



**VILLAGE OF FOX LAKE  
VILLAGE BOARD MEETING MINUTES**

STATE OF ILLINOIS, }  
Lake and McHenry Counties, } ss.

## Village of Fox Lake

At the regular Board Meeting, held in said Village and County in the State of Illinois at 6:30 p.m. on January 27, 2026, held via in-person and via Microsoft Teams, the meeting was called to order by Mayor Schmit.

## 1. Call to Order - Roll Call

Trustee Gauger contacted the Village Clerk and the Mayor with a request to appear remotely as he is out of town on business.

Trustee Driscoll made a **motion** to allow Trustee Gauger to attend the Village Board Meeting remotely, seconded by Trustee Marr. All were in favor. **Motion carried.**

Present: Mayor Donny Schmit, Village Attorney Jeff Nutschig, Trustees Brian Marr, Jeff Jensen, Amy Driscoll, David Gauger (via Teams) and Village Clerk Michelle Runnion.

Absent: Trustees Bernice Konwent and Debra Vander Weit

Staff also in attendance: Jessica Chernich, Sunni Butler, Steve Wirch, Laura Rudkin, John Thompson, Jennifer Kuhn and Dawn DeServi.

## 2. Approval of Minutes

## A. Village Board Meeting Minutes for January 13, 2026

Trustee Jensen made a **motion** to approve the Village Board Meeting Minutes for January 13, 2026, as presented, seconded by Trustee Driscoll.

*A roll call vote was taken as follows:*

Trustee Gauger Aye

*Trustee Konwent* *Absent*

*Trustee Driscoll*      *Aye*

*Trustee Vander Weit Absent  
Motion carried*

**3. Approval of the Warrant – January 27, 2026**

**A. Approval of the Warrant – January 27, 2026**

*Trustee Gauger made a motion to approve the Expenditures/Warrants/Transfers for January 27, 2026, in the amount of \$1,717,588.42, seconded by Trustee Marr.*

*A roll call vote was taken as follows:*

Trustee Jensen	Aye
Trustee Gauger	Aye
Trustee Konwent	Absent
Trustee Marr	Aye
Trustee Driscoll	Aye
Trustee Vander Weit	Absent

*Motion carried*

**4. Special Business (Appointments, Swearing-In Ceremonies, Proclamations)**

*There was none.*

**5. Village President's Report**

*The mayor spoke of his October visit to the Grant High School sophomore class to explain how the Village Board works and have them do an ordinance. Then they recently had a project to present on a need for the Village. The presentations were well done and addressed the need for a bandshell and courts. The mayor spoke with the School Board members to try to identify ways to connect the over 2,000 students at Grant to the Village; part of that connection will likely be made through articles written in The Bark, Grant's newsletter.*

**6. Village Administrator's Report**

*Jessica Chernich thanked staff and everyone who helped during the recent sprinkler incident.*

**7. Village Attorney Report**

*There was none.*

**8. Village Treasurer's Report**

*There were no questions. Finance Director Rudkin did share that 329 Thomas have paid for permits.*

**9. Preliminary Audience Comments (on Agenda Items Only)**

*There were none.*

**10. Motion to Recess to Committee of the Whole Meeting**

*Trustee Jensen made a motion to recess to the Committee of the Whole, seconded by Trustee Marr. All were in favor. Motion carried.*

**A. Strategic Planning Team Reports**

*There were no questions/comments.*

**11. New Business**

**A. Resolution 2026-R-02: A Resolution Approving Addendum No. 2 to the UV System Replacement Project at the Northwest Regional Water Reclamation Facility**

*This item is to approve Addendum No. 2 to the UV System Replacement Project at the Northwest Regional Water Reclamation Facility. There was a \$411,400 cost for engineering services during the bidding and construction phases, bringing the total cost to \$743,350.*

**B. Resolution 2026-R-06: A Resolution to Accept Planning Technical Assistance Services Delivered by the Chicago Metropolitan Agency for Planning**

*This item is to accept planning technical assistance services delivered by the Chicago Metropolitan Agency for Planning for 24 months to focus on implementation of Downtown Master Plan, Greenways and Bikeways Plan, and Pavement Management Plan. The Village provides a financial contribution of \$3,000.*

**C. Resolution 2026-R-07: A Resolution Approving Change Order No. 1 to the Screw Compressor Phase 2 Project at the Northwest Regional Water Reclamation Facility**

*This item is to approve Change Order No. 1 to the Screw Compressor Phase 2 Project at the Northwest Regional Water Reclamation Facility. The increase in cost is \$18,282. This will increase the project from \$1,206,000 to \$1,224,262.50.*

**D. Ordinance 2026-03: An Ordinance Transferring a Special Use to Operate a Used Car Dealership Business at the Property at 37520 N. Route 12, Spring Grove, Illinois, to Edgar Ignot**

*This item is to transfer a Special Use to Operate a Used Car Dealership Business at the Property at 37520 N. Route 12, Spring Grove, Illinois, to Edgar Ignot. The conditions would remain in place for the transfer including installation of a sidewalk, fencing maintained, parking not permitted within 8' of Route 12, and no servicing of vehicles permitted on the property.*

**E. Ordinance 2026-04: An Ordinance Amending the Zoning Ordinance of the Village of Fox Lake, by Rezoning Property at 4 N. Poplar Avenue and 228 E. Grand Avenue, Fox Lake, Illinois, from R-2 to R-3**

*This item is to amend the zoning ordinance and Code of Ordinances of the Village of Fox Lake by Rezoning Property at 4 N. Poplar Avenue and 228 E. Grand Avenue, Fox Lake, Illinois, from R-2 to R-3.*

**F. Ordinance 2026-05: An Ordinance Amending the Zoning Ordinance of the Village of Fox Lake, Illinois, by Granting Variation to CJW Development, CO at 4 N. Poplar Avenue, Fox Lake, Illinois**

*This item is to amend the Zoning Ordinance of the Village of Fox Lake, Illinois, by Granting Variation to CJW Development, CO at 4 N. Poplar Avenue, Fox Lake, Illinois.*

**G. Ordinance 2026-06: An Ordinance Amending the Zoning Ordinance of the Village of Fox Lake, Illinois, by Granting Variations to CJW Development, CO at 228 E. Grand Avenue, Fox Lake, Illinois**

*This item is to amend the Zoning Ordinance of the Village of Fox Lake, Illinois, by Granting Variations to CJW Development, CO at 228 E. Grand Avenue, Fox Lake, Illinois.*

**12. Old Business**

*There was none.*

**14. Motion to Adjourn from Committee of the Whole and Reconvene Village Board Meeting**

*Trustee Driscoll made a motion to adjourn from the Committee of the Whole and reconvene the Village Board meeting, seconded by Trustee Jensen. All were in favor. Motion carried.*

**15. Items to be Removed from Consent Agenda**

*There were none.*

**16. Consent Agenda**

All items listed on the Consent Agenda are considered to be routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Trustee so requests, in which event the item will be removed from the general order of business and considered under the Approval of Exceptions.

**A. Resolutions**

1. Resolution 2026-R-02: A Resolution Approving Addendum No. 2 to the UV System Replacement Project at the Northwest Regional Water Reclamation Facility
2. Resolution 2026-R-06: A Resolution to Accept Planning Technical Assistance Services Delivered by the Chicago Metropolitan Agency for Planning
3. Resolution 2026-R-07: A Resolution Approving Change Order No. 1 to the Screw Compressor Phase 2 Project at the Northwest Regional Water Reclamation Facility

**B. Ordinances**

1. Ordinance 2026-03: An Ordinance Transferring a Special Use to Operate a Used Car Dealership Business at the Property at 37520 N. Route 12, Spring Grove, Illinois, to Edgar Ignat

2. Ordinance 2026-04: An Ordinance Amending the Zoning Ordinance of the Village of Fox Lake, by Rezoning Property at 4 N. Poplar Avenue and 228 E. Grand Avenue, Fox Lake, Illinois, from R-2 to R-3
3. Ordinance 2026-05: An Ordinance Amending the Zoning Ordinance of the Village of Fox Lake, Illinois, by Granting Variation to CJW Development, CO at 4 N. Poplar Avenue, Fox Lake, Illinois
4. Ordinance 2026-06: An Ordinance Amending the Zoning Ordinance of the Village of Fox Lake, Illinois, by Granting Variations to CJW Development, CO at 228 E. Grand Avenue, Fox Lake, Illinois

*Trustee Jensen made a motion that Resolutions A 1 - 3, and Ordinances B 1 - 4 be established as the Consent Agenda for this meeting by unanimous vote, seconded by Trustee Driscoll.*

*A roll call vote was taken as follows:*

Trustee Jensen	Aye
Trustee Gauger	Aye
Trustee Konwent	Absent
Trustee Marr	Aye
Trustee Driscoll	Aye
Trustee Vander Weit	Absent

*Motion carried*

*Trustee Driscoll made a motion that the consent agenda as established by the prior motion be passed, seconded by Trustee Jensen.*

*A roll call vote was taken as follows:*

Trustee Jensen	Aye
Trustee Gauger	Aye
Trustee Konwent	Absent
Trustee Marr	Aye
Trustee Driscoll	Aye
Trustee Vander Weit	Absent

*Motion carried*

**17. Approval of Exceptions**

*There were none.*

**18. For the Good of the Order**

*Trustee Marr commented that the ice rink is up and running so should be enjoyed.*

**19. Audience Comments**

*There were none.*

**20. Executive Session**

*There was none.*

**21. Adjournment**

*Trustee Driscoll made a motion to adjourn the meeting at 6:46 pm, seconded by Trustee Jensen. All were in favor. Motion carried.*

**Meeting was adjourned at 6:46 P.M.**

Michelle Runnion  
Michelle Runnion, Village Clerk