program Request at 104 Sayton Road (Living Roots Farm)
4. Motion to Authorize the Mayor and Village Attorney to Sign the Federal Transit Administration (FTA) Fiscal Year 2025 Certifications and Assurances

*Trustee Jensen made a motion that Resolutions A 1-2, Ordinances B 1-3 and Motions C 1-4 be established as the Consent Agenda for this meeting by unanimous vote, seconded by Trustee Konwent.*

*A roll call vote was taken as follows:*

Trustee Jensen	Aye
Trustee Gauger	Aye
Trustee Konwent	Aye
Trustee Marr	Aye
Trustee Driscoll	Aye
Trustee Vander Weit	Aye

***Motion carried***

*Trustee Konwent made a motion that the consent agenda as established by the prior motion be passed, seconded by Trustee Vander Weit.*

*A roll call vote was taken as follows:*

Trustee Jensen	Aye
Trustee Gauger	Aye
Trustee Konwent	Aye
Trustee Marr	Aye
Trustee Driscoll	Aye
Trustee Vander Weit	Aye

***Motion carried***

**17. Approval of Exceptions**

*There were none.*

**18. For the Good of the Order**

*There was none.*

**19. Audience Comments**

*The owners/operators of the Living Roots Farm shared a bit about the business.*

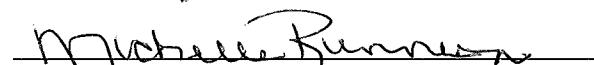
**20. Executive Session**

*There was none.*

**21. Adjournment**

*Trustee Marr made a **motion** to adjourn the meeting at 6:52 pm, seconded by Trustee Konwent. All were in favor. **Motion carried.***

**Meeting was adjourned at 6:52 P.M.**

  
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Michelle Runnion, Village Clerk