



**VILLAGE OF FOX LAKE  
VILLAGE BOARD MEETING MINUTES**

STATE OF ILLINOIS,  
Lake and McHenry Counties,

}  
SS.

Village of Fox Lake

At the regular Board Meeting, held in said Village and County in the State of Illinois at 6:30 p.m. on August 22, 2017 meeting was called to order by Mayor Schmit. The following official business was transacted:

**1. Call to Order**

**Roll Call**

Present Mayor Schmit: Village Clerk Moore (Absent), Village Attorney Teegen; Trustees: Murrey, Jensen, Stochl, Marr, Konwent and Koske.

Staff also in attendance: Anne Marrin, Laura Linehan, Donovan Day, Nick Warner, Jimmy Lee, Kealan Noonan, and Ryan Kelly.

Assistant to the Village Administrator, Laura Linehan is serving as Clerk for the purposes of the August 22, meeting.

**2. Approval of Minutes**

Trustee Konwent made a *motion* to approve the Village Board Meeting Minutes of August 8, 2017, seconded by Trustee Koske. All were in favor. **Motion Carried.**

**3. Presentation and Approval of the Warrant**

Trustee Koske made a *motion* to approve the Expenditures/Warrants/ Transfers for August 22, 2017 in the amount of \$755,393.78, Seconded by Trustee Stochl.

*A roll call vote was taken as follows:*

Trustee Murrey	Aye
Trustee Jensen	Aye
Trustee Stochl	Aye
Trustee Konwent	Aye
Trustee Marr	Aye



*Trustee K<sup>ke</sup>  
Motion C<sup>ied</sup>*

*Aye*





4. **Special Business (Appointments, Swearing In Ceremonies, Proclamations)**

Randy Huffmaster was presented with an award for his victory at the NSSRA Gator Special Olympic Team, which was held in Northbrook, Illinois. Randy received 4<sup>th</sup> in the bench press, 2nd in dead lift, and was crowned the state champion in the bench press and deadlift.

Mayor Donny Schmit recognized four other individuals. He congratulated the Fox Lake Scholarship Queens Little Miss Fox Lake Natalie Koske, Jr Miss Fox Lake Tianna Foster, Teen Miss Fox Lake Haylee Meyer, Miss Fox Lake Hailey Hill on their new titles. The Village is looking forward to working with each Queen.

The Queens also got second place in the Cardboard Cup Regatta.

5. **Village President's Report**

The Mayor provided an overview of the new "Way out Program" which is a program to assist drug addicts and provide with help without fear of arrest. The Village was one of four municipalities to participate in phase two of the program. This program has already been utilized, and the Village is proud to be participating. This program is specifically designed to help those in need with prevention. The Village Police Department is a leader in this program, and the Mayor thanks the Police Department for their efforts.

6. **Village Administrator's Report**

No report.

7. **Village Attorney Report**

Attorney Teegen stated that the closing occurred on 125 Nippersink, and there will be a Resolution regarding the contract and closing.

8. **Village Treasurer's Report**

Administrator Marrin presented the April Preliminary Treasurers Report. The Audit will begin on Monday, and the final numbers will be finalized at a final date. Administrator Marrin outlined the state of the Villages Finances.

9. **Preliminary Audience Comments (on Agenda Items Only)**

There were no preliminary audience comments.

10. **Motion to Recess to Committee of the Whole Meeting**

*Trustee Jensen made a motion to recess into the Committee of the Whole, seconded by Trustee Konwent. All were in favor. Motion Carried.*

**A. Strategic Planning Team Reports**

1. Infrastructure

Ryan Kelly, Director of NWRWRF gave an update of the projects in progress. They are as follows:

- North Water Tower- Project is ahead of schedule, painting is complete. The tower should be on-line within the next two – three



weeks.

Screw Pump Repair: Received three quotes for emergency repairs and will discuss at the next meeting.

Next Infrastructure Strategic Planning Team meeting will be held in the Village Hall Board Room on Wednesday, August 23, 2017 at 8:30 a.m.

## 2. Marketing

Laura Linehan, Assistant to the Village Administrator stated the Marketing Strategic Planning Team has not met since Thursday, August 3, 2017.

However, the next meeting will be held on September 7, 2017. The team is working on flyers, completed the Light the Way Installation map, and is working on the Mobile Application which will be completed soon.

## 3. Communication/Public Outreach

Jimmy Lee, Chief of Police gave an update of the projects in progress. They are as follows:

- Discussed the Community Survey which has around 83 responses. Goal is 500
  - Year 1 priorities were approved
  - Bi-Annual Supervisor Planning Team meeting was held. Representatives provided topics for the Department Head Team to present.
  - Newsletter is in process
  - Nixel and Social Media were utilized for the traffic crash that occurred this evening.
- Chief Lee provided additional information regarding the Way Out Program.

## 4. Economic Development

Director Donovan Day stated the next planning team meeting will be held August 30 at 4:00 p.m.

- At the next meeting the following will be discussed:
  - Design Guidelines
  - Parking lot design
  - Sign Ordinance
- Culvers broke ground and are expected to be open in January.
- Cal-Atlantic had 3 more permits issued for new townhomes
- Lucky Bernie's is taking longer to open as the interior has more work than anticipated
- 13 Nippersink began demolition – 60 seat restaurant
- Permits currently through August have increase 10% over last year
- Light the Way - \$750.00 received. Visit [promotefoxlake.org](http://promotefoxlake.org)
- New Building Inspector Trent Turner started





## 5. Recreation

Nick Warner, Director of Parks and Recreation stated that the Recreation Planning Team met on Thursday August 10, 2017 at 10:30 a.m. and discussed Lakefront Main Room fees, park policies, security and potential programs at the Lakefront Park.

- Pickleball
- Senior Cardio Drumming
- Dance Agreement – very established program coming to Fox Lake
- Will be discussing Land and Lake Days at the next meeting
- Discussed Card Board Cup
- Reminded everyone of Venetia Night
- Mayor's Fish Fry is September 8
- Fishing Derby is September 9
- Day of Service for Stanton is September 29
- October 1 is Fall Fest
- Mystery Dinner is October 27

Next Recreation Strategic Planning Team meetings will be held in the Village Hall Board Room on Thursday, September 7, 2017 at 10:00 a.m.

## 6. Technology

Jimmy Lee, Chief of Police gave an update of projects in progress. They are as follows:

- Discussed plan for computer replacement program
- Discussed ability to get common equipment to save money
- Developing programs for next budget cycle
- Staff met with MSP Solutions to develop a phone spec for a new phone system
- Committee adjusted one year goals to review security system for the Village

Next meeting is September 18, 2017



**11. New Business**

- A. Sayton Road - Phase I Engineering
- B. Grand Avenue - Phase I Engineering
- C. AFSCME - Collective Bargaining Agreement
- D. Lakefront Park - Main Room Fees
- E. Lakefront Park - Dance Agreement
- F. Special Use Permit Transfer – 133 S Route 12
- G. Fox Waterway - Façade Improvement

**12. Old Business**

- A. 125 Nippersink Blvd
- B. Business Development District – Discussion and Action
  - Discussion ensued regarding the Business Development District. The conversation ensued regarding if a hearing date should be scheduled for the Central and South Business Development District.
  - Caitlin Amos from S.B. Friedman was available for questions. She outlined additional regulations and guidelines regarding use of funds.
- C. Special Use - 8 S Route 12
- D. Special Use - 509 S Route 12

**13. Items to be Removed from Consent Agenda**

None.

**14. Motion to Adjourn from Committee of the Whole and reconvene Village Board Meeting**

*Trustee Murrey made a motion to adjourn from Committee of the Whole and reconvene Village Board Meeting, seconded by Trustee Koske. All were in favor. Motion carried.*

**15. Consent Agenda**

All items listed on the Consent Agenda are considered to be routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Trustee so requests, in which event the item will be removed from the general order of business and considered under the Approval of Exceptions.

**A. Resolutions**

- 1. Resolution 2017-R-31, a Resolution Approving the use of Motor Fuel Tax Funds for the Sayton Road Resurfacing Project.
- 2. Resolution 2017-R-32, a Resolution Approving the use of Motor Fuel Tax Funds for Grand Avenue Resurfacing Project.
- 3. Resolution 2017-R-33, a Resolution Authorizing the Mayor to sign and approve a Collective Bargaining Agreement between the Village of Fox Lake and the American Federation of State, County and Municipal Employees, Council 31, Local 3095 for the period of May 1, 2017 – April 30, 2021.
- 4. Resolution 2017-R-34, a Resolution Ratifying the signing by the Mayor of a Multi-board Residential Real Estate Contract for the purchase of the property at 125 Nippersink Road at a Price of \$140,000.00 and completion of the closing on the property.
- 5. Resolution 2017-R-35, A Resolution Authorizing the Mayor to sign an agreement with Broadway Academy of Art and Dance East, LLC.



## **B. Ordinances**

1. Ordinance 2017- 35, an Ordinance of the Village of Fox Lake, Lake and McHenry Counties, Illinois to set a date for a Public Hearing for the proposed Central Business District.
2. Ordinance 2017- 36, an Ordinance of the Village of Fox lake, Lake and McHenry Counties, Illinois to set a date for a Public Hearing for the proposed South Business District.
3. Ordinance 2017-34, an Ordinance Amending the Zoning Ordinance of the Village of Fox Lake, by granting a Special Use to FNC Real Estate Entity LLC to operator a restaurant with a drive-thru facility at the property at 8 South Route 12, Fox Lake, Illinois.
4. Ordinance 2017-37, An Ordinance Amending the Zoning Ordinance of the Village of Fox Lake, by granting a Special Use to Double S Ranch, Ltd. to operate an automobile storage, detailing and service business at the property at 509 South Route 12, Fox Lake, Illinois.

## **C. Motions**

1. A Motion Approving Attachment 1 as a Fee Schedule for use of the Lakefront Park Main Room and to Publicize and Post the Schedule at Lakefront Park.
2. A Motion Approving the Façade Improvement Grant Application for Fox Waterway Agency at 45 S Pistakee Lake Road in the amount of \$4,000.00.

*Trustee Jensen made a **motion** to move that items A 1-5, B 1-4 and C 1-2 be established as the Consent Agenda for this meeting by unanimous vote, seconded by Trustee Konwent.*



*A roll call vote was taken as follows:*

*Trustee Murrey           Aye*  
*Trustee Jensen           Aye*  
*Trustee Stochl           Aye*  
*Trustee Konwent        Aye*  
*Trustee Marr            Aye*  
*Trustee Koske          Aye*  
***Motion Carried***

*Trustee Konwent made a motion that the consent agenda as established by the prior motion be passed, seconded by Trustee Jensen.*

*A roll call vote was taken as follows:*

*Trustee Murrey           Aye*  
*Trustee Jensen           Aye*  
*Trustee Stochl           Aye*  
*Trustee Konwent        Aye*  
*Trustee Marr            Aye*  
*Trustee Koske          Aye*  
***Motion Carried***

**16. Approval of Exceptions**

None.

**17. For the Good of the Order**

The Mayor is waiting on the Town Hall Meeting Date. Newsletter will include an announcement with the date.

**18. Audience Comments**

There were no audience comments.

**19. Executive Session - Personnel Matter, Land Acquisitions, and Pending Litigation**

*Trustee Koske made a motion to retire into executive session at 7:48 P.M. for personnel, land acquisition, and pending litigation to include Village Administrator Anne Marrin, Assistant Village Administrator Laura Linehan, and Attorney Howard Teegen, Seconded by Trustee Marr. All were in favor. Motion carried.*

*Trustee Konwent made a motion to reconvene the Village Board meeting at 8:23 p.m., seconded by Trustee Marr. All were in favor. Motion Carried.*

**20. Possible Motion Coming out of Executive Session**

None.

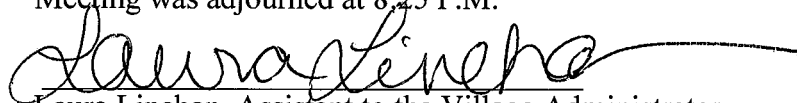




21. **Adjournment**

*Trustee Stochl made a motion adjourn the meeting seconded by Trustee Marr.  
All were in favor. Motion Carried.*

Meeting was adjourned at 8:25 P.M.

A handwritten signature in black ink, appearing to read "Laura Linehan", with a long horizontal flourish extending to the right.

Laura Linehan, Assistant to the Village Administrator



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