

**VILLAGE OF FOX LAKE**  
**BOARD OF FIRE AND POLICE COMMISSIONERS**  
**301 SOUTH ROUTE 59**  
**FOX LAKE, ILLINOIS 60020-1896**  
**MINUTES**  
**December 11, 2018 MEETING 5:00 P.M.**

At the Board of Police and Fire Commission Meeting, held in said Village and County in the State of Illinois at 5:00 p.m. on December 11, 2018 the meeting was called to order by Board Commissioner Trinski . The following official business was transacted:

**Roll Call**

Commission Members present: Commissioner Trinski, Commissioner Ravagni and Commissioner Kenney.

Guests Present: Chief Jimmy Lee, Jr., Alexis Cypcar

**I. Call to order**

Meeting was called to order by Commissioner Trinski at 5:07 p.m.

**II. Approval of Minutes**

A motion was made to approve the November 1st, 2018 meeting minutes by Commissioner Trinski, and seconded by Commissioner Ravagni. All were in favor, motion carried.

**III. Old Business**

Record retention updates for files exceeding the State Archives recommendation was provided by Alexis Cypcar. This agenda item has been tabled till the next meeting.

Continued review of FLBFPC Rules and Regulations was tabled till the next meeting.

**IV. New Business**

A recommendation was made by Chief Lee, Jr. to the Commission for Officer Cody Barker and Officer Andrew Harlin to be transitioned to Non-Probationary Officers. The motion was made by Commissioner Trinski and seconded by Commissioner Kenney.

A recommendation was made by Chief Lee, Jr. for Candidate James Elzers' consideration for appointment to Probationary Officer. The motion for approval was made by Commissioner Kenney and seconded by Commissioner Ravagni. Commissioner Trinski facilitated the appointment.

Discussion for compensation and method of submission for the Commission Members was reviewed and an ordinance will need to be generated to validate this compensation. Submission of dates and meeting minutes will be generated and supplied to the Finance Department.

**V. Audience Comments**

A departmental update was provided by Chief Lee, Jr.

**VI. Next Meeting Date**  
January 8<sup>th</sup>, 2018 at 5:00 p.m.

**VII. Adjournment**  
Commissioner Trinski made a motion to adjourn the Meeting at 5:45 p.m. seconded by Commissioner Kenney. A voice vote was taken and all were in favor.

*A roll call vote was taken as follows:*

*Commissioner Trinski Aye*

*Commissioner Ravagni Aye*

*Commissioner Kenney Aye*