

**VILLAGE OF FOX LAKE**  
**BOARD OF FIRE AND POLICE COMMISSIONERS**  
**301 SOUTH ROUTE 59**  
**FOX LAKE, ILLINOIS 60020-1896**  
**AGENDA**  
**July 23, 2018 MEETING 5:00 P.M.**

At the Board of Police and Fire Commission Meeting, held in said Village and County in the State of Illinois at 5:00 p.m. on July 23, 2018 the meeting was called to order by Board Chairman Commissioner Mike Trinski. The following official business was transacted:

**Roll Call**

Commission Members present: Commissioner Mike Trinski, Commissioner Joe Ravagni,  
Commissioner Greg Kenney

Guests Present: Police Chief Jimmy Lee, Laura Linehan and Alexis Cypcar

**I. Call to order.**

Meeting was called to order by Commissioner Trinski at 5:02 p.m.

**II. Approval of Minutes**

A motion was made to table the May 15th, 2018 meeting minutes by Commissioner Trinski, and seconded by Commissioner Ravagni. All were in favor, motion carried.

**III. Communications**

**Request from Chief Lee for Certification of Two Non-Probationary Officers**

The correspondence for Officer Maas and Officer Lira to be certified as non-probationary police officers was approved by Chairman Trinski, and effective July 3, 2018.

**IV. Unfinished/ Old Business**

Discussions amongst the board members regarding updating the current commission rules and regulations was tabled to a future meeting for all commissioners to have reviewed and prepared recommendations. The suggestion of a special meeting for this sole purpose was mentioned. Nothing was changed at this time.

**V. New Business**

**A. Meeting Schedule**

The meeting schedule was set for the first Tuesday of every month. The next meeting was scheduled for September 4<sup>th</sup>, 2018 at 5:00 p.m.

**B. Scheduling Oral Interviews to Establish a Primary List for Hire**

A valid list has been established and one round of interviews has been conducted with 11 candidates that have been interviewed and backgrounds have been completed. Off this initial interview grouping three passed the departmental background and were offered employment. The next oral interviews to be conducted by the commission will be held on October 27, 2018 at 9:00 a.m.

**C. Lieutenant Promotion**

A letter notifying the commission that the Village Board and Village Manager authorized the appointment of a police lieutenant and Chief Lee’s request promote Commander Dawn DeServi from the current eligibility list dated August 10th, 2015 was submitted to the Board. The board reviewed the letter and Commissioner Trinski made a motion to promote Commander DeServi to the Rank of Police Lieutenant. The motion was seconded by Commissioner Ravagni, all in favor.  
Motion was approved. Commander DeServi will be sworn in at the police department on July 24, 2018.

**D. Commissioner Training (Fall Conference)**

The fall conference will be attended by all commissioners as well as the Chief of Police. The schedule for the fall conference has not been released as of yet. Once released paperwork will need to be approved and submitted to the village by the police department.

**VI. Comments and Updates**

Chief Lee updated the board on the events and activities of the police department.

**VII. Audience Comments**

None.

**VIII. Next Meeting Date**

A motion was made by Commissioner Trinski to schedule the next meeting on September 4<sup>th</sup>, 2018 at 5:00 p.m. Commissioner Ravagni seconded the motion. All were in favor, motion carried.

**IX. Adjournment**

Commissioner Trinski made a motion to adjourn the Meeting at 6:46 p.m. seconded by Commissioner Ravagni. A voice vote was taken and the motion passed.

*A roll call vote was taken as follows:*

*Commissioner Trinski Aye*

*Commissioner Ravagni Aye*

*Commissioner Kenney Aye*

**Respectfully submitted,**



**Alexis Cypcar  
Assistant to the Chief of Police**