

**VILLAGE OF FOX LAKE
VILLAGE BOARD MEETING MINUTES**

STATE OF ILLINOIS, }
Lake and McHenry Counties, } SS.

Village of Fox Lake

At the regular Board Meeting, held in said Village and County in the State of Illinois at 6:30 p.m. on April 9th, 2019 meeting was called to order by Mayor Schmit. The following official business was transacted:

1. Call to Order

Roll Call

Present Mayor Schmit; Village Attorney Karen Barone; Trustees: Jensen, Stochl, Konwent, Marr, Moore and Koske.

Staff also in attendance: Anne Marrin, Laura Linehan, Jimmy Lee Jr., Donovan Day, Julie McManus, Ryan Kelly, Phillip Love, and Stephanie Eisner.

2. Approval of Minutes

Trustee Konwent made a motion to approve the Village Board Meeting Minutes for March 26th, 2019 as presented, seconded by Trustee Moore. All were in favor. Trustee Jensen abstains. Motion Carried

3. Approval of the Warrant

Trustee Moore made a motion to approve the Expenditures/Warrants/ Transfers for April 9th, 2019 in the amount of \$1,105,110.10, Seconded by Trustee Marr.

A roll call vote was taken as follows:

*Trustee Jensen Aye
Trustee Stochl Aye
Trustee Konwent Aye
Trustee Marr Aye
Trustee Moore Aye
Trustee Koske Aye
Motion Carried*

4. Special Business (Appointments, Swearing In Ceremonies, Proclamations)

A. Telecommunicator's Week Proclamation

Mayor Schmit read the Telecommunicator's Week proclamation and proclaimed the week of April 14th – 20th, 2019 to be National Public Safety Telecommunicator's Week in honor of the men and women who keep our citizens safe.

5. Village President's Report

Mayor Schmit attended the Metropolitan Mayors Caucus in Chicago where Mayor Emanuel gave his farewell address. A few things Emanuel spoke about were the Capital Bill which he expects to be passed by the end of May. Emanuel believed the Bill will only be horizontal (streets and roadways) but the hope is to see some vertical (buildings, libraries and hospitals). The expectation is that the vertical part will occur after session close at the end of May. There was also discussion of police and fire pensions. Consolidating these pensions can result in savings for municipalities around \$1,000 per participant, per year. Fox Lake has 30 full time active police, with 8 on pension. Through this consolidation, the Village will save around \$30K-\$35K per year. One additional comment from the Mayor was about the great new restaurants in town, as well as the established ones. In order to keep these restaurants in town, we need to be patrons. Businesses are investing and building which has been a great addition to town. In conclusion, the Mayor gave congratulations to all candidates who ran in the April 2nd election.

6. Village Administrator's Report

Anne discussed the End of Year Performance Metric which includes information from last year as well as what is included in this year's budget. The metric is inclusive of what is done with the strategic planning teams, projects that are in process going into fiscal year 2019 and future plans. Project timelines are also included. Once the budget is passed, this will be posted on the Village website.

Trustee Marr remembers projects that were approved in previous years, saying it's nice to see them come full circle and be completed. He gave kudos to Anne and the planning teams for the work they have done. The Mayor also shared his gratitude towards all who have worked on the Performance Metric.

7. Village Attorney Report

This is Karen's last meeting and she thanked everyone for letting her be a part of Board Meetings for the past few months. Howard Teegan will be returning in two weeks.

8. Village Treasurer's Report

Julie reported on the tax levy and the extensions that just came in. The Village adopted a levy at 2.5M, after the PTEL extension. It will come in around \$2.48M, so some leverage was lost. However, Fox Lake will get \$73K over the prior year. The rates went down from year-to-year because the assessed value went up. Ultimately, the Village will see \$44K less than the adopted levy, but will be \$73K better than last year. The budget was around \$50K so there will have to be a budget amendment to adjust for that. The Mayor mentioned that even though you levy for a certain amount, the County ultimately makes the decision.

9. Preliminary Audience Comments (on Agenda Items Only)

There is none.

10. Motion to Recess to Committee of the Whole Meeting

*Trustee Konwent made a **motion** to recess to the Committee of the Whole, seconded by Trustee Moore. All were in favor. **Motion Carried.***

A. Strategic Planning Team Reports

1. Infrastructure

Anne Marin, Village Administrator

- Sayton Rd will be done on June 15th.
- Frontage Rd – There has been a pre-construction meeting and the project will begin on April 29th.
- Metra Platform – Concrete improvements will take place at the end of April. There will also be work done by the Ingleside Jefferson station, where a bike path and safe crossings will be installed. Oak remains the only open item, as the Village continues to work on having no horn noise when trains go through the town.
- Grand Ave – There will be a meeting next week and the plan is to start work around July 15th.
- Lighting Project – Planning to have nautical theme lights. These will be installed along with the Grand Ave project. The current lights used on Grand Ave will be reused at Millennium Park and Lakefront Park.

2. Marketing

The Mayor asked for comments from Marketing and there were none.

3. Communication/Public Outreach

The Mayor asked for comments from Communication/Public Outreach and there were none.

4. Economic Development

Donovan Day, Community Development

- Create Your Own Cheesesteak and Cheesecake (CYOC) – Now open at 154 Rte. 12. Exterior improvements are coming to the signage and there will also be an exterior deck.
- Antioch Pizza – Opening on April 15th or 22nd. The owner takes his staff to lunch 6 days a week and said that La Cocina has started making Keto dishes. He has spent \$6,100 on his staff's lunches so far; all at establishments throughout Fox Lake. It is great to see this support for local business.
- Los Magueyes – Received approval for their buildout at 7221 State Park Rd and have begun remodeling.
- Community Garden – Compost has been delivered and Trustee Jensen will be installing plot markers.

5. Recreation

Laura Linehan, Assistant to the Village Administrator

- The first Go Walk of the season was last Saturday and there were 14 attendees; all were new attendees. These walks will take place each month.
- Village Garden grading has begun. Farmers Market vendors are excited to see the garden's infrastructure improvements.
- Easter Egg Hunt this weekend.

6. Technology

Jimmy Lee, Jr, Police Chief

Starting to install security cameras this week. There will be one camera in the Board Room to record Village Board Meetings.

11. **New Business**

- A. Resolution 2019-R-24: A Resolution Authorizing The Mayor to Sign and Thereby Accept a Memorandum of Understanding Between the Village of Fox Lake and Lake County Health Department and Community Health Center Concerning the Provision of Emergency Medical Prophylaxis.
Preventative health measures to prevent disease if an outbreak occurs. The Health Department will work with the Village to do what is best for citizens.
- B. Ordinance 2019-13: An Ordinance Amending Various Sections of the Code of the Village of Fox Lake related to Sewer User Service Charges and Water User Service Charges.
This is the annual increase of 'cost of living' plus 2%. The cost of living index is 1.9%, so the total increase will be 3.9%. The impact to customers, on average, will be \$1.07 a month. This is the model most communities use and will allow for the Interconnect Project without a significant increase in charges. This will also replace fire hydrants and leak detections. Trustee Stochl asked if this should be reviewed before another increase next year. Mayor Schmit said this is reviewed every year. EPA requirements have changed and due to the second water tower on the north end of town, combined with no upgrades to the water treatment plant in 40+ years, the Interconnect will allow for one water system and one sewer system. The Village will need to make sure that project is paid before removing the annual increase.
- C. Ordinance 2019-15: An Ordinance of the Village of Fox Lake, Lake and McHenry Counties, Illinois, Amending Title 2 Chapter 2-9-2 of the Village of Fox Lake Municipal Code.
The Emergency Telephone System Board has been made up of the Village of Fox Lake Fire Department Chief, the Village of Fox Lake Police Chief, a member of the police department and one citizen. Since the Village doesn't have a fire department, this ordinance will change the verbiage from Village of Fox Lake Fire Department to Deputy Chief of the Fire Protection District. This will also stagger appointments of Board members, so not everyone changes positions at once.
- D. Ordinance 2019-16: An Ordinance Transferring a Special Use to Operate a Used Car Dealership Business at the Property at 133 S. Route 12, Fox Lake, Illinois, to Fox Lake Motors, INC.
This will remain a car dealer and the restrictions will be the same as the prior business.
- E. Ordinance 2019-17: An Ordinance Adopting the Annual Budget for Fiscal Year 2019-20 (First Read).
A public hearing was conducted earlier in the evening and the proposed budget has been on the Fox Lake website since March 18th. The General Fund is going down, but the funds have been used toward planned capital improvements and the Village will begin saving again. This is the First Read; the budget will be adopted at the next Board meeting April 23rd.
- F. A Motion to approve the Façade Improvement Program Application for Lake's Realty.
The Village is only allowed to give \$4K a year towards façade improvements, so this improvement will be a two-step process. Although the work will begin before the Fiscal year starting May 1st, the funds will not be made available until May 1st. Half of the wall will be done this year, and the second half will be done next year. The mural will be an American White Pelican with ornamental grasses. Three artists have been chosen and all three will be presented to the Board. In addition, Promote Fox Lake is working with Chicago artists to work on three additional murals, so by the end of the summer there will be four new murals in town. Trustee Marr asked if these projects will incorporate high school art classes, but they will not. The high school students will be brought in to help paint the retaining wall at Stanton School and they will also take part in a sidewalk chalk project to showcase their talent in town.

12. **Old Business**

There is none.

13. **Motion to Adjourn from Committee of the Whole and reconvene Village Board Meeting**

Trustee Jensen made a motion to adjourn from Committee of the Whole and reconvene Village Board Meeting, seconded by Trustee Marr. All were in favor. Motion carried.

14. Items to be Removed from Consent Agenda

The motion to approve the Façade Improvement Program Application for Lake’s Realty will need to be amended to reflect funds of only \$4,000.

15. Consent Agenda

All items listed on the Consent Agenda are considered to be routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Trustee so requests, in which event the item will be removed from the general order of business and considered under the Approval of Exceptions.

A. Resolutions

- 1. Resolution 2019-R-24: A Resolution Authorizing The Mayor to Sign and Thereby Accept a Memorandum of Understanding Between the Village of Fox Lake and Lake County Health Department and Community Health Center Concerning the Provision of Emergency Medical Prophylaxis.

B. Ordinances

- 1. Ordinance 2019-13: An Ordinance Amending Various Sections of the Code of the Village of Fox Lake related to Sewer User Service Charges and Water User Service Charges.
- 2. Ordinance 2019-15: An Ordinance of the Village of Fox Lake, Lake and McHenry Counties, Illinois, Amending Title 2 Chapter 2-9-2 of the Village of Fox Lake Municipal Code.
- 3. Ordinance 2019-16: An Ordinance Transferring a Special Use to Operate a Used Car Dealership Business at the Property at 133 S. Route 12, Fox Lake, Illinois, to Fox Lake Motors, INC.

C. Motions

- 1. A Motion to approve the Façade Improvement Program Application for Lake’s Realty.

Trustee Jensen made a motion to move that items Resolutions A-1, Ordinances B 1-3 be established as the Consent Agenda for this meeting by unanimous vote, seconded by Trustee Konwent.

A roll call vote was taken as follows:

<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Moore</i>	<i>Aye</i>
<i>Trustee Koske</i>	<i>Aye</i>
<i>Motion Carried</i>	

Trustee Konwent made a motion that the consent agenda as established by the prior motion be passed, seconded by Trustee Jensen.

A roll call vote was taken as follows:

<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>

Trustee Konwent Aye
 Trustee Marr Aye
 Trustee Moore Aye
 Trustee Koske Aye
Motion Carried

16. Approval of Exceptions

A. A Motion to approve the Façade Improvement Program Application for Lake’s Realty.

Trustee Jensen made a motion to approve the Façade Improvement Program Application for Lake’s Realty as amended, seconded by Trustee Konwent.

A roll call vote was taken as follows:

Trustee Jensen Aye
 Trustee Stochl Aye
 Trustee Konwent Aye
 Trustee Marr Aye
 Trustee Moore Aye
 Trustee Koske Aye
Motion Carried

17. For the Good of the Order

Mayor Schmit said the annual appointments and swearing in of Trustees will take place at the first Village Board Meeting in May. This is also when changes take place to planning teams. The Trustees will need to contact the Mayor with their thoughts on planning team assignments.

18. Audience Comments

William Suchel of 43 Fairfax Road received a water bill for a broken water meter when he was out of town, in the amount of \$800. He spoke to the water department and they agreed to remove the sewer portion of the bill which was \$300. That leaves him with the \$500 portion. With him being out of town at the time the meter broke, he wanted to discuss this large bill. The Mayor said to leave the bill and contact information with him and they can discuss after the Board Meeting as he isn’t sure of the policy or procedure in an instance like this.

19. Reconvene the Hearing regarding the Special Use Permit for the Property located at 100 S. Route 12, Fox Lake, Illinois

Trustee Marr made a motion to reconvene the hearing regarding the special use permit at 100 S. Route 12, seconded by Trustee Konwent. All were in favor. Motion Carried

20. Public Comment

Zach Steffens from Culvers is still waiting from IDOT approval. He has been calling weekly and his general contractor has been calling and emailing weekly. The last email said it takes 8-10 weeks for an IDOT response and Zach believes they are at the 9-week mark. He cannot bid out the project until IDOT make changes to the plans they have received.

21. Executive Session

Trustee Jensen made a motion to retire into executive session at 7:17p.m. for discussion on pending litigation pursuant to 5 ILCS 120/2(c)11; Deliberations on the Reconvened Hearing regarding the Special Use Permit for the Property located at 100 S. Route 12, Fox Lake, IL to include Mayor Donny Schmit, Village Administrator Anne Marrin, Assistant to the Village Administrator Laura Linehan, Attorney Karen Barone, Community Development Director Donovan Day and Ben Jacobi, seconded by Trustee Marr. All were in favor. Motion Carried.

Reconvene the Village Board Meeting

Trustee Koske made a motion to reconvene the Village Board meeting, seconded by Trustee Konwent. All were in favor. Motion Carried.

22. Possible Motion Coming out of Executive Session

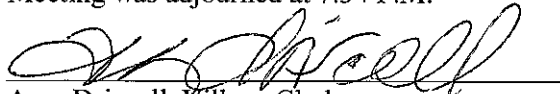
Trustee Stochl made a motion to accept and have the Mayor sign findings from the deliberations in Executive Session, seconded by Trustee Moore. All were in favor. Motion Carried.

Trustee Jensen made a motion that deliberations for the Special Use Permit at 100 S. Route 12, Fox Lake, IL will be continued to the next Village Board Meeting on April 23rd, seconded by Trustee Konwent. All were in favor. Motion Carried.

23. Adjournment

Trustee Stochl made a motion adjourn the meeting at 7:34p.m., seconded by Trustee Marr. All were in favor. Motion Carried.

Meeting was adjourned at 7:34 P.M.


Amy Driscoll, Village Clerk