



## VILLAGE OF FOX LAKE VILLAGE BOARD MEETING MINUTES

STATE OF ILLINOIS, }  
Lake and McHenry Counties, } ss.

### Village of Fox Lake

At the regular Board Meeting, held in said Village and County in the State of Illinois at 6:30 p.m. on November 11, 2025, held via in-person and via Microsoft Teams, the meeting was called to order by Mayor Schmit.

#### 1. Call to Order - Roll Call

Present: Mayor Donny Schmit, Village Attorney Jeff Nutschig, Trustees David Gauger (via Teams), Jeff Jensen (via Teams), Brian Marr, Debra Vander Weit, and Village Clerk Michelle Runnion.

Absent: Trustee Bernice Konwent and Trustee Amy Driscoll.

#### Determination of Quorum

As there was not a physical quorum present—only 3 of the 7 members were physically in attendance, which is fewer than the required 4—the mayor announced that the two trustees participating via Microsoft Teams could not be counted toward the physical quorum requirement. The meeting therefore proceeded for discussion only, with no official action taken and no binding votes occurring.

Staff also in attendance: Jessica Chernich, Ashley Magnine, Jodi Luka, Steve Wirch, Laura Rudkin, John Thompson, Jennifer Kuhn, Dawn DeServi.

#### 2. Village President's Report

##### A. Police Pension Board Update

*The mayor shared that the potential candidate for this position has declined. The position is now open with no current applicants.*

#### 3. Village Administrator's Report

*Jessica Chernich congratulated the Parks Department on their successful first time Fall Crawl event.*

*The Lakota Group presented on the Fox Lake Comprehensive Plan, reviewing the eight themes and Phase 3 action steps. Discussion followed regarding prioritization of opportunities and a focus on Downtown. The mayor emphasized the importance of shifting toward implementation. Trustee Marr noted that additional staffing and budgeting will be necessary to support events and maintenance needs. Jodi Luka thanked all involved in developing the plan.*

**4. Village Attorney Report**

*There was none.*

**5. Village Treasurer's Report**

**A. Fiscal Year 2025 Audit Report Presentation**

*Martha Trotter, Audit Partner with Sikich LLP, presented the Fiscal Year 2025 Audit Report. She noted the Village received a clean, unmodified opinion with the highest level of assurance. The audit was a single audit with no reported noncompliance. She reviewed the Basic Financial Statements, Governmental Funds, and Proprietary Funds, and noted a new implementation recording PTO as a long-term liability. She encouraged the Board to review the Management Discussion and Analysis section for context and comparative information.*

**6. Discussion Only**

**A. Strategic Planning Team Reports**

*There were no comments or questions.*

**B. New Business (Discussion Only – No Action Taken)**

**1. Resolution 2025-R-78: A Resolution Authorizing the Execution of a Second Addendum to the Residential Solid Waste Franchise Agreement between the Village of Fox Lake and Waste Management of Illinois, Inc**

*This item is to authorize the execution of a Second Addendum to the Residential Solid Waste Franchise Agreement between the Village of Fox Lake and Waste Management of Illinois, Inc. The Village was able to negotiate, and Waste Management agreed to modify the Year 2 rate increase from 5% to 3.5%, while maintaining a 5% annual adjustment for Years 3 through 5.*

**2. Ordinance 2025-38: An Ordinance Adopting a Revised and Restated Comprehensive Plan of the Village of Fox Lake**

*This item is to adopt a Revised and Restated Comprehensive Plan of the Village of Fox Lake. This plan was reviewed earlier in the meeting.*

**3. Motion to Accept the Planning & Zoning Commission's Recommendation to Approve the Resubdivision (Consolidation) of Properties Located at 39 Covington Road Fox Lake IL 60020**

*This item is to accept the Planning & Zoning Commission's Recommendation to Approve the Resubdivision (Consolidation) of Properties Located at 39 Covington Road Fox Lake IL 60020.*

**4. Motion to Accept the Fiscal Year 2025 Audit**

*This item is to accept the Fiscal Year 2025 Audit. The audit is available on the transparency portal on the Village website.*

**7. For the Good of the Order**

*There were none.*

**8. Adjournment**

*With no further discussion, the meeting concluded at 7:04 pm.*

Meeting was adjourned at 7:04 P.M.

Michelle Runnion  
Michelle Runnion, Village Clerk